

A G E N D A

A Meeting of Council Tenders subcommittee will be held as follows:

Date: Thursday 13 August 2020

Time: 4:00 pm

**Venue: Council Meeting Room
Grey District Council
105 Tainui Street
GREYMOUTH**

**P Morris
Chief Executive**

Members:

Councillor Peter Haddock (Chair)

Her Worship The Mayor Tania Gibson

Councillor Anton Becker

Councillor Allan Gibson

*The information in this document is provided to facilitate good competent decisions
by Council and does in no way reflect the views of Council.*

TENDERS SUBCOMMITTEE IN OPEN MEETING

GENERAL BUSINESS AND TABLED ITEMS

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating the reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting on the basis of a full agenda item. It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas, agenda format and content.

LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968 - Council members are reminded that if he/she has a direct or indirect interest in any item on the agenda be it pecuniary or on grounds of bias and predetermination, then he/she must declare this interest and refrain from discussing or voting on this item.

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[A] Apologies

[1] Formal apologies received:

[B] Minutes of previous meetings

[1] Confirmation of open minutes of Tenders Subcommittee dated 16 July 2020 (pages 6-8)

Attention is drawn to the attached open minutes dated 16 July 2020.

1.1 SUGGESTED RECOMMENDATION

That the minutes of the Tenders subcommittee (open) meeting dated 16 July 2020 (T/1: Runanga Sewer Renewal Stage Three – Contract No. 2019-20-25) be confirmed as true and correct.

1.2 RECOMMENDATION:

[2] Confirmation of extraordinary open minutes of Tenders Subcommittee dated 16 July 2020 (pages 9-11)

Attention is drawn to the attached open minutes held 16 and 20 July 2020.

2.1 SUGGESTED RECOMMENDATION

That the extraordinary minutes of the Tenders subcommittee (open) meeting held 16 and 20 July 2020 (T/1: Runanga Sewer Renewal Stage Three – Contract No. 2019-20-25) be confirmed as true and correct.

2.2 RECOMMENDATION:

MINUTES FROM THE TENDERS SUB-COMMITTEE OF COUNCIL MEETING
acting under delegated authority held in the Meeting Room, 105 Tainui
Street, Greymouth on Thursday 16 July 2020 commencing at 4.00pm

PRESENT

Councillor Peter Haddock (Chair)
Councillor Anton Becker
Councillor Allan Gibson

INATTENDANCE

Mel Sutherland (Infrastructure Services Manager)
Veronica Zefferino (Assistant Engineer – Utilities)
Catriona Bayliss (Minutes Secretary)

APOLOGIES

Moved Cr Gibson
Seconded Cr Haddock

“that the apology received from Her Worship the Mayor be received and a leave of absence
be approved.”

Motion Carried

1. Confirmation of Minutes dated 12 March 2020

Moved Cr Gibson
Seconded Cr Becker

“that the minutes of the Tenders subcommittee (open) meeting dated 12 March 2020 be
confirmed as true and correct with the following amendment:
Her Worship the Mayor Rachel Gibson be changed to Her Worship the Mayor Tania Gibson”

Moved Cr Becker
Seconded Cr Gibson

IN – COMMITTEE

Moved Cr Haddock
Seconded Cr Gibson

“that -

The Tenders Subcommittee resolve to exclude the public on the grounds contained in
Section 48(1) of the Local Government Official Information and Meetings Act:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1.	Minutes of In Committee meeting dated 12 March 2020	Good reason to withhold exists under Section 7	Section 48(1)a
2.	T/1: Runanga Sewer Renewal Stage Three - Contract No. 2019-20-25	Good reason to withhold exists under Section 7	Section 48(1)a

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item No.		
1-2.	The withhold of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. In particular the report contains information which is commercially sensitive and would be likely to unreasonably prejudice the commercial position of organisations which supplied the information. It also allows the committee to carry out, without prejudice or disadvantage commercial activities	7(2)(b)(ii) & 7(2)(i)

Motion Carried

COUNCIL IN OPEN

CONFIRMATION OF DECISIONS IN-COMMITTEE

Moved Cr Haddock
Seconded Cr Becker

“that the following decisions taken in-committee be confirmed in open:

Motion Carried

2. T/1: Runanga Sewer Renewal Stage Three - Contract No. 2019-20-25

Moved Cr Haddock
Seconded Cr Becker

“that based on the conditions of Tendering which prescribes the tender valuation method, the Runanga Sewer Renewal Stage Three Contract No. 2019-20-25 be awarded to Tru-Line Civil Limited with a tender price including the contingency of \$160,044.00 plus GST.”

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Motion Carried

The meeting concluded at 4:15pm

Confirmed

P Haddock
Chairperson

Date

**MINUTES FROM THE TENDERS SUB-COMMITTEE OF COUNCIL
EXTRAORDINARY MEETING
acting under delegated authority held in the Meeting Room, 105 Tainui
Street, Greymouth on Thursday 16 July 2020 commencing at 4.30pm**

//This extraordinary meeting was called by the Chair on receiving advice from the Infrastructure Services Manager that additional information has come to hand in relation to the decision made by the Tenders Sub-Committee at its meeting held today Thursday 16 July 2020 at 4.00 pm. The report included in the Agenda for the Tenders Sub-Committee of 6 July 2020 had summarised three tenders but had inadvertently omitted information from a fourth tender. This information unfortunately came too late for the earlier meeting to adjourn therefore an extraordinary meeting needed to be called//

PRESENT

Councillor Peter Haddock (Chair)
Councillor Anton Becker
Councillor Allan Gibson

IN ATTENDANCE

Mel Sutherland (Infrastructure Services Manager)
Veronica Zefferino (Assistant Engineer – Utilities)
Catriona Bayliss (Minutes Secretary)

APOLOGIES

Moved Cr Gibson
Seconded Cr Haddock

"that the apology received from Her Worship the Mayor be received and a leave of absence be approved."

Motion Carried

1. T/1: Runanga Sewer Renewal Stage Three - Contract No. 2019-20-25

Moved Cr Gibson
Seconded Cr Haddock

"that

1. as per Standing Orders 22.1 the subcommittee revoke the decision made at the meeting of the Tenders Sub Committee held at 4.00 pm on Thursday 16 May 2020 to award the Runanga Sewer Renewal Stage Three Contract No. 2019-20-25 to

Tru-line Civil Limited with a tender price including the contingency of \$160,044.00 plus GST.

2. This meeting be adjourned to allow time for a new report to be prepared and circulated to the Tenders Sub Committee for their consideration.
3. This extraordinary meeting be reconvened at 4.15 pm on Monday 20 July 2020."

Motion Carried

Meeting adjourned at 4.37 pm

//The meeting of the Tenders Sub-Committee resumed on Monday 20 July 2020 at 4.15 pm with the following members present:

Cr Haddock (Chair)
Her Worship the Mayor
Cr Becker
Cr Gibson//

In Attendance:

Mel Sutherland (Infrastructure Services Manager); Paul Morris (Chief Executive)
Catriona Bayliss (Minutes Secretary)

APOLOGIES

None

IN – COMMITTEE

Moved Cr Haddock
Seconded Cr Gibson

"that -

The Tenders Subcommittee resolve to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1.	T/1: Runanga Sewer Renewal Stage Three - Contract No. 2019-20-25	Good reason to withhold exists under Section 7	Section 48(1)a

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item No.		
1.	The withhold of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. In particular the report contains information which is commercially sensitive and would be likely to unreasonably prejudice the commercial position of organisations which supplied the information. It also allows the committee to carry out, without prejudice or disadvantage commercial activities	7(2)(b)(ii) & 7(2)(i)

Motion Carried

COUNCIL IN OPEN

CONFIRMATION OF DECISIONS IN-COMMITTEE

Moved Cr Gibson
Seconded Cr Becker

"that the following decisions taken in-committee be confirmed in open:

Motion Carried

2. T/1: Runanga Sewer Renewal Stage Three - Contract No. 2019-20-25

Moved Her Worship
Seconded Cr Gibson

"that based on the conditions of Tendering which prescribes the tender valuation method, the Runanga Sewer Renewal Stage Three Contract No. 2019-20-25 be awarded to Tru-Line Civil Limited with a tender price including the contingency of \$160,044.00 plus GST."

Motion Carried

The meeting concluded at 4:19pm

Confirmed

P Haddock
Chairperson

Date

[C] In-Committee Items

[1] COUNCIL-IN-COMMITTEE

It is recommended that the following Agenda Item(s) be considered with the public excluded:

1.1 RECOMMENDATION:

That -

The Tenders Subcommittee resolve to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1.	Minutes of In Committee meeting dated 16 July 2019	Good reason to withhold exists under Section 7	Section 48(1)a
2,	Minutes of the In Committee Extraordinary meeting dated 16 July 2020	Good reason to withhold exists under Section 7	Section 48(1)a
2.	T/1: Recycling Hook Bins – Contract No. 2019-20-29	Good reason to withhold exists under Section 7	Section 48(1)a

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item No.		
1,2,3.	The withhold of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. In particular the report contains information which is commercially sensitive and would be likely to unreasonably prejudice the commercial position of organisations which supplied the information. It also allows the committee to carry out, without prejudice or disadvantage commercial activities	7(2)(b)(ii) & 7(2)(i)

That pursuant to Standing Orders 2.16.4 the Infrastructure Services Manager, Infrastructure & Engineering Staff and Committee Secretary are permitted to remain at this meeting, after the public has been excluded, because their knowledge will be of assistance in relation to the matters to be discussed.

1.2 SUB COMMITTEE RESUME IN OPEN MEETING

Ratification of decisions in open