

I hereby give notice that an Ordinary Council Meeting of the Grey District Council will be held:

Date: Tuesday 27 September 2022
Time: 4:00pm
Venue: Council Chambers, 105 Tainui Street, Greymouth

Paul Morris
Chief Executive

ORDINARY COUNCIL MEETING

AGENDA

Members:

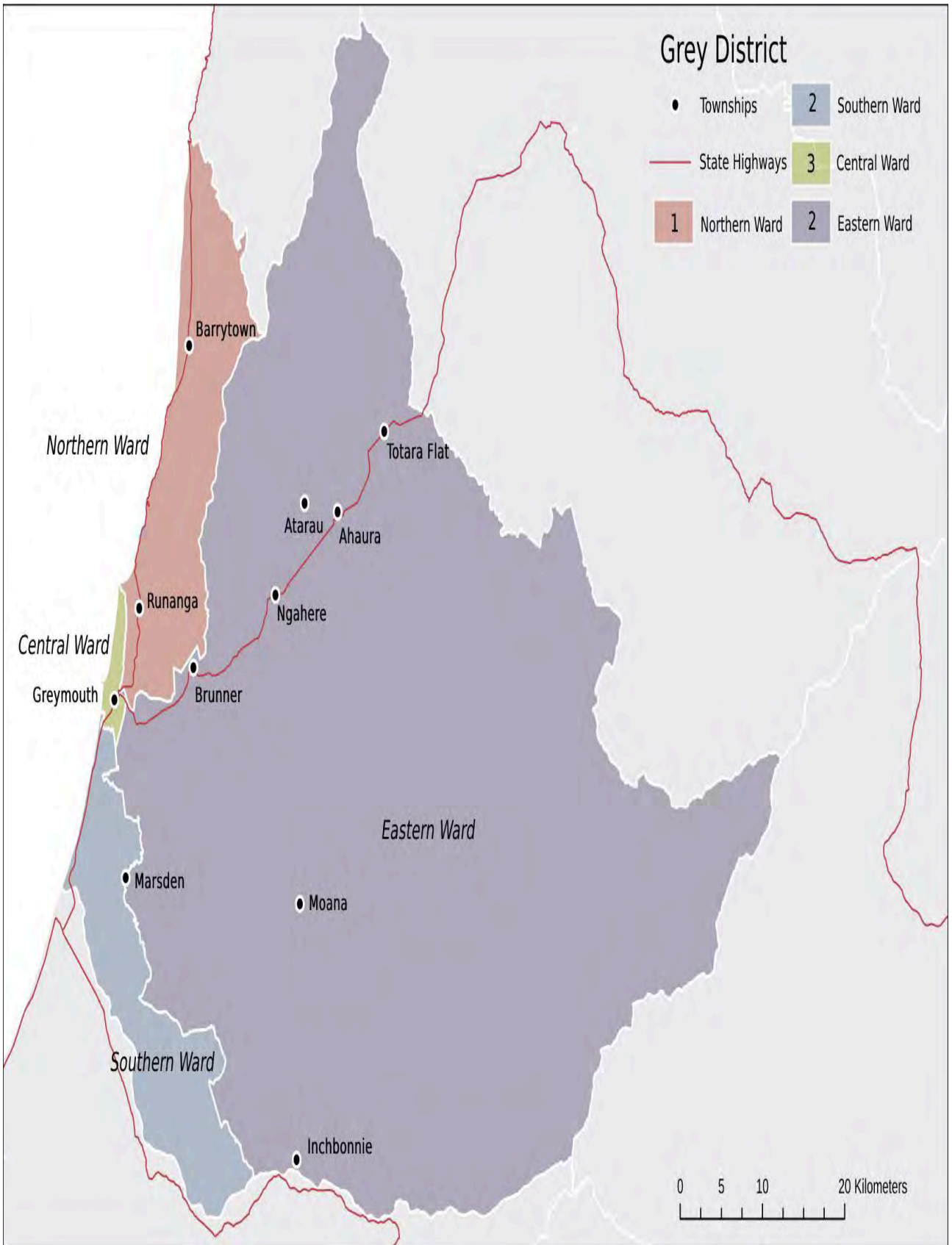
Mayor: Her Worship the Mayor Tania Gibson
Deputy Mayor: Councillor Allan Gibson
Members: Councillor Anton Becker
Councillor Rosemary Green
Councillor Peter Haddock
Councillor Murray Hay
Councillor Rex MacDonald
Councillor Patrick McBride
Councillor Tim Mora
Kaiwhakahaere Francois Tumahai

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The information in this document is provided to facilitate good competent decisions by Council and does in no way reflect the views of Council. Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.

Grey District

- Townships
- State Highways
- 1 Northern Ward
- 2 Southern Ward
- 3 Central Ward
- 2 Eastern Ward



ORDINARY COUNCIL MEETING OF THE GREY DISTRICT COUNCIL

to be held at Council Chambers, 105 Tainui Street, Greymouth on Tuesday 27 September 2022 commencing at 4:00pm

AGENDA

Before Council - Public Forum: 3:30 pm

Note: A period is set aside for the public to speak to Council before the meeting. Members of the public are allocated a time to address the Council on items that fall within delegations of the Council provided the matters are not subject to legal proceedings, and are not already subject to a process providing for the hearing of submissions. Speakers may be questioned through the Chair by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker(s). Such presentations do not form part of the formal business of the meeting with those requiring further action being referred to the Chief Executive for further reporting at another Council meeting.

Speakers during Council: Nil

COUNCIL IN OPEN MEETING

GENERAL BUSINESS AND TABLED ITEMS

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating the reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting on the basis of a full agenda item. It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas, agenda format and content.

LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968

Council members are reminded that if he/she has a direct or indirect interest in any item on the agenda be it pecuniary or on grounds of bias and predetermination, then he/she must declare this interest and refrain from discussing or voting on this item.

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1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGIES

Nil

1.2 UPDATES TO THE INTERESTS REGISTER

Elected members to please advise if there are any changes to be made to the current Interests Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

Notwithstanding that an elected member may declare an interest at any later stage in this Agenda (prior to taking part in the deliberation of a particular item) those items where an interest will be declared may wish to be disclosed now.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 CONFIRMATION OF THE ORDINARY COUNCIL MEETING HELD ON 29 AUGUST 2022

SUGGESTED RECOMMENDATION

That the minutes of the Ordinary Council Meeting held on 29 August 2022 be confirmed as true and correct.

2.2 CONFIRMATION OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 12 SEPTEMBER 2022

SUGGESTED RECOMMENDATION

That the minutes of the Extraordinary Council Meeting held on 12 September 2022 be confirmed as true and correct.

2.3 RECEIPT OF MINUTES OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 29 AUGUST 2022

SUGGESTED RECOMMENDATION

That the minutes of the Extraordinary Tenders Subcommittee Meeting held on 29 August 2022 be received and noted.

2.4 RECEIPT OF MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 9 SEPTEMBER 2022

SUGGESTED RECOMMENDATION

That the minutes of the Tenders Subcommittee Meeting held on 9 September 2022 be received and noted.

MINUTES OF THE MEETING OF THE GREY DISTRICT COUNCIL
Held in Council Chambers, 105 Tainui Street, Greymouth & (via Zoom)
on Monday 29 August 2022 commencing at 4.00 pm

PRESENT: Her Worship the Mayor Tania Gibson (Chair)
Councillors Anton Becker, Peter Haddock, Murray Hay, Rex MacDonald, Tim Mora, Kaiwhakahaere Francois Tumahai via Zoom, Rosemary Green, Patrick McBride

IN ATTENDANCE: Paul Morris (Chief Executive), Gerry Veugelaers (Group Manager Customer & Community), Murray Staite (Acting Group Manager – Strategy, Policy and Corporate Support) via Zoom, Dinesh Budhathoki (Acting Group Manager Operations), Trish Jellyman (Democracy Advisor), Megan Bourke (Communications Officer), Marina Tomasi Atkinson (Engagement & Community Officer)

APOLOGIES: Nil

COUNCIL IN OPEN

Inwards Correspondence

“that –

The letter from the Executive and Members of the Blackball Workingmen’s Club & M.S.A. Inc is tabled and received.”

Proposed Her Worship
Seconded Cr Becker

Carried Unanimously

Late Item

22/08/364 L/5: Ball Development Kaiata Park – Vesting of Local Reserve Land

In accordance with Section 46A(7) of the Local Government Official Information and Meetings Act read with Standing Orders 9.1 the above be considered as a late item:

Proposed Cr Her Worship
Seconded Cr Hay

“that – the late item be accepted.

Carried Unanimously

There were no declarations of interest.

22/06/355 Confirmation of Minutes

Refer pages 5 - 35 of Agenda.

Proposed Her Worship
Seconded Cr Haddock

“that -

1. The minutes of the ordinary meeting of Council held on 27 June 2022 be confirmed as true and correct.
2. That the minutes of the extraordinary meeting of Council held on 29 June 2022 be confirmed as true and correct.
3. The minutes of the extraordinary meeting of Council held on 18 July 2022 be confirmed as true and correct.
4. The minutes of the extraordinary meeting of Council held on held on 8 August 2022 be confirmed as true and correct.
5. The minutes of the meeting of the Risk and Assurance Committee held on 15 August 2022 be received and noted.

Carried Unanimously

22/08/365 Status Report of Council Decisions

Nil to report.

Agenda Items**22/08/366 C/3/: Mayor’s Update Report**

Refer pages 39 – 43 of Agenda.

Proposed Cr Hay
Seconded Haddock

“that the Mayor’s activity report for June and July 2022 be received.”

Motion Carried

Cr Hay requested an update on the Three Waters Reform. Council had made a submission to the Finance Select Committee on 15 August 2022. C4LD was making a submission today but Her Worship was unable to attend due to this Council meeting.

22/08/367 L/5: Property & Commerical Subcommittee

Refer pages 44-47 of Agenda.

Her Worship advised that Council is looking at a more strategic way of managing property going forward. Cr Haddock commented that this is a good idea and asked if operational assets would be included. The CE confirmed that operational assets not to be included but activities involving other parts of business such as the airport could be included. The CE advised that land which is surplus to requirements can form part of this group. Cr Hay stated that this new committee will complement the work of the Risk and Assurance Committee. The CE stated that Council needs to maximise returns and get the best long-term benefit from this.

Proposed Cr Gibson
Seconded Cr MacDonald

“that –

1. The report Property and Commercial Subcommittee be received; and
2. That a Property and Commercial Subcommittee be recommended to the new Grey District Council for the 2022-2025 Council Triennium and;
3. The Terms of Reference for the Property and Commercial Subcommittee as attached as Appendix A be approved, and recommended to the new Grey District Council.

Carried Unanimously

22/08/368 E/6: Carbon Management Policy

Refer pages 48– 58 of Agenda.

Her Worship spoke of the increase in pricing of carbon credits. Cr Gibson asked if there is a broker that could assist in this area. The AGMSPCS advised this can be managed relatively easily, with a careful eye kept on risks and to mitigate any risk as necessary.

Cr Haddock stated that the Risk & Assurance Committee (RAC) has discussed this and noted that the new Council will be involved with this. It was agreed that this is beyond Council’s control. Discussion took place on the importance of using recycling methods as much as possible in order to avoid costs. Cr Mora asked if all councils were buying credits at the same time. The CE advised that the purpose of this policy is not to speculate on the carbon market, and Council would not be involved in selling on the market. He stated it is most important to look at this strategically and to be flexible with prices for heavy users of landfill to reflect the higher cost of carbon.

Proposed Her Worship
Seconded Cr Haddock

“that -

1. The report be received; and
2. That Council approve the Carbon Management Policy.

Carried Unanimously

22/08/369 F/7: Nelson Building Society (NBS) Contestable Fund - Distribution

Refer pages 59 --159 of Agenda.

Her Worship thanked NBS for this funding.

Proposed Her Worship
Seconded Cr Gibson

“that –

1. The report Nelson Building Society (NBS) Contestable Fund – Application Information from the Engagement & Communication Officer be received; and

Proposed Cr Mora
Seconded Cr Haddock

2. Council receives the applications from the organisations listed below and declare conflicts of interests as appropriate.
3. The requests for funding be considered and a decision made on each application to either approve an amount of funding to be awarded or decline funding.

	Applicant	Declared Conflicts	Approved/ Decline	Amount approved
1	Greymouth Anglican Church for Shed Youth Project	Cr Mora	Approved	\$500
2	Te Puawai Co-operative Society Ltd		Approved	\$750
3	Life Education Trust West Coast	Her Worship	Approved	\$2,700
4	Westland Rural Education Activities Programme Society Inc (WestREAP)		Declined	\$0.00
5	SPCA Greymouth		Approved	\$2,400
6	Toki Pounamu Education Trust	Her Worship Kaiwhakahaere Tumahai	Declined	\$0.00
7	Runanga Community Library		Approved	\$1,100
8	West Coast Cricket		Approved	\$950
9	Arnott Heights Community Group		Approved	\$1,100
10	Branch 49-Westland, of the New Zealand Association of radio Transmitters Incorporation		Declined	\$0.00
11	Runanga Play Centre Group		Approved	\$1,700
12	Lake Brunner Wilderness Trail Charitable Trust		Declined	\$0.00
13	Rapahoe Reserves management & residents Committee (Incorporated Society)	Cr Green Cr Hay	Approved	\$1,000
14	Youth Town (Incorporated Society)		Declined	
15	Shantytown Heritage Park		Approved	\$2,000
16	MS West Coast Society		Approved	\$3,000
17	Presbyterian Support Upper South Island		Approved	\$1,000
18	Grey District Youth Trust (Accountability Report Completed)	Her Worship Cr Hay	Approved	\$2,000
19	Greymouth Athletics		Approved	\$750
20	Business Promotions Association Greymouth (Incorporated Society)		Approved	\$4,050

Carried Unanimously

22/08/370 R/7: Landfill Funding Assistance Applications – 2022/2023 Financial Year

Refer pages 160 - 164 of Agenda.

Cr Mora declared a conflict of interest.

Cr MacDonald suggested that reference is made to this year's allocation in next year's allocation report.

Proposed Her Worship
Seconded Cr Gibson

“that –

1. The report 2022 Landfill Assistance be received; and
2. Council approves as full and final allocation support to pay for waste disposal fees at McLeans landfill based on applications received as outlined hereunder on the basis that allocations will not exceed the available budget of \$5,000 and will not be payable in cash to recipients:

Organisation	Tonnage of non-recyclable Requested	Pro-rated allocation based on available budget
Uniting Church Opp Shop	6.00	0.85
Cobden-Runanga Anglican Parish – The Sharing Shed	8.00	1.13
The Youth Shed Project	2.00	0.28
Greymouth Community Corrections	3.00	0.43
Idea Services	2.00	0.28
Cobden Bowling Club	1.50	0.21
Kaiata Community Centre Inc	1.00	0.14
Coast Guard West Coast	0.45	0.06
Greymouth Golf Club	2.00	0.28
Taylorville Reserve	0.60	0.09
The Salvation Army	36.00	5.1
Greymouth & Kumara Anglican Parish	3.00	0.43
Camerons Community Club	1.00	0.14
Society of St Vincent de Paul	3.74	0.53
RNZSPCA – Greymouth	6.40	0.91
Conservation Volunteers NZ	1.00	0.14
Blackball District Community Centre	6.00	0.85
Whare Manaaki O Te Tai Poutini	2.00	0.28

Organisation	Tonnage of non-recyclable Requested	Pro-rated allocation based on available budget
TOTAL	85.69	12.13

Carried Unanimously

22/08/371 F/7: Sensitive Expenditure Policy

Refer pages 165 – 177 of Agenda.

Proposed Her Worship
Seconded Cr Haddock

“that –

1. The report be received; and
2. That Council approve the Sensitive Expenditure Policy.

Carried Unanimously

22/08/372 A/2: Ernst & Young Debenture Trust Deed Audit Engagement Letter

Refer pages 178 – 202 of Agenda.

Proposed Cr Becker
Seconded Cr Haddock

“that –

1. The report be received; and
2. The Chief Executive be authorised to sign the Ernst & Young Engagement Letter for the Debenture Trust Deed covering the June 2022 financial year.

Carried Unanimously

22/08/373 F/7: New Zealand Local Government Funding Agency: Full Year Report to 30 June 2022

Refer pages 203-221 of Agenda.

Proposed Cr Becker
Seconded Cr MacDonald

“that –

1. Council receives the report titled New Zealand Local Government Funding Agency: full year Report to 30 June 2022 and notes its contents.

Carried Unanimously

22/08/374 F/7: Acceptance of Tranche 1 of The Government's Better Off Funding Package, \$2.93M

Refer pages 222 – 239 of Agenda.

It was agreed that is a very controversial matter, and that Council feels this is being pushed through by Government. Her Worship advised that many partner Councils are also opposed, but the dilemma faced is can our communities afford to lose this funding and still have their assets swiped out from underneath them. She spoke of the risks in not accepting this funding and acknowledged the legal advice through C4LD through partner Councils where Council can still oppose the decisions and there are clauses that can be amended even if Council remains opposed.

“that –

Proposed Her Worship
Seconded Gibson

1. The report Acceptance of Tranche 1 of the Government's Better Off Funding Package \$2.93M be received.

Her Worship opened the floor for discussion. Cr Gibson stated that this is a bribe and that the Associate Minister said that there was no alternative model produced which is clearly not the case. Cr Gibson stated that he does not trust central government, he said that by accepting the funding is not opposing Three Waters. He feels the public does not understand this and ratepayers on the West Coast deserve better and this is an asset grab.

Cr Haddock stated he feels Council is caught on the moral high ground. He feels this is the worst piece of legislation government has put Council through. He stated that although Council is totally opposed, he feels Council would be mad not to take the \$11.93M as part of the payment towards the \$248M worth of assets. Cr Haddock stated that ratepayers have paid for these assets over many years and feels Council has no option but to take the money. Cr McBride stated that Council is unanimous in being against this, he feels it is like blood money.

Cr Mora stated that Council was right to reject the Three Waters proposal from Government as the funding model does not stack up. He feels as soon as Council says yes to the funding it strengthens Government's ability to push this through anyway. Cr Mora feels Council should take the money.

Cr MacDonald asked the CE if it is clear that there are no strings attached.

The CE advised that Council has been assured by the Minister of Local Government that there are no strings attached to this funding and Council can still voice strong opposition to the Three Waters Reform individually and via C4LD. He advised that Council could add some clauses to this agreement which would cover Council to continue to voice opposition. The CE advised it would be very difficult for the Minister to back away from this. He confirmed this was a verbal statement from the Minister, made at meeting with members of C4LD present. The CE advised that the government has a majority to push this legislation through with the next legislation due in December. The CE advised that if council does not accept the funding, and if the government changes, then Three Waters will most likely be repealed. The CE stated that the risk is whether the money be available after the next general election. He stated that the Government is proceeding on a no regrets basis with Tranche 1, at speed to get this matter through. It was agreed this is a very tough decision. Cr Mora stated that Council is better off to take the money as Government wants to do this no matter what. It was noted that 92% percent of Council's are opposed through the submission process. The CE advised that some councils may switch their view after 8 October. Cr Haddock commented that future councils will struggle to keep rates down and he feels that for the community's sake we must take it.

Cr MacDonald commented that the Government has not acted in good faith.

Her Worship acknowledged that this has been very challenging and but if our community loses this funding, and Three Waters Reform it is forced upon Council, then Council risks losing the funding.

The CE advised that currently the Government has the majority to push this legislation through, with the Select Committee of the first Bill underway and Council has submitted on this with the next piece of legislation due in December and this is likely to start compelling Councils. The CE advised there is significant opposition to this but not sufficient to stop the Government from doing what it wants to do. He stated that if Council does not accept this now, Council has to assume that the next Government will be able to continue this programme. He stated if the Government changes, then it is most likely that Three Waters will be repealed. If this is repealed and Council has not entered into the first tranche, then Council has no agreement with anybody to undertake the second tranche and this goes off the table. The CE advised that the risk for Council is whether the funding will be available after the next election. He advised that Council has a moral question being does Council want to take this money now given its significant and unanimous opposition, and if not taken is it going to be available in July 2024. It was noted that if the Government changes, Council has an agreement in place to be able to keep the funding and this can't be taken back. Further discussion took place.

The meeting adjourned at 5.38 pm and reconvened at 5.49pm.

“that –

Proposed Cr Becker

Seconded Cr Haddock

2. Council wishes to accept the Government’s Tranche 1 funding on a “no regrets” basis despite its opposition to the reform process.
- 3
 - a. Council approves the funding application for \$180,000 for the development of a pump bike track and domain redevelopment at Runanga.
 - b. Council approves the funding application for \$180,000 to complete stage 1B of the Moana Cycle Trail – Duck Creek to Irishman’s Bay.
 - c. Council approves the funding application for the balance of \$2,570,000 to proceed the new library development in Greymouth.
4. Council authorise the Chief Executive to submit a proposal to DIA to obtain the Tranche 1 funding and enter into the agreement with the Department of Internal Affairs to obtain Tranche 1 funding.
5. That the Chief Executive be authorised to seek clarification to ensure that Council can continue to voice its opposition to the Three Waters Reform.

Against Cr Gibson

Carried

LATE ITEM

22/08/64 L/5 Ball Development Kaiata Park – Vesting of Local Reserve Land

Proposed Cr Becker

Seconded Cr Her Worship

“that –

1. Council received this report.

Cr Becker stated that he is not in favour of this and feels we are burdoning the ratepayer. Cr Gibson agreed. Cr Haddock is also not favour.

Her Worship stated this is a large development and Council will receive income via rates. It was confirmed that this is not part of reserves contributions. The Utilities & Infrastructure Manager (UIM) outlined the project to the meeting.

The CE advised that if Council does not take ownership then Council has no way of enforcing maintenance of this by the landowner .

Proposed Cr Becker

Seconded Cr Haddock

That the Council:

2. Accepts the vesting of the proposed local reserve based on the below;
 - a. Ball Development ensure suitable boundary fencing is constructed along the western boundary with existing Lot 124 DP 404171 and the new eastern boundary with proposed new Lot 1.
 - b. Boundary fencing design to be approved by Council's Group Manager Operations.
 - c. The new local reserve, proposed Lot 200, be suitably planted as a vegetation buffer between Lot 124 DP 404171 and the proposed new Lot 1.
 - d. Suitable bollards or devices be installed along both the existing road reserve boundary (Hinai Crescent) and the northern boundary.
3. Council notes that future maintenance of the local reserve will be needed, and associated costs should be included within the Parks & Reserves budget through the 2023/24 Annual Plan process.

Carried Unanimously

22/08/375 Miscellaneous Items – Documents to be Signed.

Refer page 240 of Agenda.

Proposed Her Worship

Seconded Cr Gibson

That the following documents be ratified:

1. Deed of Rent Review and Renewal of Lease between Birchfield Coal Mines Ltd and Grey District Council dated 6 July 2022 premises at Holland Street, Rapahoe being Lessors's land being Section 1 Survey Office Plan 12474 being all the land contained and described in Record of Title WS8C/1260 and as described in the Lease.
2. Memorandum of Lease (residential) between Grey District Council and Andrew and Christine Leeburn. Land being (more or less) Lot 72 DP 455 and being the whole of the land comprised in Certificate of Title 5A/1083 Westland Land Registry Office.

Carried Unanimously

22/06/376 Group Management Report

Refer pages 243 – 261 of Agenda.

Proposed Her Worship

Seconded Cr Haddock

“that the report be received, and the information noted.

Carried Unanimously

Her Worship stated she is very impressed with the Marsden Road Project. The AGMO provided an update on the wheelie bin roll out.

Cr Haddock stated Marsden Road project is a credit to the contractors involved, he stated that neighbours are thrilled with the end result. Cr Haddock commented that it is great to have the Moonlight and Rough River bridges completed but is concerned that there may be an issue with the surface, and he hopes this is resolved soon.

Discussion took place on the wheelie bin roll out. The UIM asked Councillors to encourage ratepayers to contact Council directly if there is a problem.

Cr McBride spoke of the popularity of the WRC. He commented that management is doing a great job.

Discussion took place on recent bad behaviour at the WRC. The GMC&C advised that there have been problems with young people tagging and causing disruption, but a security guard has now been employed which has now reduced considerably.

Her Worship stated that stormwater issues in Cobden are now improving. She spoke of the importance of clear communications to our ratepayers.

The AGMO provided an update on the Blackball slip and advised that a temporary fix is in place with a long term solution being worked through with Waka Kotahi.

Engineering options to mitigate flooding at Omapere Street, Dobson are being worked through with Waka Kotahi and this is on the priority list.

The AGMO provided a verbal update. He stated that recent heavy rainfall events have caused considerable work around the district.

An update on the slipway project was provided.

22/02/306 Council In-Committee

Refer page 280 of Agenda.

Proposed Her Worship

Seconded Cr Gibson

“that Council resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act 1987:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1.	In Committee Minutes of ordinary Council meeting dated 30 May 2022	Good reason to withhold exists under Section 7	Section 48(1)a
2.	In Committee Minutes of Extraordinary Council meeting dated 13 April 2022	Good reason to withhold exists under Section 7	Section 48(1)a
3.	In Committee Minutes of Risk and Assurance Committee meeting dated 11 April 2022	Good reason to withhold exists under Section 7	Section 48(1)a
4.	In Committee Minutes of Extraordinary Risk and Assurance Committee meeting dated 17 May 2022	Good reason to withhold exists under Section 7	Section 48(1)a
5.	In Committee Minutes of Tenders Subcommittee Meeting dated 12 May 2022	Good reason to withhold exists under Section 7	Section 48(1)a
6.	Abbeyfield Property Limited Development – Marsden Road	Good reason to withhold exists under Section 7	Section 48(1)a
7.	Port / Slipway	Good reason to withhold exists under Section 7	Section 48(1)a

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item No.		
1 – 3	Minutes of meetings only	7(2)(b)(ii),7(2)(h)
4-7	Would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. To enable the Council to carry on negotiations (including commercial and industrial) without prejudice or disadvantage.	7(2)(e) 7(2)(l)

Carried Unanimously

COUNCIL RESUMES IN-OPEN MEETING

CONFIRMATION OF DECISIONS IN-COMMITTEE

PE22/08/085: Rapahoe Camp Lease Assignment

Proposed Cr Becker

Seconded Cr Mora

“That -

1. Agrees that the lease be assigned from Mr R Fletcher to Mr J Fletcher under the same terms and conditions as the original lease.
2. Notes that the new lessee pays all Council’s legal costs associated with the assignment.

Carried Unanimously

Proposed Cr Becker

Seconded Cr Gibson

PE22/08/086: Moana Camp Proposed Lease Renewal

“That -

1. Agrees that the lease be renewed; and
2. That the new lease be for 33 years with an expiry date of 2055; and
3. Notes the wording of the proposed public notice.

Carried Unanimously

The meeting concluded at 7.07 pm

Confirmed

T Gibson

Chairperson

_____/_____/_____
Date

MINUTES OF THE EXTRAORDINARY COUNCIL MEETING OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Monday 12 September 2022 commencing at 4.00 pm**

PRESENT: Her Worship the Mayor Tania Gibson (Chair), Councillor Allan Gibson (Deputy Mayor), Councillor Anton Becker, Councillor Rosemary Green, Councillor Peter Haddock, Councillor Murray Hay, Councillor Rex MacDonald, Councillor Tim Mora

IN ATTENDANCE: Paul Morris (Chief Executive), Trish Jellyman (Democracy Advisor), Aaron Haymes (Group Manager Operations), Dinesh Budhathoki (Transport & Infrastructure Manager), (Megan Bourke (Communications Officer)

Her Worship opened the meeting. A minute's silence was observed to acknowledge the passing of Her Majesty Queen Elizabeth II.

1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGIES

Moved: Her Worship

Seconded: Cr Becker

That the apology received from Cr McBride be accepted and leave of absence granted.

Carried Unanimously

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

2 AGENDA ITEMS

3.1 COASTAL INUNDATION COBDEN - GREYMOUTH JOINT FLOODWALL

The CE spoke to this report and took it as read. He advised this paper was prepared by the West Coast Regional Council (WCRC) following storm event on 13 June which caused overtopping to private property. The CE advised that this report is to allow the representatives from Grey District Council (GDC) on the Joint Floodwall Committee to have input into this matter.

OFFICER RECOMMENDATION

That Council

1. Receive this report.

Moved: Her Worship

Seconded: Cr Haddock

Carried Unanimously

Cr Haddock stated this is a very old problem which he remembers well from his childhood. He said that a lot of rock protection work has been put in place around this area under urgency over the years. Cr Haddock stated that the bund in this area has never been maintained. He suggested there may be a need to retreat back towards Jellyman Park. Cr Haddock feels that Council needs to indicate to WCRC that urgent work is required. Her Worship commented that the recent site visit was very valuable.

It was noted that years ago the maintenance was the responsibility of the Catchment Board but this now sits with WCRC. The CE advised that if GDC wanted to accept responsibility for coastal flood protection then GDC would need to undertake a special consultative procedure as outlined in the Local Government Act.

Cr Hay spoke of further erosion issues further north of Jellyman Park and the section of rock protection that was removed years ago in order to gain access to a shipwreck.

Cr Hay spoke of the meetings of the Joint Committee over the years where reports have been missing or unavailable and this has been going on for years. Cr Mora drew attention to the map contained in the report which shows what is likely to happen in years to come. He feels Council needs to act now as the whole river terrace in Cobden and around the Domett Esplanade also needs to be repaired. Her Worship agreed that gaps in the seawall need to be repaired.

Cr MacDonald asked what can be done now to expedite this work. The CE acknowledged that Covid has contributed to delays in bringing it before the Joint Committee for resolution. Extensive discussion took place and it was agreed that this is not just about the five properties in the Jellyman Park area that have been affected.

The CE suggested that work needs to be done on funding options with regard to rates. Rating options were discussed. The CE asked the meeting if Council sees the need to be involved in the maintenance of this area.

Cr Haddock stated that this is a long term problem which requires a long term solution. He feels that a long seawall would be unaffordable for ratepayers. He suggested that the WCRC approach the government to seek government funding. Cr Haddock stated that there is a resource consent in place for dig out waste to be placed in this area. He noted that there is also a rock source in close proximity to this area.

The CE confirmed that maintenance of the Greymouth Floodwall is the responsibility of the WCRC. He is concerned that WCRC could be shifting the burden onto the ratepayers of the Grey District.

Cr MacDonald asked what can GDC do to get this underway. The CE advised that we hold a consent to maintain the protection and that we can authorise anyone to act under the current resource consent. The CE suggested that a voice is formed with the residents of Cobden.

Cr Mora suggested that Council could consult on the possibility of a floodwall at Jellyman Park. He also suggested that the GDC representatives on the Joint Floodwall committee push hard to get some progress underway. Extensive discussion took place and it was agreed that topping up of wall on Domett Esplanade needs to be done now. Discussion also took place on the possibility of expanding the current rating district.

Cr Hay agreed with Cr Mora and is in favour of endorsing a firm recommendation that WCRC has to take responsibility for this. He feels the wider rating district should be rated for this problem and not just the Cobden area. Cr Hay spoke of the set backs contained in the new One District Plan. He advised that this problem is faced by lots of coastal towns in NZ. He acknowledged the problems faced by property owners in lower Cobden. Her Worship spoke of the issues faced in all coastal areas on the West Coast.

Cr Becker stated that the road in this area also needs to be protected. Cr Mora spoke of managed retreat options and stated it is more economical to build a seawall. The CE spoke of the potential impacts on insurance options for property owners and he feels there is an obligation to protect these areas. Cr Becker stated that a master plan is required.

OFFICER RECOMMENDATION

That Council

Moved: Cr Haddock

Seconded: Cr Hay

2. Approve consultation to occur at the next Annual Plan process for the future use of Jellyman Park for flood protection works.
3. Reconfirm that coastal flood protection affecting private property is the responsibility of the Regional Council and that Council will continue to advocate on behalf of its ratepayers but does not accept any responsibility to remediate those coastal flooding issues.
4. Encourage the West Coast Regional Council to affect immediate temporary works and replenishment under the existing resource consent.

Carried Unanimously

Cr Haddock spoke of the amount of rating districts around the West Coast and money needs to be put in continually to maintain these assets.

The CE spoke of the possibility of extending the Greymouth Rating District to include the entire district as these are the people who all use the CBD. Cr Haddock spoke of the country folk already paying into rating districts.

The meeting concluded at 4.35 pm.

Confirmed

T Gibson
Chairperson

_____/_____/_____

Date

MINUTES OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING OF THE GREY DISTRICT COUNCIL
Held in Council Chambers, 105 Tainui Street, Greymouth
on Monday 29 August 2022 commencing at 7.18 pm

PRESENT

Cr Allan Gibson (Chair)

Cr Anton Becker

Her Worship The Mayor Tania Gibson

IN ATTENDANCE

Paul Morris (Chief Executive)

Dinesh Budhathoki (Acting Group Manager Operations)

Kurtis Perrin-Smith (Utilities & Infrastructure Manager)

David Cross (Project Manager)

Trish Jellyman (Democracy Advisor)

APOLOGIES

Nil

Cr Haddock was not present due to a conflict of interest.

IN – COMMITTEE

Moved Cr Becker

Seconded Her Worship

“that

1. The Tenders Subcommittee resolve to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
1.	Slipway Structure	Good reason to withhold exists under Section 7	Section 48(1)a
2.	Slipway Cradle Design	Good reason to withhold exists under Section 7	Section 48(1)a

2. This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item No.		
1-2.	The withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information. In particular the report contains information which is commercially sensitive and would be likely to unreasonably prejudice the commercial position of organisations which supplied the information. It also allows the committee to carry out, without prejudice or disadvantage commercial activities	7(2)(e) & 7(2)(i)

Motion Carried

COUNCIL IN OPEN

CONFIRMATION OF DECISIONS IN-COMMITTEE

1. Slipway Structure Supply 2022-23-05A

Moved Cr Becker
 Seconded Cr Gibson

“that the decision taken in-committee be confirmed and be made publicly available once the contractor has been advised.”

Motion Carried

1. Slipway Cradle Design Supply 2022-23-05B

Moved Cr Becker
 Seconded Cr Gibson

“that the decision taken in-committee be confirmed and be made publicly available once the contractor has been advised.”

Motion Carried

The meeting concluded at 7.30 pm

Confirmed

A Gibson
Chairperson

Date

MINUTES OF THE TENDERS SUBCOMMITTEE MEETING OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Friday 9 September 2022 commencing at 10:30 am**

PRESENT: Her Worship the Mayor Tania Gibson, Councillor Allan Gibson, Cr Peter Haddock (Chair)

IN ATTENDANCE: Paul Morris (Chief Executive), Dinesh Budhathoki (Acting Group Manager Operations), Kurtis Perrin-Smith (Utilities and Infrastructure Manager), David Cross (Senior Project Manager), Franco Horridge (Port Team Leader), Trish Jellyman (Democracy Advisor)

1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGIES

Moved: Cr Peter Haddock

Seconded: Her Worship

That the apology received from Cr Becker be accepted and leave of absence granted.

Carried Unanimously

There were no late items or declarations of interest.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 CONFIRMATION OF THE TENDERS SUBCOMMITTEE MEETING HELD ON 26 MAY 2022

Moved: Her Worship

Seconded: Cr Allan Gibson

That the minutes of the Tenders Subcommittee Meeting held on 26 May 2022 be confirmed as true and correct.

Carried Unanimously

2.2 CONFIRMATION OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD ON 29 AUGUST 2022

Moved: Her Worship

Seconded: Cr Allan Gibson

That the minutes of the Extraordinary Tenders Subcommittee Meeting held on 29 August 2022 be confirmed as true and correct.

Carried Unanimously

3 IN COMMITTEE ITEMS

Moved: Cr Peter Haddock

Seconded: Her Worship

That

TCouncil he Tenders Subcommittee Meeting resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
3.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF TENDERS SUBCOMMITTEE MEETING HELD ON 26 MAY 2022	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
3.2 - CONFIRMATION OF IN COMMITTEE MINUTES OF EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD ON 29 AUGUST 2022	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
3.3 - ANZAC TOILETS REPLACEMENT	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
3.4 - GREYMOUTH WATER RESERVOIRS - ARNOTT HEIGHTS CIVIL WORKS - 2020-21-09	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for

	<p>disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>which good reason for withholding would exist under section 6 or section 7</p>
3.5 - PORT VEHICLE RENEWAL TENDER	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
3.6 - COAL CREEK WATER TREATMENT PLANT BORE INSTALLATION DRILLING INVESTIGATION - 2021-22-26A	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

Carried Unanimously

COUNCIL IN OPEN**CONFIRMATION OF DECISIONS IN COMMITTEE**

Moved: Her Worship

Seconded: Cr Allan Gibson

That the below decisions taken in-committee be reconfirmed in open.

Carried Unanimously

3.3 ANZAC Toilets Replacement

Moved: Cr Peter Haddock

Seconded: Her Worship

That

1. The decision arrived at in committee be confirmed and made publicly available once the contractor has been advised.

Carried Unanimously

3.4 GREYMOUTH WATER RESERVOIRS - ARNOTT HEIGHTS CIVIL WORKS - 2020-21-09

Moved: Cr Allan Gibson

Seconded: Cr Peter Haddock

That

1. The decision arrived at in committee be confirmed and made publicly available once the contractor has been advised.

Carried Unanimously

3.5 PORT VEHICLE RENEWAL TENDER

Moved: Cr Peter Haddock

Seconded: Her Worship

That

1. The decision arrived at in committee be confirmed and made publicly available once the contractor has been advised.

Carried Unanimously

3.6 COAL CREEK WATER TREATMENT PLANT BORE INSTALLATION DRILLING INVESTIGATION - 2021-22-26A

Moved: Cr Peter Haddock

Seconded: Cr Allan Gibson

That

1. The decision arrived at in committee be confirmed and made publicly available once the contractor has been advised.

Carried Unanimously

The meeting concluded at 11.01 am

Confirmed

P Haddock

Chairperson

____/____/____

Date

UNCONFIRMED

3 LIST OF ACRONYMS USED

BCA	Building Consent Authority	LGOIMA	Local Government Official Information and Meetings Act
BCO	Building Control Officer	LGNZ	Local Government New Zealand
CCC	Code Compliance Certificate	LTP	Long Term Plan
CSO	Customer Services Officer	LVT	Land Valuation Tribunal
CDEM	Civil Defence Emergency Management	MBIE	Ministry of Business, Innovation and Employment
CDEMG	Civil Defence Emergency Management Group	MCDEM	Ministry of Civil Defence and Emergency Management
CEC	Community Emergency Centre	MDI	Major District Initiative
CEG	Co-ordinating Executive Group	MOH	Ministry of Health
CIMS	Co-ordinated Incident Management System	NBS	New Building Strength
CPEng	Chartered Professional 'Engineer'	NGO	Non-Government Organisation
DEE	Detailed Engineering Evaluation	NZFS	New Zealand Fire Service
DHB	District Health Board	NZQA	New Zealand Qualifications Authority
DIA	Department of Internal Affairs	NZTA	New Zealand Transport Authority
DOC	Department of Conservation	OAG	Office of the Auditor General
DWC	Development West Coast	OSH	Occupational Safety & Health
EMIS	Emergency Incident Management System	PHO	Primary Health Organisation
EDLG	Economic Development Liaison Group	PDU	Provincial Development Unit
EOC	Emergency Operations Centre	PGF	Provincial Growth Fund
EMO	Emergency Management Officer	PIM	Project Information Memorandum
GPS	Global Positioning System	PCBU	Person conducting a business or undertaking
HSNO	Hazardous Substances and New Organisms	RC	Resource Consent
HSR	Health and Safety Representative	RMA	Resource Management Act
HSWA	Health and Safety at Work Act 2015	SCADA	Supervisory Control and Data Acquisition
IAP	Incident Action Plan	SO	Standing Orders
IEP	Initial Evaluation Procedure	SOLGM	Society of Local Government Managers
IQP	Independent Qualified Person	SH	State Highway
LGA	Local Government Act	SNA	Significant Natural Area
LIM	Land Information Memorandum	TECNZ	Tourism Export Council of New Zealand
LINZ	Land Information New Zealand	TLA/TA	Territorial Local Authority
		WAG	Welfare Advisory Group

4 MATTERS UNDER ACTION

Nil

5 AGENDA ITEMS

5.1 MAYOR'S UPDATE REPORT

File Number:

Report Author: Mayor

Report Authoriser: Chief Executive

Appendices: Nil

1. REPORT PURPOSE

- 1.1. To provide an update of the Mayor's activity for the month of August 2022.

2. EXECUTIVE SUMMARY

- 2.1. August has been a busy month with events like the Mid-Winter Christmas bringing excitement and vibrancy to the town, and on a more serious note community meetings for the Te Tai o Poutini (TTPP) District Plan, the continuing Three Waters Reform and the upcoming Local Government Elections. It is pleasing to see the enthusiasm and interest from members of our community willing to commit to becoming a councillor and doing their best for our district.
- 2.2. During the month the Hon Kieran McNulty visited each West Coast Council and Crs Gibson, Haddock and MacDonald joined me to meet with him. The Minister has a particular focus on the rural and provincial sector and wanted to hear direct from councils about their key issues and encouraged free and frank discussion during the session. We made the most of this time and discussed Three Waters Reform, Stewardship Land, SNAs and the TTPP District Plan along with other important issues affecting the district.
- 2.3. The Three Waters Reform continues to feature regularly in my diary and this month I addressed the Select Committee in Nelson to support the points raised in our submission. We will continue to oppose these reforms at every opportunity that arises.
- 2.4. Following the release of the TTPP District Plan in July public interest has been very high with a lot of concern about how individual private property will be affected. The public meetings have been quite well attended and we are encouraging people to put in submissions noting their concerns.
- 2.5. I have continued this month to deliver Winter Warmth packages to schools. This project funded by the Community Capability and Resilience Fund (CAP) is aimed at getting items out to those in need, particularly youth and elderly to help them keep warm and comfortable over winter. These packs, kindly put together with assistance from The Warehouse, have been very gratefully received.
- 2.6. In mid-August the Coast was hit with another severe rain event and in my role as Chair of the Joint Civil Defence Emergency Management Committee I declared an emergency on 16 August. Once again Greymouth was less affected than our neighbours in Westland and Buller and although some evacuations did occur in Buller, the region got through this event with no major damage occurring.
- 2.7. Several of the candidates standing for the upcoming Local Government elections have taken the time to meet with me. They are eager to get a better understanding of what being a councillor involves and to learn more about upcoming projects and issues and concerns the Council may have to consider. As I write this report, I know it will be the last for our current Council and I must acknowledge the hard work, dedication and support I have had from my council over the

last three years. At times we have faced some difficult issues, but I believe we have worked well together as a team and have always had the best interests of our community at the forefront of any decisions made. It has been a privilege to work with you all.

3. OFFICER RECOMMENDATION

- 3.1. That the Mayor's activity report for the month of August 2022 be received.

4. MAYORAL ACTIVITY SUMMARY

- 4.1. 3 August: The CE, Cr Becker and I met with our Senior Planner for further discussion on sites and areas of significance to Maori and the way forward in relation to the Te Tai o Poutini District Plan (TTPP).
- 4.2. 4 August: C4LD 3 Waters Entity D update; WR Kettle Trust to consider applications and award grants; Christmas Carnival meeting; LGNZ Water Reforms Update.
- 4.3. 5 August: The CE and I had our quarterly catch-up meeting with local DOC management.
- 4.4. 8 August: Visit to Runanga to view the site for the proposed park upgrade; Visit to the In Stitches local knitting group weekly Monday morning get together; NZME radio report; Extraordinary Council Meeting; TTPP workshop.
- 4.5. 9 August: Toki Pounamu meeting.
- 4.6. 10 August: Joint Committee of the West Coast Civil Defence Emergency Management; Mayors, Chairs & Iwi Forum; James Caygill – Waka Kotahi Regional Manager visited, and we had the opportunity to discuss local issues.
- 4.7. 11 August: Visit to Moana School and delivery of more Winter Warmth care packages; we were visited by Hon Kieran McAnulty and Crs Gibson, Haddock and MacDonald join me in this opportunity to discuss various issues and concerns; C4LD update regarding the proposed zone 5/6 meeting in Dunedin; TTPP public meeting in Runanga.
- 4.8. 12 August: meeting with Chair of the Consumer Advisor Group.
- 4.9. 13 August: St John Youth competitions – the West Coast has an amazing following, and it is great to see these youth learning skills that will be with them for the rest of their lives. Many had travelled from away to attend this competition. Mid-Winter Christmas Town Square Street Party – this was a very successful event and acknowledgement must go to all those who were involved and made this happen.
- 4.10. 15 August: Spoke to the Three Waters Reform Select Committee in Nelson; Risk and Assurance Subcommittee meeting.
- 4.11. 16 August: Visit to Awahono School to deliver some more Winter Warmth Care Packages; meeting with Tai Poutini Polytechnic CE and Leader – Stakeholder Engagement; Civic Awards Subcommittee meeting; Declaration of Regional Emergency; Radio NZ interview about the weather event followed by an interview with The Press; Heavy Rain Warning Agency Briefing; Contact with Minister for Civil Defence; Late Show RNZ interview/update on weather event.
- 4.12. 17 August: Early morning interviews with Today FM and the AM Show giving an update on the weather situation; C4LD Oversight Group to discuss talking points on the submission to the Three Waters Reform Select Committee followed by Plenary Group meeting; West Coast Controllers morning update on the weather event; meeting with a candidate standing for the Eastern Ward; Multi-Agency Briefing; Vietnam Commemoration Service; LGNZ Reforms Update; Heavy Rain Warning Agency Briefing.

- 4.13. 18 August: Tai Poutini Polytechnic to meet the new CE of Te Pukenga; Multi-Agency Weather Briefing; met with a candidate standing for the Central Ward.
- 4.14. 19 August: Multi-Agency Weather Briefing; Heavy Rain Warning Agency Briefing; meeting with a candidate standing for the Central Ward.
- 4.15. 20 August: TTPP public meeting at Moana; Multi-Agency Weather Briefing.
- 4.16. 21 August: Multi-Agency Weather Briefing; interview with Newstalk ZB regarding the closure of our local Electoral Office.
- 4.17. 22 August: Otago Medical Third-Year Students – this is part of their annual programme where they are based in a rural hospital and learn more about the needs of a rural community. It is always good to meet these students and hope that one day one or more of them may return to work in our community.
- 4.18. 23 August: Visited the new owner of My Perfect Fit, one of our CBD retailers; I spoke to the coordinator of the local CARE Group about the availability of the Winter Warmth packages. She arranged for the distribution of these to those in need and advised that the recipients were extremely grateful. Council Workshop to discuss the TTPP Joint District Plan and Council's submission.
- 4.19. 24 August: CFC Project Steering Group meeting; Barrytown School to deliver Winter Warmth packages; New Coasters catch-up; Council Workshop to review Contestable Fund Applications.
- 4.20. 25 August: West Coast Te Rito Violence Prevention Network meeting; Project update with Council's Project Manager; Grey District Business Promotions Association meeting.
- 4.21. 26 August: Breakfast meeting with local property developer; The CE and I met with a representative from Mawhera to discuss plans for building demolition; I attended "Art Soup" a new initiative put on by Grey District Youth – an evening of art, humour and music.
- 4.22. 29 August: I met with the Chief Executive of Tiga Minerals and Metals for an update on their local project; TTPP public meeting in Blackball; The Grey District Youth Trust presented to Council and the August meeting of Council followed. An Extraordinary Tenders Subcommittee meeting took place at the close of the Council meeting.
- 4.23. 30 August: I had a meeting with the local Advisor – Regional Public Service to discuss the Localities Project which is progressing and developing its governance structure. Council will engage and appoint a representative once the election period is over, in what capacity is still to be determined. A candidate standing for the Eastern Ward met with me; the CE, Acting GM Ops and I met with a businessman interested in further development of his business, at Greymouth's port; Council Workshop for further discussions on our submission to the TTPP District Plan; TTPP Public Meeting in Council Chambers; I attended an event to gauge interest for getting Girl Guides up and running again in Greymouth and an acknowledgment must go to the organisers of this event. It is great to see members of our community being proactive and supportive.
- 4.24. 31 August: Coast FM radio report; MTFJ Workforce Coordinator interview; meeting with an Eastern Ward candidate; TTPP public meeting at Barrytown.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

5.2 CONTINUATION OF GREYMOUTH FLOODWALL JOINT COMMITTEE

File Number:

Report Author: Chief Executive

Report Authoriser: Chief Executive

Appendices: 1. Greymouth Floodwall Joint Committee Agreement

1. REPORT PURPOSE

- 1.1. The purpose of this report is to provide for the continuation of the Greymouth Floodwalls Joint Committee following the 2022 triennial election. Without a resolution to this effect, the Joint Committee would be automatically discharged following the election in October.

2. EXECUTIVE SUMMARY

- 2.1. The Local Government Act 2002 (LGA) provides that unless the Council resolves otherwise, all committees and subcommittees are deemed to be discharged on the coming in to office of the members of the local authority elected at the triennial election.

The Committee was initially formed under a Joint Agreement between the West Coast Regional Council and the Grey District Council dated March 2015, and is involved in important and ongoing areas of work in relation to Greymouth flood protection measures. Unless Council resolves otherwise, the LGA deems that that committee would be discharged, which would impede its ongoing function.

3. OFFICER RECOMMENDATION

That Council

1. Receive this report; and
2. That the Greymouth Floodwalls Joint Committee shall not be discharged on the coming into office of the members of the Council elected or appointed at, or following, the next triennial general election.

4. BACKGROUND

- 4.1. Clause 30(7) of Schedule 7 to the LGA states that:

“A committee, subcommittee, or other subordinate decision-making body is, unless the local authority resolves otherwise, deemed to be discharged on the coming into office of the members of the local authority elected or appointed at, or following, the triennial general election of members next after the appointment of the committee, subcommittee, or other subordinate decisionmaking body.”

- 4.2. In accordance with this clause, the Council can resolve that a committee is not to be discharged following the election. If such a resolution is not passed, then the Greymouth Floodwalls Joint

Committee is deemed discharged and would have to be formally reconstituted by the new Council.

- 4.3. The Joint Committee deals with important matters requiring ongoing and often time-sensitive decisions. It is considered that this work will need to continue beyond the election date, and it would therefore be prudent for Council to resolve that the committee is not discharged following the election. This would mean that it would continue to operate under the terms of the existing Agreement and delegations that have been previously agreed between the Councils. Each Council would simply then need to appoint members to the Joint Committee following the election. For the Regional Council this is proposed to be done at the inaugural meeting of the new Council, scheduled for 25 October 2022.
- 4.4. As it is a Joint Committee, staff have undertaken liaison with the West Coast Regional Council (WCRC) in relation to providing for the continuation of the committee. The WCRC has advised that they support the proposal and have passed a similar resolution at WCRC's Council meeting on 13 September.
- 4.5. Previous managers from both Councils had earlier jointly initiated a review of the Joint Committee Agreement with a view to updating the terms of reference of the committee. However this was not finalised. It is intended to continue the review after the upcoming election period is finished and membership of the committee is settled. Further consultation will be undertaken with WCRC staff before recommended changes are finalised. These will then be tabled to each Council for approval and adoption.

5. OPTIONS

- 5.1. There are two options available.
 1. Not discharge the Greymouth Floodwall Joint Committee.
 2. Discharge the Greymouth Floodwall Joint Committee. This option is not discussed further for practical purposes.

6. CONSIDERATIONS

- 6.1. Legal and Legislative Implications
 - 6.1.1 N/A
- 6.2. Financial
 - 6.2.1 There are no financial implications. The committee's activities are provided for in existing budgets.
- 6.3. Existing Policy and Strategy Implications
 - 6.3.1 This fits with Council's current policy and strategy.
- 6.4. Fit with Purpose of Local Government Statement
 - 6.4.1 This does not affect the purpose of Local Government.
- 6.5. Effects on Mana Whenua
 - 6.5.1 There are no known effects on Mana Whenua.
- 6.6. Significance and Engagement
 - 6.6.1 Council's Significance and Engagement Policy is not triggered.

Issue	Level of Significance	Explanation of Assessment
Is there a high level of public interest, or is decision likely to be controversial?	Low	
Is there a significant impact arising from duration of the effects from the decision?	No	
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	The asset is owned by WCRC
Does the decision create a substantial change in the level of service provided by Council?	No	
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	
Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	

6.7. Community and Wellbeings and Outcomes

6.7.1 N/A

6.8. Other

6.8.1 There are no risks associated with this decision. The Joint Committee would continue to carry out its business on the terms and delegations already approved by both Grey District Council and the West Coast Regional Council.

7. CONCLUSIONS

7.1.

8. NEXT STEPS

8.1 N/A

9. COMMUNITY WELLBEINGS AND OUTCOMES

9.1. N/A

10. OTHER

10.1. N/A

11. CONCLUSIONS

11.1. It is appropriate to continue with the Joint Floodwall Committee part the October 2022 Local Body Elections. This means Council will only need to appoint its representatives rather than re-constitute the Committee.

12. NEXT STEPS

12.1. N/A

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

THE GREY DISTRICT COUNCIL

THE WEST COAST REGIONAL COUNCIL

Greymouth Floodwalls Joint Agreement

7
c

THIS DEED is made the 13th day of March 2015

PARTIES

THE GREY DISTRICT COUNCIL
("GDC")

THE WEST COAST REGIONAL COUNCIL
("WCRC")

BACKGROUND

- A. The GDC is empowered by Sections 12 and 130 of the local Government Act 2002 to manage stormwater and amenity issues within its district; and
- B. The WCRC is empowered by Section 126 of the Soil Conservation and Rivers Control Act 1941 to take such steps as are necessary for the prevention of damage by floods; and
- C. Both Councils are empowered by the Local Government (Rating) Act 2002 to raise the funds necessary to carry out their respective functions; and
- D. Both Councils are empowered by Sections 12 and 137 of the Local Government Act 2002 (also clause 30 and 30A of schedule 7) to enter into joint agreements and form a joint committee in order to co-ordinate the management of overlapping functions; and
- E. The Greymouth Floodwalls (the floodwalls) require ongoing maintenance. The Regional Council maintains an asset management Plan for the floodwalls, which were designed to protect against a 1 in 50 year flood; and
- F. The Greymouth Floodwall structures are owned by the GDC. The land the floodwalls are on are under various ownership; and
- G. Both Councils wish to record the terms of their agreement to jointly manage the maintenance of the Greymouth Floodwalls, via a joint committee of the two councils; and
- H. Both Councils have extended the joint committee's mandate to also include oversight of the management of the mouth of New River/Saltwater Creek at Paroa, which is currently being managed by both Councils.

DEED/AGREEMENT

- 1. The Greymouth Floodwalls Joint Committee (the committee) comprises of three Persons representing each of the two Councils with the function of co-ordinating the WCRC Greymouth floodwall maintenance activities with GDC activities, and the Saltwater Creek/New River rivermouth activities of each council.
- 2. The committee shall have its membership appointed from time to time as each parent Council may determine, and shall meet and regulate the conduct of its own business as it sees fit.
- 3. The committee shall not have any funding or rate setting authority. Such decisions shall be the responsibility of the two Councils.

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4. The Chair shall alternate one year to the next being a GDC elected representative one year and a WCRC elected representative the next.
5. The Committee shall use the current standing orders of the West Coast Regional Council, noting that the committee wishes to achieve consensus decisions wherever possible.
6. This agreement may be amended at any time, at the request of either council, but such amendment will only take effect once both parent councils have formally received and adopted those changes sought.
7. Each year the Committee shall ascertain what the work and budget requirements will be for the coming year and make a recommendation to each parent Council for annual planning and action.
8. Without limiting the ability of the committee to recommend the most appropriate arrangements for works and funding, in relation to the Greymouth floodwalls the GDC shall be responsible for all works and funding relating to:
 - 8.1 Amenity management, including grass mowing, gardening, beautification, and public access management;
 - 8.2 Stormwater management, including any pump station operation and maintenance and floodgates on drainpipes and their operation and maintenance (but excluding the Cobden cut);
 - 8.3 Flood emergency management, including the maintenance and operation of concrete flood barriers over road and rail, any sandbagging requirements, and all and any Civil Defence evacuation planning and execution;
 - 8.4 Ownership of the floodwalls and the land occupied by them, including ownership of all infrastructural assets comprised by the floodwalls and their associated structures;
9. Without limiting the ability of the committee to recommend the most appropriate arrangements for works and funding, in relation to the Greymouth floodwalls the WCRC shall be responsible for all works and funding relating to:
 - 9.1 The maintenance and repair of the structural integrity of the floodwalls;
 - 9.2 The provision of flood warning advice to GDC for the Grey River in accordance with the Grey River Flood Management Plan;
 - 9.3 Management of the Cobden cut outlet to the sea, to prevent backup of water from the lagoon causing surface flooding.
10. The WCRC has constituted a "Greymouth Floodwalls Separate Rating District" and reserves the right to raise such funds as it may need to carry out its functions under clause 6 above from this source.
11. The GDC will fund the performance of its functions under clause 5 above from such sources that are available that it may determine.
12. The WCRC has constituted a "New River/Saltwater Creek Rating District" and will use funding from this source for managing the New River/Saltwater Creek rivermouth.



5.3 PROJECT CARRYFORWARDS FROM 2021 / 2022 TO 2022 / 2023**File Number:****Report Author:** Acting Group Manager Strategy, Policy & Corporate Support**Report Authoriser:** Chief Executive**Appendices:** 1. Carry Forwards - Appendix A**1. REPORT PURPOSE**

- 1.1 The purpose of this report is to seek Council's approval to carry forward expenditure budgets approved in the 2021 / 2022 financial year so uncompleted projects can be completed in the 2022 / 2023 financial year.

RECOMMENDATION FOR COUNCILLOR BECKER

That Council

1. Receives the report; and
2. That the budget items listed at Appendix A be approved for carry forward into the 2022 / 2023 financial year.

2. BACKGROUND

- 2.1 Council set its annual plan for the 2021 / 2022 financial year as part of its Long Term Planning process in early to mid 2021.
- 2.2 Project work does not always align to a given financial year so for this reason unspent budgets meeting certain criteria are brought forward annually to Council for approval to carry forward into the new financial year. This list is at Appendix A.
- 2.3 All budget items on the list were previously included as part of the 2021 / 2022 or earlier annual plan and this means there is no new money being requested.
- 2.4 In assessing whether a project should be able to be a carry forward project the Executive Leadership Team agreed on a set of six principles.

Those principles were:

1. Have we made a specific commitment to a section of the community? (Just being in the Long Term Plan or Annual Plan is not a specific commitment) or;
2. Have we already or are we about to enter into a contractual commitment or;
3. Was the work started before the end of June 2022 and remains unfinished at the end of June 2022 or;
4. Is the work part of a planned programme of work that if not completed would cause a significant disruption to the ongoing planned work programme or;
5. Will a Council level of service decline through the work not being completed in the following year or;
6. Is confirmed 3rd party funding still available for the work.

If the project met one of those principles it would be eligible for being a carry forward project and could then proceed to the next stage of process which was a thorough review by the Executive Leadership Team.

If the project was approved by the Executive Leadership Team it went onto the list at Appendix A. Individual budget managers will be in attendance at the meeting to answer any questions.

SUMMARISED CARRYFORWARDS

A summary of the carry forwards attached at Appendix A is noted below.

Port	4,282,455
Bridges	1,600,000
Roading	2,072,705
Aerodrome	346,207
Water	4,849,208
Stormwater	401,732
Sewer	1,714,058
Refuse	345,800
Public Toilets	429,000
Parks & Reserves	40,000
Council Property	458,000
Plant	107,705
Festivals	30,000
	16,676,869

3. OPTIONS

3.1 There are two options available.

- Option One:** Decline to accept the list of carry forwards at Appendix A and propose further changes.

This option allows members to make changes to the list at the meeting.

- Option Two:** Accept the recommendation and approve the list of carry forwards.

This option ensures that service levels are maintained, and contractual commitments are honoured.

This is the preferred option from staff.

4. CONSIDERATIONS

4.2 Legal and Legislative Implications

- 4.2.1 There are no legal or policy implications by receiving this report.

4.3 Financial

- 4.3.1 There are no financial implications by receiving this report as the budget work in Appendix A has already been budgeted for as part of the Long Term Plan 2021 - 2031.

4.4 Significance and Engagement

- 4.4.1 This matter is considered to be of low significance per the Significance and Engagement Policy.

5. APPENDIX A

- 4.4.2 List of Carry forwards

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

[2] This report contains:

sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Activity	Project	Year 1 - remaining funds	General Notes
Plant	New Plant Items	\$ 59,065.00	Required in 22/23 to assist with ongoing fleet renewal.
Plant	Vehicle Costs	\$ 48,640.00	Required in 22/23 to assist with ongoing fleet renewal and to move towards compliance with Council's Vehicle Policy
Council Property	Civic Chambers Alteration	\$ 400,000.00	Civic Chambers Alterations First year funding to supplement second year funding
Council Property	Civic Chambers Renewals	\$ 15,000.00	Downstairs windows renewal - design fees. Construction funds included in 2022/23 year
Council Property	Tainui Street Renewals	\$ 43,000.00	Foyer glass renewal and safe roof access.
Parks & Reserves	Reserves General	\$ 20,000.00	Continuation of CBD garden renewal programme
Parks & Reserves	Walking Tracks	\$ 20,000.00	Ongoing walking track surfacing renewals and asset management collection.
Public Toilets	Mitchel's Toilet	\$ 125,000.00	Additional funding now available through TIF funding. This budget relates to Council's local share of the proposed works
Public Toilets	Te Kinga Public Toilet Building Strengthening	\$ 120,000.00	Earthquake strengthening works to the existing building. Required to meet Council requirements for strengthening upgrades.
Public Toilets	Anzac Park	\$ 184,000.00	Renewal of the existing Anzac Park toilet blocks, with 2 toilet facilities/small shelters. Commitment made to Athletics and Netball clubs
Refuse	McLeans Pit Leachate Upgrade	\$ 205,000.00	Upgrade of Leachate Treatment Plant at McLeans Pit Landfill. Investigation and required upgrade report now completed. Work now to be tendered.
Refuse	McLeans Pit Clean/Hardfill Site	\$ 110,000.00	Implementation of class 3 landfill on McLeans Pit Road. Critical for demolition material within the district.
Refuse	Cobden Landfill Reinstatement	\$ 18,800.00	Committed to continued landscaping works with CASRA. Recent Council resolution supporting project and these funds are critical to moving the next section of work forward.
Refuse	Closed Landfill	\$ 12,000.00	Assistance for landfill rehabilitation at Cobden and part share of costs associated with the Ngahere Landfill repairs (Redjacks Road).
Sewer	Greymouth Scheme	\$ 1,315,000.00	Critical funding to allow the completion of the Greymouth Sewerage Scheme. Several small stages still to be completed to ensure all properties are serviced with sewer only laterals.
Sewer	Pond Effluent Upgrade	\$ 98,958.00	Critical to implement screening and septic waste deliveries at the Runanga site. Part share of overall costs.
Sewer	Blackball Scheme	\$ 40,000.00	Ongoing legalisation costs to secure legal easements for the Blackball Sewerage Scheme.
Sewer	TDK WW Scheme	\$ 69,000.00	Includes critical final generator for Taylroville site. May still include some consenting costs for resident connections.
Sewer	Greymouth Miscellaneous - Replacements	\$ 54,000.00	Committed costs for critical parts for the Johnston Street WWTP UV equipment. Parts ordered and funds committed (part share).
Sewer	Runanga Renewals	\$ 52,500.00	Ongoing renewal work in the Runanga reticulation. Consultant preparing next stage plans at present and will be tendered shortly. To be added to 22/23 budget to enable project.
Sewer	Blackball Pumps - Replacement/Renewal	\$ 6,600.00	Blackball Wastewater Treatment Plant screen refurbishment. Critical to operations - part share.
Sewer	General Coms/Scada	\$ 78,000.00	Continuation of SCADA improvements, additional sites and resilient communication links. Critical infrastructure works.
Stormwater	Shakespeare Street Upgrade	\$ 60,000.00	Design fees for project in 22/23 and 23/24. 22/23 year is first allocation of two years of \$280,000, to complete construction works.
Stormwater	Tasman Street Upgrade	\$ 78,732.00	Critical works about to be tendered. Immediate resident have received commitments from Council to complete this upgrade works.
Stormwater	Tasman Street Upgrade	\$ 76,000.00	From 2020/21 year. Originally, Council approved x3 years of \$76,000 funding to complete works.
Stormwater	Stormwater renewals	\$ 187,000.00	Committed funds to assist with shortfall for Marsden Road piping of the open drain project. to arrive, expected September 2022). Remainder to enable continuation of high reticulation renewal programme.
Water	Greymouth Water Supply Renewals	\$ 122,500.00	meeting the needs of the new requirements of the new drinking water regulator (Taumata Arowai).
Water	General Water Supply Miscellaneous - R&M	\$ 51,000.00	Critical to implement upgraded controls and communications. Additional bypass of raw water and associated improvements.
Water	Blackball WTP Upgrade	\$ 45,000.00	Supply. Will add critical infrastructure to enable monitoring of water use/loss and narrow down areas of high leakage, for resolution.
Water	Greymouth DMA	\$ 80,000.00	Committed works, including land purchase, reservoir fabrication and installation. Also, includes associated power, water supply pipelines, communications and controls.
Water	Cobden Reservoir	\$ 818,921.00	Committed works, including land purchase, reservoir fabrication and installation. Also, includes associated power, water supply pipelines, communications and controls.
Water	Arnott Heights Reservoir	\$ 96,641.00	Note: funds reallocated by Council for reservoirs projects. Full list to be collated form previous Council resolution. Arnott Height, Tasman Views and Cobden.
Water	Kaiata Water Supply	\$ 1,600,000.00	Note: funds reallocated by Council for reservoirs projects. Full list to be collated form previous Council resolution. Arnott Height, Tasman Views and Cobden.
Water	Tasman Views Reservoir	\$ 600,000.00	Note: funds reallocated by Council for reservoirs projects. Full list to be collated form previous Council resolution. Arnott Height, Tasman Views and Cobden.
Water	Arnott Heights Reservoir	\$ 500,000.00	Critical infrastructure work delayed by funding uncertainty. Three Waters funding now confirmed until end of December 2022. Tender about to be awarded for drilling works.
Water	Additional Bore Coal Creek	\$ 212,760.00	Refer to Council resolution December 2021. Plus additional loan funding of upto \$165,000.
Water	Kaiata Water Supply	\$ 61,947.76	Critical funding towards reservoir projects, from 2020/21 financial year. Council resolution to redirect into reservoir projects per December 2021 resolution.
Water	Greymouth Water Supply Renewals	\$ 134,590.00	Critical funding towards reservoir projects, from 2020/21 financial year. Council resolution to redirect into reservoir projects per December 2021 resolution.
Water	Greymouth Water Supply Plant Renewals	\$ 63,291.00	Critical funding towards reservoir projects, from 2020/21 financial year. Council resolution to redirect into reservoir projects per December 2021 resolution.
Water	Greymouth Water Supply - Omoto Reservoir	\$ 276,784.00	Critical funding towards reservoir projects, from 2020/21 financial year. Council resolution to redirect into reservoir projects per December 2021 resolution.

Activity	Project	Year 1 - remaining funds	General Notes
Aerodrome	Resealing	\$ 309,400.00	Job has already been tendered and awarded to Isaacs
Aerodrome	Runway Repairs/Maintenance	\$ 15,735.00	
Aerodrome	Lighting Repairs/Maintenance	\$ 5,642.00	
Aerodrome	Windsock	\$ 3,230.00	
Aerodrome	Instrument Flight Procedures	\$ 12,200.00	
Port	Packers Quay Piles	\$ 17,537.00	Quotes being obtained
Port	Port Soundings	\$ 22,109.00	
Roading	NZTA - Unsealed pavement maintenance	\$ 1,703.00	
Roading	NZTA - Structures maintenance	\$ 106,373.00	
Roading	NZTA - Level Crossing warning devices	\$ 7,970.00	
Roading	NZTA - Unsealed road metalling	\$ 2,245.00	
Roading	NZTA - Sealed road resurfacing	\$ 25,948.00	
Roading	NZTA - Drainage renewals	\$ 5,960.00	
Roading	NZTA - Pavement rehabilitation	\$ 255,144.00	
Roading	NZTA - Structures component replacements	\$ 123,869.00	
Roading	Road Safety	\$ 11,465.00	
Roading	NZTA - Corporate Services Internal Charging	\$ 62,765.00	
Roading	Operational traffic management	\$ 1,270.00	
Roading	Minor improvements Low Cost/Low Risk	\$ 709,261.00	
Roading	NZTA - Roading Activity Management Plan Bus	\$ 115,496.00	
Roading	NZTA Footpath maintenance	\$ 65,718.00	
Roading	NZTA - Bridges, Retaining Wall and Other Struc	\$ 98,750.00	
Roading	NZTA - Footpath Renewals (From 2022)	\$ 52,572.00	
Roading	Footbridge maintenance	\$ 4,893.00	
Roading	Bus Shelter maintenance	\$ 10,000.00	
Roading	Street Furniture Repairs/Maintenance	\$ 14,387.00	
Roading	Minor Water facilities	\$ 4,850.00	
Roading	Coastal Pathway Maintenance	\$ 11,090.00	
Roading	Breakwater maintenance	\$ 11,150.00	
Roading	Footpaths & Berms	\$ 20,000.00	
Roading	Footpath - Replacement/Renewal	\$ 10,904.00	
Roading	Road Legalisation	\$ 39,059.00	
Roading	Vehicle Crossing - Entranceways	\$ 5,000.00	
Roading	Miscellaneous - Replacement/Renewal	\$ 11,500.00	
Roading	Miscellaneous - R & M & Ops	\$ 52,013.00	

Activity	Project	Year 1 - remaining funds	General Notes
Bridges	William Stewart Bridge 2020-21-02A	\$ 200,000.00	Practically completed by Concrete Structures Ltd. Minor
Bridges	Moonlight Creek Bridge	\$ 800,000.00	Practically completed by Issacs Ltd.
Bridges	Rough River	\$ 600,000.00	Practically completed by Issacs Ltd.
Port	Port Slipway	\$ 2,662,808.63	3 Contracts to complete just approved
Port	Blaketown Pens Refurbishment	\$ 1,180,000.00	Funding agreement confirmed as appropriate. Scope for tender being developed
Port	Richmond Quay Wharf	\$ 400,000.00	Work not started yet but planning will start soon.
Roading	CBD Entranceway(s)	\$ 231,349.71	Work almost complete.
Festivals	Agfest	\$ 30,000.00	

5.4 GROUP MANAGERS REPORT

File Number:

Report Author: Chief Executive

Report Authoriser: Chief Executive

Appendices: 1. Significant Projects

1. REPORT PURPOSE

1.1. To update Council on matters of importance from the Executive Leadership Team.

2. EXECUTIVE SUMMARY

2.1. That the report be received, and the information noted.

3. OFFICER RECOMMENDATION

3.1. That Council receive the report, and the information be noted.

4. LOCAL GOVERNMENT OFFICIAL INFORMATION AND MEETINGS ACT (LGOIMA)

4.1. August 2022

Received	Requested By	Subject	Referred To
01/08/2022	Member of Public	Council Cameras	Ops
05/08/2022	Fair Go	Council Charges	CE
11/08/2022	Resident	Property Valuations	SPC
12/08/2022	Resident	Valuation Process	SPC
24/08/2022	Reporter, RNZ	Dog Attack Statistics	Ops
25/08/2022	Member of Public	Salary Bands in Organisation	P&C
Total requests received for August 2022			6
Total requests received YTD			35
Total requests received previous YTD			34
Requests completed YTD			33

5. WESTLAND RECREATION CENTRE USAGE

5.1. August 2022

Description	Previous YTD July 2021	Last month: June 2022	Current: July 2022	Comment
Number of visits	5,830	4,097	4,041	This includes all memberships
Members	1,753	1,411	1,261	Multi, Fitness and Pool
Concession cards	509	408	408	Pool, Fitness and Aqua classes

Casual users	138	130	87	Fitness Centre only
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- 5.2. This was the most challenging month, to date, regarding the impact of Covid and flu, not affecting only staff but also contractors and members. It is reflected in the data.
- 5.3. Member numbers showed decline as Swim School finished the term and members wait for the annual 15% membership discount in August.
- 5.4. The WRC service delivery was challenging with high absenteeism in staff due to illness. Overtime hours reflects the pressure the team was under. This was also raised as a high-risk situation in Safe365 by the manager.
- 5.5. A medical event resulted in the passing of a customer at WRC during the month of August. The team responded very quickly and was praised by various emergency services personnel, Police, customers, and GDC CEO for their professionalism. Those involved received support from various organisations and their team members.

6. LIBRARY AND MUSEUM SERVICES

MUSEUM

- 6.1. Fire Levy Consultation: The Department of Internal Affairs (DIA) is setting the regulations around the Fire and Emergency New Zealand Act 2017 and are proposing to remove the exemption the GLAM sector (galleries, libraries, archives and museums) has for the levy on the value of collections. DIA asked Museums Aotearoa to provide a position on the proposal as it is a targeted consultation rather than a public one. As a member of Museums Aotearoa, History House Museum also made a submission opposing the proposal.
- 6.2. Visit by James Ring’s Descendants: James Ring was a prolific professional photographer based in Greymouth between 1879 and 1929. Not only did he take many studio portraits, but he also took many photos of the iconic West Coast scenery.
- 6.3. The Pop-up Museum hosted a morning tea attended by Mayor Tania Gibson, Director and staff of Hokitika Museum, local current-day photographer Stewart Nimmo, along with local historians.

LIBRARY

- 6.4. Programmes and outreach: During August, 41 people took part in 11 events and outreach programmes including delivery of material to housebound residents, Device Advice sessions, digital literacy classes and a poetry workshop.

Although Covid case numbers have reduced across the West Coast, the Library continues to operate on reduced opening hours as staff are absent with colds and flu and taking accumulated annual leave.
- 6.5. Grey District Library’s Annual Poetry Competition: The seventh annual Poetry Competition was conducted throughout August, culminating on National Poetry Day, Friday 26 August.

A poetry writing workshop was held at Grey District Library on Saturday 13 August, conducted by published poet, Sam Ducker-Jones.

Fifty-three poets submitted entries in the competition. Children’s entries were judged by Library staff, with adult entries judged by independent published poet, Trevor Hayes.

7. BUILDING CONTROL

7.1. Building consents granted by month



The above graph indicates a steady number of consents being issued overall and for consents for new dwellings. Please note that numbers for September are lower and don't represent a full month due to the report being produced earlier in the month. Actuals for September will be represented in next month's report and future reports will include full month stats up to and including the month prior.

7.2. Average number of processing days for building consents by month



The average processing days jumped up in August. This is due to a combination of key staff being on extended leave and contractors being unavailable. This is a common theme across the country at present.

7.3. All building consents (excluding MBIE multiproof) reports for month of August 2022

All BC (excluding MBIE Multiproof) Reports			
Date range for All Building Types and All Complexities From Aug 01, 2022 To Aug 31, 2022			
All BC (excluding MBIE Multiproof)	MBIE Multiproof	FastTrack	
Received Aug 01 - Aug 31 33 Applications Received	BC D20 Aug 01 - Aug 31 32 Decisions to grant	Granted/Issued Aug 01 - Aug 31 32 Total Granted/Issued	BC with RC Aug 01 - Aug 31 4 BC with RC
D20 15 to 20 Days Aug 01 - Aug 31 7 15 to 20 Star Days	D20 21 or More Star Days Aug 01 - Aug 31 5 1 or More Star Days	Refused/Withdrawn Aug 01 - Aug 31 2 Refused/Withdrawn	Average Days Aug 01 - Aug 31 13.38 Decision Average Star Days
% On Time Aug 01 - Aug 31 85.29% Decisions within 20 Star Days	Value \$M Aug 01 - Aug 31 \$6.11M Total Value MBIE Processed (2020)	Value \$M Aug 01 - Aug 31 \$3.06M Total Value Apps Granted	% Apps with VRFI Aug 01 - Aug 31 41.18% % Apps with VRFI Issued

7.4. Code Compliance Certificate Reports (August)



Confirmation of continued accreditation has been received from IANZ. Next assessment to take place in August 2023. IANZ identified Grey District Councils Building Consent Authority (BCA) as a medium risk BCA. It is important that we continue to audit and work on continuous improvement so that we can achieve our goal of moving to a classification as a low risk BCA.

20 day statutory timeframe compliance for building consents in August was low. Staff leave, unavailability of contractors and lack of staff that have been deemed competent all contributed to this.

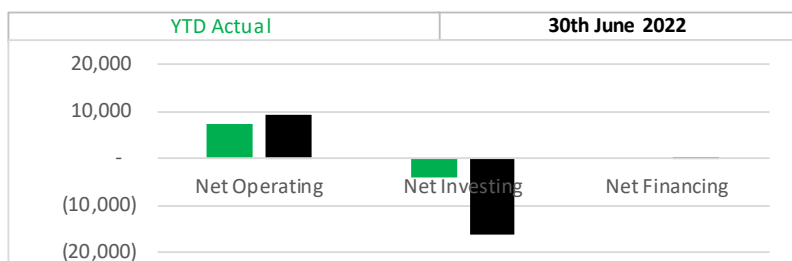
New BCA staff are due for competency assessments in October. This will be a big step toward reducing our reliance on contractors and should help bring out compliance with statutory timeframes back to normal.

8. FINANCIALS

Due to the ongoing focus of the finance team on the 2022 Annual Report the financial report to the end of August is provisional in nature. For this reason, a balance sheet has not been produced as the accuracy of the numbers is reliant on the 2022 Annual Report being completed.

YTD Actual % of FY Budget			Council Performance as at 30 Aug 2022				
YTD Actual		Remaining Budget	Year to Date			Full year	YTD Actual % of
Revenue	Expenditure	Capex	Actual \$000's	Budget \$000's	Variance Budget \$000's	Budget \$000's	FY Budget
Operating Revenue							
Rates revenue			3,468	3,486	(18)	20,858	17%
Subsidies and grants			52	833	(781)	5,026	1%
Fees & Charges			863	720	143	4,713	18%
Other revenue			457	181	276	687	67%
Finance revenue			31	36	(5)	217	14%
Total Operating Revenue			4,871	5,256	(385)	31,501	15%
Operating Expenditure							
Personnel costs			1,013	1,269	256	7,160	14%
Depreciation expense			1,546	1,546	(0)	9,278	17%
Finance costs			40	226	186	1,361	3%
Other expenses			2,343	2,536	193	15,607	15%
Total Operating Expenditure			4,942	5,577	635	33,406	15%
Operating Surplus/(Deficit)			(71)	(321)	(1,020)	(1,905)	

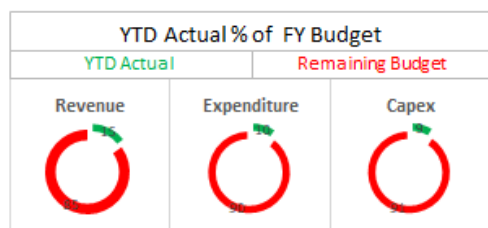
The overall council income and expenditure shows a positive variance for the first 2 months of the financial year.



**Statement of Cashflow
as at 30 Aug 2022**

	YTD Actual \$000's	30th June 2022 Actual \$000's
OPERATING ACTIVITIES		
Rates	4,012	20,513
Other revenue received	5,784	544
Interest received	(19)	117
Payments to suppliers and employees	(2,373)	(27,042)
Finance costs	(40)	(999)
Subsidies and Grants	52	15,989
Net operating activities	7,416	9,122
INVESTING ACTIVITIES		
Reduction of term investment	(3,000)	392
Purchase of property, plant and equipment	(1,150)	(16,763)
Net investing activities	(4,150)	(16,371)
FINANCING ACTIVITIES		
Drawdown / (repayment) of borrowings	-	8
Net financing activities	-	8
Cash movement	3,266	(7,241)
Opening Balance 1st July	4,517	11,759
Closing Bank Balance	7,783	4,518

Cashflow for the first 2 months of the year is positive. This is expected as the balance of outstanding debtors has been steadily declining through the receipt of the provincial growth fund money.



Council Performance as at 30 Aug 2022

Actual \$000's	Year to Date		Full year Budget \$000's	YTD Actual % of FY Budget
	Budget \$000's	Variance Budget \$000's		

Operating Revenue

Commercial & Property	299	323	(24)	1,941	15%
Community & Recreation	951	1,006	(55)	5,991	16%
Democracy & Administration	512	417	95	2,502	20%
Environmental Services	408	444	(36)	2,668	15%
Land Transport	524	1,323	(799)	7,940	7%
Solid Waste	742	518	224	3,109	24%
Stormwater	221	225	(4)	1,352	16%
Wastewater	689	495	194	2,970	23%
Water Supply	525	504	21	3,028	17%
Total Operating Revenue	4,871	5,255	(384)	31,501	15%

Capital Expenditure

Commercial & Property	98	141	43	849	12%
Community & Recreation	23	43	20	260	9%
Democracy & Administration	58	27	(31)	164	35%
Environmental Services	-	7	7	40	0%
Land Transport	346	1,010	664	6,060	6%
Solid Waste	6	351	345	2,106	0%
Stormwater	117	241	124	1,448	8%
Wastewater	36	105	69	628	6%
Water Supply	466	161	(305)	967	48%
Total Capital Expenditure	1,150	2,086	936	12,522	9%

Revenue is largely to budget with no matters of concern noted. Land Transport revenue is driven by the work completed and is expected to come up to budget as the year progresses.

Capital works after 2 months of work are less than budget. This is to be expected as most of the capital works occurs in the later part of the financial year.

9. RETIREMENT HOUSING**OTHER SIGNIFICANT RETIREMENT HOUSING PROJECTS/UPGRADES**

- 9.1. Obtaining quotes for Blackmore Street roofs to be painted – two quotes received, although coming into winter months work will not be progressed.
- 9.2. Blaketown roofs are in poor state, tenants are facing regular leaks. Quotes are currently being obtained although contractors are difficult to find for this work. Alan McMaster Builders have completed two blocks to date - Reid and Blake Street. Another four blocks are due to be completed, awaiting financials in the new year to complete.
- 9.3. Footpath replacement: Half of Blaketown complex completed by Alan McMaster Builders. Cowper and Blackmore Streets are due to begin after the completion of Blaketown – dependent on contractor availability and weather dependent.
- 9.4. Blaketown painting – One block complete, five remaining and weather dependant.
- 9.5. Master Key System – Obtaining quotes for the second phase of the Master Key System: Complex 1. Alexander, Ngarimu & Frickleton Street – 26 units; Complex 2. Shakespeare Street – 5 units; Complex 3. Threadneedle Street – 10 units.
- 9.6. Mailboxes – currently looking into a bulk order of mailboxes for Blaketown and Frickleton streets due to rust and leaks.
- 9.7. Gardens – purchased railway sleepers to tidy up the gardens in Blackmore Street.

10. PLANNED PROJECTS**10.1. Three Water Reform – Information Requests**

Council is receiving significant requests for information from the National Transition Unit (DIA). Council is currently considering how it will achieve providing such data requests while continuing with 'business as usual' work.

10.2. Three Water Asset Valuation:

Staff have been busy carrying out work, to complete the updated valuation of the three waters assets. This work includes updating asset registers, reviewing current unit rates and undertaking significant analysis of the information. A revised valuation is required for audit purposes and is key to updating asset management plans, for Council and the three-water reform programme.

10.3. Wheelie Bin and Glass Crate Roll Out:

The wheelie bin and glass crate roll out to all previous bag collection customers has gone well. At the time of writing this report, 60 properties were still to receive their wheelie bins and glass crates, with a further 32 properties being investigated. In general, the roll out of the more than 2600 properties has gone well and the service is now up and running.

10.4. Marsden Road Piping of Open Drain – Significant Progress:

This project is now significantly complete, with minor finishing works to be completed. Staff and our contractor will be visiting immediate property owners before this Council meeting to discuss the finished project.

10.5. Tasman Street Storm Water Improvements:

Final tender plans and contract documents are nearing completion. The final affected property owner has now met with staff and is happy with the proposed works. This is a great milestone which enables the work to be released for tender. Residents have been very patient while these have been worked through and will be happy to see the work go out to tender. It is still expected that this work will likely see tender submissions above Council's available budget. If tender submission received are over budget, staff will refer to Council's Tenders Sub-Committee, in line with Council's resolution of 28 March 2022. Available funding will be supplemented with stormwater renewals funding. The reduction in renewals funding will be addressed through the upcoming Annual Plan process.

10.6. Watermain Renewals:

Staff are about to re-submit information to Waka Kotahi for updated approvals. This will provide Council with the go ahead for work around the Cobden bridge (Cobden side). Two further renewal projects are currently being worked on by staff. Bright Street from the Cobden Bridge to Sturge Street and Boundary Street/Johnston Street to Mawhera Quay/Albert Street. The later will first be tendered in the coming period. Staff are part way through the design phase for the Bright Street work. Collectively, these projects will result in around 1200m of pipework being renewed. A small renewal in the Joyce Crescent area is also planned for the school Holiday period and will shortly be tendered. Staff are also putting together a renewal project for the Runanga area, in order to assist with reducing the water loss issue.

10.7. CBD Garden Renewals:

Council's Parks & Reserves contractor has commenced the next stage of garden bed renewals in the CBD area. This stage focuses on the area around the Boundary Street roundabout, moving back into Guinness Street. The key objective is to bring the Tainui Shared Street planting theme (excluding Pohutukawa trees), out through the CBD area. This work is being completed within existing renewals budgets.

10.8. Ngahere Closed Landfill – Remediation Works:

Remediation works to provide capping on the old landfill mass has now been completed. No adverse environmental affects have been noted through ongoing sampling and monitoring of the site. Staff will now fully update the West Coast Regional Council of the completion of the works, along with photos for their records.

10.9. Roading and Aerodrome Valuation:

Staff have engaged external consultant alongside other BDC and WDC to help with the Roading and Aerodrome Valuation. All three councils engaged the same consultancy to have some consistency across the region on unit rates and asset valuation. Final report is being prepared and will be updating asset registers, capitalisation, reviewing current unit rates and undertaking significant analysis of the contract and asset information. A revised valuation is required for audit purposes and is key to updating asset management plans, for Council.

11. PGF PROJECTS

Asset Type	Project	Project Status
Reservoirs	Tasman Views	The main Consultant and Council have undertaken the following work: The Civil Works contractor has commenced work onsite. The tank fabrication is complete and on route from the UK to NZ (sea shipping). The roof structure has now arrived from Spain.
	Arnott Heights	The main Consultant and Council have undertaken the following work: The tank fabrication is complete and on route from the UK to NZ (sea shipping). The roof structure has now arrived from Spain. The site civil works contract has been awarded and work is expected to commence onsite very soon. In parallel Council is renewing the aged Arnott Height booster pump station. The new booster pump set has now arrived and is ready for installation. Land acquisition for the new reservoir site is moving forward quickly now and expected to be completed very soon.
	Cobden	The land acquisition documentation has now been signed and Council is able to access the site and undertake works. This will mark a major milestone for the project, as staff have been working on this land acquisition for many years now. Initial geophysical work around the reservoir site has resulted in the need for further geophysical works. This is currently being planned. Staff are now moving the project forward to enable civil works contracts, which will result in access to the actual reservoir site. Final details are being worked through to ensure this work carefully manages stormwater runoff and flows. The tank is under fabrication and nearing completion. The roof structure has now arrived from Spain.
	Puketahi Street	This project is on hold pending funding by Council. Funding will likely be sort through the upcoming Annual Plan process. Staff continue to investigate land ownership.
Road Bridges	Moonlight Creek	Bridge opening was held 28 July 2022.

	Rough River	Bridge opening was held 28 July 2022. The removal of the existing bridge shall be completed later on in the year.
Halls	Nelson Creek	All work including the exterior painting is now complete, final quality checks and defects about to commence.
Water Supply	Kaiata Water Supply	Final connections to the Kaiata Industrial Park Reservoir and near the Fairhall Road/State Highway intersection are being planned, with final plans to hand. The work is urgent, but contractor availability has halted the project. This work includes communication and inclusion within Council’s SCADA system. Staff will push forward this work over the coming month.
Parks & Reserves	CBD Redevelopment Plan	The contractor recommenced work on site on 4 May. Work is progressing steadily with solid progress made since recommencing this work. Some interruptions have been caused by the weather, which are reasonably anticipated at this time of year.
	Cenotaph	Final defect inspections are planned for this work.

12. NETWORK UTILITY OPERATIONS & TRANSPORT

(Includes roads, bridges, footpaths, traffic safety, the Greymouth Aerodrome and cycle trail)

Roads

The following work has occurred over the period:

- 12.1. The reseal contract for 2021/2022 and 2022/2023 tender was awarded to Isaac Construction Limited. Staff have prepared the pre-seal repair list for the 2022/2023 financial year. Pre-seal work is underway with actual reseal physical work programmed for early 2023.
- 12.2. Footpath high temperature/high-pressure cleaning and Footpath Renewal is being planned and programmed for 2022/2023 fiscal year. Staff will tender the work by end of 2022.
- 12.3. Areas for pavement rehabilitation for 2021-2024 are currently being assessed by staff and a consultant. The pavement rehabilitation contract for the year 2021-2024 is being prepared and will go to tender as soon as practical as one bundle of the work. Currently Lake Brunner Road Section and Mackay St/Boundary Street roundabout are on the list. External consultant Beca and in house engineering staff are working on design and procurement of the project.
- 12.4. Signage/Edge Marker Post cleaning, pavement/footpath maintenance and upgrade work are ongoing.
- 12.5. Bridge and road maintenance are ongoing.
- 12.6. West Coast Wilderness Trail - New Zealand Cycle Trails Inc (NZCT) have initiated a project to ensure that all trails in the network include signage relating to the Great Rides network, located at the start and finish of each ride. NZCT recently delivered the signages to the council and roading maintenance contractor installed them on the cycle trail starting end Infront of the Greymouth clock tower. A continuous improvement work plan and programme has been prepared by Transport staff in collaboration with the Group Manager Operations and the Wilderness Trail Trust.

Aerodrome

- 12.7. Currently, discussions are ongoing for the Air Training Corps Storage Containers site location. A discussion is also ongoing for the potential installation of a hangar facility on the Aerodrome for Aviation instruction classes.

- 12.8. Council staff have been working with the Agfest event committee to schedule maintenance of tracks and natural drainage at the airport.
- 12.9. Council staff have been working with Swoop Aero to potentially implement NZ's first drone logistics network on the West Coast in conjunction with the West Coast District Health Board. Initial planning is ongoing with the CAA, WCDHB and other key stakeholders.

13. OTHER SIGNIFICANT PROJECTS/UPGRADES

13.1. Seven Mile Creek and Clear Creek bridge replacement

Staff and external consultant are working on the finalisation of the design work and formulating the specification. Staff are currently finalising the cost-effective design for the Seven Mile Bridge and will tend to use the other refurbished bridge product from recently completed PGF bridges. The intention here is also to combine this work with the Clear Creek bridge replacement. Once the design is finalised, it will be retendered again to address the issue of being over budget. Retendering is estimated to happen by end of 2022.

13.2. Anzac Park toilet renewal and new Mitchells public toilet:

Both toilet sites have been discussed with toilet suppliers and quotes received for the ANZAC Park site. Council's Tenders Committee approved the order of the Anzac Park toilet facility at a recent meeting. There is approximately a 26 week wait time on delivery of the unit.

13.3. Solid Waste Operations:

The rebuild of the McLean's Pit Recycling Centre has progressed well, with operations within the building now commenced. Final code of compliance is expected prior to this Council meeting. This marks a significant step forward following the fire of November 13 2020.

Minor works to implement additional signage and planting at the Preston Road Recycling Centre will occur in the coming month. Staff and our contractor continue to monitor the level of refuse within the recycling container. Once suitable data is available, a full update will be given to Council, via this report.

Port Slipway

- 13.4. Three contracts for three local suppliers have been approved by the Tenders subcommittee. The procurement of the slipway shelter, cradle and 2nd rail is complete, and the plans have been submitted for building consent.
- 13.5. Despite a slow start, while investigations into the geotechnical conditions and a practical and affordable design option were developed, the slipway project is now under construction and is on track for completion early in the new year.
- 13.6. The bulk of the construction is in steel which has doubled in price since funding was approved. The design process involved the projects designers and local contractors working together in a series of workshops as a practical way of ensuring that the final design is cost effective, able to be manufactured on the West Coast and efficient to build.
- 13.7. The start date for construction on site will be confirmed in October.
- 13.8. The construction incorporates a considerable amount of prefabricated componentry which will reduce construction time on site.
- 13.9. The slipway project has already had significant interest from the fishing fleet, offering an all-weather facility that will help minimise time out of the water for maintenance activity at the port.

CBD redevelopment plan

13.10. Some interruptions to work have occurred due to weather but overall the project is progressing and is 60% complete. The schist walls and signs are awaited. Planting will commence in the spring due to ground conditions.

14. PROJECTS AS A RESULT OF AN EVENT/IDENTIFIED ISSUE**14.1. McLean's Pit Recycling Building Fire (November 2020)**

The re-build is nearing completion. Refer to more detail under the Solid Waste operations section above.

14.2. Land Transport – Taylorville Road Slip (occurred September 2020)

Council staff are continuing to work with the project design consultant Tonkin and Taylor to resolve scope and cost issues. The outcome will be reported back to Council once staff have completed these discussions.

Currently, the works on site are on hold. Tonkin and Taylor, Moore Construction and GDC are working to formulate and agree on the budget and scope for Underslip 3, 1 and rotten timber wall. However, no road is closed and remaining work is proposed to increase the resilience of the network.

14.3. Land Transport – Rutherglen Road Slip (occurred December 2021)

Council staff and contractors have finished this work on site. The road has been reinstated back to two lanes with some rock embankment and drainage work on site. The on site work has already been completed.

Funding application and discussion with Waka Kotahi NZTA is ongoing.

14.4. Land Transport – Taylorville Road Slip (occurred April and May 2022)

Council staff have worked with the maintenance contractor, Westroads and other relevant contractors to resolve the work on site. Minor remediation work occurred in August to overlay the existing pavement to stop the pavement from slipping further. Staff and specialist Geotechnical Engineer are continuing to monitor the situation at site. The priority has been to maintain the highest possible level of service for road users.

Water Supplies**14.5. Greymouth**

Cobden Bridge Connection – Staff have been working on Council's three waters valuation and have not been able to submit amended plans for this work to Waka Kotahi – NZTA. This will be completed in the coming period and work planned with our contractors. As noted through the previous report, the work will be undertaken over approximately four nights and will require, at times, full Greymouth Water Supply shutdowns. Council will be undertaking advertising to inform residents of the pending shutdowns closer to the time of the work. This is a significant portion of works and requires detailed planning and notification to consumers.

14.6. Runanga

Ongoing leakage within the reticulation continues to concern staff. Leak detection work has not resulted in resolution. Staff have identified a particular area of Runanga where leakage is likely and are working on plans to renew a section of pipework along the State Highway.

14.7. Blackball

The inlet works at the treatment plant continue to be monitored. The inlet work continues to show signs of reduced capacity, which may lead to it becoming blocked. Staff have been undertaking gravel sampling from the bed to assist with the gallery design. Planning will then be completed, including designs, to renew the gallery pipework under Blackball Creek. Ongoing water loss monitoring continues.

14.8. Storm water – Omapere Street Pipe Collapse

The throttle plate noted through the previous meeting report, is currently under fabrication. It is expected to be installed in the first week of October, following some fabrication delays.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
 - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Significant Projects		To 31 July 2022												
Project / Contract	% Work Complete - Previous Report	% Work Complete	Project / Activity Type	Progress	Contract Completion Date	Comments - One main report for further details	COVID-19 Impact	Claimed Expenditure to Date	Activity	Total Available Budget for Activity (including)	Contract Number	Code	Project Manager / by	Contractor
Recycling Hook Bins	98%	98%	Capital Works	Tender Awarded	22-Jan-21	Meeting held with Rapahoe Community Group on 9/11/2021 with Council staff representative. Community would prefer that Hook Bins are NOT located in Rapahoe and have suggested Punanga near the former Service Centre. Suggested site would mean starting afresh with site feasibility assessment, investigations and obtaining resource consent. Insufficient time to do this before funding deadline runs out. Funds redirected to sealing works at Preston Rd site and any unspent funds will be returned to the Ministry. This is basically at practical completion stage due to Council not building another site. The overall project is significantly complete. Our contract with AG McMaster is complete. Final aspects of signage and planting		\$341,347	Solid Waste	\$394,709	2019-20-29	V706	Utilities Team	A G McMaster Limited
Bridge Replacements - Rough River Bridge	94%	95%	Renewal Works	Tender Awarded	4-Oct-22	Bridge has been opened with minor sealing to be completed at a later date.	Yes 2021-Lockdown	\$3,787,857	Land Transport	\$5,000,000	2020-21-02B	V731	PM	Isaac Construction Limited
Bridge Replacements - Moonlight Creek Bridge	84%	86%	Renewal Works	Tender Awarded	4-Oct-22	Bridge has been opened with minor sealing to be completed at a later date.		\$2,511,650	Land Transport	\$2,600,000	2020-21-02C	V730	PM	Isaac Construction Limited
Slipway Construction	5%	10%	Capital Works	Design Phase		Three contracts relating to slipway shelter, cradle and 2nd rail is complete, and the plans have been submitted for building consent. The start date for construction on site will be confirmed in October.		\$295,625	Greymouth Port	\$3,000,000			Proform PM	
Urgent Works Retirement Housing (note: retirement housing budgets inclusive of GST)	100%	100%	Renewal Works	Complete	30-Jun-22	Sever/pstormwater separations - complete Healthy homes compliance - 98% complete Bath conversions - 2 complete, going to do the remaining 4 for health and safety reasons Rerooting - complete Rebrickng - 99% complete	delays obtaining bricks in NZ (now resolved)	\$1249,955	Community Facilities	\$1286,500			CD	BD Solutions Ltd Tony Wilkins Builder Ltd Simon Theising Bricklayer Mulland Brick Robert Caldana Builders Ltd Laser Electrical Ltd Various contractors

Significant Projects		To 31 July 2022												
Project / Contract	Work Complete - Previous Report	Work Complete	Project / Activity Type	Progress	Contract Completion Date	Comments – See main report for further details	COVID-19 Impact	Claimed Expenditure to Date	Activity	Total Available Budget for Activity (including)	Contract Number	Code	Project Managed by	Contractor
Bottom Dumper Dredge	100%	100%	Capital Works	Construction Complete	30-Apr-20	Radio certification now complete. Project complete.	Delays in materials and contractor ability due to staff shortages	\$1041,000	Greyhound Port	\$1,041,000			CS	Dispatch and Garlick
Greyhound Reservoir Tank Supply	60%	75%	Capital Works	Tender Awarded	16-Jul-21	Tasman View, Arnott Heights & Cobden reservoirs are under fabrication. The Arnott Heights and Tasman View reservoir tank are now fabricated and about to leave the JLC.		\$2,026,508	Water Supplies		2020-21-19	V722, V727 & V729	PM	Service Engineers Limited
Resealing of Carriageways (22/23)	0%	5%	Capital Works	Tender Awarded	30-Mar-22	Reseal list has been prepared and the reseal work on site has commenced. Final reseal will be completed in early 2023.		\$1,071,638	Land Transport	\$1,701,539	2021-22-05	V26	Transport Team	Isaac Construction Limited
Taylorville Road Retaining Wall	35%	35%	Capital Works	Tender Awarded	14-Feb-22	Underlip 2 work has finished on site and whole road is back to two lane - a design variation due to consultants design change, weather events and ground conditions has occurred. Currently scope and budget adjustment is ongoing between consultant and GDC.		\$406,600	Land Transport	\$702,999	2021-22-03	V743	Transport Team	Chris Moore Building Contractor Limited
GBD Entrancesways	94%	95%	Capital Works	Tender Awarded	6-Oct-22	Work re-commenced on site on the 4th of May and is steadily progressing		\$178,094	Community Facilities	\$503,000	2021-22-09	V644	PM	Paul Smith Earthmoving
Cobden Reservoir Trunkmain	99%	99%	Capital Works	Tender Awarded	4-Mar-22	The has been commissioned. PC walk over is planned.		\$336,267	Water Supplies	\$374,894	2021-22-06	V6	Utilities Team	Tru-Line Civil Limited
Footpath Renewals (21/22)	92%	100%	Capital Works	Tender Awarded	31-Mar-22	Work has been completed with final PCC certificate issued to contractors.		\$83,381	Land Transport	\$274,601	2021-22-10	V735 & V700	Transport Team	Westroads Limited
Pavement Marking	100%	100%	Capital Works	Tender Awarded	31-Mar-22	Physical work completed on site. Final claim and PCC has been issued.		\$193,470	Land Transport	\$247,110	2021-22-11	V22	Transport Team	Sprag Marks Road Marking Limited
Greyhound Water Reservoirs - Tasman View Civil Works	50%	65%	Capital Works	Tender Awarded	11-Jun-22	Meetings between the Engineer and contractor are being held in late April. Contractor is now onsite making good progress.		\$860,977	Water Supplies	\$676,485	2020-21-11	V729	PM	Grant Hood Contracting Limited

Significant Projects		To 31 July 2022												
Project / Contract	% Work Complete - Previous Report	% Work Complete	Project / Activity Type	Progress	Contract Completion Date	Comments - See main report for further details	COVID-19 Impact	Classed Expenditure to Date	Activity	Total Available Budget for Activity (including)	Contract Number	Code	Project Managed by	Contractor
Marsden Flood - Piping of Open Drain	80%	98%	Capital Works	Tender Awarded		Tender Awarded. Significant progress also been made with only work at the Marlborough Street end requiring completion.		\$103,198	Stormwater	\$271,034	2021-22-18	V711	Utilities Team	Tru-Line Civil Limited
Greymouth Water Reservoirs - Arnott Heights Civil Works	5%	5%	Capital Works	Tender Awarded		Tender Awarded.		\$666,868	Water Supplies	\$864,073	2020-21-09	V727	Utilities Team	Grant Hood Contracting Limited
Coal Creek WTP Bore Installation - Drilling Investigation	5%	5%	Capital Works	Tender Awarded		Tender Awarded.		\$40,671	Water Supplies	\$134,929	2021-22-26a	V739	Utilities Team	McMillan Drilling Limited
All costs are inclusive of internal & external fees														
Key														
Complete or substantially complete (95% or greater)														
Contract progressing (10% or greater and less than 95%)														
Contract tendered or awarded and underway or about to commence (less than 10%)														

5.5 DELEGATIONS TO THE CHIEF EXECUTIVE DURING THE ELECTION PERIOD

File Number:**Report Author:** Chief Executive**Report Authoriser:** Chief Executive**Appendices:** Nil

1. REPORT PURPOSE

- 1.1. The purpose of this report is to provide the appropriate delegations to the Chief Executive during the period following the election, prior to the inaugural meeting of the new Council.

2. EXECUTIVE SUMMARY

- 2.1. Following the election, newly elected members come into office the day following the official public declaration of the result, which is likely to be a date between 13-19 October 2022.
- 2.2. The current elected members' term of office expires when new members come into office, the day after the official declaration of results. Elected members cannot act as members until they have made their statutory declarations at the inaugural meeting, which is scheduled for 25 October 2022. Interim delegations to the Chief Executive are therefore appropriate to cover the intervening period.

3. OFFICER RECOMMENDATION

That Council

1. Receive this report; and
2. Delegates all of its responsibilities, duties and powers to the Chief Executive, subject to the limitations set out in clause 32(1) of Schedule 7 of the Local Government Act 2002, for the period from the day following the Electoral Officer's declaration of election results until the new Council is sworn in, and subject to the requirement that the Chief Executive may only exercise this delegation:
 - a) By only attending to those matters that cannot reasonably wait until the first meeting of the new Council, and
 - b) By reporting any decisions made during the election period to the first ordinary meeting of Council.

4. BACKGROUND

- 4.1. Council is required to consider arrangements that need to be put in place to ensure the effective and efficient conduct of the Council's business during the election period. This period is from the day following the declaration of the electoral results, until a new Council is sworn in at an Inaugural Meeting.
- 4.2. Clause 14 of Schedule 7 of the Local Government Act 2002 (LGA 2002) provides that a person newly elected to Council may not act until they have made the necessary declaration at the Inaugural Council meeting.
- 4.3. The delegation is only for the election period from the day following the declaration of the electoral results (likely to be a date between 13-19 October 2022), until a new Council is sworn in at the Inaugural Meeting scheduled for 25 October 2022.

- 4.4. This provides for appropriate delegations from Council to be put in place, to enable the Chief Executive to ensure the organisation can operate effectively and efficiently and respond to any unforeseen circumstances that may arise during the election period.

5. OPTIONS

- 5.1. There are two options available.

1. Delegate powers to ensure the organisation can continue to operate effectively and to respond to any unforeseen circumstances that may arise during the election period.
2. Do not delegate such powers. This is not an appropriate option and is not discussed further.

6. CONSIDERATIONS

- 6.1. Legal and Legislative Implications

- 6.2. Financial

- 6.2.1. N/A

- 6.3. Existing Policy and Strategy Implications

- 6.3.1. N/A

- 6.4. Fit with Purpose of Local Government Statement

- 6.4.1 This is in line with the requirements of the Local Government Act 2002.

Matters that cannot be delegated (clause 32(1) of Schedule 7 LGA) are as follows:

32 Delegations

(1) Unless expressly provided otherwise in this Act, or in any other Act, for the purposes of efficiency and effectiveness in the conduct of a local authority's business, a local authority may delegate to a committee or other subordinate decision-making body, community board, or member or officer of the local authority any of its responsibilities, duties, or powers except—

- (a) the power to make a rate; or*
- (b) the power to make a bylaw; or*
- (c) the power to borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan; or*
- (d) the power to adopt a long-term plan, annual plan, or annual report; or*
- (e) the power to appoint a chief executive; or*
- (f) the power to adopt policies required to be adopted and consulted on under this Act in association with the long-term plan or developed for the purpose of the local governance statement; or*
- (g) [Repealed]*
- (h) the power to adopt a remuneration and employment policy.*

- 6.5. Effects on Mana whenua

- 6.5.1. N/A

6.6. Significance and Engagement

6.6.1. There are no issues within this report which trigger matters in this policy.

6.7. Community Wellbeings and Outcomes

6.7.1. N/A

6.8. Other

6.8.1. The risks involved in delegating to the Chief Executive include the Council not agreeing with the decisions made, and over-turning decisions at a later date. However, given the proposed condition that any delegation must only be exercised in situations of urgency, the importance of a timely decision in such a case (for example where there may be a fundamental impact on Council operations), is considered to outweigh the risk that Council may not agree with the decision. The very limited time period of the proposed delegation also minimises this risk.

7. CONCLUSIONS

7.1. N/A

8. NEXT STEPS

8.1. N/A

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
- (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

5.6 DEED OF ASSIGNMENT OF LEASE & SALE & PURCHASE AGREEMENT**File Number:****Report Author:** Democracy Advisor**Report Authoriser:** Acting Group Manager Strategy, Policy & Corporate Support**Appendices:** Nil**1. PURPOSE**

The following documents have been prepared in accordance with previous resolutions of the Council and/or the provisions of the Local Government Act, 2002 and other relevant statutes.

It is now proposed that the Council authorise the signing and sealing of these documents.

2. OFFICER RECOMMENDATION

That the following documents be executed under the Common Seal of the Council:

1. Deed of Assignment of Lease between Grey District Council and Adrienne MacEwan land being Land Lot Reserve 217 Pounamu Township BLK IX Hohonu Survey District.
2. Agreement for Sale and Purchase between Grey District Council and Renier Botha and Renate Mittman being land at 74 Blake Street, Blaketown, Greymouth.
3. Agreement for Sale and Purchase between Grey District Council and John and Lauri Shearman, being land at 14 Doyle Street, Blaketown, Greymouth.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
 - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

6 MISCELLANEOUS ITEMS

7 REPORTS FROM OUTSIDE ORGANISATIONS

7.1 RECEIPT OF MINUTES FROM OUTSIDE ORGANISATIONS

File Number:

Report Author: Democracy Advisor

Report Authoriser: Acting Group Manager Strategy, Policy & Corporate Support

Appendices:

1. Cobden Aromahana Sanctuary and Recreation Areas Inc
2. Te Tai o Poutini Plan Committee Minutes 15 August 2022
3. Te Tai o Poutini Plan Committee Minutes 21 June 2022

1. REPORT PURPOSE

1.1. To receive the minutes from Outside Organisations.

2. EXECUTIVE SUMMARY

2.1. Receipt of Minutes.

3. OFFICER RECOMMENDATION

The Minutes of the Receipt of Minutes from Outside Organisations be received:

“that

1. The Minutes of the Cobden Aramohana Sanctuary and Recreation Areas Inc dated 20 July 2022 be received.
2. The Minutes of the Te Tai o Poutini Plan Committee dated 15 August be received.
3. The Minutes of the Te Tai o Poutini Plan Committee dated 21 June 2022 be received.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
- (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
 - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

AMENDED Minutes of the annual general meeting and ordinary meeting of the Cobden Aramohana Sanctuary and Recreation Areas Inc., held at the Ark, 40 Richmond St, Cobden, 20 July 2022, commencing at 5:30 PM

The annual general meeting

Present: Rob and Ailsa Harrison, Michelle de Vries, Daniel Lowe, Henk Stengs

Apologies: Kurtis Perrin-Smith, Grey District Council, Denis Skates, Bram de Vries (Moved Ailsa/Rob)

The minutes of the previous AGM on 20 July 2021 were confirmed (Moved Michelle/Ailsa)

Matters arising: Nil

Correspondence: Nil

Convenors Report

Rob tabled and presented his report for the year ending 31 March 2022. A summary of topics covered included the following:

Birds: Three surveys were undertaken. Compared with the previous year numbers of mallards were up (82 from 50), and scaup down (40 from 50). Pied oystercatchers and variable oystercatchers have also been seen. One pair of marsh crakes were seen in the lagoon, with reports of three individuals seen in the estuarine area. A fern bird was seen close to the speedway.

Three or four royal spoonbill and a white heron were visitors to the estuary and Caspian tern also frequent this area.

Plants: Plant growth has been good, with gorse and blackberry removed from the track around the lagoon but some kawakawa died, probably because of a drought.

Development plan for the former Cobden dump site: Council's concept plan for development of the site can now be seen from signage that it erected by way of proposed plantings and tracks, a positive step. Donations of just over \$23,000 were received from DB Monteith's, which will go toward development. These were gratefully received.

Work on Cobden Island: The Society had one working bee to remove woody weeds from beside channels, as well as several more by Henk on his own. Henk has had on site meetings with Jobs For Nature staff who assured him they will remove remaining woody weeds from within CASRA's area of interest on the island.

Predator trapping: A total of 105 rats and four mustelids were caught in the April 21-Mar 22 period. Special thanks was given to Denis who continues to diligently check the traps on a weekly basis. The cumulative total from April 2013 to 31 March 2022 was 696 rats and 104 mustelids.

Convenor's Annual report was received. Moved Rob Harrison/Michelle de Vries

Financial Report : Rob presented the Financial Report, which showed that the Society's bank balance totalled \$13,843.44 as at 31 March 2022. Financial report was approved. Moved Rob/Henk).

Election of officers (Chairman/Convenor, Treasurer and Secretary)

Rob Harrison was re-elected as Convenor/Treasurer, Henk Stengs as Secretary.

Moved Michelle/Ailsa

The Annual general meeting ended at 6:02 PM

The ordinary quarterly meeting of CASRA

Present and apologies: The same as the AGM

The minutes of the last meeting were confirmed (Moved Ailsa/Henk)

Matters arising: Nil

Correspondence

Email correspondence with Kurtis Perrin-Smith, the Mayor and CEO (Grey District Council) concerning path construction on Cobden dump.

Enquiries and orders for plants submitted to various nurseries

Financial: Rob said that since our April meeting the Society now has \$23,458.84 in its bank account, thanks to a further contribution by DB Monteith's of \$11,288 on 31 May.

General business**CASRA presentation to Grey District Council**

On 27 June 2022 Rob and Henk gave a presentation to the Council meeting as to progress to date and its plans. This was well-received. Council resolved to bring forward some funding for future stages of track development to be combined this year.

Progress on path construction on the former dump site and future plans

Mr Perrin Smith advised the Society by email today that he is attempting to obtain a contractor who will cut the paths for free, then tender out the gravelling, edging and sealing separately.

Plants remaining for planting.

Daniel said that he still has 23 *Olearia traversii*, 57 red tussock, three cabbage trees and about 40 salt marsh ribbon woods available. He said that because of burgeoning increases, there are plentiful oio obtainable beside the "cut" and the estuary which can be planted in wet areas. Reasonably-priced individuals are also available from nurseries.

Working bees coming up

The next working bee will be held on 6 August, weather permitting

Predator trapping during the last three months

Rob said that numbers trapped were "steady". Over 700 rats have been caught since trapping began in 2013.

Wader bird counts:

See Annual Report

Jobs For Nature work on Cobden Island.

Despite not having heard anything since April, Henk expressed confidence that this organisation will still remove woody weeds from Cobden island

Implementation of the development plan

There were positive ideas put forward by Daniel to expedite path laying in a more cost-effective manner. There were a number of related questions and practical suggestions put by those present who believed these to be helpful for discussion with the Grey District Council's Utilities Engineering Team Leader Kurtis Perrin Smith. It was agreed that Henk should contact him as soon as possible to arrange a meeting (**ACTION: Henk to email Kurtis to set up a meeting with him, Rob and Daniel and himself – this was done 21/7/22**)

Next meeting: Thursday 20 October at 5:30PM

The meeting ended at 6:50 PM

THE WEST COAST REGIONAL COUNCIL**MINUTES OF EXTRAORDINARY MEETING OF TE TAI O POUTINI PLAN COMMITTEE
HELD ON 15 August 2022, VIA ZOOM,
COMMENCING AT 09.00 A.M.****PRESENT:**

R. Williams (Chairman), J. Cleine, D Carruthers, L. Coll-McLaughlin, A. Becker, P. Madgwick, S. Roche, L. Martin, F. Tumahai, P Haddock

IN ATTENDANCE:

J. Armstrong (Project Manager) L. Easton, E. Bretherton (WCRC), H. Mabin (WCRC), P. Morris (GDC), S. Bastion (WDC), S. Mason (BDC), P Lynch (Poutini Environmental)

WELCOME

The Chairman welcomed everyone to the extraordinary meeting.

APOLOGIES: A. Birchfield, T. Gibson, B Smith

Technical Update: Minor Amendments to the Proposed Plan and Sites and Areas of Significance to Māori

L. Easton spoke to this report highlighting some mapping errors where the online maps differ from the sites and areas of significance to Māori Schedule in the proposed TTPP and/or the pdf maps produced. Having received a legal opinion on the matter of making minor amendments to the Plan, the vast majority of changes will have a neutral effect, some reducing the number of people and properties impacted.

A number of minor corrections could also be made to other parts of the Plan.

Cr Becker asked if the exact locations of SASM could be identified on farm land, and there was discussion about what appears on a property LIM report. L. Easton said that it was up to the individual district councils to determine what information goes on a LIM, but it would likely include SASM.

Cr Haddock queried boundaries and zoning in Okarito. L Easton explained that incorrect boundaries are a matter for LINZ, but if there is incorrect zoning in the proposed Plan, people must submit for this to be changed.

Cr Martin asked what process could be put in place to keep the Committee updated on any minor amendments being made. L Easton responded that amendments would be made with the approval of the Committee Chair and reported back to the full Committee.

Chair Williams asked for an expected delivery of updated mapping information. P Lynch indicated this should be available by early in the week of 22 August 2022. The Chair asked for an email update at the end of this week to keep the Committee informed of progress.

Cr Becker queried if the delay on getting the updated SASM information out to property owners would be opening the Committee up for legal challenge. It was considered that since we still have nearly 7 weeks left of the submission period this should be sufficient time. Staff will investigate the possibility of extending the submissions period, which will require a resolution of the Committee.

Cr Coll-McLaughlin sought and received confirmation that individuals must make a submission if they wish to see a zone change or correction made to the Plan.

Kw. Madgwick confirmed that letters will be sent to landowners with details about any sites and areas of significance on their property, and what that means for them. He also noted that correct maps of these areas

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Minutes of Te Tai o Poutini Plan Committee Meeting – 15 August 2022

were supplied by Ngai Tahu. Kw. Madgwick commented that bigger issues dealt with in the Plan are starting to emerge.

Moved (Coll-McLaughlin / Roche)

1. That the Committee receive the report.
2. That corrections to address the mapping errors for Sites and Areas of Significance to Māori in the planning maps as identified in this report be made under the Minor Amendment provisions in Schedule 1, Section 16 of the Resource Management Act.
3. That the Committee delegate to the Te Tai o Poutini Plan Chair the authority to undertake any further identified Minor Amendments to the proposed Te Tai o Poutini Plan as provided for in Schedule 1, Section 16 of the Resource Management Act.
4. That information outlining all minor amendments to the proposed TTPP be circulated to all TTPP Committee members and reported back to the subsequent TTPP Committee meeting.

Carried

The meeting closed at 9.32am

The Chairman thanked everyone for their attendance.

NEXT MEETING

The next meeting will be held at West Coast Regional Council Chambers on Thursday, 8 September 2022 commencing at 9.30 a.m.

.....
Chairman

.....
Date

Action Points

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Minutes of Te Tai o Poutini Plan Committee Meeting – 15 August 2022

THE WEST COAST REGIONAL COUNCIL**MINUTES OF MEETING OF TE TAI O POUTINI PLAN COMMITTEE
HELD ON 21 JUNE 2022, AT THE OFFICES OF WEST COAST REGIONAL COUNCIL & VIA ZOOM,
COMMENCING AT 09.30 A.M.****PRESENT:**

R. Williams (Chairman), T.Gibson (GDC), L. Martin (WDC), A.Becker (GDC), S. Roche (BDC), A.Birchfield (WCRC), J. Cleine (BDC), S.Challenger (WCRC), P. Lynch for F.Tumahai, S.Bastion (WDC), Acting Mayor Carruthers (WDC), , P.Madgwick, P.Morris (GDC), S.Mason (BDC) (via Zoom), R.Towntow (BDC).

IN ATTENDANCE:

H.Mabin (WCRC), J.Armstrong (WCRC) , E.Bretherton, L.Easton (WCRC) , A. Drnasin (WCRC) (Minute taker)

WELCOME

The Chairman welcomed everyone to the meeting. A reminder was given to all present the meeting was a public forum and all members of the public were welcome to attend including members of the media. The Chair Williams welcomed any members of the public who may be viewing the meeting via Council's Facebook page and he introduced the minute taker – Amie Drnasin from the West Coast Regional Council.

APOLOGIES: F.Tumahai, L Coll- McLaughlin

Moved (L.Martin / A.Becker) *That the apologies be accepted.*

Carried

DECLARATIONS OF INTEREST

There were no declarations of interest

CONFIRMATION OF MINUTES

Moved (T.Gibson /L.Martin) *That the minutes of the meeting dated 17 May 2022, be confirmed as correct.*

Carried

MATTERS ARISING

There were no matters arising.

Financial Report

J. Armstrong took the report as read.

Moved (S.Bastion / J.Cleine) *That the financial report is received.*

Carried

Te Tai o Poutini Plan – Outstanding Natural Landscapes (ONL)and Significant Natural Areas (SNA)

L Easton spoke to the report. Highlighting the purpose of the report arose from a discussion at the May TTPPC Meeting. L Easton clarified where an SNA and an ONL overlapped there is not a big difference to landowners as they are already required to apply for a discretionary activity resource consent. Where landowners may be additionally affected is where part of their property may have an SNA and another part or the entirety of the property have an ONL.

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Minutes of Te Tai o Poutini Plan Committee Meeting – 21 June 2022

Mayor Gibson noted where there is a double up of the regulations this can be tough for landowners. L Easton responded advising the concerns are noted in the report and there will not be any further recommendations to amend the plan made based on the analysis.

P Madgwick commented there is difficulty in understanding the maps clearly as they are not in 3D. Cr Becker asked what is classified as "natural" and if a landowner can have their land reclassified to have an ONL removed Cr Becker referred specifically to the Strongman Mine. L Easton replied there were a number of reassessments carried out of SNA and ONL over the summer period and amendments were made to the maps. Not all the district has had the reassessment completed, priority of reassessment was given to areas as advised by each council's technical teams. The Strongman Mine was not identified as an area requiring reassessment.

Cr Becker asked if the energy rules can apply to the mining sector, L Easton advised if the infrastructure rules were to specifically apply to the mining sector the plan would need to be amended. L Easton commented it would be hard to justify energy rules applying to the minerals sector as they are governed by national direction under national policy statements relating to renewable energy generation and the transmission of electricity.

Mayor Gibson agreed with Cr Becker stating the rules made it very restrictive reiterating the maps are not detailed enough. Cr Birchfield agreed with P Madgwick, commenting the maps are ambiguous. Cr Birchfield referred to page 13 of the report and quoted section.6 " there's an estimated 37,000h of privately owned land within the ONL boundaries" noting there is not much land left on the West Coast to use and make a living off, stating it is not sustainable.

Cr Latham sought clarification of the 37,000 hectares asking how many ONL had been identified in previous district plans. L Easton advised the only plan which identified Outstanding Natural Landscapes was the Grey District Plan. Cr Latham noted the maps did not provide sufficient detail to the committee and suggested ground truthing may be required before putting ONL in place.

L Easton confirmed the ONL were identified based on ground truthing which was carried out in 2014, to reassess the rest of the region it would cost \$10,000. Cr Latham commented the estimated cost was less than he expected and, in his view, would be worth the expense.

J Armstrong agreed with Cr Latham the cost was reasonable and the decision was one for the committee, she noted timing would be a factor to ensure the reassessment could be carried out prior to submission of the plan.

Cr Latham asked if there was a provision for an alternative process for district councils to have their ONL submitted district by district. L Easton advised although a possible potential change to the plan it would be complicated and would take time.

Mayor Cleine requested clarification regarding the process of ground truthing the remaining ONL areas and how this would impact the plan notification. L Easton advised if the committee moved to notify the plan the ground truthing would be completed and amended maps provided as part of the submission of the draft plan, confirming the general public would not have access to the amended maps at the time of public submission period.

P Madgwick requested L Easton to publicly advise what the restrictions on land with Outstanding Natural Landscapes would be, L Easton referred directly to the plan and read it as stated.

P Madgwick requested the ONL areas to be displayed in 3-Dimensional form. L Easton advised the council did not have the technical capability.

Moved (J. Cleine /S. Challenger):

- *That the committee receives the report*

Against: Cr Becker, Mayor Gibson. Reason given: The maps are not clear.

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Minutes of Te Tai o Poutini Plan Committee Meeting – 21 June 2022

*Carried***Moved** (J.Cleine/S.Roche) *That the committee:*

- *Directs staff to proceed with the ONL review of the remainder of the West Coast at an estimated cost of \$10,000.*

*Carried***Te Tai o Poutini Plan – Feedback from Schedule 1 (3) Consultation Process**

L. Easton spoke to the report highlighting the reasons behind the recommended resolution. L Easton acknowledged the support and dedication given by Poutini Ngai Tahu and Ngai Tahu staff in the consultation process.

Mayor Cleine asked if DOC and DIA are given the same weighting with regards to the submission process. L Easton advised all submissions are given equal weight.

P Madgwick commented on the encouraging feedback from Department of Conservation and Ministry of Environment noting the planners had "got it pretty well right". He then asked if the 218 archaeological sites identified, would be included in the archaeological register. P Madgwick confirmed all 218 sites should be included in the plan. L Easton sought an amendment to the resolution to include the request.

Cr Roche asked if the resources required to develop an annual work programme with Iwi and Heritage NZ would be the responsibility of Regional Council or individual District Councils. L Easton advised the funding is the responsibility of the West Coast Regional Council.

Moved (P. Madgwick /L. Martin) *that the committee:*

1. *Receive the report; and*
2. *That an additional policy be included in the Historic Heritage Provisions of the Plan as follows:*
 - *The Councils will work with Heritage New Zealand Pouhere Taonga and Poutini Ngāi Tahu to create a yearly work programme which will enable all NZAA sites of Māori origin on the Tai Poutini to be accurately mapped within the next ten years. These will be included in the planning maps as a Plan Change; and*
3. *That the Committee thank Te Rūnanga o Ngāi Tahu for their feedback and that staff be instructed to work with the rūnanga alongside Poutini Ngāi Tahu to consider further matters that have not been able to be addressed from the feedback with a view to preparing a joint submission on these matters to the Proposed Plan; and*
4. *That the Appendix 10 be amended to include all 218 NZ AA sites of Maori origin.*

Carried

Chair Williams commented the feedback to the report had been positive noting it is a good start and he gave appreciation to the staff involved.

Te Tai o Poutini Plan Hearings Commissioner Nominations Process

Jo Armstrong spoke to the report. J Armstrong asked all members to consider who would be suitable independent commissioners moving forward. Discussion was held regarding timelines, effectiveness drawing specific mention to point 21 of the report. P Madgwick noted most members had conveyed strong statements over the duration of their membership. Cr Latham noted 5 commissioners comprised of members of the committee and or respective councils would be balanced approach. Cr Birchfield noted his disagreement with the process and stated the commissioners should be made up of the committee members.

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Minutes of Te Tai o Poutini Plan Committee Meeting – 21 June 2022

Cr Roche asked if commissioners would be involved in the mediation process, L Easton advised commissioners are not normally involved at mediation. Submission papers would be prepared for the TTPP Committee to review prior to mediation, staff attend the mediation any agreements are then brought back to the TTPP Committee for confirmation. The decision makers are the committee not the commissioners. Cr Roche agreed with Cr Martin stating a balanced approach would be to select the commissioners from current members of the TTPP Committee.

Cr Becker agreed members of TTPP should not be unjustly punished for advocating strongly for their region.

Chair Williams mentioned point 21 is not the words of the report writer, it is an excerpt from the Resource Management Act.

J Armstrong confirmed that she will be the person who makes contact with suggested prospective Chairmen/person. S Bastion offered to ask fellow Chief Executives to form panel which could assist in shortlisting prospective Chairmen.

Chair Williams asked what the process is once the recommendations for the hearing panel are received by the committee. L Easton advised the hearing panel provides any recommendations to amend the plan to the committee, the final decision is through the committee. Legal advice was obtained which advised Hearing Panel Commissioners should not then also preside over the deciding committee.

Mayor Cleine noted all councils on the committee have an alternate member which should circumvent a commissioner on the hearing panel also presiding as a committee member.

Moved (J. Cleine/ T.Gibson) *that the committee:*

1. *Receive the report; and*
2. *That the Committee consider the proposed nomination process for Te Tai o Poutini Plan hearings commissioners including the suggestion to consult with their peers to identify candidates for nomination.*

Carried

Meeting Adjourned: 10:30am

Meeting Resumes: 10:44am

Adoption of Proposed Te Tai o Poutini Plan for Public Notification

Lois Easton spoke to the report. Edith Bretherton expanded on the report. L Easton highlighted the changes specifically relating to coastal hazards and natural hazard overlays.

L Easton also noted the revised air noise contour boundaries and the impact this had on the plan. L Easton advised the rules relate to new dwellings.

S. Roache requested an amendment to recommendation 2 to reflect "21 July 2022".

P Madgwick took time to acknowledge the planning team. Noting it was a moment in the history of the West Coast to have got to the stage of notification. It is light years ahead of the current district plans who "barely give a nod to Tangata whenua". Well done.

Moved (P. Madgwick/S. Roache) *the committee;*

1. *Receive the report and;*
2. *That the final draft Te Tai o Poutini Plan be adopted by the Te Tai o Poutini Plan Committee for legal public notification as the Proposed Te o Poutini Plan by Thursday 21 July 2022 and;*
3. *That the submission period for the Proposed Te Tai o Poutini Plan be from the date of notification to 5pm Friday 30th September 2022.*

CONFIRMED

Minutes of Te Tai o Poutini Plan Committee Meeting – 21 June 2022

Against: Cr Allan Birchfield

Carried

Update on draft National Policy Statement for Indigenous Biodiversity

Edith Bretherton took the report as read and spoke to the report. Clarification was sought as to the purpose of the report, E Bretherton confirmed the funding is to help councils and funding for landowners.

Cr Martin suggested a submission be made to select committee on the National Policy Statement for Indigenous Biodiversity. L Easton confirmed submissions on National Policy Statement (NPS) are not heard by select committee, reports are put forward.

E Bretherton advised she is part of a biodiversity working group across all councils and will put forward the concerns raised by Cr Martin.

S Roche agreed a collaboration of Mayors, Chairs and Iwi would benefit the submission.

Chair Williams asked the committee if the members would like the TTPP Committee to make a submission or for the submission process to remain with Regional Council and Westland Council. Mayor Cleine stated a cover letter or wording within the submission could reflect position of the TTPP Committee sufficiently. Chair Williams recommended the submission would return to the Mayors, Chairs, Iwi forum for further discussion.

Moved (A.Becker/T.Gibson) *the committee receives this report*

Carried

Project Manager's Report

Jo Armstrong spoke to the report. Main focus of the planning team was on Schedule 1a . Notifying the plan, training, and tutorial session. Hard copies of the plan to be delivered to 19 venues across the West Coast Region.

The TTPP Notification timeline was discussed, notification of the plan scheduled for 14 July 2022. Submissions on the plan close on 30 September 2022.

Cr Martin suggested optimising the four councils communication channels, to strategically streamline the notification. Noted the communications are critical suggesting a two minute Youtube video to inform residents on how to use the E-Plans. For the plan to be effective Cr Martin recommended resourcing electronic devices to be publicly accessible to support residents to be engaged in the online platform.

Cr Martin requested when the plan is notified for clear communication to be circulated to all elected members of the four councils.

Mayor Cleine agreed with Cr Martin, highlighting the benefit of staff to organize a TTPP specific induction to be included for all incoming committee members. Cr Martin added, advice to be given to the chief executives regarding dates for when new committee members must be chosen and when the next meetings will be held after the elections.

Chair Williams asked if section 32 reports are presented to the TTPP Committee, L Easton advised the reports are read by internal staff, the project manager and the Chairman to understand the rationale.

Chair Williams asked how the committee can make submissions, L Easton advised reports will be provided in the September meeting entailing recommendations to submit on. Chair Williams suggested the meeting is held in person. S.Roche supported an in person meeting. Chair Williams asked J Armstrong to source a venue for the final meeting of 8 September 2022 to be held in person.

Moved (J.Ciene /A. Becker) *That the report is received.*

CONFIRMED

Minutes of Te Tai o Poutini Plan Committee Meeting – 21 June 2022

Carried

GENERAL BUSINESS

Mayor Cleine acknowledged Chair Williams, J Armstrong, L Bretherton and elected members for their involvement in the Te Tai Poutini Plan. Noting the West Coast is well ahead a lot of councils and districts with the reforms in the Resource Management Act.

The Chairman thanked everyone for their attendance.

The meeting closed at 11:33 a.m

NEXT MEETING

The next meeting will be held in **person at ????????** on Thursday, 8 August 2022, commencing at 9.00 a.m.

.....
Chairman

.....
Date

Action Points

Meeting Dates for 2022

	Type of meeting	Day, Date and Time	Venue
July	In Person / ZOOM		
August	In Person / ZOOM		
September	In Person / ZOOM		
October	In Person / ZOOM		
November	In Person / ZOOM		
December	In Person / ZOOM		

CONFIRMED

Minutes of Te Tai o Poutini Plan Committee Meeting – 21 June 2022

8 IN COMMITTEE ITEMS

COUNCIL IN-COMMITTEE

1. Exclusion of the Public
2. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

OFFICER RECOMMENDATION

That resolves to exclude the public on the grounds contained in Section 48(1) of the Local Government Official Information and Meetings Act:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48 for the passing of this resolution
<p>8.1 - RECEIPT OF IN COMMITTEE MINUTES OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 29 AUGUST 2022</p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>8.2 - RECEIPT OF IN COMMITTEE MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 9 SEPTEMBER 2022</p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>

<p>8.3 - CONFIRMATION OF IN COMMITTEE MINUTES OF ORDINARY COUNCIL MEETING HELD ON 29 AUGUST 2022</p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>8.4 - MEMORANDUM OF UNDERSTANDING - DWC</p>	<p>s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information</p> <p>s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities</p> <p>s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>8.5 - ANNUAL REVIEW</p>	<p>s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons</p> <p>s7(2)(f)(i) - free and frank expression of opinions by or between or to members or officers or employees of any local authority</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7</p>
<p>8.6 - BUSINESS PROPOSAL</p>	<p>s7(2)(i) - the withholding of the information is necessary to</p>	<p>s48(1)(a)(i) - the public conduct of the relevant part of the</p>

	enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
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9 COUNCIL RESUME IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING