

# Notice of Management Change

Section 130, Sale of Liquor Act 1989

Name of Licensed Premises \_\_\_\_\_

Licensee \_\_\_\_\_ Licence Number \_\_\_\_\_

Address of Licensed Premises \_\_\_\_\_

Contact Phone \_\_\_\_\_ Contact Fax \_\_\_\_\_

**WHAT ARE YOU NOTIFYING?** Please tick and complete the applicable box below.

**New Certificate Holding Manager**

Full name \_\_\_\_\_ Effective from ...../...../.....

Certificate number \_\_\_\_\_ Certificate expiry date ...../...../.....

**Temporary Manager** (see S128, Sale of Liquor Act)

Effective from ...../...../..... to ...../...../.....

Full name \_\_\_\_\_ Date of birth ...../...../.....

Residential address \_\_\_\_\_

Who are they replacing? \_\_\_\_\_ Certificate number \_\_\_\_\_

Reason \_\_\_\_\_

**Note that a temporary manager must apply for a manager's certificate within two working days of their appointment.**

**Acting Manager** (see S129, Sale of Liquor Act)

Effective from ...../...../..... to ...../...../.....

Full name \_\_\_\_\_ Date of birth ...../...../.....

Residential address \_\_\_\_\_

Who are they replacing? \_\_\_\_\_ Certificate number \_\_\_\_\_

Reason \_\_\_\_\_

**Termination/Cancellation of Manager Appointment**

Full name \_\_\_\_\_ Effective from ...../...../..... to ...../...../.....

Certificate number \_\_\_\_\_ Certificate expiry date ...../...../.....

Signature of licensee \_\_\_\_\_ Date ...../...../.....

Name \_\_\_\_\_ Position (*director, partner etc*) \_\_\_\_\_

**Forward a copy of this completed form within two working days of the appointment/termination to:**

The Secretary  
Liquor Licensing Authority  
Private Bag 32001  
Panama Street, Wellington 6146  
Fax (04) 462 6686

The Secretary  
Grey District Licensing Agency  
PO Box 382, Greymouth 7840  
Fax (03) 769 8603

New Zealand Police  
PO Box 368  
Greymouth 7840  
Attention: Liquor Licensing  
Fax (03) 768 1609

## Liquor Licensing

Tel 03 769 8600 | Fax 03 769 8603 | info@greydc.govt.nz

105 Tainui St | Greymouth

PO Box 382 | Greymouth 7840