MĀWHERA
GREY
DISTRICT COUNCIL

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A Meeting of the Extraordinary Members Code of Conduct Committee will be held as follows:

Date: **Wednesday 4 November 2026**

Time: **3:00 pm**

Venue: **Council Chambers, 105 Tainui Street, Greymouth**

Joanne Soderlund
Chief Executive

AGENDA

Members:

Chair:	Mayor Tania Gibson
Deputy Chair:	Councillor Allan Gibson
Members:	Mr Rob Caldwell

(Quorum 2 members)

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The information in this document is provided to facilitate good competent decisions by Council and does in no way reflect the views of Council. Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

TERMS OF REFERENCE

Type of Committee	Council Committee
Subordinate to	Council
Subordinate Committee	None
Legislative basis	Committee established by the Council as per Schedule 7, Section 30 (1) (A), LGA 2002. Committee delegated powers by the Council as per Schedule 7, Section 32, LGA 2002.
Membership	The Mayor The Deputy Mayor One Independent Member (1) – with relevant mediation skills (appointed by the Chief Executive Officer). (If a member is required to withdraw due to a potential conflict of interest, the Chief Executive Officer will appoint a replacement Councillor at his / her discretion. Factors that may be considered include leadership roles, seniority of service and possibly ward representation).
Meeting frequency	As and when required.
Terms of Reference	• To hear allegations of breaches to the Code of Conduct. • To receive a report from the Chief Executive Officer, Mayor or Independent Investigator regarding alleged breaches of the Code of Conduct. • To consider if a complaint received in a report as above, warrants further investigation. • To provide any member who may be the subject of a complaint, the opportunity to speak to their defence. • Where there are statutory provisions dealing with the breach, the Committee may refer the breach to the relevant body. • To assess and rule on any complaints following its investigations. • Determination of sanctions for identified breaches of the Code of Conduct.

	• The Committee will report breaches, the findings of its investigations and any sanctions imposed to the Council in accordance with the Code of Conduct provisions.
Limits to Delegation	• The Committee has full delegations to hear, determine findings and impose sanctions with respect to breaches, in accordance with the Code of Conduct provisions. The Committee must provide a report to the Council for information only regarding its findings and decision on sanctions.

SUB-COMMITTEE IN OPEN MEETING

GENERAL BUSINESS AND TABLED ITEMS

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating the reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting on the basis of a full agenda item. It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas, agenda format and content.

LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968

Sub-Committee members are reminded that if he/she has a direct or indirect interest in any item on the agenda be it pecuniary or on grounds of bias and predetermination, then he/she must declare this interest and refrain from discussing or voting on this item.

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1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGIES

Nil

1.2 UPDATES TO THE INTERESTS REGISTER

Sub-Committee members to please advise if there are any changes to be made to the current Interests Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

Notification from committee members of:

1.3.1 Any interests that may create a conflict with their role as a committee member relating to the items of business for this meeting (prior to taking part in the deliberation of a particular item); and

1.3.2 Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968.

1.4 NOTIFICATION OF LATE ITEMS

Where an item if not on the agenda for a meeting, that item may be dealt with at that meeting if:

1.4.1 The Committee by resolution so decides; and

1.4.2 The Chairperson explains at the meeting at a time when it is open to the public the reason why the item is not on the agenda, and the reason why the discussion of the item cannot be delayed until a subsequent meeting.

2 IN COMMITTEE ITEMS

COUNCIL IN-COMMITTEE

That the public is excluded from this part of the meeting in relation to:

Agenda item 2.1

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

OFFICER RECOMMENDATION

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
2.1 - REPORT TO MEMBERS CODE OF CONDUCT COMMITTEE	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(f)(ii) - the withholding of the information is necessary to maintain the effective conduct of public affairs through the protection of Council members, officers, employees, and persons from improper pressure or harassment	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

3 SUB-COMMITTEE RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING