

POLICY:

Refuse & Recycling Kerbside Collection

Adopted: 12 November 2012

This policy updates Council's existing policy which was based on bag and cardboard collection only. The policy sets out the conditions which will apply for Council and its agents to collect refuse and recyclables at the kerbside.

It is noted that Council has in place an approved Solid Waste Bylaw. The bylaw allows Council to set collection conditions by resolution.

1. Refuse Bag Collection Area

Refuse Bags shall be collected based on the following conditions:

1. If bags do not exceed the official limit of 15kgs.
2. If they have one full official Council Refuse Bag Tie tied around the neck of each bag.
3. If the bag does not exceed the standard bag dimensions of 850mm long by 350mm wide.
4. All sharp items and glass are fully wrapped and protected to ensure safe collection.
5. If bags are put out by 8am on the respective collection day.

What is done if the above is not complied with:

1. On the first occasion, the Contractor will, provided it is still safe to do so, collect the bag and put an official Council notice which will explain the official collection conditions in the property letter box. This will inform the user of their first warning under the Solid Waste Bylaw 2012.
2. On the second occasion, they shall leave the offending bag/bags and mark them with an official Council sticker explaining collection conditions and why the bag/bags were not collected. This will inform the user that they have breached the Solid Waste Bylaw 2012 and therefore their bag/bags have not been collected.
3. If it is not safe to collect on the first occasions or on the second occasion, they shall leave the offending bag/bags and mark them with an official Council sticker explaining collection conditions and why the bag/bags were not collected. This will inform the user that they have immediately breached the Solid Waste Bylaw 2012 and therefore their bag/bags have not been collected.
4. If the bag is not collected, the user shall remove the bag from the road and change the contents of the bag so that they comply with the requirements outlined above and place the bag out for collection on the next collection day. Unfortunately, if the user cannot wait until the next collection day, they shall make their own arrangements to take the refuse to a recycling or refuse facility, such as McLean's Landfill and Recycling Centre.
5. Condition 4 shall also apply if the bag is not put out prior to the required start time on the collection day.
6. The first occasion warning shall stay valid for a six (6) month period before it expires.

2. Wheelie Bin Collection Areas

Wheelie bins shall be collected based on the following requirements:

1. If they are not over filled.
2. The lid is fully closed to ensure no effects from weather conditions.
3. There are no unapproved or prohibited items within the wheelie bin.
4. If bins do not exceed the official limit of 80kgs (ensures the bin can be lifted safely onto the truck).
5. Wheelie bins must be out by 7am on the collection day unless you are within the CBD area of Greymouth.
6. CBD wheelie bins must be out by 7am on the collection day.
7. If the correct bin is put out on the correct week, ie refuse bin on refuse week, recycling bin on recycling week.
8. All recycling shall be clean.

What is done if the above is not complied with;

1. On the first occasion the Contractor will, provided it is still safe to do so, collect the wheelie bin and put an official Council sticker on the top of the bin which will explain how a breach of the Council bylaw has occurred. This will inform the user of their first warning under the Solid Waste Bylaw 2012.
2. On the second occasion the Contractor shall leave the offending wheelie bin and put an official Council sticker on top of the bin which will explain why the bin was not collected. This will inform the user that they have breached the Solid Waste Bylaw 2012 and therefore their bin has not been emptied.
3. If it is not safe to collect on the first occasion or on the second occasion, the Contractor shall leave the offending wheelie bin and put an official Council sticker on top of the bin which will explain why the bin was not collected. This will inform the user that they have immediately breached the Solid Waste Bylaw 2012 and therefore their bin has not been emptied.
4. If the wheelie bin is not collected, the user shall remove the wheelie bin from the road and change the contents of the bin so that they comply with the requirements outlined above and place the bin out for collection on the next collection day. Unfortunately, if the user cannot wait until the next collection day, they shall make their own arrangements to take the refuse and/or recyclables to a recycling or refuse facility, such as McLean's Landfill and Recycling Centre.
5. Condition 4 shall also apply if the wheelie bin is not put out prior to the required start time on the collection day.
6. The first occasion warning shall stay valid for a six (6) month period before it expires.

3. CBD Cardboard Only Recycling Collection

Recyclable cardboard shall be collected based on the following conditions:

1. If located within the CBD area defined by Council that receives both the recycling and refuse collection within the same calendar week.
2. It shall be placed adjacent to the refuse wheelie bin on the respective refuse collection day.
3. It shall be placed at kerb side in front of the respective business either:
 - a. In the recycling wheelie bin, or
 - b. Broken down, tied with string and stacked next to the refuse wheelie bin, or
 - c. Broken down and stacked next to the refuse wheelie bin in a tidy and controlled manner.

4. If the cardboard is placed at kerbside in the recycling bin, it must also comply with condition set out under "Wheelie Bin Collection Areas" above.

What is done if the above is not complied with:

1. If the collection conditions are not adhered to, then the Contractor will, provided it is still safe to do so, collect the cardboard and provide an official Council notice to the business which will explain official collection conditions. This will inform the user of their first warning under the Solid Waste Bylaw 2012.
2. On the second occasion they shall leave the offending cardboard and mark them with an official Council sticker explaining collection conditions and why the cardboard was not collected. This will inform the user that they have breached the Solid Waste Bylaw 2012 and therefore their cardboard was not been collected.
3. If it is not safe to collect the cardboard on the first occasion or on the second occasion, they shall leave the offending cardboard and mark it with an official Council sticker explaining collection conditions and why the cardboard was not collected. This will inform the user that they have breached the Solid Waste Bylaw 2012 and therefore their cardboard was not collected.
4. If the cardboard is not collected the user shall remove it from the road, make alteration so that it complies with the requirements outlined above and place it out for collection on the next collection day. Unfortunately, if the user cannot wait until the next collection day, they shall make their own arrangements to take the recyclable cardboard to a recycling facility, such as McLean's Recycling Centre.
5. Condition 4 shall also apply if the recyclable cardboard is not put out prior to the required start time on the collection day.
6. The first occasion warning shall stay valid for a six (6) month period before it expires.

4. General Non-Compliance Condition for Kerbside Collection Services

With respect to bag and wheelie bin collections, it is noted that in terms of the approved Solid Waste Bylaw, Council can take the following steps with respect to non-compliance:

1. Any person who does not comply with the terms and conditions for the kerbside collection service that applies to them may be subject to the following action being taken against them:
 - The rejection (non-collection) of the contents of any official container left out for kerbside collection, if the contents or placement of the container is non-compliant.
 - The withdrawal or suspension of the kerbside collection service being provided to that person.
 - Enforcement of any offence that may have been committed under the Litter Act 1979 as a result of the non-compliance.
 - Enforcement for breach of this bylaw, as provided for in the Local Government Act 2002 and the Waste Minimisation Act 2008.
 - Any other steps that may be taken by the Council in law.

5. Items Approved for Collection within the Wheelie Bin Service Area

Approved Items for Recycling Wheelie Bin

| RECYCLING | |
|---|--|
| Aerosol cans - empty only | Junk mail |
| Aluminium cans | Magazines |
| Books | Margarine tubs |
| Bottles and jars (lids go in the refuse bin) | Milk bottles |
| Cardboard and paperboard | Newspapers |
| Cereal boxes | Office paper |
| Coffee cans | Pet food tins |
| Computer paper | Phone books |
| Cosmetic jars (lids go in the refuse bin) | Plastics (numbered 1,2,3,4,5,6 only) |
| Drink bottles | Sandwich spread bottles / jars |
| Drink cans | Shampoo / conditioner bottles |
| Envelopes, including window | Soft drink / water bottles (numbered 1,2,3,4,5,6 only) |
| Foil trays | Steel / tin cans |
| Food cans | Toilet roll inners |
| Greeting cards | Wine bottles |
| Ice cream containers | Wrapping paper |
| Juice containers (no plasticized cardboard cartons) | Yoghurt containers |

Approved Items for Refuse Wheelie Bin

| WASTE | |
|---|-------------------------------|
| Animal droppings in plastic | Paint tins |
| Band aids / dressings | Pens, pencils, felts, crayon |
| Batteries - alkaline | Plastic cutlery |
| Bread bags | Plastic wrap |
| Carbon paper | Plastics - all flexible |
| Cassette tapes | Plasticized cardboard cartons |
| Ceramics | Plate glass |
| Cigarette ends | Polystyrene meat trays |
| Cooking oils & fats (<i>wrapped in old paper</i>) | Pyrex |
| Crockery | Styrofoam |
| Disposable nappies | Supermarket bags |
| Foam boxes / meat trays | Takeaway cups |
| General Refuse | Toothbrushes |
| Kitty litter | Toothpaste tubes |
| Light bulbs (excluding ecobulbs) | Treated timber |
| Lolly wrappers | Vacuum dust |
| Matchboxes | Waxed paper |
| Multi-material packaging | Window glass / mirrors |
| Oil containers | |