

Amended Building Consent Application

FOR OFFICE USE ONLY

Project No:

Date Received:

(Only complete items that are applicable to your project)

APPLICATION			
I request that you issue an amendment to a Building Consent already issued for the building work described in this application.			
Original Building Consent Number: <input style="width: 80%;" type="text"/>			
THE BUILDING			
Street Address (or Rapid No if applicable): <input style="width: 90%;" type="text"/>		Building Name (if applicable): <input style="width: 90%;" type="text"/>	
Legal Description: Lot: <input style="width: 20%;" type="text"/> DP: <input style="width: 20%;" type="text"/>		Valuation Roll Number: <input style="width: 80%;" type="text"/>	
Number of Levels: <input style="width: 20%;" type="text"/>	Level/Unit No: <input style="width: 20%;" type="text"/>	Total Floor Area: (all floors included)	
		Existing: <input style="width: 20%;" type="text"/> m ²	Add: <input style="width: 20%;" type="text"/> m ²
Current lawfully established use: <input style="width: 90%;" type="text"/>		Approx year building first constructed: <input style="width: 20%;" type="text"/>	
THE PROJECT			
Description of amended work: <input style="width: 95%;" type="text"/>			
Estimated Value of Amended Work (inc GST): <i>(In addition to, or reduction from, what was stated with the original application):</i>			
\$ <input style="width: 30%;" type="text"/>	<input type="checkbox"/> Addition	<input type="checkbox"/> Reduction	<input type="checkbox"/> No Change
Associated Resource Consents: <input style="width: 90%;" type="text"/>			
<i>(Please provide project reference numbers)</i>			
THE OWNER			
Owner's Name: <input style="width: 80%;" type="text"/>		Contact Person: <input style="width: 80%;" type="text"/>	
		<i>(if owner is not an individual)</i>	
Mailing/Billing Address: <input style="width: 95%;" type="text"/>			
Street Address/Registered Office: <input style="width: 95%;" type="text"/>			
E-mail Address: <input style="width: 60%;" type="text"/>		Phone Day: <input style="width: 30%;" type="text"/>	
Phone A'Hours: <input style="width: 25%;" type="text"/>	Fax: <input style="width: 25%;" type="text"/>	Cellphone: <input style="width: 50%;" type="text"/>	
THE AGENT			
<i>Note - The Agent will be the first point of contact for communications with the Council/Building Consent Authority regarding this application/building work and will receive all correspondence including all invoices.</i>			
Agent's Name: <input style="width: 80%;" type="text"/>		Contact Person: <input style="width: 80%;" type="text"/>	
		<i>(if Agent is not an individual)</i>	
Mailing/Billing Address: <input style="width: 95%;" type="text"/>			
Street Address/Registered Office: <input style="width: 95%;" type="text"/>			
E-mail Address: <input style="width: 60%;" type="text"/>		Phone Day: <input style="width: 30%;" type="text"/>	
Phone A'Hours: <input style="width: 25%;" type="text"/>	Fax: <input style="width: 25%;" type="text"/>	Cellphone: <input style="width: 50%;" type="text"/>	
REQUIRED ATTACHMENTS			
Evidence of ownership attached to this application:			
<input type="checkbox"/> Certificate of Title	<input type="checkbox"/> Other: <input style="width: 50%;" type="text"/>		

REQUIRED ATTACHMENTS *(continued)*

- | | |
|--|---|
| | Original consented plans that are to be amended |
| | Project Information Memorandum |
| | 2 copies of amended plans, including all construction details, with amendments highlighted or clouded |

KEY PERSONNEL

Name of Builder:		Registration Number:
Mailing Address:		
E-mail Address:	Phone Day:	
Name of Craftsman Plumber:		Registration Number:
Mailing Address:		
E-mail Address:	Phone Day:	
Name of Registered Drainlayer:		Registration Number:
Mailing Address:		
E-mail Address:	Phone Day:	
Name of Craftsman Gasfitter:		Registration Number:
Mailing Address:		
E-mail Address:	Phone Day:	
Name of Designer:		Registration Number:
Mailing Address:		
E-mail Address:	Phone Day:	
Name of Engineer:		Registration Number:
Mailing Address:		
E-mail Address:	Phone Day:	

SIGNATURE

I hereby certify that, to the best of my knowledge and belief, the information given in this application is true and correct.

I/the applicant undertake to pay all actual and reasonable application costs incurred by the Grey District Council in processing the application regardless of whether or not the application is granted.

In the event of a default in payment, the customer will be charged interest on any overdue amount at the rate of 1.5% per month from the due date until full payment is made, and shall repay Grey District Council on demand any monies which Grey District Council may expend to make good any failure by the customer to comply with the payment terms.

If you do not make any payment when due, in addition to any other remedies, we may recover from you any costs, expenses or disbursements incurred by us in recovering money from you, including without limitation, debt collection agency fees and legal fees.

Signed by or for and on behalf of the Owner: _____

Owner Agent Date: _____

If acting "for and on behalf", please read the following declaration before signing: "I hereby declare that I am authorised to act as Agent of the Owner".

Please Note:

- Applications will not be received and processed until the minimum Deposit Fee is paid;
- If the minimum Deposit Fee does not cover the full cost incurred by Council in processing the consent application(s), then the balance will be invoiced either on an interim basis, or at the time the decision on the consent application(s) is released;
- GDC reserves the right to suspend delivery of further goods and/or services if the terms of payment are not strictly adhered to by the Customer.

NOTES:

1. Amendments are not available to building consents that already have a Code Compliance Certificate issued.
2. This application is for minor amendments to issued building consents. It is not intended to be used where the scope of work is extended.