MĀWHERA
GREY
DISTRICT COUNCIL

105 Tainui St | Greymouth 7805
PO Box 382 | Greymouth 7840
Tel 03 769 8600
Fax 03 769 8603
info@greydc.govt.nz
www.greydc.govt.nz

I hereby give notice that an Ordinary Council Meeting of the Grey District Council will be held:

Date: **Monday 28 September 2026**

Time: **3:00pm**

Venue: **Council Chambers, 105 Tainui Street, Greymouth**

Joanne Soderlund
Chief Executive

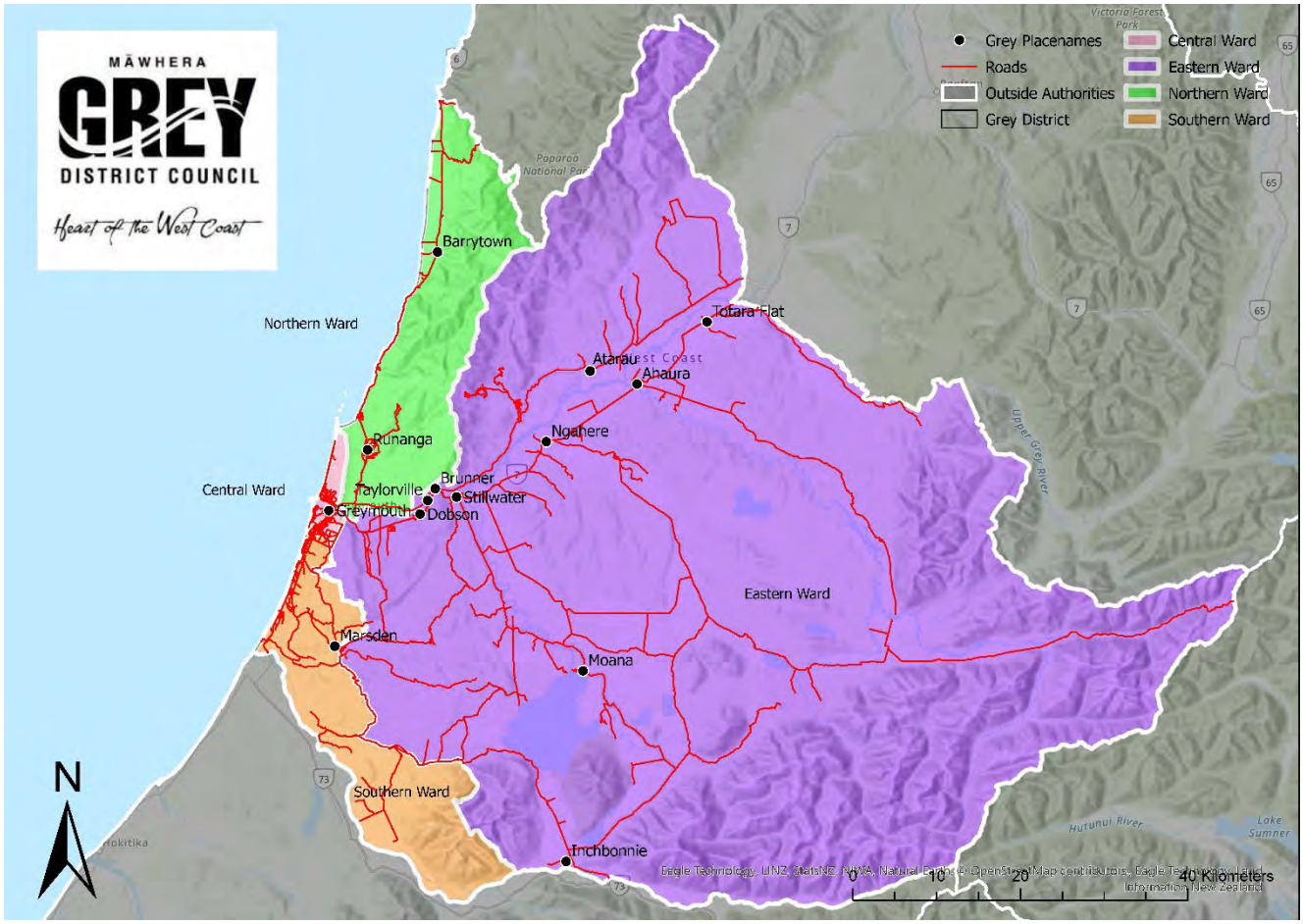
ORDINARY COUNCIL MEETING AGENDA

Members:

Mayor:	Mayor Tania Gibson
Deputy Mayor:	Councillor Allan Gibson
Members:	Councillor Paulette Birchfield
	Councillor Peter Davy
	Councillor Kate Kennedy
	Councillor Rex MacDonald
	Councillor Robert Mallinson
	Councillor Tim Mora
	Councillor Jack O'Connor
	Kaiwhakahaere Francois Tumahai

Contact Telephone: 03 7698600
Email: trish.jellyman@greydc.govt.nz
Website: https://www.greydc.govt.nz/our-council/agendas-and-minutes/Pages/default.aspx

The information in this document is provided to facilitate good competent decisions by Council and does in no way reflect the views of Council. Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.


MĀWHERA
GREY
DISTRICT COUNCIL
Heart of the West Coast
Grey Placenames
Roads
Outside Authorities
Grey District
Central Ward
Eastern Ward
Northern Ward
Southern Ward
Victoria Forest Park
Paparoa National Park
Barrytown
Northern Ward
Totara Flat
Ataraau
Ahaura
West Coast
Upper Grey River
Ngahere
Runanga
Brunner
Taylorville
Stillwater
Greymouth
Dobson
Central Ward
Eastern Ward
Marsden
Moana
Southern Ward
Inchbonnie
Hurunui River
Lake Sumner
Hokitika
N
0
10
20
40 Kilometers

ORDINARY COUNCIL MEETING OF THE GREY DISTRICT COUNCIL

to be held at Council Chambers, 105 Tainui Street, Greymouth on Monday 28 September 2026 commencing at 3:00pm

AGENDA

Before Council - Public Forum: 2:30 pm

Note: A period is set aside for the public to speak to Council before the meeting. Members of the public are allocated a time to address the Council on items that fall within delegations of the Council provided the matters are not subject to legal proceedings, and are not already subject to a process providing for the hearing of submissions. Speakers may be questioned through the Chair by members, but questions must be confined to obtaining information or clarification on matters raised by the speaker(s). Such presentations do not form part of the formal business of the meeting with those requiring further action being referred to the Chief Executive for further reporting at another Council meeting.

Speakers during Council: Nil

COUNCIL IN OPEN MEETING

GENERAL BUSINESS AND TABLED ITEMS

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating the reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting on the basis of a full agenda item. It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas, agenda format and content.

LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968

Council members are reminded that if he/she has a direct or indirect interest in any item on the agenda be it pecuniary or on grounds of bias and predetermination, then he/she must declare this interest and refrain from discussing or voting on this item.

Table of Contents

1 APOLOGIES AND DECLARATIONS OF INTEREST 6

1.1 APOLOGIES 6

1.2 UPDATES TO THE INTERESTS REGISTER 6

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA 6

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS 7

2.1 CONFIRMATION OF THE ORDINARY COUNCIL MEETING HELD ON 24 AUGUST 2026 7

2.2 RECEIPT OF MINUTES OF THE EXTRAORDINARY CIVIC AWARDS SUB-COMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 20 JULY 2026 7

2.3 RECEIPT OF MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 3 SEPTEMBER 2026 7

2.4 RECEIPT OF MINUTES OF THE RISK AND ASSURANCE SUB-COMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 17 AUGUST 2026 7

2.5 RECEIPT OF MINUTES OF THE EXTRAORDINARY ANIMAL CONTROL COMMITTEE HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 18 AUGUST 2026 7

3 LIST OF ACRONYMS USED 35

4 MATTERS UNDER ACTION 36

4.1 MATTERS UNDER ACTION 36

5 AGENDA ITEMS 37

5.1 MAYOR'S UPDATE 37

5.2 CHIEF EXECUTIVE'S UPDATE 40

5.3 COMMUNITY REPORT 43

5.4 CORPORATE SERVICES REPORT 56

5.5 ECONOMIC DEVELOPMENT & REGULATORY SERVICES REPORT 60

5.6 OPERATIONS GROUP REPORT 74

5.7 CAPITAL DELIVERY PROGRAMME - 2026/27 FINANCIAL YEAR AND ADDITIONAL CARRYFORWARD REQUEST 89

5.8 NAMING OF UNNAMED ROAD ADJACENT TO 1266 ARNOLD VALLEY ROAD, CURRENTLY REFERRED TO AS MĀORI CREEK ROAD. 98

5.9 ARNOTT HEIGHTS SHELTERS 103

5.10 MOANA SKATE RAMP 108

5.11 WEST COAST REGIONAL WASTE MANAGEMENT & MINIMISATION PLAN PROGRESS UPDATE 115

5.12 ADOPTION OF FINAL WASTE MANAGEMENT AND MINIMISATION BYLAW AND WASTE MANAGEMENT SERVICES POLICY 135

5.13 FREEDOM CAMPING BYLAW - PUBLIC SUBMISSIONS AND DELIBERATIONS 178

5.14 ON-STREET PARKING CHANGES FOLLOWING CONSULTATION 205

5.15 DELEGATIONS MANUAL....212

6 MISCELLANEOUS ITEMS....242

6.1 DOCUMENTS EXECUTED UNDER THE COMMON SEAL OF COUNCIL....242

7 REPORTS FROM OUTSIDE ORGANISATIONS....243

7.1 RECEIPT OF MINUTES FROM OUTSIDE ORGANISATIONS....243

8 IN COMMITTEE ITEMS....252

8.1 CONFIRMATION OF IN COMMITTEE MINUTES OF ORDINARY COUNCIL MEETING HELD ON 24 AUGUST 2026....252

8.2 RECEIPT OF IN COMMITTEE MINUTES OF THE EXTRAORDINARY CIVIC AWARDS SUB-COMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 20 JULY 2026....252

8.3 RECEIPT OF IN COMMITTEE MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 3 SEPTEMBER 2026....253

8.4 RECEIPT OF IN COMMITTEE MINUTES OF THE RISK AND ASSURANCE SUB-COMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 17 AUGUST 2026....253

8.5 IN COMMITTEE MATTERS UNDER ACTION IN COMMITTEE....253

8.6 RECEIPT OF MINUTES FROM OUTSIDE ORGANISATIONS....253

9 COUNCIL RESUME IN OPEN MEETING....254

1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGIES

Nil

1.2 UPDATES TO THE INTERESTS REGISTER

Elected members to please advise if there are any changes to be made to the current Interests Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

Notwithstanding that an elected member may declare an interest at any later stage in this Agenda (prior to taking part in the deliberation of a particular item) those items where an interest will be declared may wish to be disclosed now.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 CONFIRMATION OF THE ORDINARY COUNCIL MEETING HELD ON 24 AUGUST 2026

SUGGESTED RECOMMENDATION

That the minutes of the Ordinary Council Meeting held on 24 August 2026 be confirmed as true and correct.

2.2 RECEIPT OF MINUTES OF THE EXTRAORDINARY CIVIC AWARDS SUB-COMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 20 JULY 2026

SUGGESTED RECOMMENDATION

That the minutes of the Extraordinary Civic Awards Sub-Committee Meeting held on 20 July 2026 be received and noted.

2.3 RECEIPT OF MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 3 SEPTEMBER 2026

SUGGESTED RECOMMENDATION

That the minutes of the Tenders Subcommittee Meeting held on 3 September 2026 be received and noted.

2.4 RECEIPT OF MINUTES OF THE RISK AND ASSURANCE SUB-COMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 17 AUGUST 2026

SUGGESTED RECOMMENDATION

That the minutes of the Risk and Assurance Sub-Committee Meeting held on 17 August 2026 be received and noted.

2.5 RECEIPT OF MINUTES OF THE EXTRAORDINARY ANIMAL CONTROL COMMITTEE HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 18 AUGUST 2026

SUGGESTED RECOMMENDATION

That the minutes of the Extraordinary Animal Control Committee held on 18 August 2026 be received and noted.

MINUTES OF THE ORDINARY COUNCIL MEETING OF THE GREY DISTRICT COUNCIL

Held in Council Chambers, 105 Tainui Street, Greymouth

on Monday 24 August 2026 commencing at 3:00pm

PRESENT: Mayor Tania Gibson (Chair)

Councillor Allan Gibson (Deputy Mayor), Councillor Paulette Birchfield, Councillor Peter Davy, Councillor Kate Kennedy, Councillor Rex MacDonald, Councillor Robert Mallinson, Councillor Tim Mora, Councillor Jack O'Connor

IN ATTENDANCE: Joanne Soderlund (Chief Executive), Kurtis Perrin-Smith (Group Manager Operations), Kathryn Ruddle (Group Manager Corporate Services), Penny Kirk (Group Manager Community), Peter O'Sullivan (Group Manager Economic Development & Regulatory Services), Steve Adam (Water Services Manager), Michael McEnaney (Regulatory Manager) via Zoom left meeting at 5.00pm, Laura Mills (Communication and Engagement Manager) left meeting at 5.00pm, Emma Topp (Business & Contracts Manager) left meeting at 5.00pm, Marina Tomasi (Community Engagement Advisor) left meeting at 5.00pm, Anthony Hunter (Library, Heritage and Culture Manager) left meeting at 5.00pm, Berndt Heersink (Westland Recreation Centre Manager) left meeting at 5.00pm, Amie Robinson (Solid Waste Officer) left meeting at 4.22pm, Dearne Thompson (Corporate and Strategic Planning Manager) left meeting at 4.20pm, Kaia Beal (Solid Waste Officer) left meeting at 5.00pm , Megan Bourke (Communications Officer) left meeting at 5.00pm, Trish Jellyman (Democracy Advisor), Jenny Wilkinson (Minutes Secretary), The Media

Her Worship welcomed submitters to the meeting and those watching online.

1 APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

RESOLUTION OCM 26/08/095

Moved: Mayor Tania Gibson
Seconded: Cr Allan Gibson

That the apology received from Kw Francois Tumahai be accepted and leave of absence granted.

Carried Unanimously

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

UNCONFIRMED

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 CONFIRMATION OF THE ORDINARY COUNCIL MEETING HELD ON 29 JUNE 2026

Cr Gibson asked about parking times outside Blanchfield's Bakery as agreed in the Parking Bylaw agenda item.

The CE confirmed that all parking changes approved by Council have now been implemented.

RESOLUTION OCM 26/08/096

Moved: Cr Allan Gibson
Seconded: Cr Paulette Birchfield

That the minutes of the Ordinary Council Meeting held on 29 June 2026 be confirmed as true and correct.

Carried Unanimously

2.2 CONFIRMATION OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 24 JUNE 2026

RESOLUTION OCM 26/08/097

Moved: Cr Allan Gibson
Seconded: Cr Paulette Birchfield

That the minutes of the Extraordinary Council Meeting held on 24 June 2026 be confirmed as true and correct.

Carried Unanimously

2.3 CONFIRMATION OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 3 AUGUST 2026

RESOLUTION OCM 26/08/098

Moved: Cr Allan Gibson
Seconded: Cr Paulette Birchfield

That the minutes of the Extraordinary Council Meeting held on 3 August 2026 be confirmed as true and correct.

Carried Unanimously

2.4 RECEIPT OF MINUTES OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 24 JULY 2026

RESOLUTION OCM 26/08/099

Moved: Cr Allan Gibson
Seconded: Cr Paulette Birchfield

That the minutes of the Extraordinary Tenders Subcommittee Meeting held on 24 July 2026 be received and noted.

Carried Unanimously

3 LIST OF ACRONYMS USED

Refer page 33 of the agenda.

4 MATTERS UNDER ACTION

4.1 MATTERS UNDER ACTION

Refer page 34 of the agenda.

5 AGENDA ITEMS

5.1 LATE ITEM: FLOOD EVENTS 15 & 24 JULY 2026

Refer page 35 of the agenda.

RESOLUTION OCM 26/08/100

Moved: Mayor Tania Gibson
Seconded: Cr Allan Gibson

That Council in accordance with Section 46A(7) of the Local Government Official Information and Meetings Act read with Standing Orders 9.12 the following be considered as a late item:

1. Flood Events 15 & 24 July 2026

Carried Unanimously

5.2 FREEDOM CAMPING BYLAW - PUBLIC SUBMISSIONS AND DELIBERATIONS

Refer page 36 of the agenda.

Her Worship noted that nine submissions were received. She outlined the proposed changes as contained in the report.

She welcomed Janette Reid to speak to her submission.

Mrs Reid stated that her major concern is freedom campers that do not have self-contained vehicles. Mrs Reid thanked Council for the opportunity to speak.

Her Worship asked Councillors for their comments on direction on temporary restrictions.

Cr Mora stated that Council should be doing site assessments and he also suggested Council looking carefully at the feedback from the NZ Caravan Association's as they have taken extensive legal guidance for their association. He stated that he does not disagree with temporary restrictions.

The GMEDRS stated that the Cobden boat ramp is an example of where a temporary restriction could be applied. He agreed to follow up on this along with the mapping of freedom camping areas to ensure that it is up to date and mapping is correct.

The GMC spoke of the work done on this bylaw back in 2020 and stated that she will check the wording in clause 5(13) as she doesn't believe this has changed since 2020.

Cr Kennedy would like staff to investigate where there are safe places for those who wish to freedom camp if their vehicle is non-compliant and to ascertain if they are allowed to camp near public showers and toilets.

Cr MacDonald agrees with Cr Kennedy and feels this may be a bit of an anomaly as those that need toilets the most may not be allowed to camp close to public toilets, but he is unsure how this could be regulated.

The RM confirmed all sites at last bylaw review, and the previous bylaw review were tested against Section 11 of the Act. This is the section that specifically refers to the restriction or prohibition of freedom camping in sites against the three main tests which are access, environmental and health and safety. He stated this was done around 2020 and at this time the High Court was making decisions on what can and can't be prohibited. He stated that staff are relatively satisfied that Council meets the requirements of Section 11.

It was agreed that education before enforcement action is taken would be helpful.

The CE advised that the RM, GMEDRS and GMC will work through the issues as discussed to enable the bylaw to be finalised.

RESOLUTION OCM 26/08/101

Moved: Cr Rex MacDonald
Seconded: Cr Kate Kennedy

That Council:

1. Receives the report; and
2. Following hearing and consideration of submissions, provides verbal direction to staff for inclusion in the final Responsible Freedom Camping Bylaw, which will aim to come to Council for adoption on 28 September 2026 if possible.

In Favour: Mayor T Gibson, Cr PB Birchfield, Cr PD Davy, Cr K Kennedy, Cr R MacDonald, Cr RM Mallinson, Cr T Mora and Cr J O'Connor

Against: Cr A Gibson

CARRIED 8/1

5.3 WASTE BYLAW AND POLICY - PUBLIC SUBMISSIONS AND DELIBERATIONS

Refer page 48 of the agenda.

Her Worship thanked those who took the time to make submissions and advised that 59 submissions were received.

Karen Hamilton spoke to her submission.

She is not in favour of larger red bins as she would like to see waste material and recyclable materials moved away from landfills. She is a landlord and owner of rental properties in Greymouth and spoke of the impact on landlords when tenants leave a property and have left waste behind. She does not want to see landlords penalised if a tenant has their recycling collection stopped for three months. She would like Council to consider a clean slate option for those moving out of rental properties when tenancy changes. She would also like Council to thank those who are doing the right thing. She is in favour of further education as this would be helpful as there have been changes since the bins came in 14 years ago.

Chris Bock spoke to his submission.

He is against the three strike system and is in favour of bigger bins as he feels that the red bin is too small. He is also concerned about the amount of soft plastic that is not recyclable in New Zealand.

Her Worship spoke of the extensive costs involved with bins and new cells at McLeans Pit.

She thanked Mrs Hamilton and Mr Bock for taking the time to make a submission to present to Council.

Her Worship drew attention to the staff recommendations on page 55 of the agenda and read them out. Extensive discussion took place.

It was confirmed that Council services one set of bins per rateable property but should a resident want an extra bin they would need to work through a commercial provider.

It was agreed that Council would proceed with the three strike rule, and an information campaign prior to implementing the three strikes regime.

It was agreed that the three strikes rule would be put in place but the standdown period would be reduced to three collections.

The GMO spoke of objectives that Council has to meet under the Waste Sanitisation and Management Act and this process is part of getting a full picture across the district.

RESOLUTION OCM 26/08/102

Moved: Cr Rex MacDonald
Seconded: Cr Jack O'Connor

That Council:

1. Receives the report;
2. Thanks the submitters; and
3. Following hearing and consideration of submissions, provides verbal direction to staff for inclusion in the final Waste Management and Minimisation Bylaw and Waste Management Services Policy, which will come to Council for adoption on 28 September 2026.

Carried Unanimously

0.0 LATE ITEM: FLOOD EVENTS 15 & 24 JULY 2026

Her Worship stated this has been a very difficult time for staff and residents and seeing people and their properties affected by these weather events is hard to take. She stated that there is a huge amount of work required especially in the stormwater network area.

She spoke of the meeting she and staff had with residents affected in the Cobden area.

The GMO advised that the purpose of this report is to provide a summary of the two events, with 15 July affecting mainly the Karoro area. He advised that 24 July was a more widespread event and affected the CBD as well. He stated that both events where intense cloud bursts in nature and the stormwater systems was unable to cope with the volume of water. He stated that Council's current design criteria for stormwater is for a 1 in 10 year event and whether modern or historic they were completely overwhelmed. He advised that many properties, dwellings and businesses were affected at numerous locations. Council staff have had many meetings with residents and business owners since these events and are still pulling together and understanding information for the scale of the events. Residents around the Fox Street and Hall Streets in Cobden have met with staff and raised key points of concern and have made a request for a solution, specifically a pump station which is in the $3M+ range. He advised that there is a plan in Year 2 which is the next financial year of the LTP for the lower Cobden stormwater basin which is adjacent to this area, there is funding available and this will provide a roughly 1 in 10 year return period benefit for this area.

It was confirmed that two dwellings and a clubrooms were inundated in the Kararo area and some businesses in the CBD were inundated but further reports on dwellings are awaited and will be brought back to Council. The GMO advised that there is a larger picture that needs to be understood.

Cr Birchfield declared a conflict of interest and stated that her property at Karoro was affected. She stated that these type of flood events pick up a lot of debris and they also don't demonstrate structural failure or prove which individual asset caused the flooding. She stated that flooding tells us the system was exceeded during this event but does not tell us that the system was defective as the stormwater system would not have coped with the volume of rain during this time. She stated that for Cobden, the pump will need to be

able to handle four cumecs which is huge, it will be very expensive and only used occasionally. She supports more information being collected before a decision is made.

Cr MacDonald asked the GMO if there is anything that can be done for lower Cobden in the short term.

The GMO advised that discussions on what can be done sooner have been had and some of this work is planned including cleaning and CCTV work on the existing drain systems is to be checked to ensure they are clear of debris. This is also being done in and around the CBD.

Cr MacDonald asked if there is any advantage in strengthening the system in place for the opening and closing of floodgates.

The GMO stated that it was a surprise to operations staff to find the floodgate closed during this flood event. He advised that investigations are ongoing and are focussed on the time prior to the flood event and the status of the floodgate during this time. He stated that processes have now been put in place for staff to check floodgates on the Grey River prior to and after flood events. He confirmed that the gates are not easy to tamper with, and automation for the Range Creek floodgate and ultimately remote access to open and close this floodgate will be in place in the future along with an alarm. He confirmed that as soon as it was identified that there was a problem with this floodgate, staff were on site. He stated that he will follow up on the timeframe for this work.

Cr Birchfield advised that an update on the automation of the Range Creek floodgate will be coming to the next meeting of the Greymouth Rating District Joint Committee meeting.

Cr O'Connor asked the GMO if staff are happy with the work done previously on Tasman Street performed.

The GMO advised that two significant pieces of work were done, one in the Churchill Street and one adjacent to the Ashley Hotel but during this event the upper catchment inlets were overtopped as water flowed into the highway, across the rail into Tasman Street where the ability to collect that water was then compromised. He stated that water did regather into the drainage paths and was taken away quite quickly once back in the channel. He stated that one of the challenges is how to collect this water more efficiently and to stop it jumping out and any debris possibly partially blocking the inlet. He advised that Council did progress the first part of work around the Ashley Hotel to improve the creek channel capacity and to provide additional piping draining immediately off Tasman Street. He stated that there was a later section of improvement that was recommended at the time which was the overflow effect and how that water would be reconnected and funnelled back into the drainage path and this could be brought back to Council for reconsideration.

Cr Gibson declared an interest as his business was flooded.

The GMO advised that there is a general allowance from Council annually of around $0.5M to start addressing the stormwater capacity in the CBD and there is a larger project being discussed currently for the Leonard / William Streets to enable water to be taken away more effectively. He advised that he has looked at options to bring the CBD capacity up to a 1 in 10 year event and the costs were between $20M - $25M.

Cr Mora thanked engineering staff for their work during this time. He stated that Council has a lot of buildings on land that nowadays would not be allowed to be built on and there is a lot of infrastructure that is designed for smaller scale events. He stated that staff are doing a great job but are working with a very difficult situation with historic issues that they have to try to provide solutions for at huge costs.

Her Worship spoke of stress that residents and business owners are under with concerns each time there is heavy rain.

She is concerned about infrastructure at Dobson as NZTA are yet to upgrade their infrastructure.

The GMO confirmed that Council upgraded its infrastructure around the Workingman's Club area but the area around the state highway is a historic issue.

Cr O'Connor stated that these weather events were not forecast and normally when there is an orange or red weather warning in place Council has systems ready to go. He stated that for staff and contractors to

UNCONFIRMED

respond within ten minutes of these events starting is awesome. He stated that everything that could be done at this time was done and given the amount of rain at this time he would have expected some sort of weather warning system in place.

The GMO stated that these type of events are happening on an ongoing basis but staff and contractors are in a constant state of readiness. He commented that both events were isolated cloudburst events and contractors and staff reacted rapidly to assist.

Her Worship stated that Civil Defence were there throughout both events but civil defence declarations were not made for either event. She stated that the whole district needs to be looked at but it is important that Cobden is considered as well as those areas where buildings were inundated.

Cr Birchfield advised that a report will be coming from the Regional Council on both events.

RESOLUTION OCM 26/08/103

Moved: Cr Robert Mallinson
Seconded: Cr Allan Gibson

That Council:

1. Receives the report and notes the contents herein.

   AND

2. Direct staff to continue reviewing both flooding events, specifically focusing on locations where known house/business floor levels were affected by flooding, reporting back to Council at the September meeting.

Carried Unanimously

5.4 MAYOR'S UPDATE

Refer page 78 of the agenda.

RESOLUTION OCM 26/08/104

Moved: Cr Allan Gibson
Seconded: Cr Jack O'Connor

1. That the Mayor's activity report for the month of June and July 2026 be received.

Carried Unanimously

5.5 CHIEF EXECUTIVE'S UPDATE

Refer page 82 of the agenda.

Discussion took place on regional spatial planning and the Head Start Process.

RESOLUTION OCM 26/08/105

Moved: Cr Rex MacDonald
Seconded: Cr Jack O'Connor

1. That the Chief Executive's update for the period 1 June – 31 July 2026 be received.

Carried Unanimously

5.6 COMMUNITY REPORT

Refer page 85 of the agenda.

Her Worship thanked staff across all departments for their work in getting the new library open. She noted the assessment of opening hours which will bring these into line with the pharmacy.

Cr Kennedy spoke of the great feedback being received on the new library.

Discussion took place on the meeting room fees at the library and Mayors Taskforce for Jobs.

Her Worship passed on congratulations to the comms team for their great work with Council being the fastest growing engagement of councils in New Zealand from what was being done to what is now being done in this area. She passed on her thanks to comms staff for their work especially during the recent weather events.

RESOLUTION OCM 26/08/106

Moved: Mayor Tania Gibson
Seconded: Cr Robert Mallinson

That Council:

1. Receives the Community Report and notes the contents herein.
2. Approves the proposed changes to Greymouth Library operations, including an additional library staff member, extended Saturday opening hours, and revised study and meeting room charges.

Carried Unanimously

5.7 CORPORATE SERVICES REPORT

Refer page 100 of the agenda.

RESOLUTION OCM 26/08/107

Moved: Mayor Tania Gibson
Seconded: Cr Robert Mallinson

That Council:

1. Receives the report and notes the contents.

Carried Unanimously

5.8 ECONOMIC DEVELOPMENT & REGULATORY SERVICES REPORT

Refer page 115 of the agenda.

Discussion took place around the spike in infringement notices issues and the potential to further review parking arrangements in the CBD.

RESOLUTION OCM 26/08/108

Moved: Cr Rex MacDonald
Seconded: Cr Tim Mora

That Council:

1. Receives the report and notes the content herein.

Carried Unanimously

The meeting adjourned at 5.00pm and reconvened at 5.14pm

5.9 OPERATIONS GROUP REPORT

Refer page 126 of the agenda.

Her Worship passed on her thanks to the Operations teams for their work during the recent weather events.

She also thanked the West Coast Regional Council for opening the mouth of New River and Saltwater Creek prior to the heavy rain forecasted over the weekend.

Cr Birchfield commented on the Enviroschools Annual Report and stated that it is a great initiative but she feels that the report sounds quite ideological and aspirational rather than practical. She would like to see more balance and include some real world environmental management that would help students to understand real issues.

The GMO advised that this feedback can be passed onto to Enviroschools.

Discussion took place on progress with the Nelson Creek water supply investigation.

RESOLUTION OCM 26/08/109

Moved: Cr Rex MacDonald
Seconded: Cr Paulette Birchfield

That Council:

1. Receives the report and notes the content.

Carried Unanimously

5.10 2025/26 CAPITAL DELIVERY PROGRAMME SUMMARY

Refer page 141 of the agenda.

Her Worship stated that it is good to see more traction in this area with the addition of new staff.

Cr Mallinson stated that Council has come a long way in its reporting of this programme over the past two years but he would also like to see dollar amounts included as well as percentages.

The GMO advised that dollar reporting is available but will not be shared in open meetings due to issues relating to procurement.

RESOLUTION OCM 26/08/110

Moved: Mayor Tania Gibson
Seconded: Cr Allan Gibson

That Council:

1. Receives this report and notes the content.

Carried Unanimously

5.11 CARRY FORWARD REQUESTS FROM 2025 / 2026 TO 2026 / 2027

Refer page 146 of the agenda.

Cr Mallinson stated this is a huge amount to carry forward.

The GMO confirmed that several million of this amount is already committed in contracts.

RESOLUTION OCM 26/08/111

Moved: Mayor Tania Gibson
Seconded: Cr Tim Mora

That Council:

1. Receives this report and approves the requested carry forwards and the associated funding to the 2026/27 financial year.

Carried Unanimously

5.12 GREY DISTRICT COMMUNITY WASTE DISPOSAL FUND 2026-2027 FINANCIAL YEAR

Refer page 153 of the agenda.

Cr Mora declared a conflict of interest and took no further part in the discussion or decision.

Her Worship stated that this is always a hard decision as Council never has enough funds available.

RESOLUTION OCM 26/08/112

Moved: Mayor Tania Gibson
Seconded: Cr Allan Gibson

That Council

1. Receives the report Community Waste Disposal Funding Grant 2026-2027 Financial Year.
2. Approves and distributes the below funds:

Organisation	Tonnes applied for	Recommended allocation (Tn)	Recommended Funding Allocation ($)
Cobden-Runanga Anglican Church – Sharing Shed	6.00	2.93	1,632.01
The Salvation Army Family Store	25.00	10.28	5,725.96
Uniting Church Op Shop	3.00	1.77	985.89
Saint Vincent De Paul Society	3.50	1.97	1,097.29
Kaiata Community Centre Incorporated	1.00	1.00	557.00
TOTAL	**38.50**	**17.95**	**9,998.15**

Carried Unanimously

5.13 SUMMARY OF WORKSHOPS #2, #4, #5 AND #6 - 2027-2037 LONG TERM PLAN

Refer page 161 of the agenda.

Her Worship stated a lot of work is going into the LTP and it is great to see this being done internally again. She thanked the Corporate and Strategic Planning Manager for her work to date.

RESOLUTION OCM 26/08/113

Moved: Cr Jack O'Connor
Seconded: Cr Paulette Birchfield

1. That Council receives and notes the contents of the report.

Carried Unanimously

5.14 ADOPTION OF STRATEGIC PRIORITIES AND COMMUNITY OUTCOMES FOR 2027-2037 LONG TERM PLAN (LTP WORKSHOP #3)

Refer page 167 of the agenda.

Cr O'Connor stated that there was a lot of time spent in the Councillor Workshop and Council now has very clear and measurable outcomes to guide it going forward. He thanked staff for their huge contributions.

RESOLUTION OCM 26/08/114

Moved: Cr Jack O'Connor
Seconded: Cr Kate Kennedy

That Council:

1. Confirm its strategic priorities for the 2027-2037 Long Term Plan are as follows:
   (a) Focus on core services and infrastructure, now and into the future.
   (b) Provide places and spaces which contribute to the wellbeing of our community.
   (c) Spend money carefully and responsibly.
   (d) Meet our statutory and regulatory obligations.
2. Confirm the community outcomes contained in Attachment One for the 2027-2037 Long Term Plan, noting they have been updated in line with feedback from the community.

Carried Unanimously

6 MISCELLANEOUS ITEMS

6.1 DOCUMENTS EXECUTED UNDER THE COMMON SEAL OF COUNCIL

Refer page 176 of the agenda.

RESOLUTION OCM 26/08/115

Moved: Mayor Tania Gibson
Seconded: Cr Rex MacDonald

That the following document be executed under the Common Seal of the Council:

1. Deed of Variation of Lease between Grey District Council (Landlord) and Honey Café Ltd (Tenant) and Cosmin Cosma (Guarantor) for designated coffee kiosk, Westland Recreation Centre, Greymouth, extension of lease for 12 months expiring 15 July 2027.
2. Deed of Lease between Grey District Council (Landlord), M and M Catering Ltd (Tenant) and Margaret Richards (Guarantor) for the building located at 4 Richmond Quay, Greymouth, lease location on the first floor, shown as the area outlined in the plan attached (Appendix 1).
3. Warrant of Appointment – Bonnie Catherine Denson, Liquor Licencing Inspector -

   Has delegated authority to undertake inspections and enforcement functions on behalf of the Grey District Council, in pursuant to:
   - Sale and Supply of Alcohol Act 2021
   - Local Government Act 2002
   - Resource Management Act 1991
   - An Authorised Officer for the purpose of the Grey District Council Bylaws

Carried Unanimously

7 REPORTS FROM OUTSIDE ORGANISATIONS

7.1 RECEIPT OF MINUTES FROM OUTSIDE ORGANISATIONS

Refer page 178 of the agenda.

RESOLUTION OCM 26/08/116

Moved: Cr Jack O'Connor
Seconded: Cr Rex MacDonald

"That

The Minutes of the following outside organisations be received:

1. Minutes of the meeting of the Cobden Aromahana Sanctuary and Recreation Areas held on 22 July 2026.
2. Minutes of the meeting of the Te Tai o Poutini Plan Committee held on 11 June 2026.

Carried Unanimously

8 IN COMMITTEE ITEMS

That the public is excluded from this part of the meeting in relation to:

Agenda items 8.1 – 8.6

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

RESOLUTION OCM 26/08/117

Moved: Mayor Tania Gibson
Seconded: Cr Allan Gibson

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
8.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF ORDINARY COUNCIL MEETING HELD ON 29 JUNE 2026	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	making available of the information would be likely otherwise to damage the public interest	
8.2 - CONFIRMATION OF IN COMMITTEE MINUTES OF EXTRAORDINARY COUNCIL MEETING HELD ON 24 JUNE 2026	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.3 - RECEIPT OF IN COMMITTEE MINUTES OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 24 JULY 2026	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.4 - IN COMMITTEE MATTERS UNDER ACTION IN COMMITTEE	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.5 - GREATER GREYMOUTH WATER TREATMENT PLANT UPGRADE - PRE-TREATMENT OPTIONS ASSESSMENT AND FUNDING	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.6 - PEFCO - PROCESSED ENGINEERED FUEL	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for

	person who supplied or who is the subject of the information	withholding would exist under section 6 or section 7

Carried Unanimously

9 COUNCIL RESUME IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 6.02pm.

Confirmed

_____ _____/_____/_____

T Gibson **Date**

Chairperson

UNCONFIRMED

MINUTES OF THE EXTRAORDINARY CIVIC AWARDS SUB-COMMITTEE MEETING OF THE GREY DISTRICT COUNCIL

Held in Council Chambers, 105 Tainui Street, Greymouth

on Monday 20 July 2026 commencing at 3.28pm

PRESENT: Raylene Atkinson, QSM, Pat Beck, QSM, Grant Gibson, MNZM, Mayor Tania Gibson (Chair), Councillor Tim Mora (Deputy Chair), Terri Middleton, MNZM

IN ATTENDANCE: Trish Jellyman (Democracy Advisor), Catriona Bayliss (Minutes Secretary)

1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGIES

There were no apologies.

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

Her Worship declared a conflict in Nomination NO. 1

Her Worship and Mr Gibson declared a conflict of interest in Nomination NO.2

1.4 NOTIFICATION OF LATE ITEMS

There were no late items.

2 IN COMMITTEE ITEMS

That the public is excluded from this part of the meeting in relation to:

Agenda item 2.1 – 2.10

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

COMMITTEE RECOMMENDATION

Moved: Cr Tania Gibson
Seconded: Cr Tim Mora

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution

UNCONFIRMED

2.1 - CIVIC AWARD NOMINATION: NO. 1	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
2.2 - CIVIC AWARD NOMINATION: NO. 2	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
2.3 - CIVIC AWARD NOMINATION: NO. 3	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
2.4 - CIVIC AWARD NOMINATION: NO. 4	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
2.5 - CIVIC AWARD NOMINATION: NO. 5	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
2.6 - CIVIC AWARD NOMINATION: NO. 6	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
2.7 - CIVIC AWARD NOMINATION: NO. 7	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting

UNCONFIRMED

	persons, including that of deceased natural persons	would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
2.8 - CIVIC AWARD NOMINATION: NO. 8	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
2.9 - CIVIC AWARD NOMINATION: NO. 9	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
2.10 - CIVIC AWARD NOMINATION: NO. 10	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

Carried Unanimously

3 SUB-COMMITTEE RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 3.50pm.

Confirmed

_____ _____/_____/_____

T Gibson **Date**

Chairperson

UNCONFIRMED

MINUTES OF THE TENDERS SUBCOMMITTEE MEETING OF THE GREY DISTRICT COUNCIL

Held in Council Chambers, 105 Tainui Street, Greymouth

on Thursday 3 September 2026 commencing at 4:02pm

PRESENT: Mayor Tania Gibson (Deputy Chair), Councillor Robert Mallinson, Councillor Rex MacDonald, Councillor Peter Davy

IN ATTENDANCE: Joanne Soderlund (Chief Executive), Kurtis Perrin-Smith (Group Manager Operations), Trish Jellyman (Democracy Advisor)

1 APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

COMMITTEE RESOLUTION TC 26/09/004

Moved: Mayor Tania Gibson
Seconded: Cr Robert Mallinson

That the apology received from Cr Allan Gibson be accepted and leave of absence granted.

Carried Unanimously

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

1.4 NOTIFICATION OF LATE ITEMS

There were no late items.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 CONFIRMATION OF THE TENDERS SUBCOMMITTEE MEETING HELD ON 18 JUNE 2026

COMMITTEE RESOLUTION TC 26/09/005

Moved: Cr Robert Mallinson
Seconded: Cr Rex MacDonald

That the minutes of the Tenders Subcommittee Meeting held on 18 June 2026 be confirmed as true and correct.

Carried Unanimously

2.2 CONFIRMATION OF THE EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD ON 24 JULY 2026

COMMITTEE RESOLUTION TC 26/09/006

Moved: Cr Robert Mallinson
Seconded: Cr Rex MacDonald

That the minutes of the Extraordinary Tenders Subcommittee Meeting held on 24 July 2026 be confirmed as true and correct.

Carried Unanimously

3 IN COMMITTEE ITEMS

That the public is excluded from this part of the meeting in relation to:

Agenda items 3.1 – 3.4

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

COMMITTEE RESOLUTION TC 26/09/007

Moved: Mayor Tania Gibson
Seconded: Cr Robert Mallinson

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
3.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF TENDERS SUBCOMMITTEE MEETING HELD ON 18 JUNE 2026	s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
3.2 - CONFIRMATION OF IN COMMITTEE MINUTES OF EXTRAORDINARY TENDERS SUBCOMMITTEE MEETING HELD ON 24 JULY 2026	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
3.3 - NOTICE OF RESCISSION - PROVISION OF RATING VALUATION SERVICES	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for

		withholding would exist under section 6 or section 7
3.4 - 2026-27-05 - SHAKESPEARE STREET STORMWATER RENEWAL STAGE TWO	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities s7(2)(i) - the withholding of the information is necessary to enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

Carried Unanimously

4 SUB-COMMITTEE RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 4.16pm.

Confirmed

_____ _____/_____/_____

T Gibson **Date**

Deputy Chairperson

UNCONFIRMED

MINUTES OF THE RISK AND ASSURANCE SUB-COMMITTEE MEETING OF THE GREY DISTRICT COUNCIL

Held in Council Chambers, 105 Tainui Street, Greymouth

on Monday 17 August 2026 commencing at 3.30pm

PRESENT: Mr Anton Becker (Chair)

Mayor Tania Gibson (Deputy Chair), Councillor Robert Mallinson, Councillor Rex MacDonald, Councillor Jack O'Connor

IN ATTENDANCE: Joanne Soderlund (Chief Executive), Kathryn Ruddle (Group Manager Corporate Services), Kurtis Perrin-Smith (Group Manager Operations), Cath Wilson (Health & Safety Manager) via Zoom, Peter O'Sullivan (Group Manager Economic Development & Regulatory Services), Trish Jellyman (Democracy Advisor), Laura Mills (Communication and Engagement Manager), Megan Bourke (Communications Officer)

1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGIES

There were no apologies.

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

1.4 NOTIFICATION OF LATE ITEMS

There were no late items.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 CONFIRMATION OF THE RISK AND ASSURANCE SUB-COMMITTEE MEETING HELD ON 15 JUNE 2026

COMMITTEE RESOLUTION RA 26/08/024

Moved: Mayor Tania Gibson
Seconded: Cr Rex MacDonald

That the minutes of the Risk and Assurance Sub-Committee Meeting held on 15 June 2026 be confirmed as true and correct.

Carried Unanimously

UNCONFIRMED

3 AGENDA ITEMS

3.1 HEALTH & SAFETY UPDATE

Refer page 15 of the agenda.

Cr O'Connor stated that 53% improvement in the current competence rating is still low, but good headway is now being made and he hopes to see continued improvement in this area.

The HSM stated 53% is a 10% increase on the original 43% of the competence rating and over the 12 month period. She advised that the maturity itself is showing that Council is on a rapid growth phase and Council is organised and prepared to investigate anything that comes Council's way and to mitigate as is practicable. She stated this is a good result.

COMMITTEE RESOLUTION RA 26/08/025

Moved: Mayor Tania Gibson
Seconded: Cr Jack O'Connor

That the Risk and Assurance Sub-Committee Meeting:

1. Receives this report and notes the content herein.

Carried Unanimously

4 IN COMMITTEE ITEMS

That the public is excluded from this part of the meeting in relation to:

Agenda items 4.1 – 4.4

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

COMMITTEE RESOLUTION RA 26/08/026

Moved: Mr Anton Becker
Seconded: Mayor Tania Gibson

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
4.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF RISK AND ASSURANCE SUB-COMMITTEE MEETING HELD ON 15 JUNE 2026	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	
4.2 - CORPORATE SERVICES REPORT	s7(2)(b)(i) - the withholding of the information is necessary to protect information where the making available of the information would disclose a trade secret s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.3 - ICT UPDATE	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information s7(2)(g) - the withholding of the information is necessary to maintain legal professional privilege	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.4 - HEALTH AND SAFETY REPORT	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	otherwise to damage the public interest	

Carried Unanimously

5 SUB-COMMITTEE RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 4:00pm .

Confirmed

_____ _____/_____/_____

A Becker **Date**

Chairperson

UNCONFIRMED

MINUTES OF THE EXTRAORDINARY ANIMAL CONTROL OF THE GREY DISTRICT COUNCIL

Held in Council Chambers, 105 Tainui Street, Greymouth

on Tuesday 18 August 2026 commencing at 1:10pm

PRESENT: Cr Jack O'Connor (Chair), Councillor Kate Kennedy,

IN ATTENDANCE: Peter O'Sullivan (Group Manager Economic Development & Regulatory Services) Shanelle Sampson (Animal Management Officer), Trish Jellyman (Democracy Advisor)

Cr O'Connor welcomed [redacted] to the meeting.

1 APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

COMMITTEE RESOLUTION ACCCC 26/08/002

Moved: Cr Jack O'Connor
Seconded: Cr Kate Kennedy

That the apology received from Cr Birchfield be accepted and leave of absence granted.

Carried Unanimously

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

1.4 NOTIFICATION OF LATE ITEMS

There were no late items.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 CONFIRMATION OF THE ANIMAL CONTROL COMMITTEE HELD ON 20 JANUARY 2026

COMMITTEE RESOLUTION ACCCC 26/08/003

Moved: Cr Jack O'Connor
Seconded: Cr Kate Kennedy

That the minutes of the Animal Control Committee held on 20 January 2026 be confirmed as true and correct.

Carried Unanimously

UNCONFIRMED

3 AGENDA ITEMS

3.1 OBJECTION TO MENACING DOG CLASSIFICATION UNDER SECTION 33B (1) (A) (B) DOG CONTROL ACT 1996

Refer page 10 of the agenda.

Cr O'Connor invited [redacted] to speak to the objection. She provided an outline of [redacted] life to date and advised that [redacted] previous owners had moved overseas, and she and her family had adopted him. She stated that [redacted] has fitted well into her home and got on well with their other pets and children. He came to them with major hurdles and is now much better than when he first arrived.

Cr O'Connor clarified that [redacted] has been classified as a menacing dog, not a dangerous dog.

[redacted] outlined [redacted] medical conditions and previous life history. She stated that she walks [redacted] with a check chain and not with a collar. He attends duck hunting competitions, assists his owner with search and rescue operations and training. She stated [redacted] is a guard barker and is an aggressive snuggler. He is regularly taken on bush hikes and camping in the bush.

[redacted] advised that her family had moved and have been trying to get a fence built. They have a six-foot-high enclosed dog run. She stated that her dogs no longer wander but [redacted] does bark and run at people for a cuddle.

The day of the incident [redacted] barked and run out to the victim but was called straight away. [redacted] stated that she asked if the victim was okay and was contacted by the ACO a few days later and informed that there had been a complaint about [redacted] She confirmed that she did not see the attack. She believes [redacted] would have rushed out to try to make contact with the victim who was running past at the time.

[redacted] viewed the photograph of the injury and stated that it looks more like a scratch rather than a bite.

Following the incident, the ACO visited the dog owners and requested that a temperance test be carried out on [redacted]

[redacted] declined the temperance test as she felt that due to [redacted] personality, health issues and how excited their dogs get when they come home from work, she felt that [redacted] would be set up to fail. She stated she would like to be home with him for a few hours prior to a temperance test being carried out. She stated that both herself and her husband work fulltime.

She confirmed that she has now purchased a gate. They are now trying to find boundary lines on their property but is wary of what could be accidentally dug up when building a fence. [redacted] now has a remote collar which he wears when outside and she now feels she has a bit more control. She stated that she no longer lets her dogs outside as it is now running season and people are sometimes running past her property.

[redacted] stated that when [redacted] is out with other dogs, or at competitions he does not wear a collar. She stated that having this classification will mean [redacted] will be disqualified as he cannot wear a muzzle when competing.

Cr Kennedy asked the ACO if there are ways of managing that the classification so that it does not impact on [redacted] gun club and other activities.

The ACO responded that she needs to ensure that the community is safe as this was an unprovoked attack and there is uncertainty as to what triggered [redacted] reaction. She advised that it is very important to ensure that dogs are fully secure when on their own property.

It was noted that if this classification was to be retracted Council would need to see progress and if there was another incident this would be instant reclassification.

UNCONFIRMED

Cr O'Connor explained where to from here and advised that public safety is the biggest concern. He thanked [redacted] for her attendance and advised that he will let her know the outcome of today's meeting.

Cr Kennedy stated that she appreciates the owner's responsibility and what she has done to date.

[redacted] left the meeting at 1.43pm.

The meeting adjourned at 1.43pm and reconvened at 1.59pm

Cr Kennedy stated that she would like to see the property fully fenced but noted that the dog owner is unable to provide this.

The ACO stated that temperance test is important and she was concerned that it was declined.

Cr O'Connor is also concerned that the owners are not home during the day and the property is not fully fenced.

The Committee came to the decision that the appeal against the classification of the menacing dog would be upheld in accordance with section 33B (2) of the Dog Control Act 1996 and in considering the objection under subsection (1), the objection to the classification be declined.

Cr O'Connor stated that these decisions are very difficult but public safety is most important.

COMMITTEE RESOLUTION ACCCC 26/08/004

Moved: Cr Jack O'Connor
Seconded: Cr Kate Kennedy

That the Animal Control Committee:

1. Receive the report and,
2. In accordance with section 33B (2) of the Dog Control Act 1996 (committee) in considering the objection under subsection (1) may uphold or rescind the classification.
3. The committee must have regard to:
   (a) The evidence which formed the basis for the classification; and
   (b) Any steps taken by the owner to prevent any threat to the safety of persons or animals; and
   (c) The matter relied on in support of the objection; and
   (d) Any other relevant matters.
4. In accordance with section 33B (2) of the Dog Control Act 1996 (committee) in considering the objection under subsection (1) the Committee declined the objection and upheld the classification.

Carried Unanimously

4 SUB-COMMITTEE RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 1.59pm.

Confirmed

_____ _____/_____/_____

J O'Connor **Date**

Chairperson

3 LIST OF ACRONYMS USED

BCA	Building Consent Authority	LGOIMA	Local Government Official Information and Meetings Act
BCO	Building Control Officer	LGNZ	Local Government New Zealand
CCC	Code Compliance Certificate	LTP	Long Term Plan
CSO	Customer Services Officer	LVT	Land Valuation Tribunal
CDEM	Civil Defence Emergency Management	MBIE	Ministry of Business, Innovation and Employment
CDEMG	Civil Defence Emergency Management Group	MCDEM	Ministry of Civil Defence and Emergency Management
CEC	Community Emergency Centre	MDI	Major District Initiative
CEG	Co-ordinating Executive Group	MOH	Ministry of Health
CIMS	Co-ordinated Incident Management System	NBS	New Building Strength
CPEng	Chartered Professional 'Engineer'	NGO	Non-Government Organisation
DEE	Detailed Engineering Evaluation	NZFS	New Zealand Fire Service
DHB	District Health Board	NZQA	New Zealand Qualifications Authority
DIA	Department of Internal Affairs	NZTA	New Zealand Transport Authority
DOC	Department of Conservation	OAG	Office of the Auditor General
DWC	Development West Coast	OSH	Occupational Safety & Health
EMIS	Emergency Incident Management System	PHO	Primary Health Organisation
EDLG	Economic Development Liaison Group	PDU	Provincial Development Unit
EOC	Emergency Operations Centre	PGF	Provincial Growth Fund
EMO	Emergency Management Officer	PIM	Project Information Memorandum
GPS	Global Positioning System	PCBU	Person conducting a business or undertaking
HSNO	Hazardous Substances and New Organisms	RC	Resource Consent
HSR	Health and Safety Representative	RMA	Resource Management Act
HSWA	Health and Safety at Work Act 2015	SCADA	Supervisory Control and Data Acquisition
IAP	Incident Action Plan	SO	Standing Orders
IEP	Initial Evaluation Procedure	SOLGM	Society of Local Government Managers
IQP	Independent Qualified Person	SH	State Highway
LGA	Local Government Act	SNA	Significant Natural Area
LIM	Land Information Memorandum	TECNZ	Tourism Export Council of New Zealand
LINZ	Land Information New Zealand	TLA/TA	Territorial Local Authority
		WAG	Welfare Advisory Group

4 MATTERS UNDER ACTION

4.1 MATTERS UNDER ACTION

File Number:

Report Author: Democracy Advisor

Report Authoriser: Chief Executive

Appendices: Nil

Meeting Date	Reference	Subject	Update
11 February 2019	19/02/484	R9/1: Application for Road Closure and purchase of road reserve: LINZ Parcel ID 3701440 adjoining Section 1 SO11661 Nelson Creek	17/4/2025: CE met with applicant on 26 March 2025. Waiting for applicant to confirm next steps.
11 December 2024	11/12/015	Runanga Reserve Land Classification	22/09/2026: Next steps are being further investigated by ELT.
23 February 2026	26/02/088	Nelson Creek Community Water Supply	22/09/2026: Ongoing. Further update to come to October Council meeting.
23 February 2026	26/02/021	Keith Road Playground Redevelopment Project, Paroa – Stage 2	22/09/2026: Final requirement is to align fence along road frontages for Keith & Clough Road. Meeting is in place to work through community survey results. Action to be closed once this is completed.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002). This report contains:

(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

5 AGENDA ITEMS

5.1 MAYOR'S UPDATE

File Number:

Report Author: Mayor Tania Gibson

Report Authoriser: Chief Executive

Appendices: Nil

1. REPORT PURPOSE

To provide an update on the Mayor's activities during August 2026.

2. EXECUTIVE SUMMARY

2.1. It was a pleasure to welcome visitors from Greymouth High School's Japanese sister school, Tama High School; a reminder of just how important these global cultural connections are for our young people.

2.2. I attended the Mayors Taskforce for Jobs (MTFJ) Forum in Wellington, as well as making my first appearance at an MTFJ meeting in my capacity as Trustee. It was valuable having the opportunity to discuss and share the range of ways in which other regions are supporting their young people into employment. I also carried out some MTFJ site visits over the period.

2.3. Earlier in the month I met with Minister Jones. Having access to Government Ministers to provide an insight into matters affecting our region is hugely beneficial and helps keep us front of mind with our political leaders and decision makers.

2.4. The Civic Awards Ceremony was held in the new Library facility this year. There were 8 worthy recipients (one carried over from last year who was unable to attend). It was a privilege being able to acknowledge their selfless efforts supporting community projects and sporting clubs/events.

2.5. I attended the opening of the new Poutini Waiora building and was able to see firsthand how this fit for purpose facility will continue to deliver huge benefit for the provider of health and social services in our community.

2.6. I also attended the opening of the refurbished Moana Fire Station, now looking modern and better equipped to provide important emergency services support to the more remote areas of our District.

2.7. I attended at the Greymouth Cenotaph on Vietnam Veterans Memorial Day to lay a wreath on behalf of Grey District Council to commemorate the fallen.

2.8. I attended The Vine Event held at The Regent Theatre in Greymouth. This initiative provides a drop-in space where help with housing, benefits, health, safety, legal, budgeting and parenting support were all available to members of our community by experts gathered in the one location.

2.9. I was fortunate enough to attend the Development West Coast Annual Public meeting held in Hokitika, as well as the West Coast Tourism Summit, Tourism Export Council NZ Round Table meeting and Destination Management Plan Reference Group meeting. Building on our region's popularity and engaging with other Councils to encourage even more growth to our visitor numbers is a common goal for all of us.

2.10. Late in the month I attended a Fast Track application presentation relating to the Barrytown Minerals Project application.

2.11. We continued to be plagued by significant and intense wet weather events during August. During the month I attended on-site visits to residents and businesses to view flood damage to their properties. A big thank you to the staff and contractors for the preparatory measures taken, quick response, and hard work undertaken to ensure we are as best prepared as possible for these events.

2.12. Christmas Carnival planning and discussions are well underway with the goal of providing a seasonal celebration for the members of our community.

Also in the planning phase is a "Mayor for a Day" competition for primary school pupils whereby the lucky winners will be able to spend time with me later this month to find out just what a day in the life of a Mayor is like!

3. OFFICER RECOMMENDATION

1. That the Mayor's activity report for the month of August 2026 be received.

4. MAYORAL ACTIVITY SUMMARY

4.1. 3 August: Extraordinary Council Meeting re submission of HeadStart proposal to Government.

4.2. 4 August: Tama Japanese High School visit, sister school of Greymouth High School; Cobden School book week visit; On-site meeting with Fox Street resident to discuss flooding issues; Cobden community meeting.

4.3. 5-6 August: Attended MTFJ Forum plus MTFJ Trust Meeting in Wellington.

4.4. 7 August: Meeting with Minister Jones; meeting with Pony Club representatives.

4.5. 10 August: Opening of new Poutini Waiora building; meeting with Millenium Hotels representatives at the Copthorne Hotel in Greymouth.

4.6. 11 August: TTPP Committee and Subcommittee meetings; Coast Waters Establishment catch-up for Mayors and Chief Executives.

4.7. 12 August: Filming for two-minute weekly update; Christmas Carnival planning discussions; Mayor for a Day planning discussions; Abbeyfield meeting.

4.8. 13 August: Mawhera Regeneration Team Reference Interview for ACE NZ Awards; Spring into Summer meeting; Mayor for a Day picture/video with Comms Team; Bathurst Mining event.

4.9. 14 August: Mining Project meeting; West Coast Ballance Farm Environment Awards meeting;

4.10. 17 August: LTP Councillor workshop; Risk and Assurance Subcommittee meeting.

4.11. 18 August: Laying of wreath for Vietnam Veterans Memorial Day.

4.12. 19 August: The Vine Event at the Regent Theatre; Filming for two-minute weekly update; Life Education Trust.

4.13. 20 August: Mining Project update; West Coast Emergency Management Joint Committee meeting; Mayors, Chairs and Iwi quarterly catch-up meeting;

4.14. 21 August: Jari Devines Engineering; MTFJ site visits;

4.15. 24 August 2026: Civic Awards Ceremony; Council meeting.

4.16. 25 August: Development West Coast Annual Public meeting held in Hokitika; Extraordinary RTC meeting.

4.17. 26 August 2026: Toki Pounamu meeting; Met with resident regarding flood events; Destination Management Plan Reference Group meeting; Tourism Export Council NZ Round Table meeting;

4.18. 27 August 2026: Meetings to prepare for orange rain warning; West Coast Tourism Summit.

4.19. 29 August 2026: Opening of refurbished Moana Fire Station;

4.20. 31 August 2026: Fast Track Application presentation on Barrytown Minerals Project application; On-site visit to Greymouth business premises; Mining Information Session.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

5.2 CHIEF EXECUTIVE'S UPDATE

File Number:

Report Author: Chief Executive

Report Authoriser: Chief Executive

Appendices: Nil

1. REPORT PURPOSE

1.1. To provide an update of the Chief Executive's activity for the period 1-31 August 2026.

2. EXECUTIVE SUMMARY

2.1. A summary of the Chief Executive's programme during the report period follows.

3. OFFICER RECOMMENDATION

1. That the Chief Executive's update for the period 1-31 August 2026 be received.

4. SUMMARY

4.1. The Te Tai o Poutini Plan Committee met in August, with a focus on the progression of Variation 3 and the ongoing appeals mediation process. Variation 3 is intended to address a number of practical amendments to improve the workability of the plan and avoid unnecessary consenting requirements. The Committee was updated on consultation feedback received, legal advice around notification timing, and the interaction between Variation 3 and current appeal mediations. The meeting also received updates on the appeals process and the financial position for the project, with mediation continuing across a range of topics.

4.2. Emergency management governance was a focus during August through both the CEG and Joint Committee meetings. Key themes included regional readiness, capability and training, preparation for legislative change, development of a West Coast Common Operating Picture, and the region's position on the Franz Josef/Waiho River flooding hazard.

4.3. The Mayors, Chairs and Iwi Forum met in August, with discussion focused on several regional strategic matters. Key items included the Wastewater Investment Accelerator programme, the proposed Ratepayer Assistance Scheme, feedback on the International Visitor Levy review, regional spatial planning, and a draft letter of support for the Stockton Mine extension project.

4.4. Work continued at pace on the establishment of Coast Waters during August, with a strong focus on transition planning, resourcing and integration between the Coast Waters programme and Council workstreams. Key areas of work included the people and change programme, shared services, communications, legal and stormwater matters, bylaws, water services planning, procurement plans, and the transition agreement. A full-day session was also arranged with Grey District Council staff to work through roles, responsibilities, resourcing requirements and programme integration, reflecting the level of detail now required as Coast Waters moves toward operational establishment.

4.5. During the month the GM Economic Development and Regulatory Services and I sat down with the Building Control Manager and Quality Assurance Officer for the annual BCA Strategic Management Review. The review assesses the effectiveness and appropriateness of the Building Consent Authority's quality management system. The review confirmed that the system remains robust and effective, with strong statutory timeframe performance, a continued focus

on internal audits and continuous improvement, and actions identified to support preparation for the IANZ reassessment scheduled for December 2026. This reflects the strong work of the BCA team, who have done a great job maintaining performance while continuing to strengthen systems and prepare for external reassessment.

4.6. The new library building remained an active area of work following its opening. This included matters relating to the memorandum of agreement, body corporate rules, body corporate agreements and the ongoing practical arrangements required to support the operation of the facility.

5. LOCAL GOVERNMENT OFFICIAL INFORMATION ACT (LGOIMA) REQUESTS

5.1. Summary of requests received for the period 1-31 August 2026

Received	Requested By	Subject	Referred To
03/08/2026	Member of Public	Communications with Labour Party Leaders	CE
03/08/2026	Azimuth Consulting	Financial Systems Used by GDC	GMCS/FM
05/08/2026	PSA Policy Team	Gender/Ethnicity Breakdown of GDC Staff	GMCS/HR
06/08/2026	Ratepayer	Parking Spaces for Greymouth Library Staff	GMC
06/08/2026	Heart Starter NZ	Licensed Premises Within District	AOL&H
10/08/2026	Westport News	Head Start Proposal Costs (*WITHDRAWN*)	CE/ICTM
13/08/2026	Grey Star	Separation of Services	BCM/GMO
18/08/2026	Parliament	Costs to Formulate Head Start Proposal	GMCS/GMC
21/08/2026	Member of Public	Rates Relief Figures for 2026/2027	GMCS/RO
24/08/2026	Member of Public	Pedestrian Crossing Operational Frameworks	T&IM
25/08/2026	Ratepayer	Project Manager for Library Project	GMC/GMO
28/08/2026	Member of Public	PEFCO/SI Waste Management Arrangements	A&IO
28/08/2026	Waikato Times	S77 Property Sales for Non-Payment of Rates	GMCS/RO
31/08/2026	Member of Public	Building and Resource Consents Received and Issued for 2026	BCM/RM
31/08/2026	Ratepayer	Processing of Animal Control Complaint	RM/CE
Total requests received for period 1-31 August 2026			15
Total requests received YTD (1 January – 31 August 2026)			69
Total requests received previous YTD			62
Requests cancelled/withdrawn YTD			1
Requests completed YTD			59
Requests not completed within 20 working days YTD			5

6. MEDIA REQUESTS

Received	Requested By	Subject	Total
03/08/2026	Grey Star	Freyberg Terrace	
03/08/2026	Grey Star	Flooding of Cobden Area	
03/08/2026	Grey Star	Tasman Ring Network Submarine Cable	
03/08/2026	Grey Star	Town Clock	

04/08/2026	The Press	Freyberg Terrace Reports x2	
04/08/2026	Business South	Richmond Quay Development	
05/08/2026	Westport News	Wastewater Abatement Notice	
05/08/2026	LDR Grey Star	Library Flood Risk/Taylorville Park	
10/08/2026	Grey Star	Town Clock	
11/08/2026	Westport News	Minister Jones' Meeting	
11/08/2026	Grey Star	Richmond Quay and Library Address	
12/08/2026	Grey Star	Additional Richmond Quay Query	
17/08/2026	Grey Star/Press	Freyberg Terrace Update	
18/08/2026	The Press	Did Freyberg Terrace Issue Exacerbate Flood?	
18/08/2026	The Press	Freyberg Terrace Peer Report	
18/08/2026	Grey Star	History House	
19/08/2026	Grey Star	Wandering Stock	
19/08/2026	Grey Star	Alexander Street Speed Limit	
19/08/2026	The Press	Freyberg BL Application	
20/08/2026	Grey Star	Request for Rec Centre 10th Birthday Photo	
24/08/2026	The Press	BL Group Infringement	
26/08/2026	The Press	BL Group Second Application	
27/08/2026	The Press	Flood/Slip Photos	
27/08/2026	Grey Star	Cobden Area Flooding Follow-Up	
Total			**24**

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

5.3 COMMUNITY REPORT

File Number:

Report Author: Group Manager Community

Report Authoriser: Chief Executive

Appendices: Nil

1. REPORT PURPOSE

1.1. This report is to provide an update to Council with respect to the delivery of functions and activities within the Community Group.

2. OFFICER RECOMMENDATION

That Council:

Receives the Community Report and notes the contents herein.

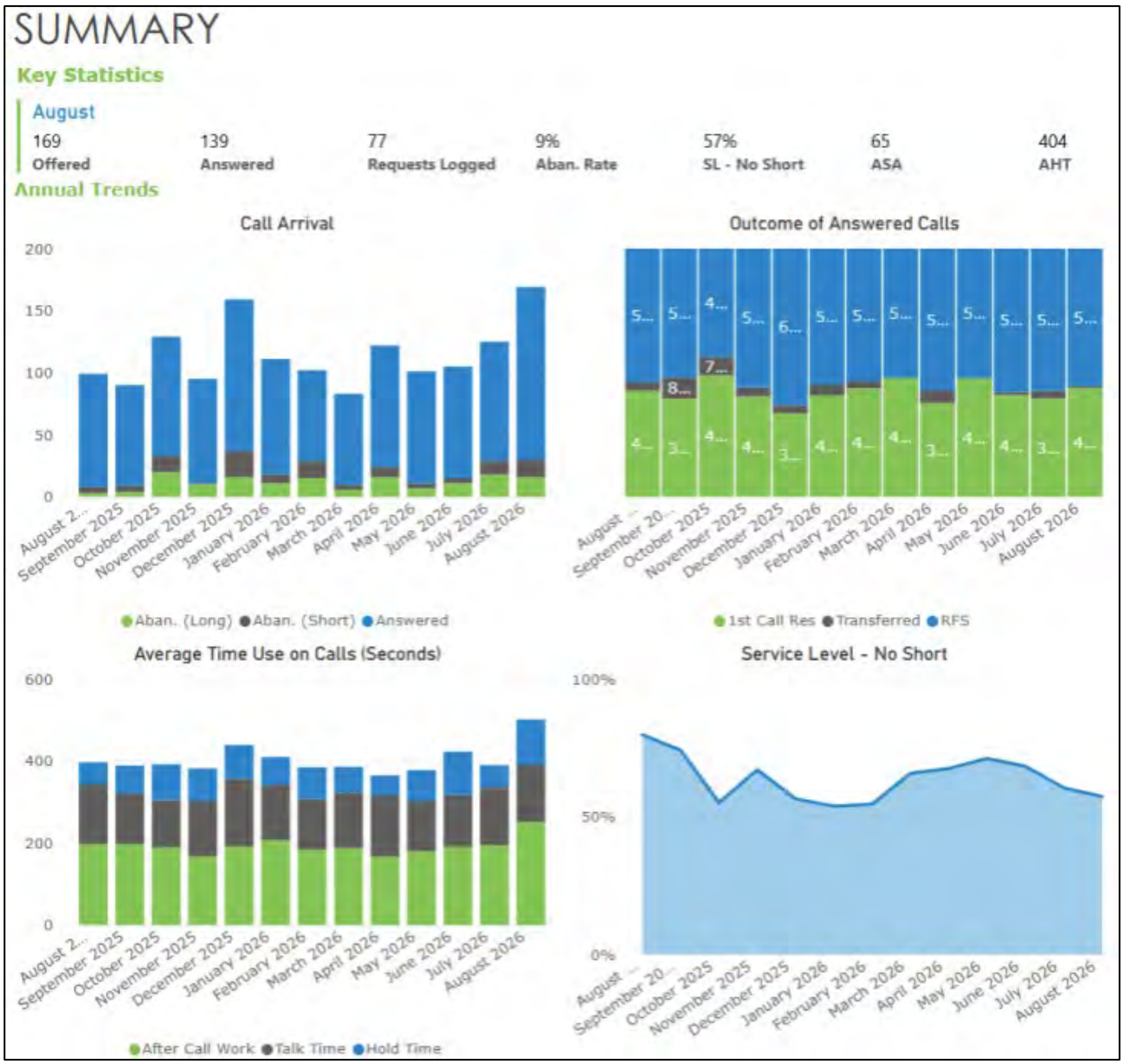
3. COMMUNITY AND RECREATION SERVICES

PNCC – AFTER HOURS CALL SERVICE:

SUMMARY OF SERVICE DELIVERED IN AUGUST:

3.1. The after-hour service received 139 calls in August, of which 79 resulted in service requests and 43 were general information provided at the time.

		PNCC - After Hours: Inbound August 2026				
Categories	Existing Job Updated	Info Only - General Info	Info Only - Known Fault	New Job Logged	Wrong Number	Grand Total
Animal Control	3	4		13		20
Building/Planning Services		2				2
Bylaws		3		14		17
Cemetery				1		1
Comms/Media		1				1
Council Details		6	1	1		8
Council Property/Alarms				2		2
Parks and Reserves		1		2		3
Rates/Finance		1		2		3
Recreation Facilities				2		2
Roading	4	1	1	18		24
Waste Management		1		2		3
Wastewater		1		3		4
Water Supply		19	4	19		42
Wrong Number		3			4	7
Grand Total	**7**	**43**	**6**	**79**	**4**	**139**



4. PROJECTS

4.1. **Westland Recreation Centre** – A deep dive is being undertaken into the Centre's current fitness class programme, membership, gym activity and to better understand usage, participation trends, and opportunities for improvement. Consideration is also being given to adding more youth-focused activities across the facility to broaden participation and better meet community needs and feedback.

4.2. C**ustomers Service and CRMs** – The work is continuing to progress with improving the Customer Service Management and administration of historic CRMs. Progress has been made, with planning to further improve the system administration and the customer experience to come.

4.3. **Policies & Procedures review** –Improved safety measures at Council Customer Services are progressing, with both physical and operational changes underway.

4.4. **Headstart** – Local Government Reform. The work has lessened now that the proposal has been approved to submit to the Headstart process. Additional requirements will be required once an announcement is made on whether the West Coast proposal is accepted into the process.

5. HISTORY HOUSE MUSEUM

5.1. Work to continue the cataloguing of the History House Collections is being investigated as an in-house library team project. The hope is to have this started soon.

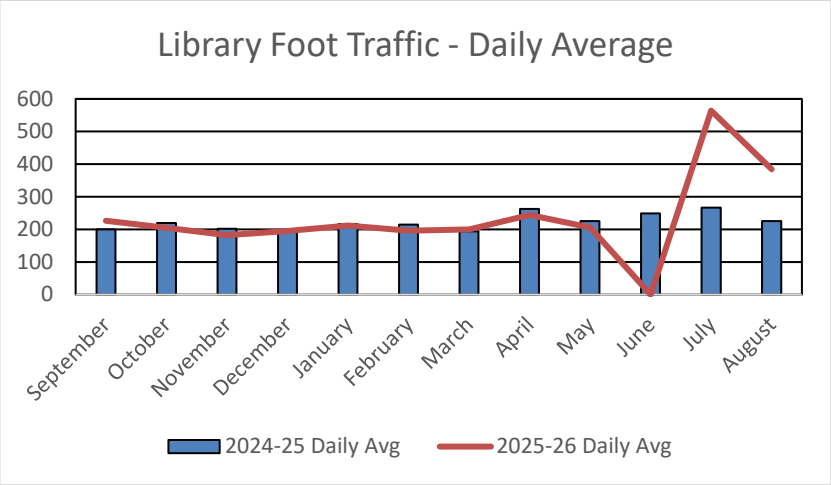
6. GREYMOUTH LIBRARY

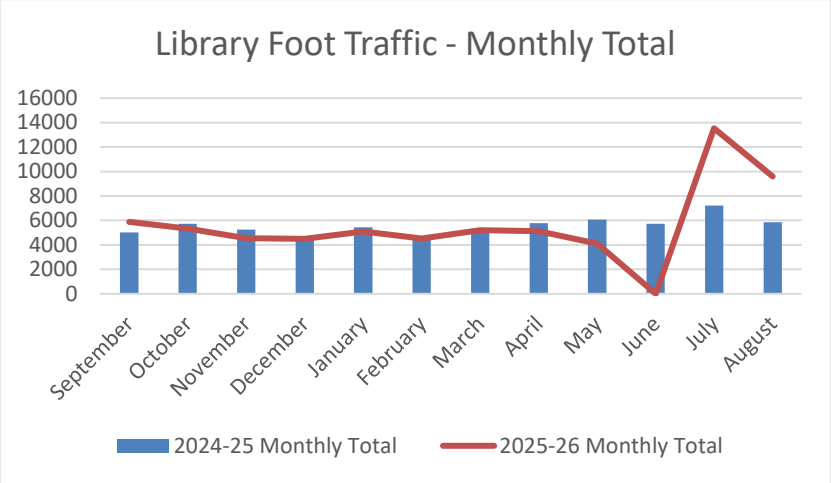
Summary

6.1. Through the second month of its opening, the new library continued to experience strong community use, including increased year-on-year patron visits, new memberships, and borrowing. In addition, the meeting spaces hosted a wide range of users and there were several community focused events.

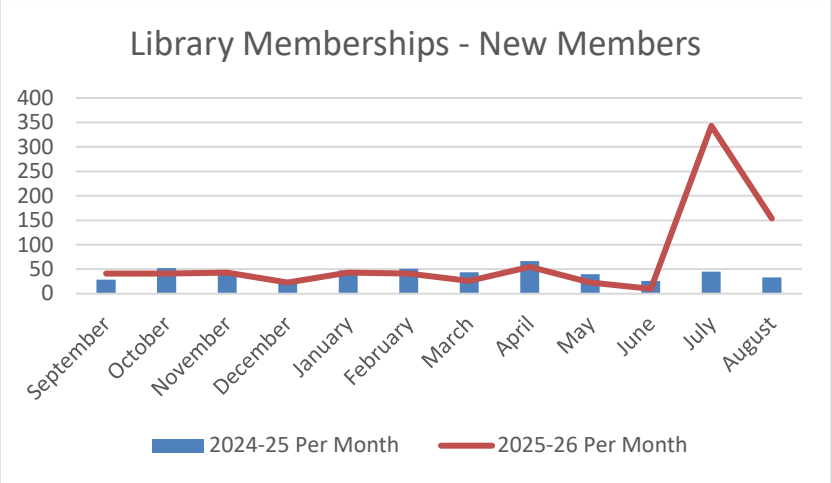
Statistics

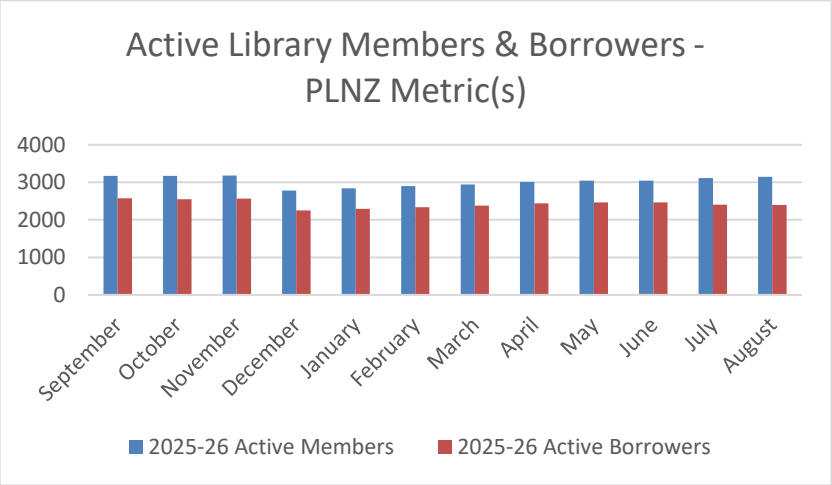
6.2. During August the Greymouth Library was open for 25 days including 5 Saturdays. During this time there was a total of 9,599 patron visits at an average of 384 per day.



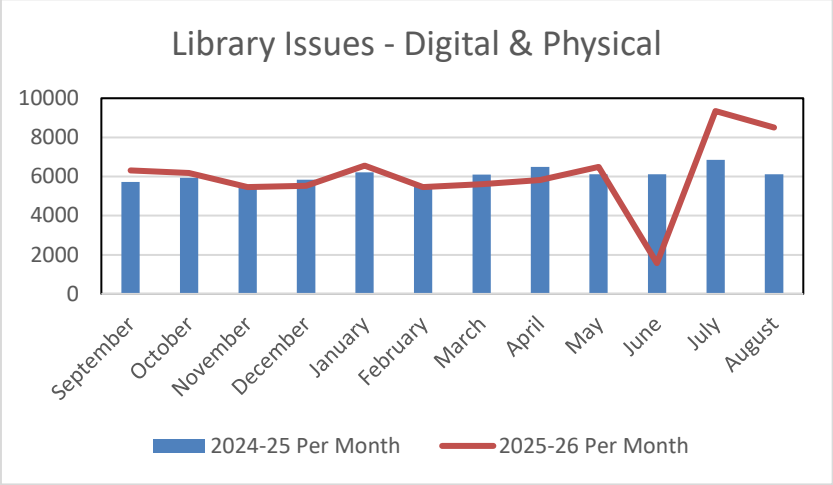


6.3. The library welcomed 154 new members in August and had 3,043 active members with 2,464 active borrowers.





6.4. There was a total of 8,510 issues in August across our physical and digital platforms.



6.5. There were 263 APNK computer sessions during August and 2,272 APNK Wi-Fi sessions.

Programmes and outreach

- **Community Talk:** On August 19, a representative from the West Coast Penguin Trust -alongside a palaeontologist- held a public talk at the library. The talk covered the Trust's work and the challenges it faces.



Fig1: West Coast Penguin Trust talk

- **Author's talk:** On August 15, the library hosted Hokitika author, Sonya McArthy, who shared excerpts of her book "Tales of Curiosity" and led a card-making workshop in our Creative Room. One of our young patrons won a signed copy of Sonya's book!
- **Digital & Device Advice:** As part of our core services the library assisted the community with a variety of digital needs and issues during August. In addition to drop-ins, the team ran 8 individual sessions covering topics such as registering to vote, transcribing an audio file, and transferring data to a newly acquired phone.
- **School visits:** During August, a group from Cobden School visited the library to learn about and enjoy what we have to offer, while Paroa Playcentre also visited to have a look around and used the Creative Space to enjoy their morning tea and listen to stories.
- **Bookable spaces:** The meeting rooms and study rooms were well used by a wide range of customers throughout August, including local Justices of the Peace who welcomed the opportunity to set up their weekly Service Desk in a more private setting.
    - Since opening, the Study Rooms have accommodated 13 booked study sessions, 10 corporate sessions, and 5 Book-a-Librarian sessions. This does not include countless drop-in (or open) sessions.
    - The meeting rooms have accommodated 15 different sessions, with users ranging from Corporate Organisations, Local Government, Central Government, and community residents.

7. WESTLAND RECREATION CENTRE

Summary

7.1. It was a busy month at the Westland Recreation Centre. While recorded visitor numbers were down, actual foot traffic through the facility was significant, driven by two major winter sports finals days. Poolside activity was also steady, with Swim School, Swim Club training, and the SLNZ Surf Life Saving Competition. It was our strongest month of the year for revenue, with the annual 15% Membership Discount again proving popular with members.

Westland Recreation Centre Activity Summary				
Activity / Measure	**July 2026**	**August 2026**	**Change**	**Comment**
Casual visits - Gym	175	156	-19	Slight decrease.
Casual visits - Stadium	146	104	-42	Decrease due to winter sports finishing up and less Basketball players coming into practice.
Casual visits - Swim	4198	2664	-1534	Figures indicate that pool usage has decreased by a significant amount, however family passes have been introduced and there has been an error in the way these are recorded. This is being rectified and will show a truer reflection in figures for the next month. The family passes were enabled through the Annual Plan process, which allows for a shared discounted price for families. Where family members were recorded separately previously, in this month they have been recorded as one unit.
Casual visits - Hydro	1256	505	-751	Hydroslides were down due to no school holidays in August.
Total casual visits	**5775**	**3429**	**-2346**	**Casual visits decreased – note no school holidays, end of winter sports, and new product introduced with family passes which condenses the reporting.**
Current members	1869	1754	-115	Slight decrease in memberships
Member visits	6263	7535	+1272	Member attendance increased due to regular swim school lessons and more fitness centre member attendance.



Wet side

7.2. A steady month for our poolside activity with Swim School being right in the middle of Term 3. We also had the last of the Swim Club winter training take place with the regular season looking

to get underway next month. We did get the pleasure of hosting the SLNZ Surf Lifesaving competition, we look forward to welcoming them back next year.

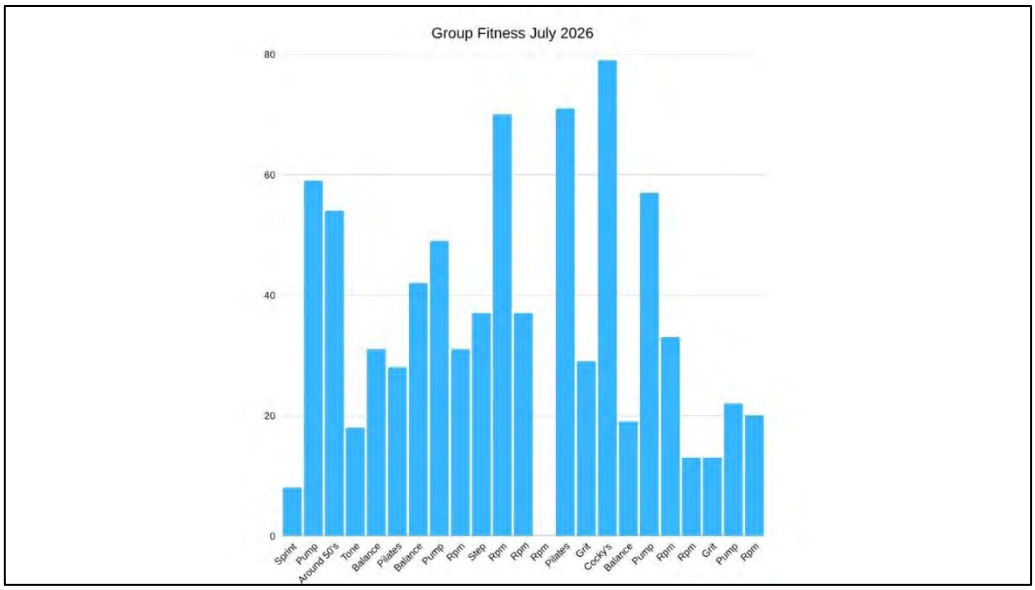


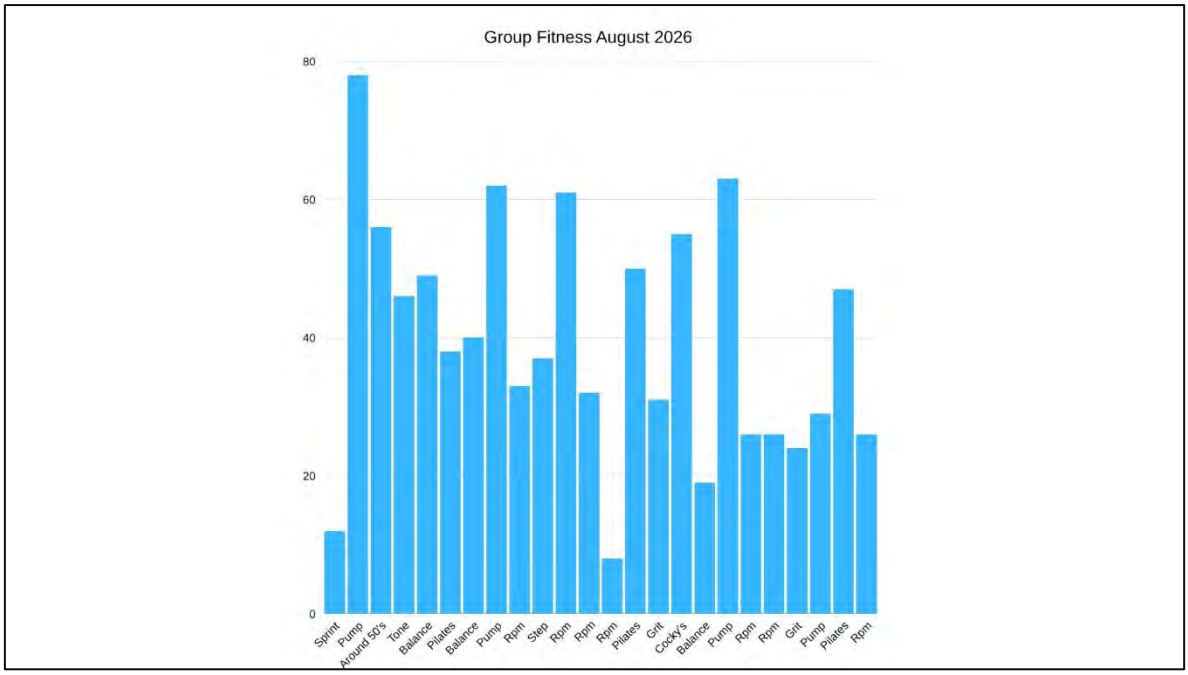
Fig 2: Surf Life Saving Competition

Dry side

Fitness Centre

7.3. An increase in class numbers across the board for the Group Fitness Programme this month. Some changes in the timetable have paid off but we have also noticed due to end of the winter sports season, some old members have now returned.





Stadium

7.4. We had a busy month in the stadium with Basketball and Netball finals taking place to wrap up the winter sports season.



Fig 3: Men's & Women's A Grade Basketball Champions



Fig 4: West Coast Netball Finals action

Activity Room

7.5. With the Activity Room now available for hire again, we have hosted several one-off bookings and are pleased to be welcoming the Red Cross as a regular weekly user from next month. They will occupy the space two days per week to deliver their courses, and the room is still available for large events when needed.

8. CUSTOMER SERVICES

CRMS

8.1. CRM activity in August indicates that service demand and outstanding workloads remain concentrated in core infrastructure areas. Work is underway across departments to better understand the drivers of outstanding matters, coordinate responses, and support timely resolution for customers. The table below provides the current position by the priority key issue areas.

Highest CRM Issue Areas	**New in August**	Outstanding	Status
Roading	89	128	High demand and the largest outstanding workload; continued management focus required.
Water Supply	100	53	Highest new demand, with a significant outstanding workload; priority service area.
Refuse and Recycling	46	17	Moderate-to-high demand with a comparatively low outstanding workload; currently manageable.
Stormwater	22	64	Lower new demand, but a high outstanding workload remains; backlog reduction required.
Planning	14	29	Low new demand with a moderate outstanding workload; monitor and progress outstanding matters.

Parks and Reserves	3	20	Very low new demand with a modest outstanding workload; continue routine resolution.

9 RETIREMENT HOUSING

9.1 **AUGUST:** There were **26** people actively on the **Over 65** waiting list, 13 people actively on the **55-64** waiting list and **1** vacant unit, which is currently in the process of being offered to an applicant.

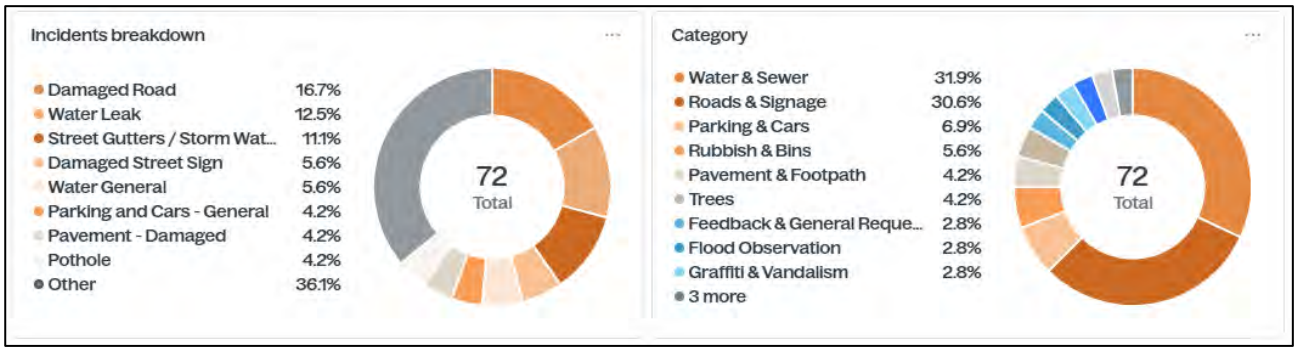
10 CAR PARK LEASING

10.1 **As of 31 August:** Council had **21** car park leases available.

11 SNAP SEND SOLVE

AUGUST:

72 Snaps Created in August
43 In Progress Overall Total
These figures are included in the CRM figures.



12 LAND INFORMATION MANAGEMENT (LIMS)

AUGUST:

Total Requested LIMS	26	
Average days to complete	11.9	(Maximum of 10 days allowed)
Refunded LIM's	0	
Cancelled	0	

13 MAYOR'S TASKFORCE FOR JOBS

13.1 Driver licensing has been a key focus for MTFJ staff this month.

13.2 With limited public transport options across the West Coast, not having a licence can be a significant barrier to accessing employment, training and apprenticeships.

13.3 This month, staff have been working alongside MTFJ candidates to help them understand the licensing process, prepare for, and funding their tests, and connecting them with support to help them progress. Staff work closely with the Salvation Army Driver Programme, which

provides additional support to young people working towards gaining their licence and MSD who use Tai Poutini Polytech driving tutors.

13.4 **Licensing stats this month:**

One Restricted Licence gained; two Full Licences gained; three young people supported to complete their Learner Licence test; three young people referred to the Salvation Army Driver Programme for further driving lessons; and one signed up for a defensive driving course.



Fig 5: Jari gained his Restricted Driving Licence with MTFH Funding



Fig 6: Kobie gained his Restricted Driving Licence with MTFJ funding

COMMUNICATIONS, ENGAGEMENT AND EVENTS

14 EVENTS

14.1 Promotion of the two-day static motorbike show at the Regent Theatre has started, this is a significant undertaking, with good interest from riders to display bikes.

14.2 With AgFest nearing, more time is going into ensuring that the team at AgFest have everything in place from Council. Council and the Mayor's Taskforce for Jobs will have a stand at the event.

14.3 Staff have been supporting the Christmas Carnival committee. The Saturday markets are being relocated to the area around the new Greymouth Library, which has been well received by vendors, and exciting to have this take place in and around the new development.

15 COMMUNICATIONS

Communications Activity Summary – August		
Channel / Metric	**Result**	**Commentary**
Facebook posts	41	Communications issued during August across media and Facebook channels.
Facebook followers	11,000	Audience continues to grow, supported by a focus on more engaging content.
Facebook engagement	1363 comments	Strong increase in community interaction and discussion.
Instagram followers	1614	Steady increase from July.
TikTok followers	1356	Steady increase from July.

Email newsletter subscribers	1,799	Slight increase from July.

15.1 Staff have responded quickly to recent flood events.

15.2 The text alert system was first tested on August 27, when the Blackball-Atarau Road was closed. It was used more widely on August 28, to notify people of the boil water notice. Initial uptake has been strong.

15.3 The inaugural Mayor for a Day contest drew 63 entries from senior primary school children. The winner is being hosted by Mayor Tania Gibson on September 29, with some fun activities planned across council. Feedback and suggestions have been forwarded to relevant staff. Staff were impressed with the high calibre of entries, and the understanding of what council does.

15.4 Detailed planning is under way for a recycling campaign which will last at least through to Christmas. This will also involve community outreach. Local heroes will champion the cause, and a variety of filming has already been done in preparation. It will extend through traditional and social media. The recycling leaflet it also being updated and will be distributed to households in October.

15.5 Our favourite Facebook comments:

15.6 On the new Dobson pensioner flat gardens: “Great work. So wonderful to see positive action and people getting together to achieve a good outcome for others instead of so much negativity. Nice work.”

15.7 On Civic Awards: “We've got some amazing people in our community - people that just get on and do. They and others are what makes this a great place to live. Congratulations to each and every one of you. “

15.8 On daffodils at Dixon Park: “Many thanks for your hard work as it is such a joy to see some spring flowers entering Greymouth.”

16 DIXON PARK

16.1 The team continues to support the redevelopment of Dixon Park and has been working with the Dixon Park Redevelopment Group and stakeholders on developing themes to incorporate into the concepts that will be further presented to the community.

17 ENGAGEMENT

17.1 Staff liaised with Guinness Street businesses over parking restrictions in the area with the intent to include this is for consideration of changes in the area.

17.2 Staff opened the annual Community-led Vibrancy Fund for applications.

17.3 The Mayor for a Day contest was rolled out to senior primary school students, with very strong application numbers.

17.4 Staff assisted the Westland Recreation Centre with a user survey.

17.5 A council stall was at the Vine event at the Regent Theatre.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

5.4 CORPORATE SERVICES REPORT

File Number:

Report Author: GM Corporate Services

Report Authoriser: Chief Executive

Appendices: 1. Comprehensive Revenue and Expense to 31 August 2026

1. REPORT PURPOSE

1.1. To provide an update to Council with respect to the delivery of functions and activities within the Corporate Services Group.

1.2. The Corporate Services Group is made up of the Finance, Information Technology and the People and Capabilities functions of Council.

2. OFFICER RECOMMENDATION

That Council:

a) Receives the report and notes the contents.

3. BACKGROUND

3.1. Council's financial year runs from 1 July to 30 June 2026. The below is a report updating the current major projects being undertaken by the Corporate Services Department.

4. FINANCE

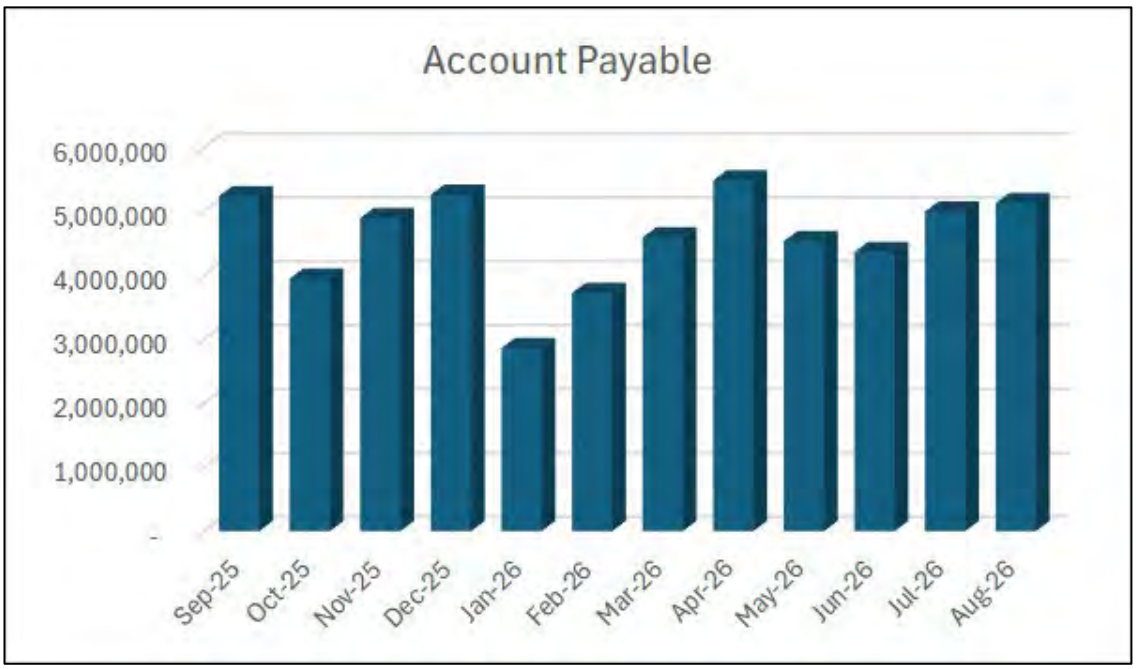
4.1. **Annual Report**

4.1.1. The first draft of the Annual report nearly complete with the last of the asset valuations being peer reviewed the final reserve movements being calculated. EY are on site for the Annual report Audit from the 28th of September.

4.1.2. As the Annual report is not yet complete and staff are also working on the Long Term Plan opening balances for the 2026/2027 year have not yet been finalised. Therefore only a Statement of comprehensive Revenue and Expenditure has been provided with this report for the first two months of 2026/2027 year.

4.2. **Accounts Payable**

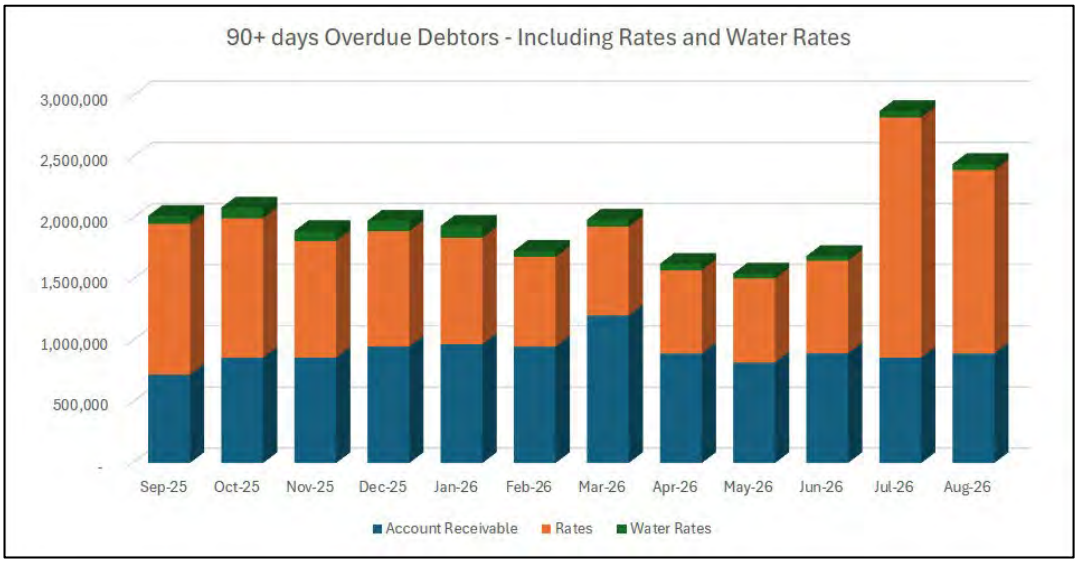
4.2.1. Payables remained reasonably steady for the last three months with the start of a new financial year; Staff are monitoring cashflows closely to ensure we have sufficient working capital.



4.3. **Debtors** (including Rates and Water Billing).

Overdue accounts across Debtors, Rates and Water Billing as a group saw a marked increase for the period in July.

Rates debt increased significantly between the June and July period. This is an annual occurrence and is directly related to the start of the new financial year. The fourth and final instalment for 2025/2026 has now become overdue and both the instalment and annual penalties being added to outstanding balances. The rates debt level is expected to reduce significantly in the first four months of the new year with applications for rates rebates becoming available, and the legislative timeframe for mortgagee demands on unpaid rates from previous year being available from November.



Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Grey District Council
STATEMENT OF COMPREHENSIVE REVENUE AND EXPENSE
For the period ended 31 August 2026

		Actual 2027 $000	YTD Budget $000	Full Year Budget $000
REVENUE				
Rates revenue		5,318	5,318	31,908
Subsidies and grants	1	715	2,105	12,629
Fees and charges		1,244	1,653	9,917
Financial and Development Contributions		7	58	350
Interest revenue		13	9	51
Other revenue		379	319	1,912
Total revenue		**7,676**	**9,461**	**56,767**
EXPENSES				
Personnel costs		1,564	1,872	11,230
Finance costs		251	313	1,879
Other expenses		4,942	4,685	28,109
Depreciation and amortisation expense		2,578	2,578	15,470
Total expenses		**9,335**	**9,448**	**56,688**
Surplus / (deficit) before TAX		**(1,659)**	**13**	**80**
Income Tax credit (expense)		-	-	-
Surplus / (deficit)		(1,659)	13	80
OTHER COMPREHENSIVE REVENUE AND EXPENSE				
Items that will not be reclassified to surplus/(deficit)				
Gains/(Losses) on revaluations of assets		-	-	48,287
Total other comprehensive revenue and expense		-		32,163
Total comprehensive revenue and expense		(1,659)	13	32,243

Variance reporting:

1. Subsidies and grants revenue is budgeted for equally over 12 periods but the timing of subsidies is dependant on the milestone for claims and timing of expenditure.

5.5 ECONOMIC DEVELOPMENT & REGULATORY SERVICES REPORT

File Number:

Report Author: Group Manager of Economic Development and Regulatory Services

Report Authoriser: Chief Executive

Appendices:
1. The Grey District Quarterly Economic Snapshot
2. The Grey District At A Glance

1. REPORT PURPOSE

1.1. This report is to provide an update to Council with respect to the delivery of functions and activities within the Economic Development & Regulatory Services Group during June /July 2026.

2. OFFICER RECOMMENDATION

That Council:

1. Receives the report and notes the content herein.

3. ECONOMIC DEVELOPMENT.

3.1. Key Activities and Progress

3.1.1. Attended the West Coast Tourism Hui held in Greymouth recently. The Hui provided some helpful insight into how tourists are making destination decisions based on AI.

3.1.2. Held a meeting of the Grey District Economic Development Leadership Group. The membership has been expanded to include a wider range of industries including minerals and land development. The meeting was positive and the discussion helpful.

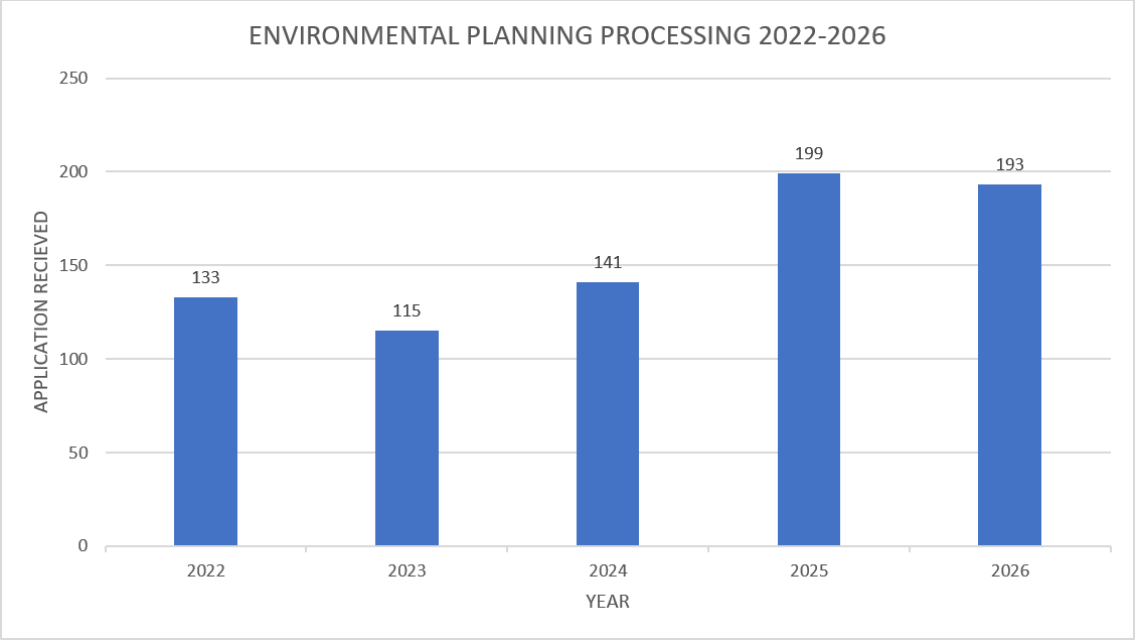
4. REGULATORY DEPARTMENT

4.1. Planning

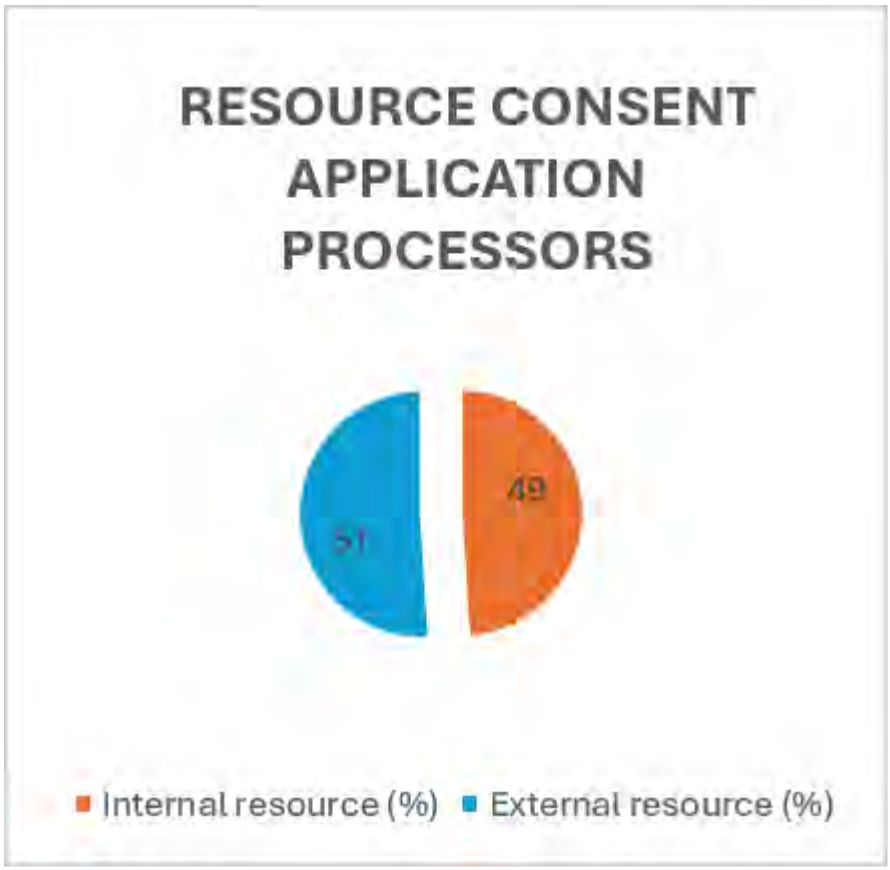
4.1.1. Processing 2026 – August:

- Applications lodged: **22**
- Applications granted: **26**
- Subdivision - Additional Lots approved: **22**

4.2. Rolling Total for 2026 (including 5-year comparison):



4.2.1. Processing: Internal (In-house Planners) vs External (Consultant Planners)



4.2.2. Te Tai o Poutini Plan

Mediation continues, with Council involved in several topics including those containing Council appeals. Matters discussed at mediation are confidential, so details are unable to be discussed.

4.3. Freedom Camping and Parking Compliance

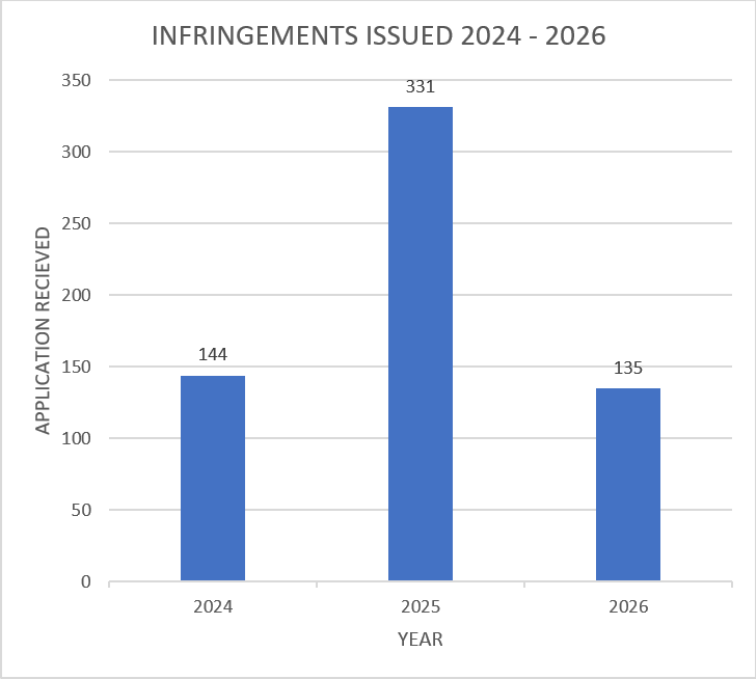
4.3.1. Freedom Camping

- Infringement notices issued – August: **3**
- Infringement notice breakdown (%):

Withdrawn/Cancelled/Warning	0
Camped in a Restricted Local Area	0
Miscellaneous	3

- Occupation of the campsites remains low. Compliance has been very good.
- Enforcement was sporadic throughout August due to staff leave periods.

4.3.2. Rolling total for 2026 (including 3-year comparison)

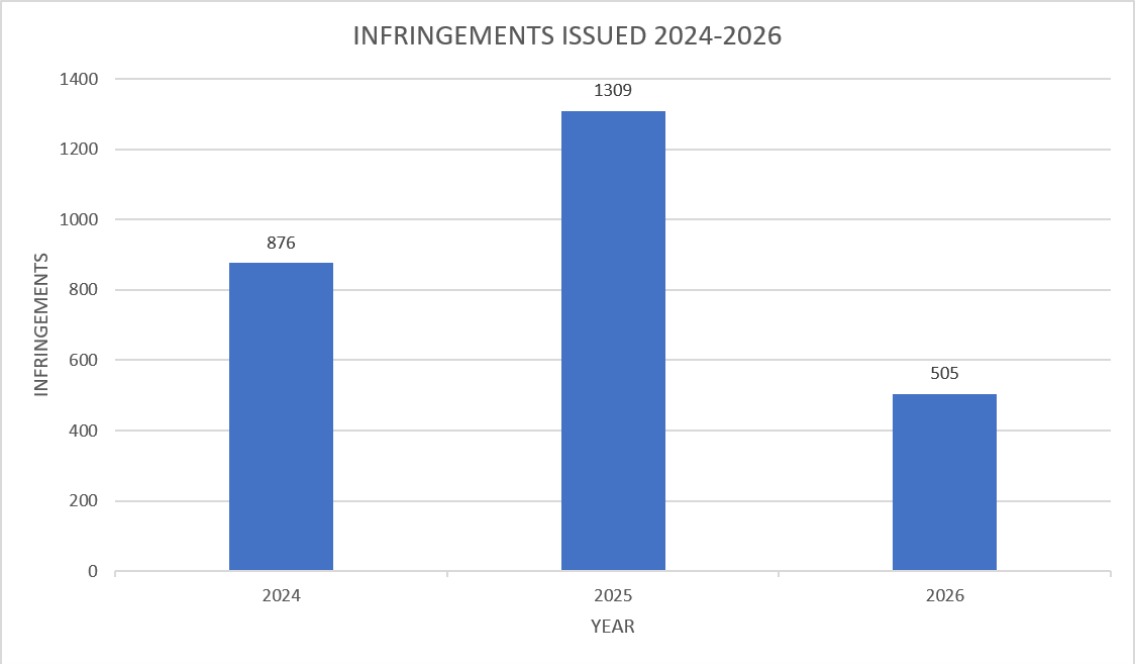


4.3.3. Parking

- Infringement notices issued – August: **20**
- Infringement notice breakdown (%):

Withdrawn/Cancelled/Warning		Parked in prohibited area	3
Parked in accessible space (without permit)		Parked overtime	13
Parked in carpark without paying	2	Miscellaneous	15
Parked on broken yellow lines	2		

4.3.4. Rolling total for 2026 (including 3-year comparison)



4.3.5. Parking and infringements observations

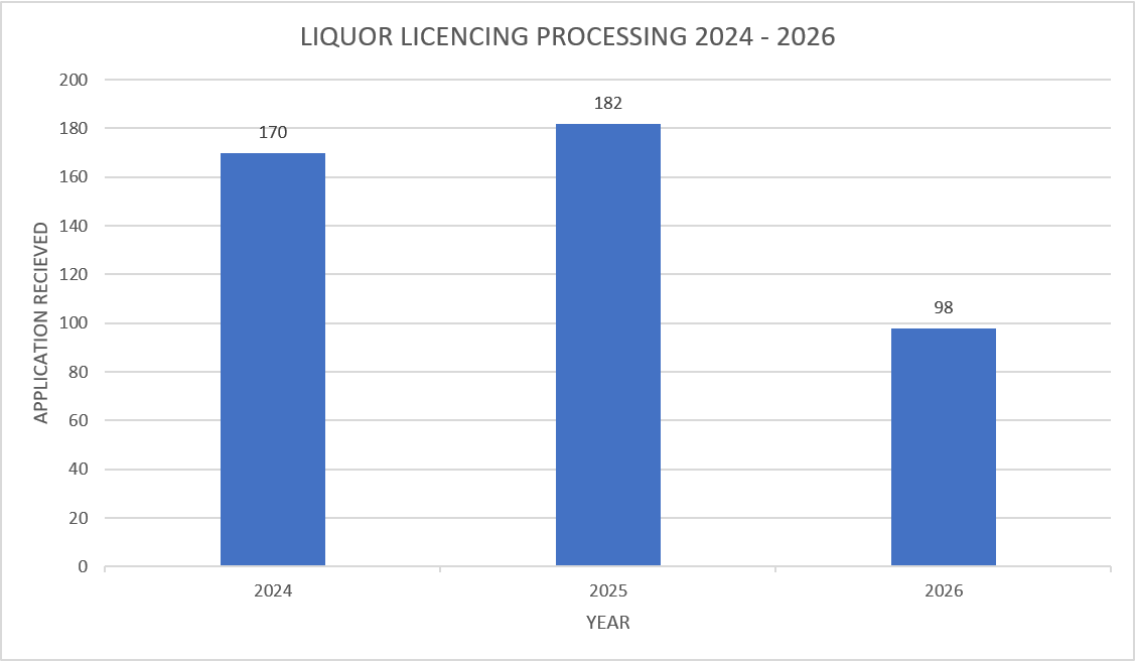
- Issues have arisen with overtime parking in the Mawhera Quay/Boundary Street public car park. Discrepancies with signage and road markings have been highlighted. These are being dealt with. Council is also liaising with nearby businesses.

4.4. Food, Health and Liquor Licencing

4.4.1. Liquor Licencing Processing – August:

- Applications lodged: **12**
- Applications granted: **11**
- Applications year to date: **98**

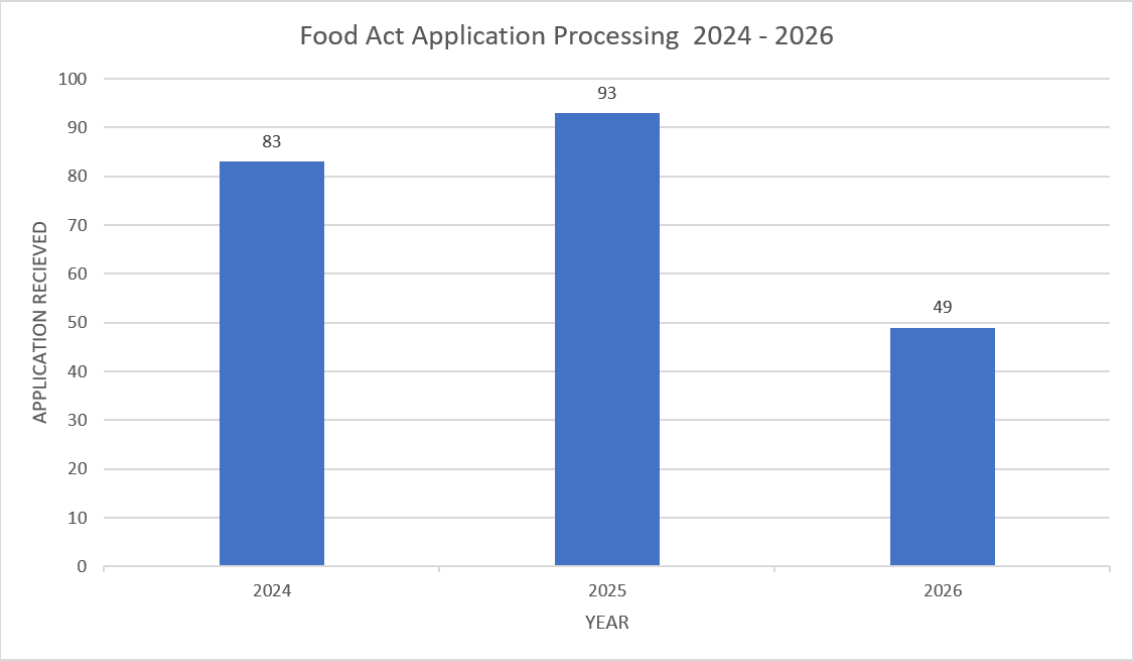
4.4.2. Rolling Total for 2026 (including 3-year comparison):



4.4.3. Food Licencing Processing – August:

- Applications lodged: **13**
- Applications granted: **13**
- Applications year to date: **49**

4.4.4. Rolling Total for 2026 (including 3-year comparison):



4.5. Noise Complaints

- Complaints received – August: **14**
- Complaints year to date: **82**

4.6. Animal Control

- Enquiries received – August: **16**
- Enquiries year to date: **113**
- Infringements Issued August: **0**
- A meeting of the animal control committee was held on the 18th August 2026. The purpose of the meeting was to hear an objection to a menacing dog classification.

4.7. Other Regulation

4.7.1. Bylaw Compliance

- 19 CRMs investigated and closed.

4.7.2. RMA Compliance/District Plan Complaints:

Land Use Consent Monitoring

- 7 resource consent monitored. All compliant.

5. LAND LEASES

5.1. Lease and licence to occupy rental reviews, renewals and maintenance is an ongoing component of this area.

5.2. Staff are fielding various enquiries from customers relating to leases and licences to Occupy of Council owned and managed land. There are a number of department approval assessments underway for new licences to occupy.

Update on the total number in progress

Current Leases:	112
Lease Rental reviews:	12
Lease CPI Rental reviews:	0 (all completed)
Lease renewals:	9
New Leases/enquiries:	5
Cancellation/Potential Surrender of Leases	1
Assignment of Leases/Licences	2
Current Licences to Occupy:	171
Licence to occupy CPI Rental reviews:	0 (all completed)
Licence to Occupy Renewals:	127
New Licence to Occupy/ enquiries:	12
Freeholding/Land Sales:	3
Freeholding Land Enquiries:	1
Land Sale/Purchase enquiries:	2

5.3. Staff have developed a debtor's procedure, which is currently being reviewed by management. This should assist with ensuring levels of debt do not accumulate and appropriate steps are taken in a timely manner to recover arrears.

5.4. The Policy for Leases is under review by the Executive Leadership Team. The Policy includes Community Leases for which there is no current Policy. There are a number of community leases due for rental review and awaiting new Policy to be adopted so these may be undertaken.

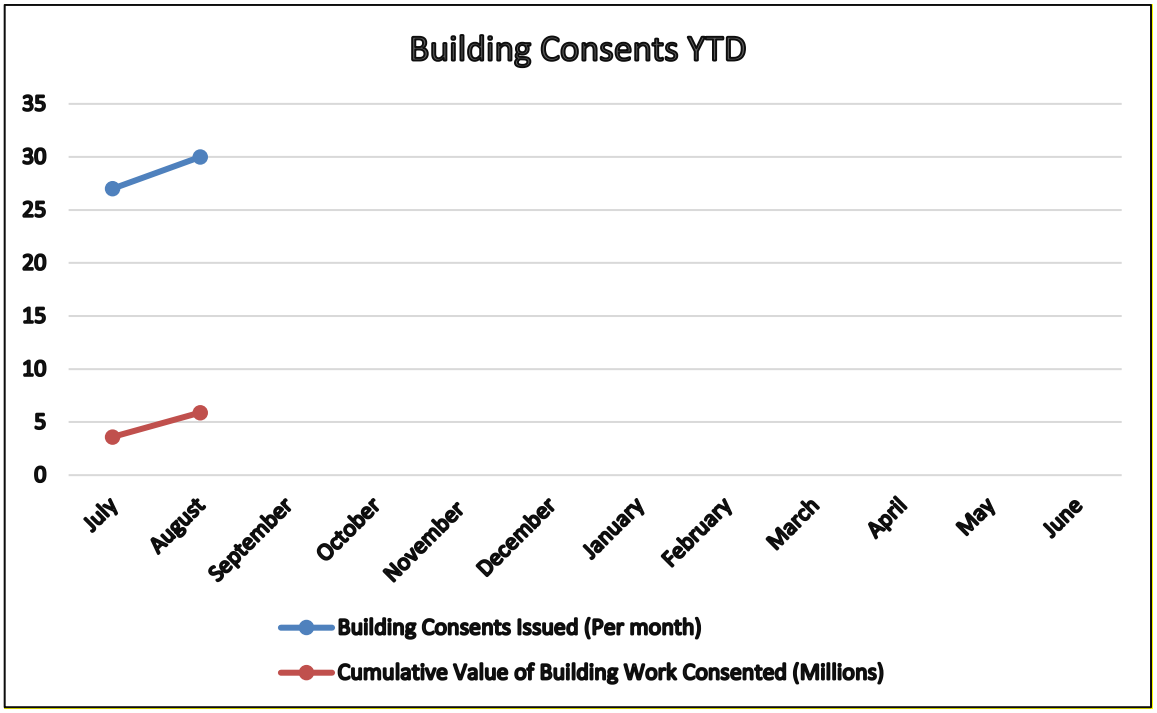
BUILDING CONTROL

5.5. Building consents

5.5.1. August - 30 Building Consent applications were received.

- Two commercial projects.
- Four applications for domestic shed / outbuildings
- Three applications for new dwellings
- Two applications for dwelling / sleep-out relocation
- Five applications for Separation of Services (drainage)
- Eight applications for solid/liquid fuel heaters.
- Other applications were amendments, alterations etc.

5.5.2.



5.6. Building Consent Authority (BCA) Accreditation and Territorial Authority (TA) assessments

5.6.1. Internal audits have been undertaken in accordance with the audit schedule.

5.6.2. The BCA is preparing for the biennial accreditation assessment due to take place in December.

5.7. Territorial Authority Functions

5.7.1. BWOF

- We are dealing with 11 buildings where compliance with BWOF requirements is problematic e.g. empty buildings where the BWOF requirements under the Building Act remain. We are working to implement solutions for these buildings that meet minimum compliance requirements but don't create an unnecessary burden on building owners.

5.7.2. Dangerous, Affected or Insanitary Building Notices (DAI) - Section 124

- 3 DAI notices issued in July
- 0 DAI notices issued in August
- Enforcement Committee convening to review evidence from 3 visits under S. 222 in September

5.7.3. Notices to Fix (NTF)

5.7.4. Notice to Fix is a tool to formally notify people that building work needs fixing. It is not a punitive measure, however, is required to be issued with a timeframe to comply. If the notice is not resolved in the timeframe enforcement measures can be used.

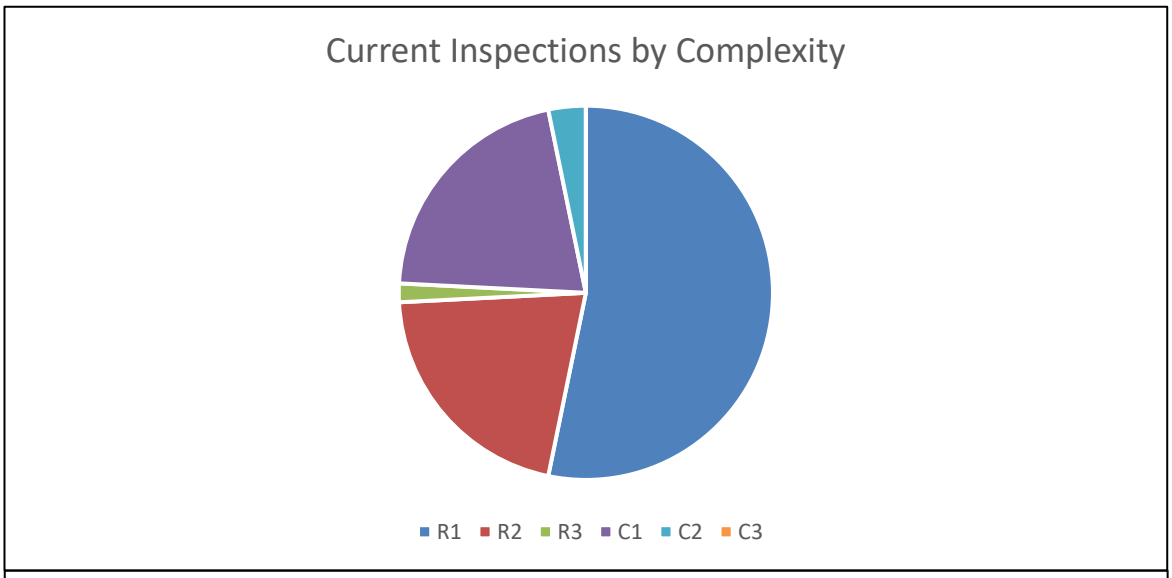
- 1 NTF issued by the TA.
- 0 NTF issued by the BCA for work under Building Consent.

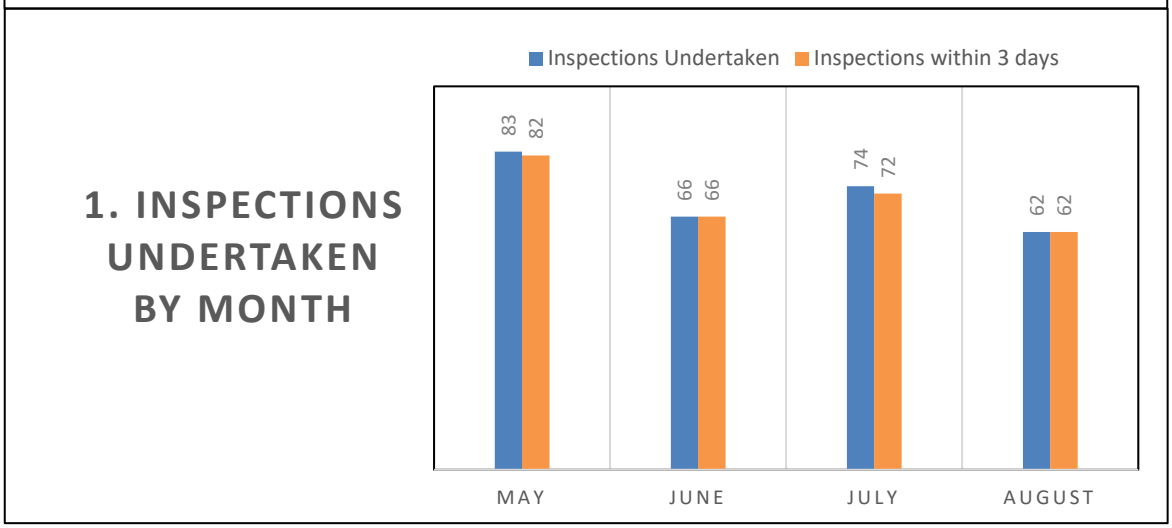
5.8. Resourcing and Training

5.8.1. The BCA continues to use external contractors to undertake overflow building consent processing, inspections and technical audits.

5.8.2. Inspection statistics graphs below:

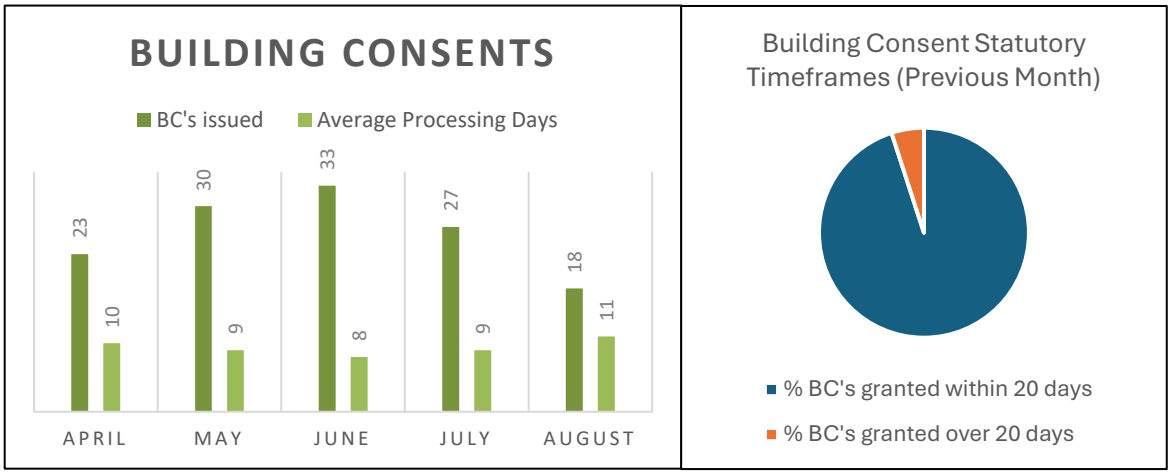
- Inspections undertaken monthly for the previous 4 months and compliance with 3-day stat timeframe. Previous month's inspections displayed by complexity.
- R1 complexity is simple residential building work, R2 is moderately complex building work and R3 is complex building work like multi-unit dwellings. C1 is simple low occupancy Commercial, and the same range applies as the residential complexities, with C3 being the most complex, high occupancy buildings.





5.8.3. The graphs below illustrate building consents issued, average processing times, and compliance with statutory timeframes.

5.8.4. Table below shows the previous 4 months of compliance with statutory timeframes for issuing Code Compliance Certificates (CCC) and Building Consents (BC).



5.8.5. Building Consent processing statutory timeframes were not met in August. 95% of applications were granted within the timeframe. This was due to the resignation of a processing officer and limited contractor availability. Recruitment is underway to fill the role and further contractor resource has been secured.

Consent and Code Compliance Certificate Key Statistics				
	May	June	July	Aug
Building Consents issued within 20 days	**100%**	**100%**	**100%**	**95%**
Code Compliance Certificates issued within 20 days	**97%**	**100%**	**100%**	**81%**
Inspections undertaken within 3 days of requested date (80% target)	**99%**	**97%**	**100%**	**100%**

5.9. LTP Performance Measures

5.9.1 LTP performance measures 1 July 2025 – 30 June 2026.

5.10.	Measure	Target	Current Performance
5.11.	Customer satisfaction with building control information	65%	Not measured this year to date
5.12.	% of building consents issued within 19 working days	95%	96%
5.13.	Grey District Council maintains accreditation as a building consent authority	Achieved	Achieved
5.14.	Building Warrant of Fitness audits are undertaken in line with MBIE guidance recommendations (20% of buildings with BWoF annually)	20%	0%

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

This report contains:

(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Infometrics

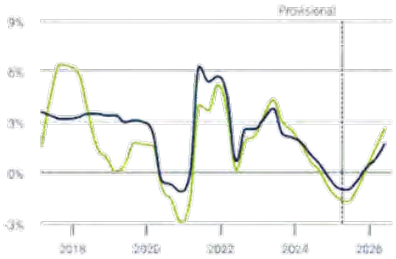
Grey District Quarterly Economic Infographic JUNE 2026

COMPARISON	RANK AMONG 66 TERRITORIAL AUTHORITIES	ANALYSES

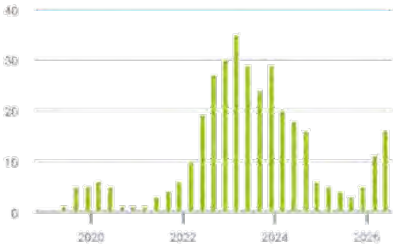
Economic indicators

Grey	New Zealand	Low — Best/High	
+2.6%	+1.7%		Gross domestic product
+3.8%	+1.2%		Business counts
-2.2%	+0.6%		Consumer spending
-4.1%	+0.8%		Traffic flow
+6.7%	+4.6%		Tourism expenditure
-1.2%	+3.6%		Guest nights
-55.7%	-2.8%		Non-residential consents
+300.0%	+67.9%		Electric vehicle registrations
-7.9%	+7.1%		Car registrations
-8.1%	+7.1%		Commercial vehicle registrations
-0.9%	-2.9%		Greenhouse gas emissions

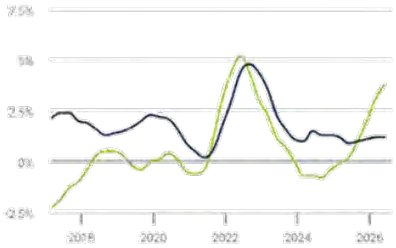
GDP growth



EV registrations



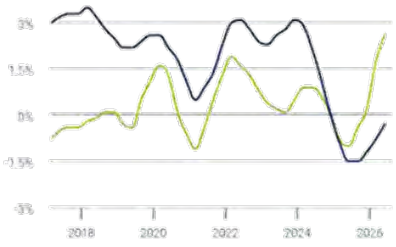
Growth in number of business units



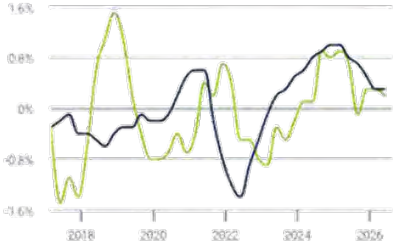
Labour market indicators

Grey	New Zealand	Low — Best/High	
+2.6%	-0.3%		Employment (place of residence)
-0.3%	+3.7%		Jobseeker Support recipients
4.6%	5.4%		Unemployment rate ^
16.3%	13.8%		NEET rate ^

Employment growth



Unemployment rate



Data up to the March 2026 quarter. All measures are annual average percentage changes unless: * Annual percentage changes ^ Levels

Infometrics

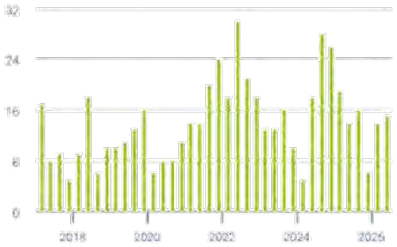
Grey District Quarterly Economic Infographic JUNE 2026

COMPARISON | RANK AMONG 66 TERRITORIAL AUTHORITIES | ANALYSES

Housing indicators

Grey	New Zealand	Low — Best/High	
-41.4%	+19.4%		Residential consents
+4.4%	+2.2%		House sales
+9.6%	+4.1%		Real estate listings
+8.5%	-0.3%		House values *
3.3	5.8		Housing affordability ^
+16.7%	+31.2%		First Home Loan purchases
+2.9%	-0.7%		Residential rents
18.5%	19.7%		Rental affordability ^
-14.3%	-31.4%		Emergency housing grants
+0.0%	-3.6%		Housing register applicants
+6.5%	+2.3%		Public housing stock

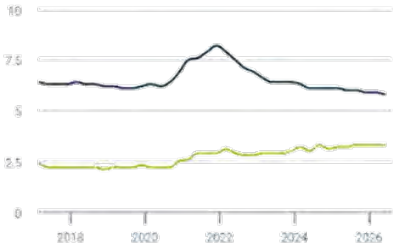
Residential building consents



Average house value

$421,625	$862,523
Grey	New Zealand

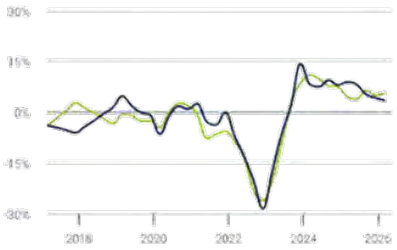
Housing affordability



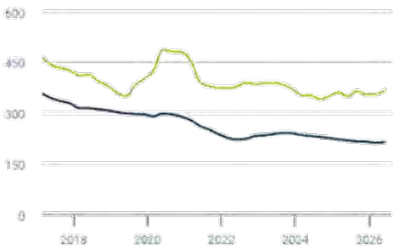
Social indicators

Grey	New Zealand	Low — Best/High	
54.8%	58.7%		School attendance ^
-0.7%	+1.2%		Gaming machine profits
367	214		Crime rate ^
-0.2%	+0.9%		Health enrolments
+3.5%	+3.2%		Other benefit recipients

School attendance



Crime rate



Data up to the March 2026 quarter. All measures are annual average percentage changes unless: * Annual percentage changes ^ Levels

Infometrics

2026 AT A GLANCE

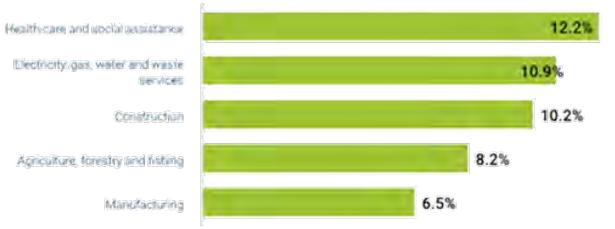
Grey District

Economy

Gross domestic product, 2026

$1,207.9m	1.4%	0.3%
in 2026 prices	growth in 2026	of national total

Largest industries, 2026 (% of total)



Economic growth, 2000-2026



Largest contributors to GDP growth, 2025 - 2026

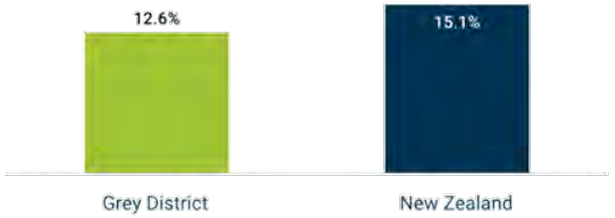
Rental, hiring and real estate services	$6.1m
Retail trade	$3.9m
Agriculture, forestry and fishing	$3.7m
Transport, postal and warehousing	$2.1m
Public administration and safety	$2.0m
All other industries	$-4.1m
Total economy	$16.5m

Employment

Total employment, 2026

7,723	0.7%	0.3%
filled jobs	growth in 2026	of national total

Self-employment rate, 2026



Employment growth, 2000-2026



Industries which created most jobs, 2025 - 2026

Public administration and safety	16
Agriculture, forestry and fishing	14
Transport, postal and warehousing	12
Retail trade	11
Health care and social assistance	8
All other industries	-4
Total economy	57

Infometrics

Productivity

GDP per filled job, 2026

$156,403
Grey District

$164,084
New Zealand

GDP per filled job, 2000-2026



Businesses

Number of business units, 2025

1,497
Business units

1.6%
growth in 2025

0.2%
of national total

Industries with most business units

Agriculture, forestry and fishing	261
Rental, hiring and real estate services	207
Construction	189
Other services	93
Retail trade	90
All other industries	660
Total economy	1,497

Population

Population, 2025

14,600
Estimated resident population

0.7%
growth in 2025

0.3%
of national total

Population % change, 1996-2025



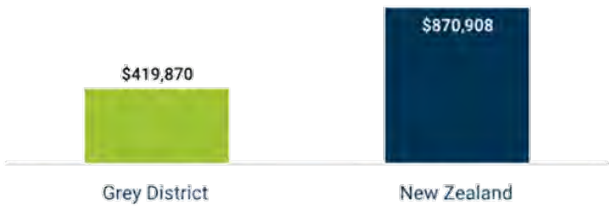
Income and housing

Mean household income, 2026

$127,561
Grey District

$147,930
New Zealand

Average house value, 2026



5.6 OPERATIONS GROUP REPORT

File Number:

Report Author: Group Manager Operations

Report Authoriser: Chief Executive

Appendices: Nil

1. REPORT PURPOSE

1.1. This report is to provide an update to Council with respect to the delivery of functions and activities within the Operations Group.

2. OFFICER RECOMMENDATION

That Council:1. Receives the report and notes the content.

3. HEALTH & SAFETY

3.1. Health and safety advice and support is provided to managers across the organisation as part of ongoing business-as-usual activity. Targeting active risk management and incident reporting.

3.2. Health and safety management system (Safe365) events logged this period 11 August to 21 September 2026 include active and closed events.
Summary of events for this report period shown below:

(a) Incident reports 25

(b) Hazards reports 6

(c) Safety Records 3

(d) Closed reports 17

(e) Open reports 0

(f) Actions pending 8

3.3. Council's safety performance. Focus areas:

3.3.1 Worker Engagement - Training and competencies are documented and achieved as required. The continuation of internal health and safety awareness is regularly scheduled and attended by all staff.

3.3.2 Executive Leadership actively engaged in site safety audits taking proactive and reasonable steps to ensuring Council complies with its health and safety duties.

3.3.3 The continued improvement in employee reporting and data collection is positive and reflective of safety culture awareness and positive safety behaviours.

3.3.4 Draft health and safety policies are being reviewed by the Executive Leadership Team.

3.4. Continuous Improvement - Contractor Management. Contractor Log Prequalification competencies are ongoing and updated as contractors provide evidential certificates and documents. Risk ratings - Outsourcing specialist work to contractors helps Council to remain agile, scalable, and cost-efficient.

3.5. Health and Safety Performance. Risk identification and risk management procedures are available to all staff through Safe365, Council's health and safety management system. Support is offered to all staff in the effective use of this management system.

3.6. Lone worker application is used by lone workers with the additional provision of a fob for employees who may require phone free activation in the event of an emergency has enhanced confidence. Support is supplemented with continued training and awareness. Those working in the external environment are demonstrating the greatest uptake to date.

3.7. A full health & safety report will be provided to the next meeting of Council's Risk & Assurance Sub-committee.

4. TRANSPORT & INFRASTRUCTURE

4.1. **Roading Network Maintenance Contract** – The contract works is progressing well. The following section provides reports and photographs of works completed during the current reporting period.

4.1.1. **Drainage Renewal Works** – Drainage renewal works are currently being carried out on Marsden Road. The works include flanking, drain cleaning, marker pegs and culvert markers reinstatement, and associated drainage improvements, to ensure roadside drainage systems are functioning effectively. The purpose of these works is to improve stormwater flow, reduce the risk of water ponding on the road surface, minimise pavement damage caused by poor drainage, and help extend the life of the road. Once the works on Marsden Road are completed, the crew will move to Taylorville Road to undertake similar drainage renewal and maintenance activities. These proactive works form part of Council's ongoing efforts to maintain and improve the condition and resilience of the district's transport infrastructure.



Fig 1: Drainage Renewal Works on Marsden Road

4.1.2. **Bridge Maintenance Works** – Rock armouring has been installed at the Rough River Bridge to provide additional protection to the bridge abutment and adjacent riverbank. These works were undertaken to reduce the risk of erosion and scouring caused by high river flows, which can undermine the stability of the bridge abutment and surrounding roadway.



Fig 2: Works on Rough River Bridge

4.1.3. **Shore Protection Works on Moana Foreshore** - Additional rock and rubble has been placed along sections of the Moana foreshore. These works were undertaken following recent high lake levels, which resulted in wave action erosion of the road edges. The placement of rock protection reinstates the roadside, reduces the risk of further erosion and provides greater resilience against future storm events.



Fig 3: Shore Protection Works Completed in Moana

4.2. **Port**

4.2.1. Staff carried out maintenance on the slipway cradle during august, in advance of the next vessel arriving for survey. Dredging of lagoon was undertaken when conditions allowed, between the weather events.



Fig 4: Progress on survey during August

4.3. **Aerodrome**

4.3.1. The aerodrome operated as per normal during August.

(1) Runway Usage Summary - Helicopters 67 and Aeroplanes 54, Microlights 21 and Unknown 4.

(2) Activity Level – This month, the aerodrome had 146 movements, which equated to 39 % more airspace activity compared to the same month last year (105).

(3) Council's spraying contractor has carried out weed spraying activity around the runway and airport lighting structure's, along with spraying of the laneways prior to the upcoming Agfest event. As soon as weather permits, mowing of the area will also be completed.

5. WATER SERVICES

5.1. **Water Supplies**

5.1.1. **Greater Greymouth Water Supply**

(a) A precautionary boiled water notice was issued for the Greater Greymouth Water Supply on 28 August 2026, following a positive test result for E.coli in the Kaiata zone (1 MPN/100ml). While investigation is still underway, Council's investigation is focused around the use of a non-approved sampling location and lack of sampling procedures being followed. The precautionary notice was lifted after three clear days of testing.

(b) Council continues to update the Drinking Water Regulator (Taumata Arowai), on a number of key projects, including the Greater Greymouth Water Treatment Plant (GGWTP), treatment upgrade, backflow investigation project and leak reduction work. Regular updates to the Drinking Water Regulator are planned, moving forward.

(c) Planning work on the GGWTP treatment is progressing well with proposals currently being sought to design and build.

(d) The relocation of the water main at the Coal Creek overbridge, went very well on the night of Monday 7 September. This multi-agency approach with up to 45 staff, from 10 organisations who worked on multiple fronts to complete the complex works as planned. The request to conserve water was well responded too by the community, with significantly less water being drained from the reservoir than expected.



Fig 5: Relocation of water main at Coal Creek overbridge

(e) The late-night work at Coal Creek effectively enabled Council to complete a late-night drop test on the reservoir (under a conserve water notice), for the zones of Cobden, Greymouth, through to Paroa. The results showed that on average 58 litres per second was drained from the Omoto reservoir. This is particularly important as it likely shows that Council's currently unaccounted for water loss figure, is too high (currently calculated based on desktop analysis). Staff are reviewing the finding in detail at present.

(f) With the backflow prevention survey completed, staff are working through the analysis of the data to assess the physical and financial impacts to Council. This will be reported back to Council in due course. The draft Backflow Prevention Policy, for Council's consideration and adoption for consultation is due shortly.

5.1.2. **Runanga Water Supply**

(a) The final stage of the Rapahoe trunkmain renewal is out for tender. The final stage includes the crossing of the State Highway 6, road bridge at Rapahoe and extends north to the end of Rapahoe.

(b) Staff are actively working to complete a Drinking Water Safety Plan for the Runanga Water Treatment Plant, before the site can be fully commissioned.

5.1.3. **Blackball Water Supply**

(a) The water supply continued to operate normally throughout the month, except for a conserve water notice on 14 September. This was due to malicious damage being caused to the rising main between the treatment plant and the reservoir, while attempting to remove copper cabling from the pipeline trench. This incident is now with Police for investigation.

5.1.4. **Kaiata Park Water Supply Transfer**

(a) The connection of the Greater Greymouth Water Supply to the existing Kaiata Park storage reservoir is now complete. The work was carried out with minimal disruption to

customers in the supply area. Council is working towards taking over the supply on 30 September 2026.

(b) Consent transfers from the existing supply owner to Council have been requested through the WCRC.

5.1.5. **Water Supply - Break Trends**

(a) Water supply pipework breaks are shown below, over a twelve-month period.

(b) In August, 19 service breaks and 10 mains / ridermain break were observed.

(c) Staff continue to closely monitor the break trends. A significant increase in water main/ ridermain breaks was observed in August.

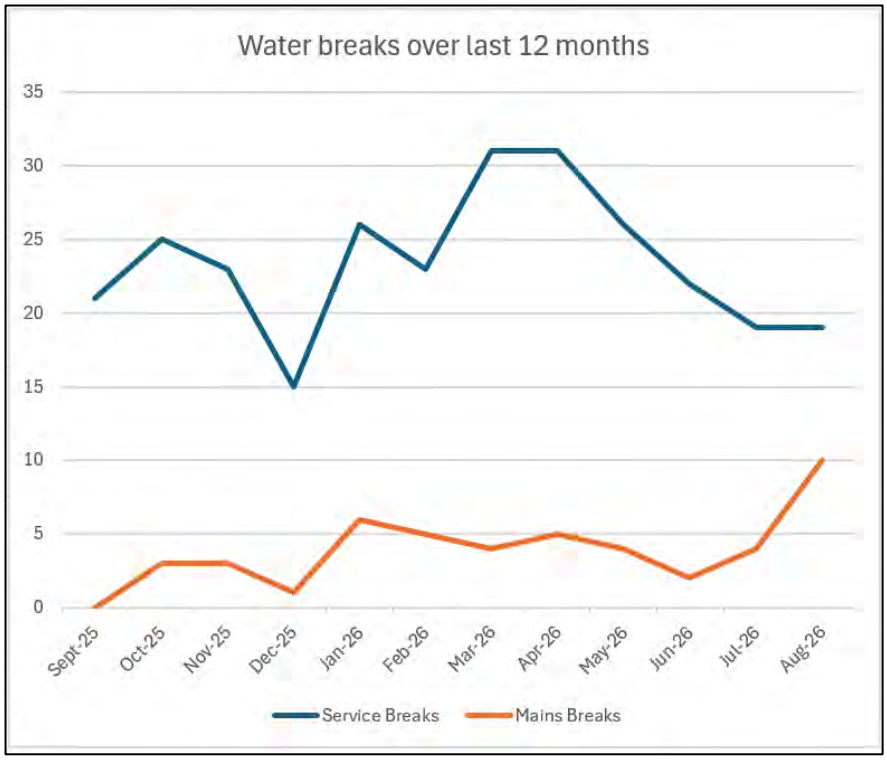


Fig 6: Water Supply Break Trend - 12 Months

5.2. **Wastewater Schemes**

5.2.1. **Greater Greymouth**

(a) The Cobden wastewater pumping station is functioning as planned, however a tidal infiltration effect on the combined system has been identified. Staff and contractors have identified the source, with resolution works planned in the near future.

(b) The contract for the new UV treatment plant at the Greater Greymouth Wastewater Treatment Plant (Preston Road), is underway with the Contractor starting enabling works in the last week of August.

(c) All other areas of the Greater Greymouth wastewater scheme were operating as normal (Cobden, Greymouth, Blaketown, Boddytown, Kaiata, Dobson and Taylorville).

5.2.2. **Runanga / Dunollie**

(a) The scheme operated as normal throughout this reporting period.

(b) Stormwater ingress for this system is an ongoing issue, causing a significant effect on pumping needs, through to the wastewater treatment plant. Ongoing reticulation renewal in the Runanga area is helping to reduce the infiltration issue.

(c) New inlet screening and septage receival screens are now being finalised, ahead of their installation onsite. To enable this, Council has been waiting on the installation of mains power to site, which has been completed.

(d) Once screening is in place and commissioned, desludging of the ponds is planned. This is budgeted within the 2026/27 financial year.

5.2.3. **Karoro / South Beach / Paroa**

(a) The Karoro Wastewater Treatment Plant operated as normal throughout this reporting period.

(b) Staff are now progressing design work, for conveying wastewater flows from Karoro, South Beach, and Paroa to the Greater Greymouth Wastewater Treatment Plant. This project forms part of the capital programme for the 2026/27 year and will be tendered shortly. This project is a significant part of the capital programme and needs to be in place and commissioned by the end of 2027 (to meet consent obligations).

5.2.4. **Blackball**

(a) The scheme operated as normal throughout this reporting period.

5.2.5. **Moana**

(a) The scheme continued to operate normally throughout the reporting period.

5.2.6. **Te Kinga**

(a) During recent high lake levels, staff noted the closeness of high-water levels around the Lake front pumping station in Iveagh Bay. This is now being investigated by staff, to ensure mitigation measures are installed, to keep high lake levels back from the pumping station in the future.

(b) There has been some delay completing the review of the discharge consent requirements for this facility. Previous reports had noted some concern around long term trending, which does require further investigation. Once the review is completed, Council will be updated further. The plant is however, confirmed as meeting its resource consent conditions.

5.2.7. **Kaiata Park Wastewater Scheme Transfer**

(a) The transfer of the existing private scheme to Council on 1 September 2026 has been delayed whilst Staff work through the consent conditions and variation applications.

5.2.8. **Sewer/Stormwater Separation Progress – Greymouth Sewerage Scheme**

(a) Customer engagement has commenced to address historic CRMs, with 70% of these now having been completed. Feedback to date has been very positive. Residents have expressed appreciation for the proactive communication and opportunity to discuss the project directly.

(b) Affordability remains a key concern for many residents. In particular, several retirees have noted that they may not qualify for available loan options and those who do, may face challenges meeting repayment obligations.

(c) Engagement with local business owners is ongoing. Many are enthusiastic about separating and recognise the benefits of the work being completed.

(d) A communications plan has been developed and is currently awaiting approval prior to implementation. The proposed approach focuses on providing clear, educational and informative information to support customer understanding and decision-making.

(e) Moving forward, Council will be updated regularly on total number of connections in the Greymouth Sewerage Scheme area, the percentage of those separated and

connected, and those still discharging to the old combined systems. This will also support increased reporting to the WCRC, which is planned on a quarterly basis.

5.3. **Stormwater & Flood Protection**

5.3.1. Staff continue to gather information around these events, to better understand the scale and impact, this also includes the re-evaluation of the current stormwater capital program.

6. ASSETS AND INFRASTRUCTURE

6.1. **Refuse & Recycling**

6.1.1. **McLeans Pit Landfill & Recycling Centre** – The landfill and recycling centre has continued to operate effectively, although winter conditions have presented some additional challenges, due to increased weather events. Recent contract maintenance and servicing works have been undertaken across the site, with a number of works, now completed. Further works remain in progress in relation to the sites leachate treatment system, pumps, and associated pipework. Overall, these works are progressing well and are expected to support the continued reliable operation of the site's infrastructure.

6.1.2. **Material Recovery Facility (MRF) Production –** The annual tonnage graph below presents the total volume of materials processed through the MRF at the site. The black line represents the total tonnage received, the yellow line represents the total tonnage of material recovered for recycling, and the red line represents the total tonnage of waste, including contamination received.

(a) It should be noted that the tonnage figures include both Grey and Westland districts co-mingled kerbside recycling volumes.

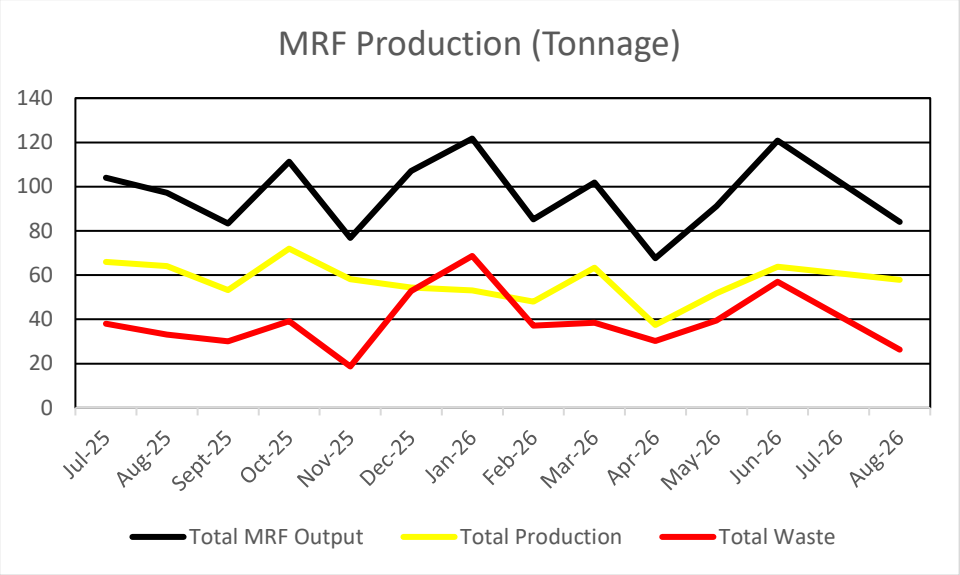


Fig 7: Material Recovery Facility Production Tonnage – July 25 – Aug 26

6.1.3. **Resource Centres**

(a) The Moana, Blackball, and Nelson Creek Resource Centres have continued to operate effectively throughout the winter months, with lower day-to-day customer volumes observed during this period. The contractors have maintained the sites, with all three Resource Centres generally presented in a clean and tidy condition.

6.1.4. **Mitchells & Preston Road**

(a) **Mitchells Skip Site –** Discussions remain ongoing regarding the establishment of a formal lease agreement for the Mitchells skip site.

(b) **Preston Road –** No further significant updates have occurred since previous reporting period. The site continues to operate effectively under normal business-as-usual conditions, with contamination levels and instances of fly tipping remaining generally consistent with previous reporting periods. Maintenance work is planned for all recycling containers, with all floorboards to be replaced and the containers receiving a fresh coat of paint.

6.1.5. **Kerbside Collection –** Kerbside collection services have continued to operate as scheduled over the past month. Although several weather events have caused some disruption to collection services. The contractor managed these events effectively, with minimal impact on the overall continuity and delivery of services.

(a) Service requests received during August increased slightly compared with recent months. However, volumes were consistent with those typically experienced during August in previous years. An increase relating to missed collections and bin replacements is generally experienced during adverse weather events.

(b) Council's contractor has undertaken 2,900 recycling bin audits since August 2025, with 15.9% of audits failing to meet collection requirements. The first 12 months of data provided to Council with a useful overview of compliance identified though kerbside audits. However, it is important to note that the level of residual waste (landfill waste in the recycling stream) remains considerably higher than the audit fail rate.

(c) Moving forward, this report will include a more detailed breakdown of kerbside audit results for specific areas of the district. This will allow staff to monitor geographic trends in recycling compliance, identify areas experiencing high rates of contamination, and better target education and engagement activities.

Area	Pass %	Fail %
Ngahere	100.0%	0.0%
Rutherglen	97.0%	3.0%
Boddytown	96.1%	3.9%
Blackball	95.1%	4.9%
Karoro	93.2%	6.8%
Dunollie	92.6%	7.4%
Taylorville	90.9%	9.1%
Camerons	90.9%	9.1%
Gladstone	85.7%	14.3%
Runanga	84.4%	15.6%
Greymouth	82.0%	18.0%
Cobden	80.0%	20.0%
Paroa	78.8%	21.2%
Blaketown	78.8%	21.2%
Dobson	76.4%	23.6%

Fig 8:Kerbside Recycling Audit Pass and Failure Rates by Area August 25- August 26

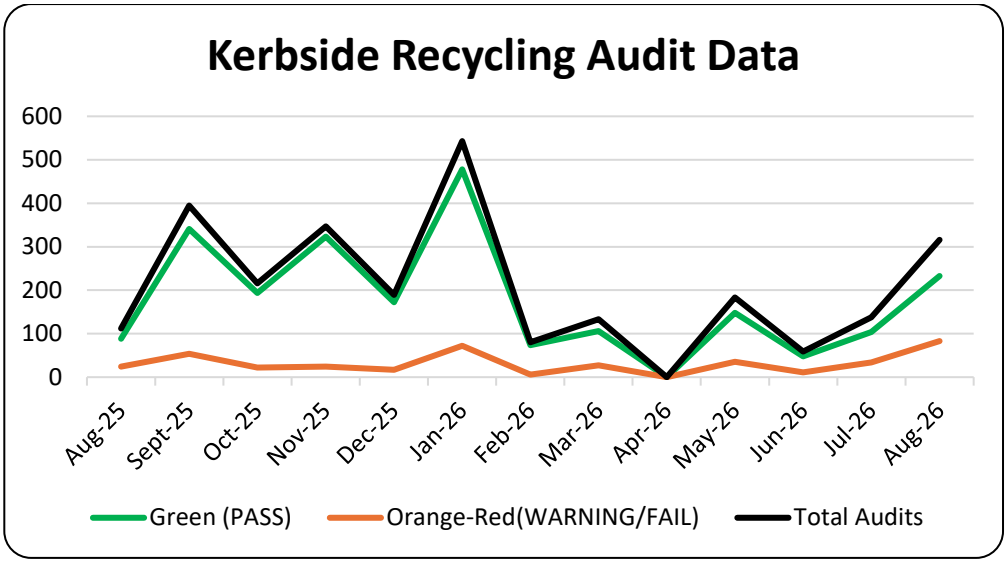


Fig 9: Kerbside Recycling Audit Data – August 25 – August 26

Area	Total Audits	Pass (Green)	Warning/Fail (Orange-Red)
Paroa	60	46	14
Cobden	73	47	26
Greymouth	183	140	43

Fig 10: Kerbside Recycling Audit Data – August 26

6.1.6. **Waste Minimisation Management Plan (WMMP) –** A detailed update on the progress of our targets and goals is included in this agenda.

(a) To support the implementation of the new Waste Management and Minimisation Bylaw 2026 and Waste Management Services Policy. Council is delivering a comprehensive communications, engagement and education programme aimed at increasing public awareness, improving recycling behaviours and reducing contamination. Combined with waste and recycling data collection, the programme will enable Council to monitor trends, measure outcomes, and assess the effectiveness of its education and compliance initiatives over time.

(b) A range of educational resources are currently being updated and developed, including revised flyers, a new Frequently Asked Questions (FAQ), resource explaining the 'Three Strikes Rule', and updated bin stickers that will be available to place on the inside of the wheelie bins. These materials will be designed to provide residents with clear, consistent information on correct disposal practices.

(c) Council is launching the 'Great Sorts Campaign', a six-month community focused initiative that will feature locals promoting correct disposal habits and highlighting available recycling and waste diversion options, the aim is to reinforce key messages and encourage positive behaviour change.

(d) Staff are finalising the 'Sort It Out' engagement programme, an interactive educational initiative that can be adapted for audiences ranging from Year 1 primary school students through to older adults. The programme will provide participants with practical information on what materials belong in each bin, why correct sorting is important, and what happens to materials after collection, including the disposal process and material

recovery facility operations. Once finalised, staff will begin engaging with schools, community organisations and businesses to deliver the programme throughout the district.

(e) Council is also planning to maintain a strong presence at AgFest, providing opportunities to engage directly with residents, answer questions and promote waste minimisation initiatives.

(f) Staff continue to work with local businesses to identify and promote alternative disposal and recycling options that can help divert materials from landfill.

6.1.7. **Enviroschools Programme –** Staff are engaging with Enviroschools to support Council's waste minimisation objectives by promoting the principles of reduce, reuse, and recycle. Through education and school-based initiatives, Enviroschools can help encourage positive recycling behaviours, waste reduction and resource recovery messages among students and their families.

6.2. **Parks & Reserves**

6.2.1. Staff continue to liaise closely with the maintenance contractor to ensure service levels and contract requirements are being achieved across parks and reserve areas. Grounds maintenance standards have remained positive throughout the reporting period, with reduced seasonal growth assisting overall presentation. Staff will continue to strengthen contractor monitoring and performance oversight through the appointment process for the new Open Spaces Officer.

6.2.2. Dixon Park

(a) The Dixon Park Redevelopment Committee have now commenced work to refurbish the band rotunda. The entire structure has been removed and taken off site for work. Council is contributing funds towards the work through its annual budgets. The committee are providing significant support to enable this work.

(b) The younger children's play area roof is programmed to be removed, made possible by the support of the redevelopment committee. While the roof will not be renewed, the overall development of the park area will include shade relief for users.

(c) Overall master planning is now underway with external support, kindly funded by Sport Canterbury. The redevelopment committee and other community groups have already met with the consultant preparing the concepts. Staff have also now met with the consultant to outlined Council's requirements. At the conclusion of this work, three concept plans will have been created, considering all feedback. These will be presented to Council and will enable a full round of community consultation, before Council determines the final master plan for Dixon Park.

6.2.3. Moana Skate Ramp

(a) A full summary of this project is provided under a separate agenda item.

6.2.4. Karoro Domain Playground

(a) Staff are progressing the replacement of a picnic table and seating that were previously located within the playground area and removed due to corrosion-related safety concerns. Installation of the replacement furniture has been delayed due to recent wet weather conditions. New concrete pads will be installed before the new table installation.

6.2.5. Ex Cobden Landfill Rehabilitation Project

(a) Staff continue to actively work with the CASRA community group to enable improvements at the site. At present Council is installing concrete pads for new seating, which are currently being made for the committee.

(b) Since May, a further 1,500 plants have been planted on site. CASRA funded 500 plants, with Council funding the remaining 1,000.

(c) To ensure continued availability of plants for the project, Council has purchased a further 1,500 plants.

6.2.6. Keith Road Playground Redevelopment

(a) Staff continue to actively work with and support the Paroa Playground Redevelopment committee.

(b) Stage 2 works is rapidly progressing onsite, with seating areas, shelter, fencing and planting being installed.

(c) The final portion of the stage 2 work, will shortly see some areas of fencing being installed.

(d) The redevelopment committee are currently seeking stage 3 feedback from the community and will shortly share the results of the consultation with Council. This feedback will help shape the stage 3 works, which is focused on the playground renewal.

6.3. **Cemeteries**

6.3.1. Staff continue to work collaboratively with the maintenance contractor to ensure cemetery facilities and grounds are maintained in accordance with agreed specifications. General presentation and maintenance standards have remained good during the reporting period, with routine works being completed as required. Ongoing contractor engagement and monitoring will continue to support consistent service delivery.

6.4. **Public Conveniences**

6.4.1. Staff continue to undertake regular inspections of public convenience facilities to monitor cleaning standards and ensure compliance with contractual requirements. Overall service performance has remained satisfactory during the reporting period, with cleaning standards being maintained and fewer issues requiring follow-up. Continued monitoring will be undertaken to ensure standards are sustained.

6.4.2. The doors on the Cobden toilets will be replaced at the start of next month due to damage from the wind. This project forms part of the capital programme.

6.4.3. The Runanga toilets are currently closed due to damage from arson last week. Staff are working to get these up and running again as soon as possible.

7. BUSINESS & CONTRACTS

7.1. **Retirement Housing**

7.1.1. Some more concrete work has been completed within courtyard areas at the Ngarimu Street location. Staff have also installed clotheslines in the same areas.

7.2. **Buildings**

7.2.1. Works have been completed at the Left Bank Art Gallery which suffered some significant electrical damage after a power surge. This included the installation of a new heat pump, the repair of an existing heat pump, emergency exit lighting replacement and a new mains cable.

7.2.2. Work has been undertaken at the Sotherans Building which included replacement of an exterior door.

7.3. **Inhouse taskforce**

7.3.1. General maintenance continues and assisting other Council departments.

8. CAPITAL PROGRAMME DELIVERY

8.1. The full 2026/27 capital programme is presented under separate agenda item.

8.2. Ongoing updates will be provided through this report on a monthly basis, with a detailed progress update being provided under separate agenda item on a two-monthly basis.

8.3. Significant progress has been made on numerous capital projects since the start of the 2026/27 financial year.

9. GENERAL

9.1. Council's new Open Spaces Officer starts their role on 28 September. This new role will see focused operational attention, including contract management, on parks & reserves, cemeteries, public conveniences and other minor portfolios. This will allow our Water Services Officer to fully focus on three waters related operations and contract monitoring.

9.2. Staff continue to support the annual report, long term plan development, including budgets, asset management plans and the infrastructure strategy. Additionally, supporting all opportunities for regional partnering.

9.3. Transport & Infrastructure, Water Services and Assets & Infrastructure team staff have completed the work required to support the asset revaluation. The resulting valuation of transport, aerodrome, water supply, wastewater, and stormwater assets as of 30 June 2026, and is now undergoing peer review. The project remains on track and will see the final valuations presented to audit before the Council meeting.

9.4. A significant amount of work is going into supporting ongoing discussions with Westland and Buller District Council's, and the creation of an implementation plan for Coast Waters Limited. Coast Waters Limited is set to commence operations from 1 July 2027.

9.5. A full review of all Council's resource consent is still underway. This review is aimed at fully understanding Council's compliance with each consent condition. The review is expected to take some time as Council hold many resource consents, for all its operations. A report will be provided to Council as soon as this work is completed.

10. EMERGENCY MANAGEMENT / LIFELINES

10.1. July Flooding Events

10.1.1. There were two significant flooding events in July. Both events required significant time by staff, with work still underway to ensure systems are available at their full capacity. Significant cleaning of stormwater systems is ongoing.

10.1.2. Staff had intended to provide an additional update to Council, at this meeting (per the August Council direction) however the Greater Greymouth water Supply required a precautionary Boiled Water notice and subsequent investigation. The investigation required a significant amount of staff time and took priority.

10.1.3. Staff are now working towards a further update, on the flooding events, at the October Council meeting.

10.2. Several Grey River flood events have also required staff attention during this period.

11. PERFORMANCE MEASURES

11.1. A summary of performance against annual plan performance measures, is outlined below. Moving forward staff will report on performance measure performance, on a monthly basis.

Measure	Target	Current Performance (August 2026)	Year to date
Roading			
% of customer requests responded to within 10 working days	87%	43%	57%
Water Supplies			
Maximum number of complaints received about water clarity, taste, odour, pressure/flow, continuity of supply or Council's response to reported issues	Total complaints 133	4	5
Median response time – Attendance time for urgent call-outs (from notification)	1 Hour	34 minutes	37 minutes
Median response time – Resolution time for urgent call-outs (from notification)	5 Hours	3 hours 51 minutes	6 hours
Median response time – Attendance time for non-urgent call-outs	1.5 Working Days	23 minutes	58 minutes
Median response time – Resolution time for non-urgent call-outs	5 Working Days	1 hour 2 minutes	22 hours 40 minutes
Wastewater			
Number of complaints received, e.g. about odour, faults, blockages, response times	Total complaints 95	10	24
Number of dry weather sewerage overflows	Total complaints 9	Nil	1
Median response time – to get to site (timed from notification)	1 Hour	10 minutes	34 minutes
Median response time – to resolve the problem (timed from notification)	5 Hours	48 minutes	2 hours 10 minutes
Number of abatement notices	2	Nil	Nil
Number of infringement notices	1	Nil	Nil
Number of enforcement orders	Nil	Nil	Nil
Number of successful prosecutions	Nil	Nil	Nil
Stormwater			

Number of complaints received about a Council stormwater scheme	Total complaints 60	12	31
Maximum number of 50-year flood events	3	Nil	1
For each flooding event, maximum number of habitable floors affected in urban areas	2	Nil	3
Median response time to attend a flooding event	3 Hours	10 minutes*	10 minutes*
Number of abatement notices	2	Nil	Nil
Number of infringement notices	1	Nil	Nil
Number of enforcement orders	Nil	Nil	Nil
Number of successful prosecutions	Nil	Nil	Nil
Solid Waste			
Medium monthly recycling residual waste %	38%	23%	19%
Maximum number of resource consent infringements	Nil	Nil	Nil
Public Conveniences			
% of customer cleanliness service requests responded to within one working day	95%	100%	100%

*Staff were onsite throughout the two July flood event.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

5.7 CAPITAL DELIVERY PROGRAMME - 2026/27 FINANCIAL YEAR AND ADDITIONAL CARRYFORWARD REQUEST

File Number:

Report Author: Group Manager Operations

Report Authoriser: Chief Executive

Appendices:
1. Capital Works Programme
2. Reseals Programme
3. Footpath Programme

1. REPORT PURPOSE

1.1. To outline the Capital Programme for the 2026/27 financial year, which has been developed with support of year 2 of the adopted 2025-2034 Long Term Plan (LTP).

1.2. Seek a further 2025/26 financial year carryforward, for the Greater Greymouth Wastewater Treatment Plant UV upgrade project.

2. EXCUTIVE SUMMARY

2.1. This report provides Council an outline of the capital delivery programme for the 2026/27 financial year, as represented in appendix 1.

2.2. The capital delivery programme for the 2026/27 financial year, includes total expenditure of around $51M. Some projects noted within this report are completed across multiple financial years, but only funding relating to this financial year are included.

2.3. The complete programme represents an ambitious target and requires the recruitment of key additional staff resource which were included in the 2025-2034 Long Term Plan.

2.4. Council will receive ongoing reporting moving forward, outlining progress towards achieving the enclosed programme.

3. OFFICER RECOMMENDATION

That Council;

1. Receives this report and notes the content of the 2026/27 Capital Delivery Programme.
2. Directs staff to provide two-monthly updates on progress towards achieving the programme, including any identified or unforeseen issues that may result in programme delays/amendments.
3. Confirms additional carryforward from the 2025/26 financial year, of $1,813,284.00 ex GST, to support the already awarded, Greater Greymouth Wastewater Treatment Plant UV Upgrade project.

4. BACKGROUND

4.1. The capital delivery programme has been developed following the adoption of the 2026/27 Annual Plan and is formally presented to Council through this report.

4.2. This plan represents an ambitious target, to provide significant improvement through both capital upgrades and renewal of existing infrastructure, throughout the Grey District. The programme includes carryforwards from the 2025/26 financial year.

4.3. The plan is presented for a number of reasons including:

(1) Improved capital programme delivery outcomes.

(2) Improved visibility to both Council, the community and supporting industry (such as contractors and suppliers).

(3) To enable confidence in supporting industries, around consistency of work and the ability to increase industry resources to support future delivery goals and targets.

4.4. Appendix 1 shows the full extent of infrastructure projects throughout the current financial year, specifically representing when the community can expect to see physical works occurring on particular projects.

4.4.1. It is noted that investigation, design and other project elements will be being completed in advance of the outlined work programme, to enable physical works to occur during the planned periods.

4.5. Summary of key Capital Delivery Programme information is outlined below, per portfolio.

Portfolio	**Key Projects Summary**
Retirement Housing	Identified bathroom and fence replacements.
Roading – NZTA Subsidised	Sealed and unsealed road improvements, drainage renewals, reseals and structure renewals
Roading	Footpath renewal and slip remediation.
Refuse & Recycling	Redevelopment of McLeans Pit Landfill & Recycling areas, to improve traffic flows including weighbridge renewals. Construction of new construction and demolition acceptance area.
Stormwater	Renewals, including CBD capacity improvements and completion of the lower section of the Tasman Street stormwater improvements.
Water Supplies	Renewals and commencement of the Greater Greymouth and Blackball Water Treatment Plant Treatment Upgrades.
Wastewater	Renewals, construction of the new Greater Greymouth Wastewater Treatment Plant UV Treatment Systems and the infrastructure required to transfer the Karoro, South Beach, Paroa wastewater flows to the Greater Greymouth Wastewater Treatment Plant.
Buildings	Completion of the new Greymouth Library and renewals across Council's buildings. Westland Recreation Centre emergency power supply – new generator.
Parks & Reserves	Playground and walking track renewals.
Plant	Continuation of Council fleet renewal.
Port	Capital renewals and improvements – Blaketown floating births and heavy loading wharf, Richmond Quay Wharf (part renewal), roll on roll off ramp near slipway and slipway capacity improvements.

4.5.1. Council should note that any request for the inclusion of additional projects within the capital delivery programme, will either mean the further engagement of external support to deliver, or the delaying of existing programme projects.

4.6. The Capital Delivery Programme has been developed and presented to Council to enable a clear understanding of the work in front of the delivery team this financial year. As with all programmes, a number of risks around delivery will be present.

4.6.1. While staff are yet to carry out a detailed risk analysis for the full programme, a number of key risks are noted, pending further updates:

(a) Resources to deliver and the need to recruit key staff resources, mainly the assistant capital design engineer.

(b) Contracting resource to physically construct and delivery specific projects.

(c) Any unforeseen cost escalations or events.

4.7. The Capital Delivery Programme excludes 25 small projects which have a budget of $20,000 or less. These projects do form part of the overall programme but are small in nature.

4.8. The capital delivery programme focuses on infrastructure related projects, being delivered by the Operations Group.

5. ADDITIONAL CARRYFORWARDS FROM 2025/26

5.1. Council previously discussed, reviewed and approved 2025/26 financial year carryforwards, at their ordinary August 2026 meeting.

5.2. The Greater Greymouth Wastewater Treatment Plant (GGWTP) UV Upgrade budget was not included in the agenda item.

5.2.1. The Greater Greymouth Wastewater Treatment Plant UV Upgrade project was previously awarded and has commenced onsite. The project required additional funding support which Council approved at their extraordinary meeting on 4 June 2026.

5.2.2. The additional loan funding amount approved was $1,813,284.00 ex GST.

5.2.3. Due to the timing of the request and subsequent council decision, the additional loan funding was not included in the 2026/2027 Annual Plan, which was already complete and awaiting approval.

5.2.4. This agenda item seeks Council approval to formally carryforward these funds to the 2026/2027 financial year, to support the previously awarded project.

6. CONCLUSIONS

6.1. The capital programme for the 2026/27 financial year has been developed to support the delivery of required projects. To ensure Council, the community and supporting industry are aware of upcoming projects and their timeframes.

6.2. The capital programme for the 2026/27 financial year has a combined value of $51M.

6.3. Staff will provide two-monthly updates to Council on the progress to achieving the programme, including any challenges or issues which may compromise delivery.

6.4. The delivery of the capital programme is well underway, with approximately 48% ($24.5M), of the programme either spent, awarded or currently out to tender.

7. NEXT STEPS

7.1. Continue work to support the delivery of the outlined capital delivery programme for the 2026/27 financial year.

7.2. Report progress to the Council and the community, through two-monthly updates.

7.2.1. Updates will include key element such as percentage spend, estimated completion date (if they alter), any risks around delivery and when identified, if there is a potential risk of a project not being completed resulting in a possible carryforward.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Grey District Council - Capital Works Programme - 2026/27 Year

To be completed through maintenance contract

Activity/Portfolio	Project Name	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Planning	Design	Tendered	Construction	Complete
Aerodrome	Aerodrome Drainage Improvements																	
Port	Richmond Quay Wharf upgrade																	
Port	Blaketown Floating Births																	
Port	Port Sounding Vessel																	
Port	Blaketown Heavy Loading Wharf																	
Port	Roll on Roll off																	
Public Conveniences	Dixon Park Toilet Replacement																	
Public Conveniences	Tarapuhi Street Toilets																	
Council Property	General Renewals																	
Council Property	Left Bank Art Gallery																	
Council Property	Tainui Street - General renewals																	
Council Property	Lord Street Demolition																	
Council Property	Clock Tower																	
Council Property	Well Womens Centre Parapet																	
Council Property	Library																	
Retirement Housing	General renewals																	
Retirement Housing	Blaketown - General renewals																	
Retirement Housing	Ngarimu Street - General renewals																	
Retirement Housing	Blackmore Street - General renewals																	
Retirement Housing	Runanga - Bathroom Upgrades																	
Assets & Engineering	Vehicle Renewals																	
Civil defence	WRC emergency power - generator																	
Assets & Engineering	Survey Equipment Drone																	
Cemeteries	Gladstone Cemetery Stage Three																	
Roading - NZTA	Sealed Pavements																	
Roading - NZTA	Bridges & Structures - Component Replacement																	
Roading - NZTA	Unsealed Roads																	
Roading - NZTA	Network Maintenance & Services																	
Roading - NZTA	Bridges & Structures																	
Roading - NZTA	Pavement Rehab																	
Roading - NZTA	Drainage - Taylorville Road & Marsden Road																	
Roading - NZTA	Footpath																	
Roading	Footpaths																	
Roading	Arnold Valley Road Drainage Improvements																	
Roading	Atarau Road Emergency Works - Conditional on NZTA funding																	
Wastewater	Karoro/South Beach/Paroa Wastewater Redirection to GGWWTP																	
Wastewater	Greater Greymouth WWTP UV Upgrade																	
Wastewater	Joyce Crescent																	
Wastewater	Grogan Lane																	
Wastewater	Fox Street - final properties																	
Wastewater	Steer Ave/Preston Road																	

Activity/Portfolio	Project Name	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Planning	Design	Tendered	Construction	Complete
Wastewater	Additional Cobden WWPS pump																	
Wastewater	Paroa Pump Station - Electrics & Controls																	
Wastewater	Herbert Street Pump Station - Electrics & Controls																	
Wastewater	Jacks Road Pump Station - Electrics & Controls																	
Wastewater	Runanga - General renewal - Pitt & Hall-Jones Street																	
Wastewater	Iveagh Bay Pump Station - Flood Mitigation																	
Wastewater	Moana Lake front Pump Station - Flood Mitigation																	
Wastewater	General Renewals - Maintenance Contract																	
Wastewater	Runanga WWTP Treatment Upgrade																	
Wastewater	Greymouth UV Plant Maintenance - Johnston Street & Cobden Consumables																	
Wastewater	Moana WWTP Treatment Upgrade	Investigation and design only																
Wastewater	SCADA																	
Wastewater	Blackball Scheme - Easements																	
Parks & Reserves	Playground Replacements - McGlashen Park																	
Parks & Reserves	Walking Tracks - Grandjeans Bridge																	
Parks & Reserves	Walking Tracks renewals																	
Stormwater	General Renewals - Maintenance Contract																	
Stormwater	Shakespeare Street Stage 2																	
Stormwater	Collins Street																	
Stormwater	Milton Road																	
Stormwater	Steer Ave Pump Station - Pumps & Controls																	
Stormwater	Greymouth CBD Capacity Improvements																	
Stormwater	Stormwater Upgrade - Shakespeare Street South																	
Stormwater	Stormwater Upgrade - Tasman Street																	
Stormwater	Upgrade pipe size (to meet modern design standards)																	
Stormwater	Greymouth Stormwater Upgrade Stage 1	Investigation and design only																
Stormwater	Moa Street Stormwater Improvements	Investigation and design only																
Waste Infrastructure	Land Purchase McLeans Pit																	
Waste Infrastructure	Weighbridge Renewal & Amenity Upgrade																	
Waste Infrastructure	Moana Resource Centre Relocation	Investigation and design only																
Waste Infrastructure	Rehabilitation of the old Cobden landfill																	
Waste Infrastructure	Construction & Demolition site																	
Water Supplies	Greater Greymouth WTP Pre-filtration Upgrade																	
Water Supplies	General Renewals - Maintenance Contract																	
Water Supplies	Cobden Bridge Connection - Cobden End																	
Water Supplies	Rapahoe Trunkmain - Stage Three																	
Water Supplies	Stillwater - base of reservoir to Arnold Valley Rd																	
Water Supplies	GGWTP Generator Renewal																	
Water Supplies	Greymouth CBD Valve Replacement																	
Water Supplies	Blackball WTP Upgrade																	

Activity/Portfolio	Project Name	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Planning	Design	Tendered	Construction	Complete
Water Supplies	Puketahi Street Reservoir	Investigation and design only																
Water Supplies	Jacks Road/Clough Road PRV & Flow Meter																	
Water Supplies	SCADA																	

Appendix B - Reseals Programme

Road ID	Road	Start Displacement	End Displacement	Length	Lanes	Width	Area	Urban/ Rural
901	AHAURA KOPARA ROAD	5000	8669	3669	2	5.2	19079	Rural
1051	AHAURA STREET	4	166	162	1.9	5.1	826	Urban
254	ALBERT STREET SOUTH	6	93	87	2	4.7	409	Urban
907	BELL HILL ROAD	2000	3156	1156	1	5.6	6474	Rural
907	BELL HILL ROAD	4150	4260	110	1	3.1	341	Rural
907	BELL HILL ROAD	6208	6290	82	1	3.3	271	Rural
907	BELL HILL ROAD	13090	13160	70	1	3.5	245	Rural
907	BELL HILL ROAD	15620	15705	85	1	4	340	Rural
910	BLAIR ROAD	20	131	111	2	6.3	697	Rural
910	BLAIR ROAD	131	188	57	2	4.5	257	Rural
105	BLAKE STREET	785	1388	603	2	11.2	6778	Urban
13	CARDWELL STREET	111	201	90	2	8.9	801	Urban
13	CARDWELL STREET	211	322	111	2	9	999	Urban
275	CONVENT LANE	7	64	57	2	5.5	314	Urban
1118	DENSTON STREET	3	167	164	1	3.8	623	Urban
1118	DENSTON STREET	171	288	117	1	3.7	433	Urban
329	DEVON STREET	7	110	103	2	14	1442	Urban
723	DUNCAN STREET	502	593	91	2	5.2	473	Urban
318	FRANKLIN STREET	12	110	98	2	14.4	1411	Urban
708	FRASER STREET	3	180	177	1.6	4.6	811	Urban
253	GROGAN LANE	4	65	61	1	3	183	Urban
338	HAMILTON TERRACE	4	82	78	2	7.1	554	Urban
832	HEBBARD ROAD	6	206	200	1	5.2	1042	Urban
403	HINTON ROAD	3	117	114	2	7.4	844	Urban
1155	HOLLAND STREET (EAST)	13	68	55	2	4.3	237	Urban
1122	KILGOUR STREET (BLACKBALL)	7	143	136	1	4	544	Urban
1122	KILGOUR STREET (BLACKBALL)	150	392	242	1	4	968	Urban
609	JACKS RD	111	759	648	2	8	5184	Urban
1054	MANUKA STREET WEST	14	145	131	2	7.5	983	Urban
345	MARSDEN ROAD	2977	5616	2639	2	7.1	18684	Rural
345	MARSDEN ROAD	9630	11288	1658	2	6.5	10794	Rural
948	MATAI ROAD	22	1265	1243	1	4.9	6091	Rural
948	MATAI ROAD	1265	2075	810	1	4.4	3564	Rural
201	MOUNT STREET	11	346	335	2	6.6	2211	Urban
1058	NAPOLEON STREET WEST	18	240	222	1	4.2	935	Urban
1058	NAPOLEON STREET WEST	240	542	302	1	4.5	1359	Urban
906	NELSON CREEK ROAD	1480	3958	2478	2	7	17346	Rural
3	NELSON QUAY	509	742	233	2	7.4	1729	Urban
340	PARFITT PLACE	6	78	72	2	8.2	590	Urban
1373	PEROTTI LANE	7	65	58	1	3.5	203	Urban
327	PEROTTI STREET	7	168	161	2	14.2	2286	Urban
205	PUKETAHI STREET	10	160	150	2	14.4	2160	Urban
205	PUKETAHI STREET	232	559	327	1	4.1	1341	Urban
319	RALEIGH STREET NORTH	20	116	96	2	9.9	950	Urban
319	RALEIGH STREET NORTH	136	653	517	2	13.3	6886	Urban
844	ROAD LHS BY RLWY LINE	2	142	140	1	3	420	Rural
840	ROAD OFF SH6 STH CAMERONS	0	318	318	1	4.2	1336	Rural
717	SAVAGE STREET	0	166	166	2	9.9	1643	Urban
912	SIDS ROAD	3	470	467	2	7.1	3316	Rural
912	SIDS ROAD	500	705	205	2	7.1	1456	Rural
759	SOMERLED AVENUE	0	338	338	2	6.4	2163	Urban
802	STATION ROAD	5	898	893	2	4.8	4286	Rural
915	STRATFORD ROAD	815	818	3	1	4.5	14	Rural
238	TARAPUHI STREET	6	90	84	2	14.4	1210	Urban
238	TARAPUHI STREET	105	286	181	2	14.5	2615	Urban
12	TAYLOR STREET (COBDEN)	81	236	155	2	8.5	1318	Urban
330	TINDALE ROAD	0	155	155	2	6.3	977	Urban
904	WAIPUNA ROAD	6	5762	5756	2	6	34536	Rural
402	WEENINK ROAD	10	62	52	2	8	416	Urban
402	WEENINK ROAD	62	285	223	1	5.1	1137	Urban
809	WELSHMANS ROAD	5	689	684	1	3.5	2394	Rural
229	WILLIAM STREET	9	92	83	2	14.1	1170	Urban
220	WILSON LANE	10	84	74	2	4.6	340	Urban
				30,143			**185,977**	

Appendix C - Footpath Programme

Road Name	Start R.P	End R.P	Length	Width	Area
Bright Street, Cobden	0.83	0.92	90	3	270
Bright Street, Cobden	0.711	0.816	105	3	315
Bright Street, Cobden	0.587	0.698	111	3	333
State Highway 7, Ahaura	0.116	0.257	150	1.2	180
State Highway 7, Ahaura	0.275	0.389	105	2.8	294
Māori Street, Dobson	0	0.11	115	1.2	138
Manawatu Street, Dobson	0	0.162	70	1.5	105
Manawatu Street, Dobson	0.083	0.156	73	1.5	110
Chapel Street, Greymouth	0.164	0.235	73	3	219
Chapel Street, Greymouth	0.235	0.346	95	2	190
Duncan Street, Runanga	0.159	0.324	110	1.2	132
Mills Street East, Runanga	0	0.07	70	1.2	84
Ballance Street, Runanga	0.119	0.23	110	1.2	132
Firth Street, Cobden	0.009	0.06	51	3.1	158
Firth Street, Cobden	0.06	0.08	20	3.1	62
			1,348		**2,722**

5.8 NAMING OF UNNAMED ROAD ADJACENT TO 1266 ARNOLD VALLEY ROAD, CURRENTLY REFERRED TO AS MĀORI CREEK ROAD.

File Number:

Report Author: Senior Transport and Infrastructure Engineer

Report Authoriser: Group Manager Operations

Appendices: Nil

1. REPORT PURPOSE

1.1. To seek Council's approval to undertake a targeted two-week consultation for the consideration of a new name, to a section of road currently known as Māori Creek Road (located off Arnold Valley Road).

2. EXECUTIVE SUMMARY

2.1. Council is considering a proposal to formally name a section of road within the Grey District, which requires a period of targeted consultation to ensure the proposed name is appropriate, accurate and reflects the local community and historic context.

2.2. Formalising a road name is necessary to avoid the confusion for the emergency services, residents and other service providers.

2.3. Honey Grant Road is proposed in recognition of the Honey family and Grant family's historical connection to the site and region.

2.4. At present, there are two roads with name as Māori Creek Road in the district, one accessed off Rutherglen Road and the second one accessed off Arnold Valley Road. This is causing confusion for the residents and other service providers. The proposal is to change the name of the road accessed off Arnold Valley Road to "Honey Grant Road", in order to remove this ongoing confusion.

2.5. Targeted consultation is proposed with mana whenua, affected residents, stakeholders and emergency services before a final decision can be made by Council.

3. OFFICER RECOMMENDATION

That Council:

1. Receives this report.
2. Directs staff to proceed with the targeted consultation process as outlined and report back to Council on the outcome of the consultation process, for Council to decide if the proposed road name change should proceed.

4. BACKGROUND

4.1. Road adjacent to 1266 Arnold valley Road (currently known as "Māori Creek Road").

4.2. There are presently two roads named Māori Creek Road within the district:

4.2.1. One connecting from Rutherglen Road; and

4.2.2. One connecting from Arnold Valley Road.

4.3. The duplication of this road name has caused confusion for residents, service providers, delivery agents, and emergency services. Council has received requests from members of the public to resolve this issue.

4.4. Māori Creek Road accessed from Rutherglen Road is more densely populated and well established. The road accessed from Arnold valley Road is less developed and has fewer occupied properties.

4.5. To minimise disruption, it is proposed that the road accessed from Arnold Valley Road be renamed to Honey Grant Road, and that affected properties be re-addressed accordingly. This approach will remove duplication and avoid ongoing confusion.

4.6. Historically, both the Honey and Grant families have long-standing connections with the Arnold Valley Road area.

4.6.1. Family members have lived and farmed in the general area for many decades.

4.6.2. The late Joyce Honey lived at 956 Arnold Valley Road, and Grant family descendants retain strong links to the area's land and local history.

4.6.3. The proposed name recognises early European settlers in Arnold Valley, including members of the Honey and Grant families, who were involved in sawmilling, gold mining and at times worked together, including transporting logs in the 1940s.

4.6.4. This particular piece of road is often referred to by people familiar to the area as "Honey and Grant" at present.



Figure 1: Māori Creek Road, off Arnold Valley Road proposed for changing the name (blue line).

5. OPTIONS

5.1. Option 1 – proceed with targeted consultation around the proposed re-naming of the section of road, with preferred option of “Honey Grant Road”.

5.2. Option 2 – Do not proceed (status quo remains) – this option is not discussed further as not preferred.

6. OPTION 1 ADVANTAGES

6.1. Providing a new name for the road will solve location issues and assist with the prospect of further development and dwellings in the area.

6.2. Removes confusion for individuals and agencies including the postal service and emergency services, in locating the street property addresses on the road.

7. OPTIONS 1 DISADVANTAGES

7.1. No significant disadvantages were identified.

8. CONSIDERATIONS

8.1. Legal and Legislative Implications

8.1.1. Road naming is governed by local authorities under the Local Government Act 1974. Standards set by Land Information New Zealand (LINZ) will be followed while choosing the new name once consultation is completed.

8.2. Financial

8.2.1. Minor costs. Purchase of street signs and changing section numbers for properties if necessary.

8.3. Existing Policy and Strategy Implications

8.3.1. Existing legislation allows for Council to name and rename roads and renumber sections whenever necessary. This is all covered in the Local Government Act 1974.

8.4. Fit with Purpose of Local Government Statement

8.4.1. Deemed to fit the purpose being

8.4.2. To enable democratic local decision-making and action by, and on behalf of, communities; and

8.4.3. To promote the social, economic, environmental, and cultural wellbeing of communities in the present and for the future.

8.5. Effects on Mana whenua

8.5.1. Staff propose to consult with Mana Whenua and will report back to Council.

8.6. Significance and Engagement

8.6.1. This report is assessed as being low - medium significance.

Issue	Level of Significance	Explanation of Assessment
Is there a high level of public interest, or is decision likely to be controversial?	Low - Medium	Some affected parties and residents may take issue with the proposals put forward; however, this is unlikely.
Is there a significant impact arising from duration of the effects from the decision?	Low	Impacts of having two roads with the same name are considered to be of higher impact.
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	Medium	Roads are a strategic asset, however the roads in the report are rural and are of low significance.
Does the decision create a substantial change in the level of service provided by Council?	Low	No change to level of service.
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	Low	No
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	N/A	N/A
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the delivery on any Council group of activities?	N/A	N/A
Does the proposal or decision involve Council exiting from or entering into a group of activities?	N/A	N/A

9. CONCLUSIONS

9.1. Staff have investigated the area and known history.

9.2. The proposed road name of “Honey Grant Road”, appears to represent the area history well.

10. NEXT STEPS

10.1. If directed, staff to proceed with the targeted consultation as outlined.

10.2. Report back to the next Council meeting on the consultation outcome and seek Council direction.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

5.9 ARNOTT HEIGHTS SHELTERS

File Number:

Report Author: Assets and Infrastructure Manager

Report Authoriser: Group Manager Operations

Appendices: Nil

1. REPORT PURPOSE

1.1. The purpose of this report is to seek Council approval to accept ownership and future maintenance responsibility for two shelter structures at the Arnott Heights Playground, in accordance with Council's Protocol for Acceptance of Special Assets.

2. EXECUTIVE SUMMARY

2.1. The Arnott Heights Community has successfully fundraised, designed and undertaken engineering investigations for two shelters at the Arnott Heights Playground. The shelters provide shade and weather protection over the picnic tables for playground users and contribute positively to the recreational value of the park.

2.2. An engineering assessment has been undertaken, including a geotechnical investigation of the site. The assessment found suitable founding conditions with structural poles recommended to be embedded to a depth of 1,100mm below the existing concrete pad. The engineer has confirmed the geotechnical suitability of the site, with final pole sizing, uplift resistance and bracing requirements incorporated into the structural design.

2.3. The proposal needs approval under Council's Protocol for Acceptance of Special Assets, which provides a framework for Council acceptance of community-developed assets that provide an ongoing community benefit while ensuring appropriate consideration is given to structural integrity, future maintenance requirements, and risk management.

2.4. Approval is sought for Council to formally accept the shelters once constructed as Council assets and include them within Council's asset management and maintenance programmes.

3. OFFICER RECOMMENDATION

That Council:

1. Accept that once constructed the two shelters at Arnott Heights Playground will become Council owned assets.

2. Acknowledge that the shelters will be constructed for the benefit of Arnott Heights community and the wider public.

3. Note that a geotechnical assessment has confirmed suitable ground conditions for the structures and that engineering requirements have been identified for foundations, uplift resistance and bracing.

4. BACKGROUND

4.1. The Arnott Heights community have recently undertaken a community project to upgrade the existing playground. The final part of this project is to construct two shelters over the existing picnic tables.

4.2. The Arnott Heights Playground is located on Lot 63 DP 1903.

4.3. The shelters at Arnott Heights will provide protection from the sun and inclement weather for playground users and spectators.

4.4. Through the community initiative and fundraising, two shelter structures have been designed, funded and will be constructed at no cost to Council.

4.5. Council's Protocol for Acceptance of Special Assets recognises and supports community initiatives that create assets of benefit to the community, while ensuring that assets accepted by Council are fit for purpose, appropriately constructed, and do not create unreasonable future liabilities for ratepayers.

4.6. A geotechnical investigation was completed at the site. Four test holes were augered to approximately 1,200mm depth. The investigation identified:

4.6.1. Approximately 100mm of topsoil.

4.6.2. Clay (papa) and sandy siltstone material consistently to approximately 1,100mm depth.

4.6.3. Harder iron pan sands and rock encountered at approximately 1,100mm depth.

4.7. The engineer recommends that the shelter poles be founded to a depth of 1,100mm below the existing concrete pad, with structural design providing for uplift and bracing requirements.

5. OPTIONS

5.1. Option 1: Accept the shelters as Council Assets (Recommended)

5.1.1. Advantages:

(a) Recognises and supports positive community-led initiative.

(b) Ensures the shelters are formally managed and maintained by Council.

(c) Provides an on-going benefit to playground users.

(d) Consistent with Councils Protocol for Acceptance of Special Assets.

5.1.2. Disadvantages:

(a) Creates a minor ongoing maintenance obligation for Council.

5.2. Option 2: Decline acceptance of the shelters.

5.2.1. Advantages:

(a) No future maintenance costs to Council.

5.2.2. Disadvantages

(a) The community has already done a significant amount of work towards this project.

(b) The shelters will not be built.

6. CONSIDERATIONS

6.1. Legal and Legislative Implications

6.1.1. Council has authority under the Local Government Act 2002 to own and maintain community assets that contribute to community well-being and local recreational outcomes.

6.1.2. The proposal has been assessed against Council's Protocol for Acceptance of Special Assets, including structural integrity, community benefit, and future maintenance considerations.

6.2. Financial

6.2.1. The shelters will be funded and constructed by the community at no capital cost to Council.

6.2.2. Council will incur minor ongoing maintenance and inspection costs associated with ownership of the structures. These costs will be included in the Long Term Plan parks and reserves maintenance budgets. Cost should also note, these assets will ultimately require renewal in the future.

6.3. Existing Policy and Strategy Implications

6.3.1. The proposal is consistent with Council's Protocol for Acceptance of Special Assets by formalising Council ownership of a community-created asset that provides ongoing public benefit.

6.4. Fit with Purpose of Local Government Statement

6.4.1. The shelters contribute to the social and recreational well-being of the community by improving the functionality, accessibility and enjoyment of a public recreation area.

6.5. Effects on Mana whenua

6.5.1. No specific impacts on Mana Whenua have been identified.

6.6. Significance and Engagement

6.6.1. Overall significance assessment: Low Significance.

Issue	**Level of Significance**	**Explanation of Assessment**
Is there a high level of public interest, or is decision likely to be controversial?	Low	Community support for the shelters has been demonstrated through fundraising and initial engineering investigation.
Is there a significant impact arising from duration of the effects from the decision?	Low	The structures provide a positive long-term community benefit.
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	The shelters are not considered a strategic asset under the Policy.
Does the decision create a substantial change in the level of service provided by Council?	Low	The shelters enhance an existing service rather than substantially changing it.
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	Ongoing maintenance costs are expected to be minor.
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	Not applicable.
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	Not applicable.
Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	Not applicable.

6.7. Community Wellbeings and Outcomes

6.7.1. The shelters support community well-being by enhancing recreational infrastructure, increasing usability of the playground, and encouraging outdoor activity and social interaction.

6.8. Other

6.8.1. The engineering assessment confirms suitable ground conditions and provides recommendations for foundation depth and structural design requirements. The structures are considered capable of meeting Council's expectations regarding structural integrity, subject to compliance with the engineering design requirements.

7. CONCLUSIONS

7.1. The Arnott Heights shelters represent a successful community-led initiative that provides a lasting benefit to playground users. The shelters have been funded and will be constructed by the community, with engineering investigations confirming suitable site conditions and foundation requirements.

7.2. Acceptance of the structures is consistent with Council's Protocol for Acceptance of Special Assets and will ensure the assets are appropriately managed and maintained into the future.

8. NEXT STEPS

8.1. Subject to Council approval:

8.1.1. The shelters will be constructed.

8.1.2. The shelters will be entered into Council's asset register.

8.1.3. Ownership, maintenance and renewal responsibilities will formally transfer to Council.

8.1.4. The shelters will be incorporated into routine inspection and maintenance programmes.

8.1.5. Relevant asset management documentation will be updated.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

5.10 MOANA SKATE RAMP

File Number:

Report Author: Assets and Infrastructure Manager

Report Authoriser: Group Manager Operations

Appendices: 1. Resurfacing Concept Plan

1. REPORT PURPOSE

1.1. For Council to consider whether to undertake community consultation on the future of the Moana Skate Ramp, including whether the community wishes to retain the asset and support fundraising towards the cost of refurbishment.

2. EXECUTIVE SUMMARY

2.1. The Moana Skate Ramp is currently closed due to safety concerns following the deterioration and removal of the riding surface.

2.2. A site inspection undertaken by Council officers and structural engineering representatives found that the primary timber structure appears to remain in generally good condition and may have at least 20 years of remaining service life. However, the ramp surface and substrate require refurbishment before the asset could be reopened for public use.

2.3. Council has obtained an indicative estimate from a specialist skate ramp contractor to refurbish and resurface the ramp. The estimated cost is approximately $32,000. This estimate excludes upgrades to barriers, access stairs and platform structures and is subject to additional costs should further defects be identified during construction.

2.4. There is currently no budget allocation available for this project. Existing Parks & Reserves renewal funding has been committed to the replacement of end-of-life playground equipment across the district. As a result, any refurbishment would require external funding, community fundraising, reprioritisation of existing budgets, or future consideration through Council planning processes.

2.5. Given the local nature of the asset and the absence of available Council funding, it is recommended that Council undertake community consultation to determine whether there is sufficient support to retain the skate ramp and as an option, whether the community is prepared to contribute towards fundraising for the project.

3. OFFICER RECOMMENDATION

That Council:

1. Receives the report.
2. Notes that the Moana Skate Ramp remains closed due to safety concerns.
3. Notes that an indicative refurbishment estimate of approximately $32,000 has been received.
4. Notes that no funding provision exists within Council's current budgets for the refurbishment or replacement of the skate ramp.
5. Approves community consultation on the future of the Moana Skate Ramp including:
    a. Whether the asset should be retained or removed; and

b. Whether the community is willing to contribute towards fundraising for refurbishment of the asset.

6. Requests staff to report back to Council on the outcome of consultation and potential funding options.

4. BACKGROUND

4.1. The Moana Skate Ramp was constructed in the late 1990s by a community group and has provided a recreational asset for local residents and visitors for approximately 25 years. The ramp was modified several years ago to reduce its height and improve usability.

4.2. In late 2025, Council identified that the steel riding surface and underlying plywood decking had deteriorated significantly. The riding surface was subsequently removed (with the help of the community), after the underlying plywood was found to be wet and deteriorated. The asset has remained closed since that time.

4.3. An inspection of the asset was undertaken on 11 June 2026 with representatives from Council, a structural engineer and a specialist skate asset designer. The inspection concluded that while the timber support structure remains in generally sound condition, refurbishment would be required before the ramp could be safely reopened.

5. OPTIONS

5.1. **Option 1: Undertake Community Consultation (preferred)**

5.1.1. Consult with the Moana Community regarding the future of the skate ramp and whether there is support for fundraising towards refurbishment of the asset.

5.1.2. Advantages:

(a) Provides the community with an opportunity to influence the future of the asset.

(b) Assists Council in determining whether there is sufficient demand to justify further investment.

(c) Enables discussion regarding community fundraising opportunities.

(d) Supports transparent and informed decision-making.

5.1.3. Disadvantages:

(a) Delays a final decision of the future of the asset.

(b) Requires staff resources to undertake consultation and report findings.

5.2. **Option 2: Remove the Skate Ramp**

5.2.1. Remove the existing structure and discontinue the provision of the recreational asset.

5.2.2. Advantages:

(a) Removes ongoing safety risks.

(b) Avoids future renewal and maintenance costs.

5.2.3. Disadvantages:

(a) Loss of a recreational asset within Moana.

(b) Removal costs would still be incurred.

(c) May not reflect community preferences.

5.3. **Option 3: Refurbish the Skate Ramp**

5.3.1. Proceed with refurbishment of the asset.

5.3.2. Advantages:

(a) Retains a valued recreational asset.

(b) Extends the useful life of the structure.

5.3.3. Disadvantages:

(a) No funding has been identified.

(b) Additional costs beyond the initial estimate may be required.

(c) Refurbishment costs would need to compete with other Council priorities.

6. CONSIDERATIONS

6.1. Legal and Legislative Implications

6.1.1. Council has obligations under the Health and Safety at Work Act 2015 to manage risks associated with public facilities under its control. Safety concerns identified through inspection led to closure of the asset pending further consideration.

6.2. Financial

6.2.1. An indicative estimate received from a specialist skate ramp contractor identifies a refurbishment cost of approximately $32,000. This estimate includes replacement of the ramp surface, substrate and associated structural improvements necessary to support a modern skate ramp surface.

6.2.2. The estimate excludes upgrades to barriers, access stairs and platform structures and notes that additional costs may arise should hidden defects be uncovered during construction.

6.2.3. There is currently no budget allocation for this project. Existing Parks & Reserves renewal funding has been allocated to the replacement of end-of-life playground equipment across the district. Consequently, any refurbishment would require consideration of:

a. Community fundraising;

b. External grant funding;

c. Reallocation of existing budgets; or

d. Future consideration through the Annual Plan or Long Term Plan process.

6.3. Existing Policy and Strategy Implications

6.3.1. The skate ramp contributes to the provision of local recreational infrastructure and supports Council's objective of providing opportunities for active recreation and community wellbeing.

6.4. Fit with Purpose of Local Government Statement

6.4.1. The proposal supports the social wellbeing of the communities by ensuring community views are considered before a decision is made regarding the future of a local recreational asset.

6.5. Effects on Mana whenua

6.5.1. No specific impacts on Manu whenua have been identified. Mana whenua will have the opportunity to participate through the proposed consultation process.

6.6. Significance and Engagement

6.6.1. Overall significance assessment: Low Significance, however it will generate local interest.

Issue	**Level of Significance**	**Explanation of Assessment**
Is there a high level of public interest, or is decision likely to be controversial?	Moderate	The skate ramp is a visible community recreational asset and its future is likely to generate local interest.
Is there a significant impact arising from duration of the effects from the decision?	Moderate	Retention or removal of the asset will have long-term implications for recreational opportunities in Moana.
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	Low	The skate ramp is not identified as a strategic asset under Council's Significance and Engagement Policy.
Does the decision create a substantial change in the level of service provided by Council?	Low	This report seeks approval to consult only and does not make a decision regarding service levels.
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	Low	No funding commitment is proposed at this stage.
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	None	Not applicable.
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	None	Not applicable.
Does the proposal or decision involve Council exiting from or entering into a group of activities?	None	Not applicable.

6.7. Community Wellbeings and Outcomes

6.7.1. The skate ramp contributes to:

a. Social wellbeing through providing recreation opportunities for young people and visitors.

b. Community connectedness through provision of shared recreational infrastructure.

c. Healthy lifestyles through promotion of physical activity.

6.7.2. Consultation will assist Council in understanding the community's future expectations regarding this asset.

6.8. Other

6.8.1. If Council supports consultation, staff propose seeking feedback on the following questions:

(i) Do you support retaining the Moana Skate Ramp?

(ii) If the skate ramp is retained, would you support community fundraising to contribute towards refurbishment costs?

(iii) Should Council investigate external funding opportunities to assist with refurbishment?

(iv) If sufficient funding cannot be secured, should the asset be removed?

7. CONCLUSIONS

7.1. The Moana Skate Ramp has reached a point where significant investment is required before it can be reopened. While the primary structure appears to retain useful life, refurbishment costs are significant and there is currently no funding available within existing Council budgets.

7.2. Before committing further resources, it is appropriate that Council first seeks community feedback regarding the future of the asset and the community's willingness to support fundraising efforts.

8. NEXT STEPS

8.1. Should Council approve consultation, staff will:

8.1.1. Prepare consultation material outlining the current condition of the asset and funding constraints.

8.1.2. Engage with the Moana community and key stakeholders.

8.1.3. Assess the level of community support for retention and fundraising.

8.1.4. Report the consultation outcomes and potential funding pathways back to Council for consideration.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

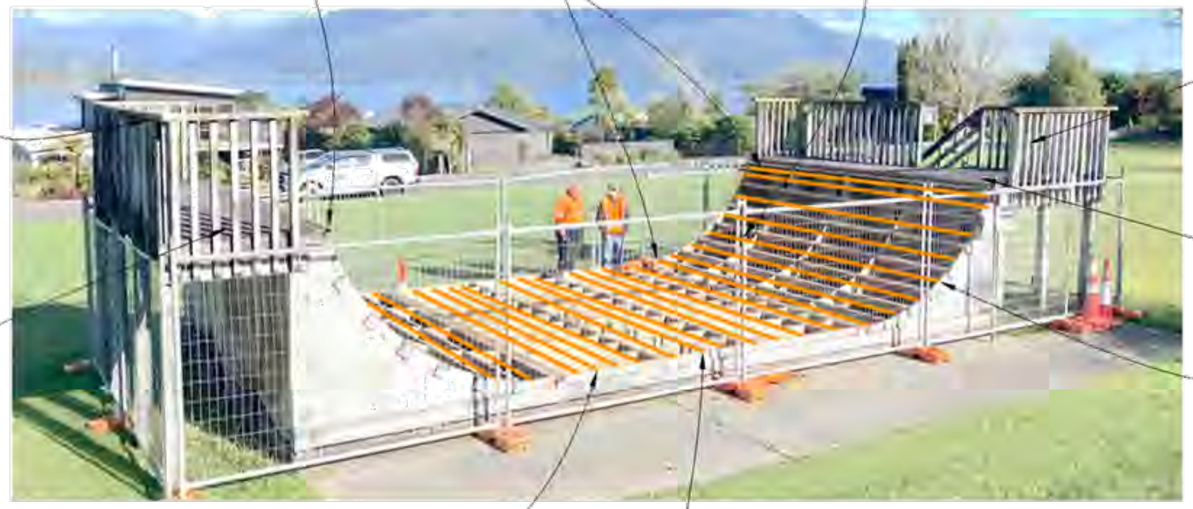
MOANA SKATE RAMP REFURBISHMENT AND RESURFACE - SCOPE OF WORKS

Reset steel ramp copings to suit new surface levels and skate park standard reveal/protrusion dimensions

Additional ramp framework to be added to existing frame, updating to meet current standards for public ramps and requirements for Gator Skins ramp surface install

Refurb/repair current timber framing as required

Barriers and platform structure/frame reviewed by GDC and is to remain 'as is' (no work included in this scope)



Barriers, stair access and platform structure/framing reviewed by GDC and are to remain 'as is' (no work included in this scope)

Renew platform surface

Renew platform surface

Treated timber, plywood and stainless steel fixings to be used

Materials sourced locally

Work carried out by specialist skatepark/ramp builders and local resident Dave North of *Nelson Creek Skateparks*

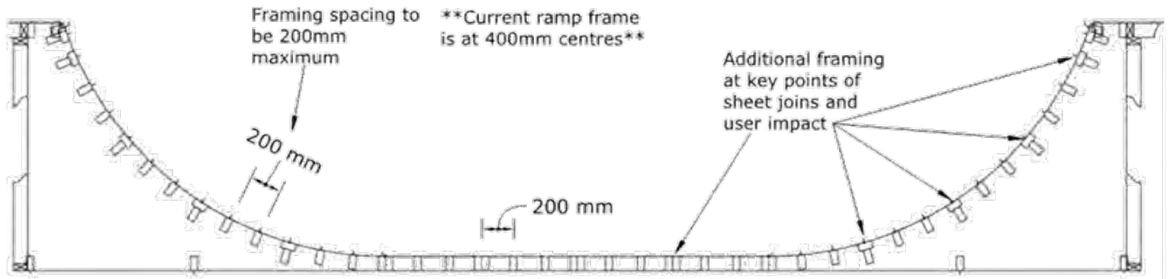
New substrate layers of treated plywood installed to suit Gator Skins surface requirements (specific install pattern/layout and screw pattern)

Final ramp surface of Gator Skins installed All weather durable sheet specially produced for skate ramps

FORTY FOUR RAMPS

GATOR SKINS

Cross section showing typical ramp framing for modern public ramps and Gator Skins install:



FORTY FO RAMPS

GATOR SKINS

44 Ramps
Skate Ramps, Pump Tracks, Design/Build Servi
Damian Doyle
P// 021 2266 22

Copyright owned by 44 R trading name of 44CO

Client / Project:
Grey District Council
Moana Skate Ramp

Page:
44 Ramps - Scope of works

ALL RIGHTS RESERVED. All drawings, graphic and written material contained herein constitutes the original and unpublished work of 44CO Ltd, and may not be copied, distributed, or used in whole or part without expressed written permission.

ite:
0.09.2026
awn by:
D
vision: Issued for:
INTERNAL

FORTY FOUR RAMPS

GATOR SKINS

44 RAMPS, CHRISTCHURCH. SPECIALISTS IN SKATE RAMP / MINI RAMP DESIGN AND BUILDS

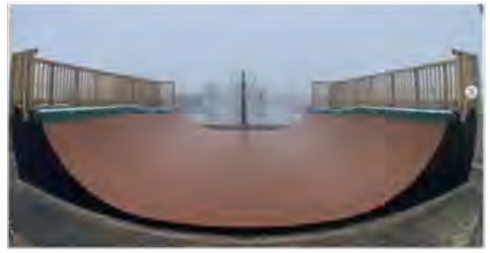
- CREATING POPULAR COMMUNITY AND DESTINATION RAMPS/SKATE SPACES
- DESIGN AND BUILDS CUSTOMISED TO LOCATION, LOCAL SKATE FACILITY STRATEGY, AND BUDGETS
- CHRISTCHURCH BASED - INTEGRATED IN THE SKATE COMMUNITY, SPECIALISTS IN END USER CONSULTATION AND ENGAGEMENT
- RAMP DESIGNS AND BUILDS HIGHLY REGARDED AND SOUGHT OUT BY NZ SKATE RAMP USERS
- NZ's SOLE IMPORTER/DISTRIBUTER OF GATOR SKINS SPECIALIST RAMP SURFACE
- ABILITY TO DESIGN AND BUILD IN TIMBER/GATOR SKINS AND CONCRETE RAMP CONSTRUCTION



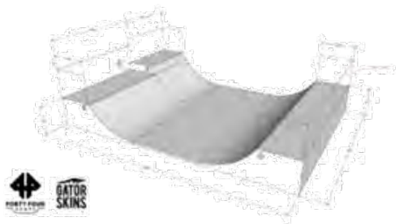


Maclean Park, Paraparaumu, Kapiti Coast District Council





Brockville Park, Dunedin City Council





Macandrew Bay Domain, Dunedin City Council





Sumner Mini Ramp, Christchurch





Hampden Beach, Waitaki District Council





Fairfield Domain Ramp Complex, Dunedin City Council

FORTY FO RAMPS

44 Ramps

Skate Ramps/ Space Pump Tracks, Design/Build Services

44ramps.com

Copyright owned by 44 R trading name of 44CO Ltd.

ALL RIGHTS RESERVED. All drawings, graphic and written material contained herein constitutes the original and unpublished work of 44CO Ltd, and may not be copied, distributed, or used in whole or part without expressed written permission.

Project:

44 RAMPS / GATOR SKINS RAMP SURFACE - SKATE RAMP DESIGN AND BUILD EXAMPLES

GATOR SKINS

5.11 WEST COAST REGIONAL WASTE MANAGEMENT & MINIMISATION PLAN PROGRESS UPDATE

File Number:

Report Author: Solid Waste Officer

Report Authoriser: Assets and Infrastructure Manager

Appendices: 1. West Coast Regional Waste Management and Minimisation Progress Review Report

1. REPORT PURPOSE

1.1. To provide Council with an update on Grey District's progress under the West Coast Regional Waste Management and Minimisation Plan (WMMP) and highlights changes in performance between the 2024/25 and 2025/26 financial years.

2. EXECUTIVE SUMMARY

2.1. The 2025/26 WMMP progress review demonstrates that the Grey District has made progress in reducing both the amount of waste generated and the amount of waste disposed to landfill when compared with 2024/25. Total waste generation reduced by approximately 9% as well as waste disposed to landfill reducing by approximately 9%. These results indicate that waste minimisation initiatives are contributing to reduced disposal volumes.

2.2. While these trends are encouraging, the review also identifies several areas of concern. Recycling diversion rates have declined, contamination in the kerbside recycling has increased, and kerbside waste disposed to landfill has risen slightly. These indicators suggest that while less waste is being generated overall, additional effort is required to improve recycling performance and resource recovery outcomes.

2.3. Compared with the wider West Coast region, Grey District continues to perform below the regional average across most WMMP measures, highlighting the importance of continued investment in education, behaviour change and diversion initiatives.

3. OFFICER RECOMMENDATION

That Council:

1. Receives the report.
2. Notes the contents of the attached annual WMMP Progress Review Report.

4. BACKGROUND

4.1. The West Coast Regional Waste Management and Minimisation Plan was adopted by Buller, Grey and Westland District Councils in September 2024 and provides the strategic framework for waste management and minimisation activities across the region through to 2030.

4.2. The annual review assesses progress against the actions and performance targets contained within the WMMP and provides an opportunity to understand how the Grey District is tracking against both previous years and regional performance.

5. PROGRESS AGAINST WMMP ACTIONS

5.1. A significant amount of work has gone into the draft Waste Management and Minimisation Bylaw. The bylaw, if approved by Council, introduces stronger provisions for managing recycling contamination, registration requirements for private waste operators and a three-strikes

framework for non-compliant recycling behaviour. The initial focus will be on education and behaviour change before enforcement measures are implemented.

5.2. Council has continued to work alongside its operations contractor, to undertake kerbside audits and contamination monitoring. These audits provide feedback to residents and support ongoing education around correct recycling practices.

5.3. Council has continued engagement with the construction and demolition sector regarding the development of a C&D facility. Planning and design work for the proposed facility remains underway and is expected to provide additional diversion opportunities in future years.

6. GREY DISTRICT PERFORMANCE

6.1. The WMMP review provides district level performance data which allows comparison between the 2024/25 and 2025/26 financial years.

6.2. **Waste Generation** – The amount of waste entering the waste management system reduced during the reporting period

- 2024/25: 701.15 kg per person
- 2025/26: 639.87 kg per person

This represents a reduction of approximately 61 kg per person, or 8.7%, over the previous year. While this is a positive trend, Grey District remains significantly above the regional average of 487.51 kg per person and above the WMMP target of 445 kg per person by 2030.

6.3. **Waste Disposal to Landfill –** The amount of waste disposed to landfill also reduced during 2025/26.

- 2024/25: 572.55 kg per person
- 2025/26: 523.40 kg per person

This equates to a reduction of approximately 49 kg per person or 8.6% This reduction indicates positive progress towards reducing landfill dependency; however, the Grey District remains significantly above the regional average of 384.36 kg per person and the 2030 target of 282 kg per person.

6.4. **Waste Disposal to Landfill Per Dwelling –** The WMMP also measures landfill disposal on a per dwelling basis.

- 2024/25: 1,182 kg per dwelling
- 2025/26: 1,081 kg per dwelling

This represents an improvement of approximately 8.6% over the reporting period. Although trending in the right direction, Grey District remains well above the regional target of 401 kg per dwelling.

6.5. **Kerbside Waste Disposed to Landfill –** Unlike the previous indicators, kerbside waste disposed to landfill increased slightly.

- 2024/25: 130.31 kg per person
- 2025/26: 136.19 kg per person

This represents an increase of approximately 4.5%. The increase suggests there has been a slight deterioration in kerbside waste performance over the reporting period. The Grey District also remains above the WMMP target of 108.7 kg per person and above the regional average of 89.03 kg per person.

6.6. **Recycling Diversion –** Recycling diversion rates declined during 2025/26.

- 2024/25: 31%

- 2025/26: 29%

The result is below both the regional average of 33% and the WMMP target of 50% by 2030. The decline indicates that a smaller proportion of material collection through the kerbside system is being successfully recovered though recycling. Improving diversion rates remains a key area of future focus.

6.7. **Recycling Contamination –** Contamination within the recycling stream increased significantly during the reporting period.

- 2024/25: 20%
- 2025/26: 29%

This represents a nine-percentage point increase on contamination. While Grey District remains slightly below the regional average contamination rate of 31%, contamination is almost double the WMMP target of 15%. High contamination levels increase processing costs, reduce the value of collection materials and can result in recyclable material being directed to landfill. The increase reinforces the need for continued contamination audits and targeted education programs.

7. CONCLUSION

7.1. The overall 2025/26 WMMP review demonstrates that Grey District is making progress in reducing overall waste generation and landfill disposal. These improvements are encouraging and indicate that waste minimisation efforts are contributing to reduced disposal volumes.

7.2. However, the review also highlights that Grey District continues to perform below the regional average across most WMMP indicators and remains some distance from achieving several of the 2030 targets. Recycling diversion has declined, contamination has increased and kerbside waste disposal has risen slightly.

7.3. The results suggest that while progress is being made in reducing the quantity of waste generated, addition focus is required on improving recycling quality and increasing the amount of material diverted from landfill. These areas will require continued attention if Grey District is to close the gap to regional performance levels and achieve the objectives of the West Coast Regional Waste Management and Minimisation Plan.

8. NEXT STEPS

8.1. The WMMP review identifies several priority areas for Grey District Council during the 2026/27 financial year. These actions are intended to build on the progress already achieved while addressing areas where performance remains below regional targets.

8.2. Council's primary focus will be on improving recycling quality and increasing resource recovery outcomes. Staff will roll out an education and behaviour change programme aimed at reducing contamination within the kerbside recycling system and improving recycling performance. This work will be supported by ongoing kerbside recycling audits and targeted community education campaigns.

8.3. Council will continue to progress engagement with the construction and demolition sector and investigate pathways for a construction and demolition waste facility. This project remains one of the most significant opportunities available to reduce recoverable material entering landfill.

8.4. Staff will also investigate opportunities to expand product stewardship and resource recovery initiatives, including battery collection, soft plastics recycling and other nationally recognised stewardship schemes where practical. Regional collaboration will continue to assess opportunities for a coordinated approach to emerging waste streams such as lithium batteries and used oil recovery.

8.5. A further focus area for 2026/27 will be improving the resilience of Council's waste management systems. This includes strengthening links with West Coast Emergency Management, contributing to regional disaster waste planning.

8.6. At a regional and national level, Council will continue participating in the WasteMINZ Technical Advisory Officers Forum and work with neighbouring councils, iwi, industry and community groups to support implementation of the West Coast Regional Waste Management and Minimisation Plan.

Confirmation of Statutory Compliance

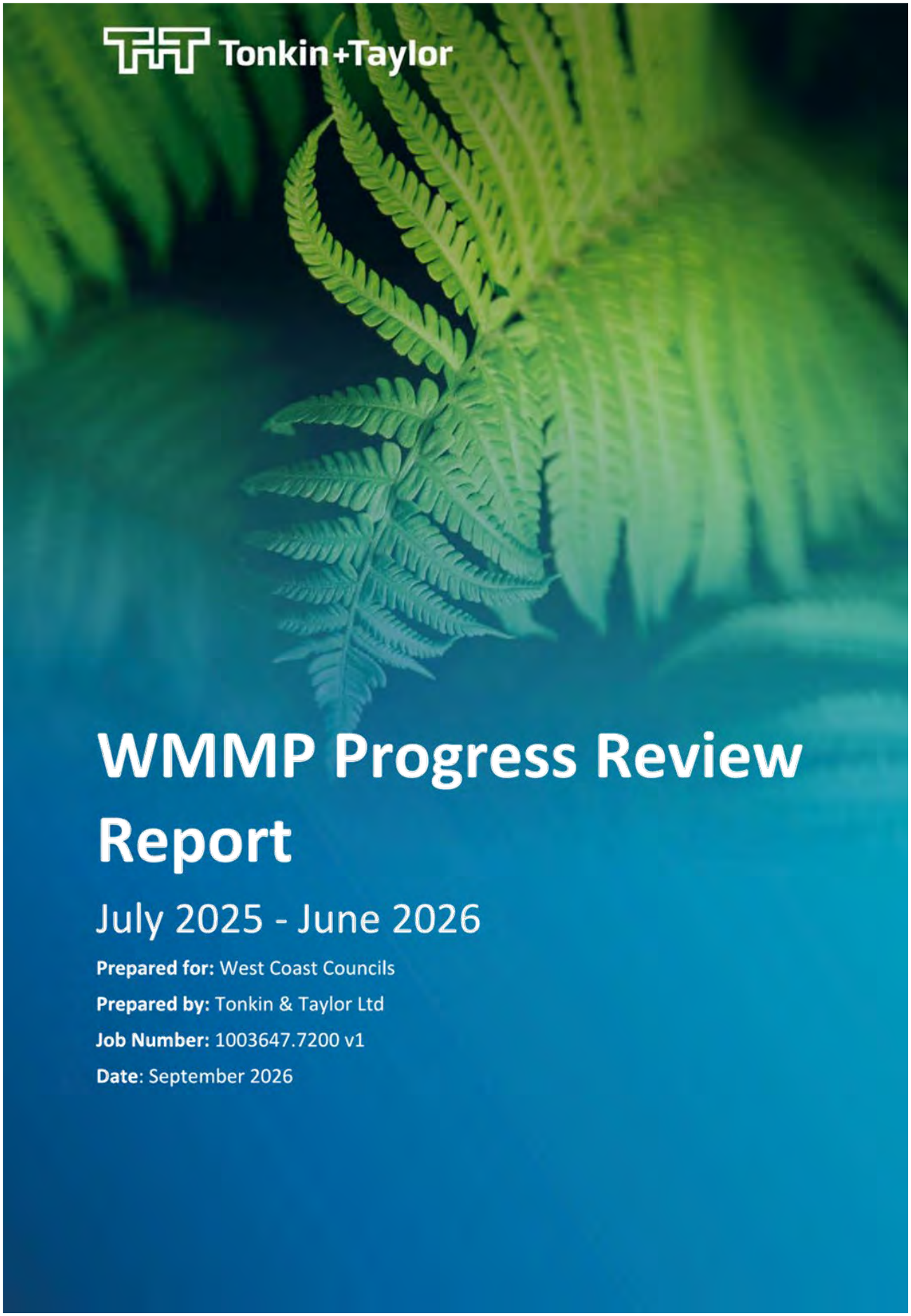
Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.


Tonkin+Taylor
WMMP Progress Review Report
July 2025 - June 2026
Prepared for: West Coast Councils
Prepared by: Tonkin & Taylor Ltd
Job Number: 1003647.7200 v1
Date: September 2026

Document control and review

Title: WMMP Progress Review Report - July 2025 - June 2026					
Date	**Version**	**Description**	**Prepared by**	**Reviewed by**	**Authorised by**
14/09/2026	1.0	Draft	Hannah Kelly	Chris Purchas	

Table of contents

1	Introduction	1
2	WMMP actions progress	1
3	WMMP targets progress	6
4	Actions for next period	7
5	Applicability	10

1 Introduction

The purpose of this document is to track the West Coast councils progress against the actions within their regional Waste Management and Minimisation Plan (WMMP) published in September 2024.

The WMMP is a strategic document that outlines how the district councils will reduce waste generation, improve resource recovery, and manage residual waste in alignment with environmental, economic, and community goals over a six-year period.

The vision of the West Coast region is:

"By 2030, our enabling systems are working well, and behaviour is changing."

To deliver on the West Coast vision for waste management and minimisation the councils have aligned to the three goals detailed in **Figure 1.1:** Goals for waste management and minimisation **Figure 1.1** below.



Figure 1.1: *Goals for waste management and minimisation*

The objectives set out for the region to achieve these goals are detailed below:

- To drive and support change through our plans and engagements by looking at the big picture/taking a systems [or holistic] approach.
- To establish a regional network of facilities supporting the collection and circular management of products and materials.
- To take responsibility as a region for how we manage and dispose of things, and to be accountable for our actions and their consequences.
- To consumer less, and use what we have for longer by repairing, reusing, sharing, and repurposing.
- To ensure our resource recovery systems are effective, and to make use of key infrastructure outside of the region, where appropriate.
- To look for ways to recover any remaining value from residual waste (where possible), sustainably and without increasing emissions, before final disposal.
- To acknowledge our role as a region to reduce emissions and start to track emissions from our significant sources.

- To identify and manage contaminated land in a way that reduces waste and emissions and enhances the environment.

2 WMMP actions progress

The actions to achieve the vision, goals and objectives within the WMMP are detailed in Table 2.1. These actions have been designed to be implemented over a 6-year period. Since the WMMP has been written the national waste strategy has been updated with specific actions regarding the implementation of a food or green waste kerbside services removed. As such some of the actions included in the table below may no longer be legally required, however the councils may still decide to pursue these actions for improved waste management and resource recovery.

Table 2.1: Progress against WMMP actions

Focus area	Ref	Theme / category	Action	Implementation period	Buller District	Grey District	Westland District
Creating partnerships	1.1	Industry waste	Advocate and facilitate sector groups (e.g. C&D, Agricultural waste groups) to discuss problems and explore solutions. Utilise resources outside of the region and connect with other regional sector groups (e.g. Tradie Breakfast).	2024 - 2030	• No formal industry waste programme in place. Engagement with community and industry groups is currently driven by individual project requirements. • Council has a partnership with Mitre 10 who continues to support product stewardship programmes within the district.	• Preliminary conversations underway with the construction and demolition (C&D) industry to explore establishment of a C&D waste diversion site. The project is currently at design stage. • Engagement with schools through the EnviroSchool programme.	• Early-stage engagement underway with local recycling companies, focusing on educating operators on contamination requirements and expectations for managing recyclable materials. • Building relationships with small businesses to improve recycling outcomes (e.g. cardboard storage and handling).
	1.2	Contamination in kerbside	Collaborate with central government, local government, and non-government organisations to assess solutions to reduce contamination and explore opportunities for the West Coast to improve waste management. This could include joining nationwide forums e.g. WasteMINZ TAO Forum or connecting with the Sustainable Business Network.	2024 - 2030	• Active participation in the WasteMINZ TAO Forum. • Attended the 2026 WasteMINZ Conference, using this as an opportunity to connect with other councils of similar size, experiencing similar issues.	• Active participation in the WasteMINZ TAO Forum. • Attended the 2026 WasteMINZ Conference, using this as an opportunity to connect with other councils of similar size, experiencing similar issues.	• Active participation in the WasteMINZ TAO Forum.
	1.3	Industry waste	Investigate and facilitate collaboration opportunities across the region with iwi, industry, businesses, community groups, utilising activities that are already established e.g., virtual/in person networking events, Council gardens etc.	2024 - 2030	• No formal industry events have been facilitated.	• Engagement with the C&D sector due to the infrastructure project underway.	• No formal industry events have been facilitated.
Communicate and share circular economy initiatives	2.1	Reduce generation	Utilise council websites to link to existing resources to help plan and manage material management e.g. BRANZ and REBRI for the construction sector.	2024 - 2030	• No updates have been made to the Council's website. Information is shared via Council's Facebook page.	• No updates have been made to the Council's website. Information is shared via Council's Facebook page.	• No updates have been made to the Council's website. Information is shared via Council's Facebook page.
	2.2	Contamination in kerbside	Develop an educational programme of work focusing on behaviour change and information sharing to the community.	2025 - 2030	• Ongoing engagement with the public on recycling education. • Product stewardship programmes are well advertised at Council's waste facilities (Westport, Reefton, Karamea and Maruia).	• Council seeking to increase focus on contamination education. A working relationship is developing between the communications team and the waste team. • The new bylaw (published in August 2026) now has a three strikes rule which will be preceded by 3 to 6 months of education and engagement.	• Council staff are directly engaging with community members to educate on recycling processes. However, community understanding of the end-to-end recycling process remains limited. • EnviroSchool is delivering a quarterly programme.
	2.3	Contamination in kerbside	Utilise and/or build on national waste and behaviour change campaigns and/or collateral to promote waste diversion.	2025 - 2030	• Kerbside audits have been conducted periodically between February and May 2026. A traffic light tagging system (green/yellow/red) is used via flyers and stickers to provide	• Continuous kerbside bin audits in place with Smart Environment staff also conducting informal bin checks during kerbside collection and	• Bin audits are in place and undertaken informally by Smart Environmental during kerbside collection. Contaminated bins are not collected. Residents must sort by the next collection or take waste

Focus area	Ref	Theme / category	Action	Implementation period	Buller District	Grey District	Westland District
					residents with feedback on bin compliance.	tagging non-compliant bins using a traffic light system. • An educational approach is being taken ahead of proposed three strikes rule enforcement under the new bylaw.	to the transfer station (user-pays basis).
Policy development	3.1	Contamination in kerbside	Develop solid waste bylaw to strengthen enforcement.	2024 - 2026	• Bylaw development remains a priority area for Buller District Council.	• Solid waste bylaw has been endorsed and adopted by Elected Members • The bylaw was drafted and progressed through full public consultation with approximately 50 responses received (two submitters speaking at Council hearing). The bylaw was approved in September 2026. Key changes include: – Three strikes rule for non-recyclable materials placed in the yellow recycling bin. – Mandatory registration for private waste collectors and sites. – An education-based approach will be taken ahead of enforcement. – Council is working with the private waste sector to inform them of changes and ensure a collaborative implementation approach.	• Solid waste bylaw is being finalised and will be presented for adoption to Elected Members in Q2 2025/26.
	3.2	Information and education	Investigate whether a grant for waste and resource recovery activities in the region can be developed between Councils.	2025/2026	• No current progress against this action.		
	3.3	Reduce generation	Tourism Levy implemented for those staying in the region to cover the costs of infrastructure including waste assets and management.	2026/2027	• The current government has indicated that they will not progress a bed tax. They have however indicated that they will pass on some of the International Visitor Levy funds to local government allocated on the basis of bed nights. National Party information suggests around $26 per bed night and includes an estimate for Westland of $2.7M , Buller of $0.9M and Grey of $0.7M in 2027/28[1]. •		
Product Stewardship	4.1	Information and education	Advocate for action and research promoting the top of the waste hierarchy (e.g. Product Stewardship Schemes, Right to Repair legislation, and research into recovery options for difficult to manage waste streams).	2024 - 2030	• Tyrewise collection began in September 2024, using Westport and Reefton as collection points. • Batteries are collected in a bucket at the Transfer Station and periodically transported to Mitre 10, where Phoenix collects them for recycling. • Conversations are in place with the Soft Plastics Recycling Scheme to	• Tyrewise yet to be set up at McLeans's, is working through SLA. Discussions with councillors are to take place. Aim is to have it up and running by end of July. • Smart Environment transports batteries from the Transfer Station to Mitre 10 for collection. No dedicated battery recovery scheme is currently in place.	• TechCollect is utilised for e-waste. • Council has requested a battery collection container from Smart Environment. Mitre 10 is understood to collect small batteries. • No viable regional battery recovery option currently exists outside of Mitre 10 and TechCollect arrangements
	4.2	Industry waste	Investigate whether Council want to facilitate Product Stewardship Schemes at their transfer stations e.g. Tyrewise collection point when the programme opens, promoting the programmes to encourage uptake.	2024 - 2030			
	4.3	Reduce generation	Continue to support and promote product stewardship schemes through existing transfer stations where appropriate.	2024 - 2030			

[1] International Visitor Levy reset to keep taxes low | National Party

Focus area	Ref	Theme / category	Action	Implementation period	Buller District	Grey District	Westland District
					set up collection points in the district. To date have struggled to set the scheme up. • Agrecovery container at Reefton Transfer Station is not well utilised - well advertised but not used by farmers (behavioural issues are the blocker). • Electro Services complete degassing of fridges and other bulky waste for BDC. Everything goes to Westport to be degassed.	• Smart Environment has proactively engaged all three councils regarding a used oil collection service. •	• Smart Environment has proactively engaged all three councils regarding a used oil collection service •
	5.1	Streamline data collection	Align services available at transfer stations across the region.	2024/2025	• Buller has a separate waste contract in place from other districts. As such services are not necessarily aligned. • Smart Environment has proactively engaged all three councils regarding a used oil collection service	• Smart Environment operates under an aligned service contract (Grey and Westland). •	• Smart Environment operates under an aligned service contract (Grey and Westland). • Westland District recyclables are being transferred to the Grey District MRF for processing, progressing regional amalgamation of recycling services. • Kerbside glass collection starting from 1 July 2025, which aligns with other council services. There has been good uptake in the service with approximately 11 tonnes collected each month.
Making diversion easy	5.2	Reduce generation	Investigate alternative options to manage waste streams/materials which take up most volume in the regions landfills and transfer stations.	2025/2026	• Following a successful seven-month trial period, Buller residents can continue to dispose of their garden green waste for free at the Westport and Reefton Transfer Station. • Composting of wastewater sludge, a byproduct of wastewater treatment, with mulched garden green waste has been taking place at the Westport Wastewater Treatment Plant since the initiative started in December 2024. • Mitre 10 collecting EPS (expanded polystyrene) for recycling with council paying for the collections. Expol can only take so much at one time therefore, Council are clearly communicating that the service is for domestic polystyrene only. Although it is difficult to control commercial entering. • Discussions taking place with waste-to-energy organisations on potential opportunities for the district's general waste.	• Conversations in place for organic food waste recovery options • Discussions taking place with waste-to-energy organisations on potential opportunities for the district's general waste.	• Conversations in place for organic food waste recovery options. • Discussions taking place with waste-to-energy organisations on potential opportunities for the district's general waste.

Focus area	Ref	Theme / category	Action	Implementation period	Buller District	Grey District	Westland District
	5.3	Reduce generation	Review the results from C&D feasibility study to assess the best options for C&D recovery in the region (subject to feasibility study).	2024/2025	• Working through details with MfE (Waste Minimisation Fund) to unlock funding for resource recovery facilities across region.	• Progressing with design for a C&D facility at McCleans.	• Working through details with MfE (Waste Minimisation Fund) to unlock funding for resource recovery facilities across region.
	5.4	Reduce generation	Review the results from organics feasibility study to assess the best options for organic recovery in the region in line with central governments indicated direction.	2025/2026	• Feasibility study completed May 2025. • WMF funding achieved for small scale community led project for organics recovery. Westport community groups are keen to be involved.	• Conversations in place for organic food waste recovery options.	• Conversations in place for organic food waste recovery options.
	5.5	Reduce generation	Investigate the volumes and impacts of waste from tourism, which can feed into a feasibility study for how to manage waste from tourism in the region.	2026/2027	• No progress to date against this action.		
Resilience	6.1	Environmental impacts	Develop resilience plans for current waste infrastructure and services. This could include collaborating with Civil Defence and other organisations to develop a regional Disaster Waste Management Plan. This will ensure processes in place for managing waste associated with natural disasters, and waste from earthquake prone buildings.	2026/2027	• No actions progressed during this period.	• Grey District was contacted by Tasman District Council regarding disaster waste management. Grey is not currently listed as a stakeholder in relevant regional planning documents. An initial conversation has taken place with the civil defence contact. • Resilience planning has been identified as a priority. • The contract with Smart Environmental has business continuity planning provisions.	• A preliminary resilience plan exists. The primary concern identified is the vulnerability of bridges within the district, which could significantly impact waste management operations in an emergency. The need to work collaboratively with neighbouring councils has been recognised. • The contract with Smart Environmental has business continuity planning provisions.
	6.2	Environmental impacts	Investigate the feasibility of a regional Disposal Facility/Landfill that could service the entire region.	2026/2027	• No actions progressed during this period.		
Other discussion areas which took place outside of specific actions within the WMMP			Waste to Energy		• Waste-to-energy proposals have been raised independently with all three councils by external parties (TransWaste and PEFCO NZ). Councils have expressed scepticism and raised concerns that incineration-based approaches conflict with the strategic direction of the WMMP. No formal position has been adopted by any district.		
			Contaminated Sites and Vulnerable Landfills Fund		• Risk assessment of 9 closed landfills completed; 2 classified as high risk based on proximity to receiving environments. • Old Hector landfill identified as high risk due to hydrological connection to Ōwhata Lagoon — potential leachate contamination. • Old Reefton landfill previously remediated but further work identified as required. • Funding applications being prepared for both high-risk sites through the Contaminated Sites and Vulnerable Landfills Fund.	• No applications have been made to the CSVLF as sites are not assessed as high risk. • Environmental monitoring of closed landfills is being carried out by a member of the team. • Formal risk assessment programme not yet established; Grey District will work with Buller District to understand and adopt their approach.	• 11 closed landfills identified, two classified as high risk (one Department of Conservation owned, one Council-owned) based on geographic proximity to rivers and coast. The council owned site is Anna's Clearing. • CSVLF funding secured for remediation of Anna's Clearing (outside Haast) with the plan to relocated waste to Haast landfill. • Four stages to the funding and work: 1 Identification – Desktop assessment of the sites eligible for funding.

Focus area	Ref	Theme / category	Action	Implementation period	Buller District	Grey District	Westland District
							2 Planning – Perimeter investigation to confirm full extent of the site. 3 Testing – Material testing across 4–5 test areas has identified highly hazardous material including oil and asbestos. 4 Remediation – Relocation of the waste from Anna's Clearing to Haast Landfill.

3 WMMP targets progress

Progress against the targets in the WMMP are notes in The colour coding in the regional column indicates each region's progress towards achieving its target. Green indicates the region is on track to achieve the target, orange indicates progress is being made but at a slower rate than desired, and red indicates that significant additional effort is required to achieve the target.

An overview of waste quantities by district and waste streams (general waste, mixed recycling, glass and green waste) are shown in Figure 3.1.

Table 3.1. The targets within the WMMP are set at a regional level, district level data has been included in this report to provide transparency to individual council performance.

The colour coding in the regional column indicates each region's progress towards achieving its target. Green indicates the region is on track to achieve the target, orange indicates progress is being made but at a slower rate than desired, and red indicates that significant additional effort is required to achieve the target.

An overview of waste quantities by district and waste streams (general waste, mixed recycling, glass and green waste) are shown in Figure 3.1.

Table 3.1: WMMP targets quarterly progress summary for 2024/25 year

Target	Unit	2022/23 baseline	2030 Regional Target	2024/25				2025/26			
		What have we achieved?	*What would we like to achieve?*	Buller	Grey	Westland	Regional	Buller	Grey	Westland	Regional
Waste generation											
Reduce the amount of material entering the waste management system by 10% per person by 2030.	kg per capita per annum	494	445	263.22	701.15	403.87	485.28	298.81	639.87	463.38	487.51
Waste to landfill											
Reduce the total waste tonnes per capita going to landfill by 30% per person by 2030.	kg per capita per annum	402	282	208.50	572.55	318.73	391.29	189.49	523.40	358.86	384.36
Reduce the total waste tonnes per dwelling going to landfill.	*kg per capita per annum*	*573*	*401*	353.67	1,182.04	590.10	735.53	321.43	1,080.56	664.39	722.51
Reduce the total waste tonnes per dwelling going to landfill from the Council kerbside collection by 30% per person by 2030.	kg per capita per annum	155.28	108.7	18.80	130.31	102.31	88.24	13.96	136.19	101.62	89.03
Diversion of waste											
Increase the amount of household waste diverted to recycling (Council provided kerbside collection only).	% diversion from landfill	33%	50% by July 2030	74%	31%	23%	35%	80%	29%	13%	33%
Reduce contamination of Council provided kerbside recycling.	% contamination	31%	15%	31%	20%	No data available	25%	33%	29%	No data available	31%
Waste emissions											
Increase organics (food, garden, timber waste) capture at transfer station and kerbside (%) *	% diversion from landfill	4%	30%	7%	3%	No data available	3%	No data available	5%	8%	5%

Note: District level values have been calculated to benefit individual Councils. The targets set in the WMMP are regional targets.

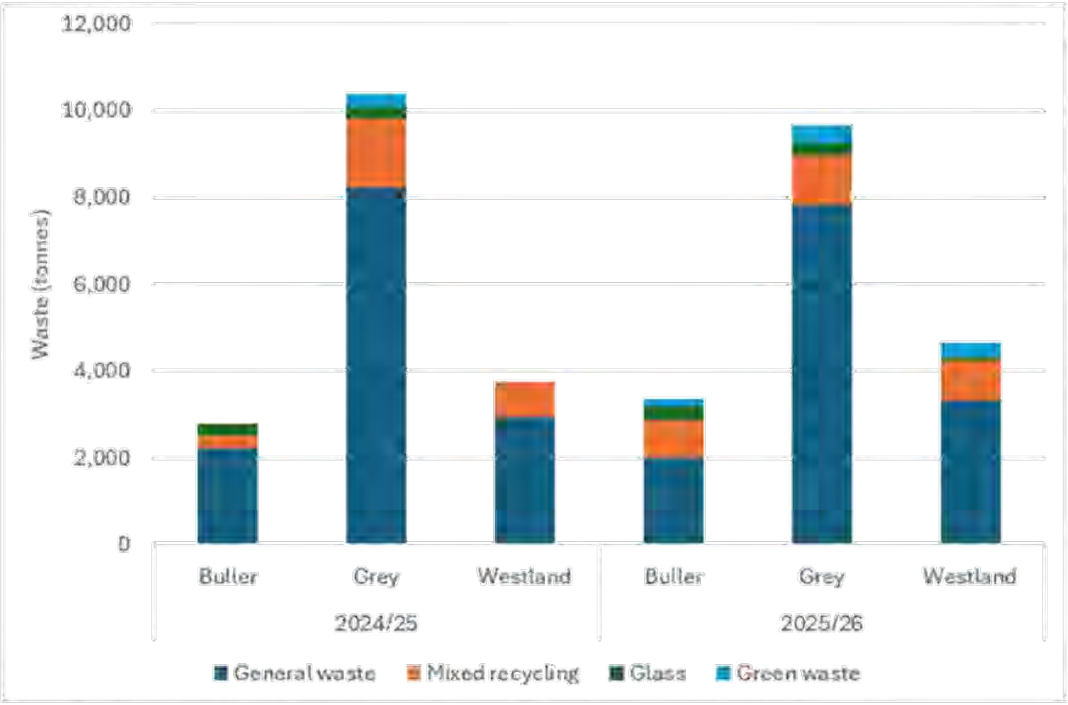


Figure 3.1: Waste quantities by district

4 Actions for next period

The actions detailed in Table 4.1 should be prioritised during 2025/26 period to progress actions within the WMMP.

Table 4.1: Actions identified by councils to focus on for next period (2025/26)

Focus area	Ref.	Actions for 2026/27 period
Creating partnerships	1.1	• All districts to: – Continue WasteMINZ TAO Forum participation. – Identify and formalise target sectors (industry, iwi, community groups) for structured engagement. • Grey District to: – progress C&D industry engagement and develop a procurement pathway for a C&D waste diversion solution.
Communicate and share circular economy initiatives	2.2 / 2.3	• All districts to: – continue with kerbside recycling bin audits and educating residents on correct separation of recyclables. Utilise and build on national waste behaviour change campaigns and local audit programmes.
Policy development – Solid Waste Bylaw	3.1	• Buller District to: – Progress with Solid Waste Bylaw review. • Grey District to: – Roll out education and behaviour change programme following Solid Waste Bylaw adoption and monitor outcomes as bylaw education programme commences.

Focus area	Ref.	Actions for 2026/27 period
		• Westland District to: – Progress with Solid Waste Bylaw review and adoption process.
Policy development – Tourism waste	3.3	• All districts to: – Monitor national developments on bed tax for tourists. – Start discussions on how much funding from the bed tax could be allocated to waste services and priorities linked to tourism pressures.
Product Stewardship	4.2	• All districts to: – investigate whether their Council can facilitate additional Product Stewardship Schemes / recycling initiatives at their transfer stations or other Council buildings e.g. libraries. Schemes could include: o Soft Plastics o Bottle caps (plastic and metals) o Agrecovery – Continue conversations with Phoenix Batteries and Mitre 10 to formalise battery collection arrangements at transfer stations. – Assess feasibility of a regional approach to lithium battery collection and disposal. • Buller District to: – Increase uptake in Agrecovery where services currently exist (Buller District). There is potential to utilise contacts through the sector e.g. vet clinics to educate and promote the service.
Making diversion easy	5.1	• All districts to: – Confirm their position on the used oil collection service proposed by Smart Environment.
Resilience – Emergency preparedness / disaster waste management	6.1	• All districts to: – Formalise relationship with Council's civil defence team and review status of regional disaster waste planning. – Commence or progress formal disaster waste management plan for the region. This could be an initial gap analysis exercise to assess what is in place and where the gaps are for emergency waste management.
Resilience – Asset management planning	6.1	• All districts to: – Consider an integrated asset/activity management plan, particularly considering amalgamation discussions.
Resilience – Tourism waste	6.1	• All districts to: – Monitor national developments on bed tax as detailed above. – Commence investigation into volumes and impacts of waste from tourism across the region to inform future policy development.
Resilience – Contaminated Sites and Vulnerable Landfills Fund	6.1	• Buller District to: – Finalise and submit Contaminated Sites and Vulnerable Landfills Fund applications for the Old Hector and Old Reefton landfills and continue risk monitoring of remaining closed landfills, with particular focus on the two high-risk sites. • Grey District to: – Establish a formal risk assessment programme for closed landfills, drawing on Buller District's approach as a model. – Identify any sites that may be eligible for the Contaminated Sites and Vulnerable Landfills Fund and assess readiness to apply. – Continue environmental monitoring programme for closed landfills.

Focus area	Ref.	Actions for 2026/27 period
		• Westland District to: – Progress Stage 3 investigation works at Anna's Clearing, including completion of perimeter investigation and material testing. – Prepare for Stage 4 remediation works and manage cost-sharing arrangement with Ministry of Cities Environment, Regions and Transport (MCERT, formerly Ministry for the Environment). – Develop a remediation and monitoring plan for the remaining high-risk Council-owned closed landfill.

5 Applicability

This report has been prepared for the exclusive use of our client West Coast Councils, with respect to the particular brief given to us and it may not be relied upon in other contexts or for any other purpose, or by any person other than our client, without our prior written agreement.

Tonkin & Taylor Ltd
Environmental and Engineering Consultants

Report prepared by:

.....

Hannah Kelly
Senior Waste and Resource Recovery Consultant

Authorised for Tonkin & Taylor Ltd by:

.....

Chris Purchas

Project Director

HAKE

t:\wellington\tt projects\1003647\1003647.7200\workingmaterial\1003647.7200 wmmp progress review report v1.0.docx


Tonkin+Taylor
Together we create + sustain a better world

5.12 ADOPTION OF FINAL WASTE MANAGEMENT AND MINIMISATION BYLAW AND WASTE MANAGEMENT SERVICES POLICY

File Number:

Report Author: Assets and Infrastructure Manager

Report Authoriser: Group Manager Operations

Appendices:
1. Final Waste Management and Minimisation Bylaw
2. Final Waste Management Services Policy

1. REPORT PURPOSE

1.1. For Council to approve the final Waste Management and Minimisation Bylaw and final Waste Management Services Policy following completion of the public consultation and decision-making on matters raised through submissions.

2. EXECUTIVE SUMMARY

2.1. Council developed a draft Waste Management and Minimisation Bylaw and a draft Waste Management Services Policy to replace the lapsed Solid Waste Bylaw 2012 and the existing Refuse and Recycling Kerbside Collection Policy 2012 and to better align local waste regulation and service delivery with the West Coast Regional Waste Management and Minimisation Plan.

2.2. On 29 June 2026, Council approved the Summary of Proposal, draft bylaw and draft policy for public consultation using the special consultative procedure under the Local Government Act 2002. Consultation ran from 1 July to 1 August 2026. Council received 59 submissions and on 24 August 2026, heard from two submitters before considering the matters raised through the submission process.

2.3. Following deliberations, Council directed:

2.3.1. That the proposed three-strikes approach proceed but with the suspension period reduced from three months to six weeks and targeted at continued deliberate non-compliance rather than genuine mistakes.

2.3.2. The three-strikes regime be monitored for 12 months and reported back to Council and that education remain the priority to help residents recycle correctly before enforcement action is considered.

2.3.3. Registration for waste collection operators and private waste disposal facilities will proceed, with an annual registration fee of $165 inclusive of GST for 2026/2027.

2.3.4. A clean slate pathway be provided for new tenants or owners and notifying property owners as well as occupiers where continued non-compliance may lead to suspension.

2.4. The final Waste Management Services Policy has been amended to clarify bin allocation for permanent and semi-permanent properties, align pro-rata charging of the refuse and recycling targeted rate with Council's fees and charges schedule, recognise correct recycling through the green tag process, clarify suspension is targeted at genuine non-compliance, warning letters to be sent to landlords, rates implications, change to suspension period and reinstatement arrangements.

2.5. The final Waste Management and Minimisation Bylaw has been updated following legal review, including minor readability and terminology amendments, clarification of the clean fill definition and a condensed explanatory note on penalties. These changes do not alter the intent of the bylaw as consulted on. A new reinstatement provision has been added to enable the clean slate pathway.

2.6. Council is now asked to adopt the final bylaw and policy, which will take effect from 28 September 2026 if approved, supporting stronger waste minimisation, improved recycling outcomes and responsible waste behaviours across the Grey District.

3. OFFICER RECOMMENDATION

That Council:

1. Receives the report;
2. Approves the Waste Management and Minimisation Bylaw as per Appendix One; and
3. Approves the Waste Management Services Policy as per Appendix Two; and
4. Adopts a Waste Operator Annual Registration Fee of $165 inclusive of GST for 2026/2027 (pro rata as appropriate) for waste collection operators and private waste disposal facilities; and
5. Authorises the CE to make minor editorial corrections if required provided they do not alter the intent of the approved bylaw and policy prior to publishing on Council's website.

4. BACKGROUND

4.1. Council approved a Summary of Proposal, draft Waste Management and Minimisation Bylaw and draft Waste Management Services Policy for public consultation using the special consultation procedure at its meeting on 29 June 2026.

4.2. Consultation ran from 1 July to 1 August 2026 and at their meeting on 24 August 2026, Council heard and considered submissions. A total of 59 submissions were received and two submitters spoke to their submission at this meeting. A full breakdown of submissions and officer comments is available in the 24 August 2026 agenda. A summary of oral submissions is available in the minutes of the 24 August 2026 meeting.

4.3. After hearing and considering submissions, Council provided the following direction to staff:

Topic	Direction/commentary	Action taken
Three-strikes rule	Three-strikes rule will proceed but the suspension period will be for six weeks (not three months as consulted on) and for the offending bin/bins only, not both automatically. Staff advised that education for genuine mistakes will be the priority and suspension is aimed at those who continue to be deliberately non-compliant. Council asked that the three-strikes regime be monitored for a year and results reported back after that time.	Policy has been updated.
Registration of waste collection operators and private waste disposal facilities	To proceed. Council asked how many companies this new requirement is likely to affect? Approximate number at this stage is eight businesses.	Fees and charges schedule is to be updated. Staff to work with operators on reporting requirements to ensure they are not too onerous as per the

Topic	Direction/commentary	Action taken
	Registration fee is $165 (2026/2027 fee, inclusive of GST). This fee covers staff time only to collate data received to provide a district wide view of progress towards achieving the goals in the West Coast Regional Waste Management and Minimisation Plan. Given the number of likely businesses, there will be minimal income to Council and that is not the intent of this registration but rather gathering of data and knowledge of waste practices across the Grey District.	direction given at pre-engagement session.
Clean slate option	Ability to ensure that new tenants or owners are not penalised for the actions of previous occupiers and are able to get the kerbside recycling collection service reinstated on presentation of the appropriate evidence of new occupation.	Policy has been updated. Bylaw updated to state Council may reinstate service.
Landlords to be notified if tenants are in breach	Ensure that landlords are notified if their tenants have their recycling service suspended due to continued deliberate non-compliance with recycling rules.	Policy has been updated to reflect that warning letters will be sent to the occupier and property owner (if different).
Ensure people are praised for doing the right thing, not just penalised for doing the wrong thing	There are many people in the Grey District who do recycling correctly and we should be thanking and acknowledging those people.	Policy has been updated. Going forward every bin that is audited will get a tag this includes those that comply with the rules. A green tag will be used in these situations.
Make the stickers which demonstrate which items go in the recycling bin readily available to the community	Council staff can make these available and ensure they are available for the community.	Council is currently printing new stickers. These will be provided with new bins as well as being available for no cost for the community at Council Reception and the Greymouth Library.
Ensure bins are clearly labelled as to the address they belong to	All bins have serial numbers that are recorded and allocated to addresses.	No action required.

4.4. Council has had a legal review of the draft bylaw undertaken and minor changes based on their recommendations have been reflected in the final proposed version. There is no change to the intent of the bylaw as consulted on.

4.5. It is noted, and was highlighted as part of the legal review, that several instances of the bylaw refers to Council terms and conditions – where these are not already in place, Council will be developing these terms and conditions over the coming months to ensure there is a complete suite of terms and conditions established to support the implementation of the bylaw and policy.

4.6. A schedule of changes made to the bylaw and policy following submissions and legal review are as follows:

Section	Change
Policy – clause 6: Allocation of bins	6.1 and 6.2 – clarification that permanent properties within the kerbside collection area will be allocated bins and semi-permanent properties within the kerbside collection area are entitled to be allocated bins on application to Council by the owner. 6.3 – pro-rata payment for new refuse and collection service changed to months (not weeks) to align with Council's current fees and charges schedule.
Policy – clause 13: Kerbside auditing	13.2 Definition of green tag – addition of wording to reflect "everything in your bin was recyclable – well done." 13.4 Non-compliance – inclusion of a warning letter to be posted to the property owner as well as the property address to advise of non-compliance (for landlords). 13.4 and 13.5 Non-compliance – clearly spelled out that the policy is targeted at deliberate non-compliance. 13.4 Non-compliance – only services which are non-compliant will be suspended, i.e. recycling or glass bin or both, not both automatically. 13.4 Non-compliance – suspension period reduced from three months in the draft policy to six weeks (three collections). 13.7 Rates – new clause added to clarify that the rates charge will remain payable if the recycling service is suspended due to non-compliance with terms and conditions of collection. 13.8 Reinstatement – new clause added to advise service will be automatically reinstated following end of suspension period. If a property is sold or new tenants move in, application can be made to Council for reinstatement.
Bylaw – various	Various minor amendments following legal review to improve readability and update to correct terminology.
Bylaw – clause 5.1: Interpretation, clean fill	Clarification of clean fill with regards to soil and organic matter from legal review.
Bylaw – clause 5.2: Reinstatement of service	Clause added to allow Council to reinstate the service if it is satisfied that conditions will be complied with, i.e. new tenants or property has been sold.

Section	Change
Bylaw – Part 5	Explanatory note regarding penalties for breaches of the bylaw is updated following legal review. As penalties vary depending on the offence, this note is condensed.

4.7. All changes, except for very minor changes such as capitalisation or missing letters, are highlighted in yellow on the attached documents: Appendix 1 – Proposed Final Grey District Council Waste Management and Minimisation Bylaw and Appendix 2 – Proposed Final Grey District Council Waste Management Services Policy.

4.8. Council is now asked to adopt the final bylaw and policy.

4.9. The updated bylaw and policy have a stronger focus on helping our community to practice responsible waste behaviours, including reducing their waste and increasing their recycling and aligns Council with the regional goals under the West Coast Regional Waste Management and Minimisation Plan (WMMP).

5. OPTIONS

5.1. **Option One – Adopt the final Waste Management and Minimisation Bylaw 2026 and Waste Management Services Policy, as amended following deliberations by Council on matters raised by submissions *(Preferred).***

5.2. If Council selects option one and adopts the bylaw and policy as amended through the submission and deliberation process, these documents will be made operative with an effective date of 28 September 2026. These documents will replace the current versions on Council's website. Implementation of the new bylaw and policy will involve updates to associated forms, webpages and guidance documents. Public notice will also be given in accordance with section 157 of the Local Government Act 2002 of the making of the new bylaw.

5.3. **Option Two – Do not adopt the final Waste Management and Minimisation Bylaw 2026 and Waste Management Services Policy.**

5.4. If Council selects option two, the proposed adoption timeline will be delayed. The current version of the bylaw has already lapsed. Council will need to start the process again to develop and adopt a draft bylaw and policy for consultation, call for submissions, hold hearings and deliberations.

6. CONSIDERATIONS

6.1. Legal and Legislative Implications

6.1.1. The Waste Management and Minimisation Bylaw is made under sections 145 and 146 of the Local Government Act (LGA) 2002, section 56 of the Waste Minimisation Act 2008, section 64 of the Health Act 1956 and section 12 of the Litter Act 1979. The Waste Management Services Policy is made under powers available to councils under the Local Government Act 2002.

6.1.2. Section 155 of the LGA requires that councils determine that a bylaw is the most appropriate way of addressing the perceived problem. In this instance, Grey District Council has determined that the Waste Management and Minimisation Bylaw is the most appropriate tool for regulating waste, providing controls and responsibilities for customers and preventing nuisance and public health concerns from litter and waste.

6.1.3. Under section 155(2)(b) of the LGA, councils must also ensure that the bylaw does not infringe on any rights under the New Zealand Bill of Rights 1990 (NZBORA). The NZBORA sets out specific rights and freedoms which are protected by legislation and

may be subject only to such reasonable limits prescribed by law as can be demonstrably justified in a free and democratic society.

6.1.4. The following are the rights and freedoms covered by the NZBORA:

- Life and security of the person:
  - Right not to be deprived of life;
  - Right not to be subjected to torture or cruel treatment;
  - Right not be subjected to medical or scientific experimentation;
  - Right to refuse to undergo medical treatment.
- Democratic and civil rights:
  - Electoral rights;
  - Freedom of thought, conscience, and religion;
  - Freedom of expression;
  - Manifestation of religion and belief;
  - Freedom of peaceful assembly;
  - Freedom of association;
  - Freedom of movement.
- Non-discrimination and minority rights:
  - Freedom from discrimination;
  - Rights of minorities.
- Search, arrest and detention:
  - Unreasonable search and seizure;
  - Liberty of the person;
  - Rights of persons arrested or detained;
  - Rights of persons charged;
  - Minimum standards of criminal procedure;
  - Retroactive penalties and double jeopardy;
  - Right to justice

6.1.5. Staff have assessed the proposed Waste Management and Minimisation Bylaw in terms of section 155(2)(b) of Local Government Act 2002 against the rights and freedoms protected under the New Zealand Bill of Rights Act and have assessed the bylaw as not giving rise to any implications under the NZBORA.

6.1.6. The Waste Management and Minimisation Bylaw will be considered a new bylaw (as the Solid Waste Bylaw it is intended to replace has lapsed) and therefore will be required to be reviewed in five years.

6.2. **Financial**

6.2.1. The additional income from the annual registration of waste collectors and private waste disposal facilities is negligible and has been calculated to cover staff time only for the collation of data into a combined district wide report of our achievement towards our goals under the West Coast Regional Waste Management and Minimisation Plan (WMMP).

6.2.2. It is hoped that new bylaw and policy will have positive financial impacts for Council by reducing the amount of waste going into the landfill, thereby extending the life of the landfill and reducing overall waste costs.

6.3. **Existing Policy and Strategy Implications**

6.3.1. The Waste Management and Minimisation Bylaw 2026 replaces the lapsed Solid Waste Bylaw 2012.

6.3.2. The Waste Management Services Policy replaces and revokes the existing Refuse and Recycling Kerbside Collection Policy 2012.

6.3.3. Both the proposed bylaw and policy align strongly with Council's obligations under the West Coast Regional Waste Management and Minimisation Plan (WMMP).

6.4. **Fit with Purpose of Local Government Statement**

6.4.1. Waste management and minimisation is a mandatory service for councils to undertake.

6.5. **Effects on Mana whenua**

6.5.1. The Waste Management and Minimisation Bylaw and Waste Management Services Policy are expected to have a positive effect on mana whenua. Reducing waste to landfill, improving recycling outcomes and promoting responsible waste practices align with the principle of kaitiakitanga and support the protection of the natural environment, including whenua, waterways and ecosystems. No specific adverse effects on mana whenua have been identified.

Significance and Engagement

Issue	Level of Significance	Explanation of Assessment
Is there a high level of public interest, or is decision likely to be controversial?	Low	The proposed changes have already undergone public consultation and submissions have been heard and considered.
Is there a significant impact arising from duration of the effects from the decision?	Moderate	The three-strikes rule may have some impact however this has now undergone public consultation and it has been clarified this will only be imposed on deliberate continued non-compliance.
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	N/A
Does the decision create a substantial change in the level of service provided by Council?	No	N/A
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	N/A
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	N/A
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	N/A
Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	NA

6.6. **Community Wellbeing's and Outcomes**

6.6.1. The proposed final bylaw and policy provide better regulation of waste in the Grey District, which lead to better community outcomes, especially environmental.

7. NEXT STEPS

7.1. If approved, the new bylaw and policy will become operational from 28 September 2026.

7.2. The final bylaw and policy will be uploaded to Council's website.

7.3. Staff will work with operators on reporting requirements.

7.4. Staff will work on developing required terms and conditions as referred to the bylaw.

7.5. Staff will continue the education campaign to encourage the community to recycle.

7.6. Staff are to monitor the three-strikes regime and report back to Council in 12 months.

Confirmation of Statutory Compliance

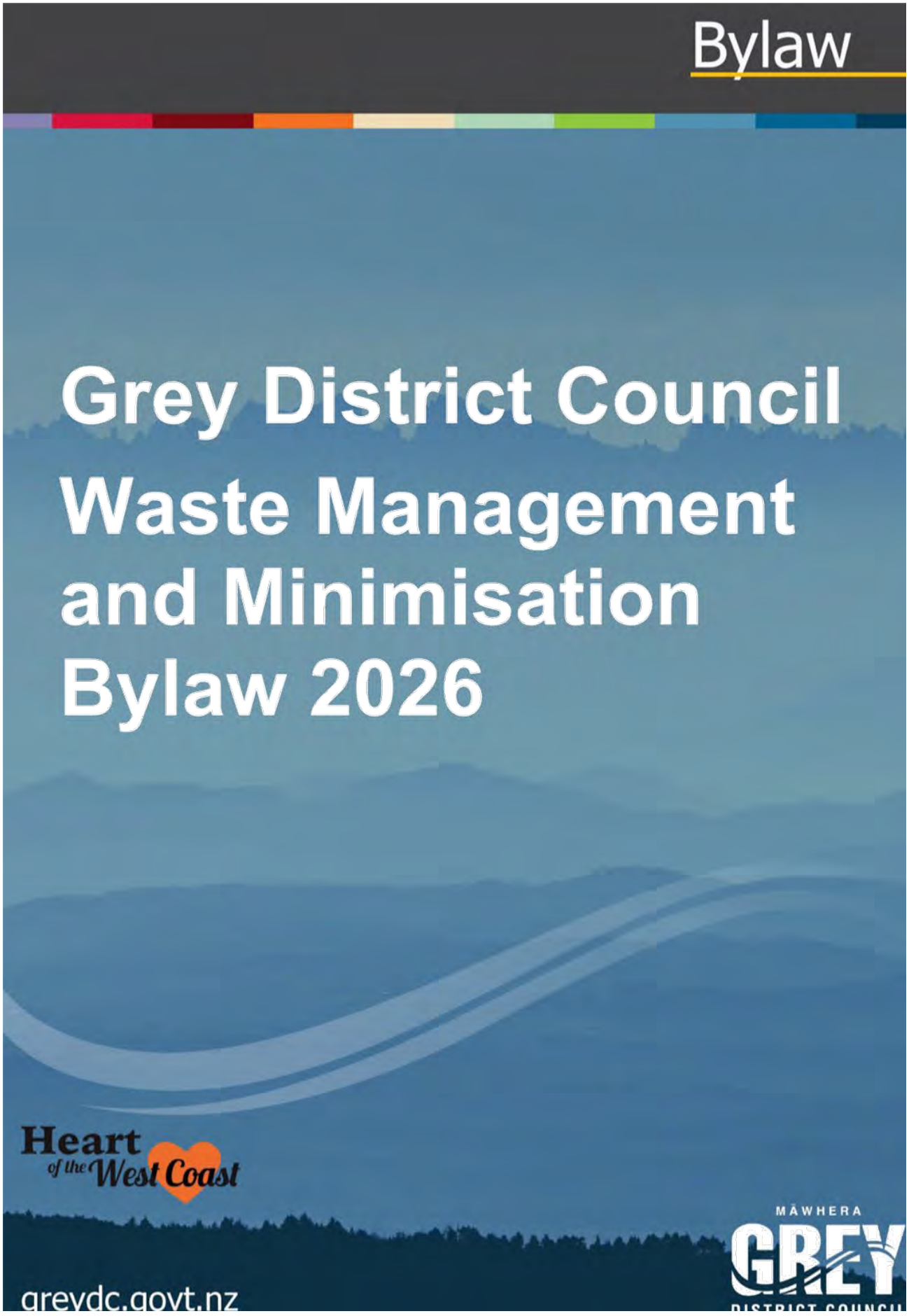
Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.


Bylaw
Grey District Council
Waste Management and Minimisation Bylaw 2026
Heart of the West Coast
greydc.govt.nz
MĀWHERA
GREY
DISTRICT COUNCIL

PROPOSED FINAL VERSION

VERSION HISTORY

Date created	28 September 2026
Review date	28 September 2031
Department	Operations
Sponsor	Group Manager Operations
Approved by	Grey District Council on 28 September 2026

CHANGES FROM DRAFT VERSION CONSULTED ON ARE MARKED IN YELLOW

Waste Management and Minimisation Bylaw 2026

Contents

1. Legislative authority 1
2. Title and Commencement 1
3. Application of Bylaw 1
4. Purpose 1
5. Interpretation 1

PART 1: Kerbside Collection Services 6

6. Kerbside Collection Service 6
7. Non-Compliance with Conditions for Kerbside Collection Service 6
8. Removal of Waste and Deposit of Waste in Approved Containers 7
9. Approved Containers Not to be Removed from Allocated Property 7
10. Multi-Unit Dwellings and Commercial Properties 7

PART 2: Council Waste Facilities 8

11. Disposal of Waste at a Council Waste Facility 8
12. Activities at a Council Waste Facility 8
13. Certain Materials Prohibited 9
14. Inorganic Waste 9
15. Hazardous Waste Guidelines and Landfill Waste Acceptance Criteria 9
16. Non-Hazardous Waste can be Directed to be Treated under the Waste Acceptance Criteria 9
17. Non-Compliance with Requirements of Council Waste Facility 10
18. Operation of Waste Deposit Points in a Public Place 10

PART 3: Other Waste Matters 11

19. Construction and Demolition Waste Minimisation Plan 11
20. Event Waste Management and Minimisation Plan 11
21. Nuisance and Litter 12
22. Litter Bins 12
23. Unaddressed Mail and Advertising Material 12
24. Donation Collection Points 13
25. Operation of Waste Collection Services from a Public Place 13
26. Controls on Depositing Diverted Material at Not-for-Profit Store or Second-Hand Stores 14
27. Industry Alignment with West Coast Regional Waste Management and Minimisation Plan (WMMP) 14

PART 4: Registration of Waste Collection Operators and Disposal Facilities 15

28. Registration of Waste Collection and Waste Management Facility Operations 15
29. Reporting 15

PART 5: Administration, Offences and Penalties 16

30. Breach of Bylaw 16
31. Bylaws Not to Limit or Affect Other Enactments 16
32. Exceptions and Saving Provisions 16
33. Fees 16
34. Replacement and Revocation 17

Schedule 1 – Landfill Classes 18

PROPOSED FINAL VERSION

CHANGES FROM DRAFT VERSION CONSULTED ON ARE MARKED IN YELLOW

Grey District Council Waste Management and Minimisation Bylaw 2026

PROPOSED FINAL VERSION

1. Legislative authority

1.1 This Bylaw is made under sections 145 and 146 of the Local Government Act 2002, section 56 of the Waste Minimisation Act 2008, section 64 of the Health Act 1956 and section 12 of the Litter Act 1979.

2. Title and Commencement

2.1 This Bylaw is the **Grey District Council Waste Management and Minimisation Bylaw 2026**.

2.2 This Bylaw comes into force on 28 September 2026.

3. Application of Bylaw

3.1 This Bylaw applies within the boundaries of the Grey District.

3.2 No person may deposit, collect, transport, sort, store, process or dispose of waste other than in accordance with this Bylaw.

3.3 To avoid doubt, compliance with this Bylaw does not remove the need to comply with all other applicable acts, regulations, bylaws and rules of law.

4. Purpose

4.1 The purpose of the Bylaw is to support:

1) The implementation of the West Coast Regional Waste Management and Minimisation Plan (WMMP);
2) The promotion and delivery of effective and efficient waste management and minimisation in the Grey District as required under the Waste Minimisation Act 2008;
3) Controls regarding responsibilities of customers who use approved solid waste services;
4) The registration of waste collection operators and private waste management facilities to provide a district wide view of progress towards the West Coast Regional WMMP;
5) The protection of the health and safety of waste collectors, waste operators and the public; and
6) The prevention and management of litter and nuisance in relation to waste in public places.

5. Interpretation

5.1 In this Bylaw, unless context requires otherwise:

Approved Container means any container approved by the Council for the collection of any type of waste or diverted material, including those used for the kerbside collection service, with approval based on the following criteria:

a) The prevention of nuisance;
b) The protection of the health and safety of waste collectors and the public; and

c) The achievement of effective waste management and minimisation.

Authorised Officer	means any officer of the Council or other person authorised by the Council to administer this Bylaw. Authorised officers may also be enforcement officers under section 177 of the Local Government Act 2002.
Clean Fill	means waste that: a) Does not undergo any physical, chemical or biological transformation after it is deposited and over time is not likely to have adverse effects on the environment or human health; and b) Is not diverted material; and c) Includes virgin materials such as clay, soil and rock, and other inert materials such as concrete or brick that are free of: i. combustible, putrescible, degradable or leachable components; ii. hazardous waste; iii. products or materials derived from hazardous waste treatment, hazardous waste stabilisation or hazardous waste disposal practices; iv. materials that may present a risk to human health or environment; and v. liquid waste; and d) Does not contain any organic or vegetation matter (except where this is part of the soil composition allowed in c) above).
Commercial Waste	means waste that results from a commercial enterprise and includes waste generated by the carrying on of any business, manufacture, process, trade, market or other undertaking.
Construction and Demolition Waste	means waste generated from any building work (including demolition, renovation and repair); and includes, but is not limited to concrete, plasterboard, insulation, nails, wood, brick, paper, cardboard, metals, roofing materials, wool/textiles, plastic or glass, as well as any waste originating from site preparation, such as dredging materials, tree stumps, asphalt and rubble.
Contaminated Recycling	means the presence of any non-recyclable materials or dirty recyclable materials in recycling containers or recycling drop-off site containers.
Council	means the Grey District Council or any person authorised to act on its behalf.
Deposit	means to cast, place, throw, exchange or drop any waste or diverted material.
Diverted Material	means anything that is no longer required for its original purpose and, but for commercial or other waste minimisation activities, would be disposed of or discarded.
Domestic Waste	means waste consisting of recyclable material, organic waste or residual waste originating from any residential household but does not include commercial or industrial waste, prohibited waste, hazardous waste, trade waste, liquid waste, construction and demolition waste or waste that is generated by recreational activities.

PROPOSED FINAL VERSION

Donation Collection Point means a place where approved types of waste may be deposited for the purposes of raising funds or the charitable reuse/recovery of the waste items.

Fly Tipping means waste or recycling material that is deposited or disposed of at a public place or onto private property without the owner's consent.

Food Waste means waste that is derived from any item of food and is organic in origin and includes fruit and vegetable scraps, meat, fish and bone discards and any other similar food waste.

Green Waste means compostable plant material excluding fibrous plant material.

Hazardous Waste means waste that:

a) Contains hazardous substances at sufficient concentrations to exceed the minimum degrees of hazard specified by Hazardous Substances (Minimum Degrees of Hazard) Regulations 2000 under the Hazardous Substances and New Organisms Act 1996; or
b) Meets the definition for infectious substances included in the Land Transport Rule: Dangerous Goods 2005 and NZ Standard 5433: 2012 – Transport of dangerous Goods on Land; or
c) Is a radioactive material being any material that spontaneously emits ionising radiation, including any naturally occurring radioactive material or any nuclear material.
d) Is whiteware.
e) Is e-waste.

Explanatory note: Hazardous waste does not include household waste, inorganic waste, construction and demolition waste or commercial or industrial waste.

Inorganic Waste means waste consisting of household equipment, furniture, appliances and material of a similar type that due to its nature or size cannot be collected as household waste in an Approved Container and that is specified by the Council as suitable for:

a) Collection from a public place by the Council or an approved waste collector;
b) Collection from any premises by the Council or an approved waste collector; or
c) Delivery to a resource recovery facility.

Prohibited Waste means waste containing:

a) Any material capable of causing injury to any person or animal unless the material is sufficiently contained to prevent injury;
b) Any material capable of causing damage to the Approved Container or likely to shatter in the course of collection unless the material is sufficiently contained to prevent damage to the Approved Container or to prevent injury;
c) Any material that may endanger any person, animal or vehicle which may come in to contact with it prior to, during or following collection, transportation or disposal, including explosive material, hot ashes, flammable material and infectious material;
d) Any liquid or viscous fluid;
e) Any radioactive wastes but excluding domestic smoke detectors[1];

[1] Domestic smoke detectors may be disposed of as household waste

PROPOSED FINAL VERSION

	f) Any used oil and lead-acid batteries, refrigerators and/or freezers that have not been de-gassed; g) Any hazardous waste; h) Medical waste - a subset of wastes generated at health care facilities, such as hospitals, physicians' offices, dental practices, blood banks, and veterinary hospitals/clinics, as well as medical research facilities and laboratories, and includes any unused medication and home dialysis waste (except where agreed to by Council); i) Compressed gas cylinders; j) Any asbestos containing material; and k) Any material as notified from time to time by Council.
Public Place	means: a) A place that is under the control of Council or a Council-controlled organisation that, at any material time, is open to or is being used by the public, whether free or on payment of a charge; and b) To avoid doubt this includes any park, reserve, recreational ground, pool, community facility, sports field or facility, public open space, public garden, public square, cemetery, beach, foreshore, dune, wharf, breakwater, boat ramp, pontoon, road, street, lane, thoroughfare, footpath, access way, cycleway, bridleway, car park, grass verge, berm and any part of the public place.
Recyclable Materials or ~~Recyclables~~ Recycling	means the types of waste that are able to be recycled and as specified by the Council from time to time under this Bylaw.
Waste	means: a) Anything disposed of or discarded; b) Includes any type of waste that is defined by its composition or source (for example organic waste, electronic waste or construction and demolition waste); and c) To avoid doubt includes any component or element of Diverted Material if the component or element is disposed of or discarded.
Waste Deposit Point	means a designated place for people to take various types of waste for proper disposal, treatment, recycling or transfer to a final disposal facility (like a landfill).
Waste Facility	means any place that is used by Council for the collection of waste or recycling, whether that place is operated by Council staff or a company contracted to operate for the Council, and includes but is not limited to Landfills, Transfer Stations, recycling centres, reuse shops, hazardous waste centre and remote transfer stations.
Waste Minimisation Plan (WMP)	means an operational plan for the minimisation of waste generated by a property, event, construction or demolition project or any undertaking and covers the requirements as specified by the Council.
Waste Management and Minimisation Plan (WMMP)	means the current plan adopted by the Council under section 43 of the Act.

PROPOSED FINAL VERSION

This Bylaw contains **explanatory notes**, which are not part of the Bylaw. Council may add, amend or delete explanatory notes at any time without amending the Bylaw.

Explanatory note: Explanatory notes are used for a number of reasons, including to explain the intent of a clause in less formal language, to include additional helpful information, or because the information may be subject to change and need to be updated before the Bylaw itself has to be updated.

PROPOSED FINAL VERSION

PART 1: Kerbside Collection Services

6. Kerbside Collection Service

6.1 Any person using a kerbside collection service must comply with the terms and conditions for that service as determined by Council in the Waste Management Services Policy, including, but not limited to, the following:

1) The kerbside collection area and provisions that apply to the different categories of kerbside collection services;
2) The type, size, colour and construction of Approved Containers that may be used for the storage and collection of waste;
3) The categories of wastes and approved recyclable materials that may be deposited for kerbside collection;
4) The correct separation of recyclable materials, glass and residual waste into Approved Containers;
5) The placement of Approved Containers for collection;
6) Collection times;
7) Retrieval of Approved Containers;
8) Restrictions on the weight of Approved Containers;
9) What constitutes permitted and prohibited waste;
10) Additional rules as may be required for the efficient operation of the respective collection systems.

6.2 All waste and recycling placed on the kerbside or roadside remains the property and responsibility of the householder until the waste and recycling has been collected.

6.3 Any waste and recycling collected from the kerbside or roadside becomes the property and responsibility of Council or its approved contractor who collects the waste and recycling.

Explanatory note: All eligible properties that pay the kerbside refuse and recycling targeted rate are entitled to use the Council kerbside collection service unless it has been withdrawn or suspended under clause 7 of this Bylaw. This Bylaw does not require that any person must use the kerbside collection service just because it is available.

7. Non-Compliance with Conditions for Kerbside Collection Service

7.1 Any person who does not comply with the terms and conditions for the kerbside collection service that applies to them may be subject to the following action being taken against them:

1) The rejection (non-collection) of the contents of any Approved Container left out for kerbside collection, if the contents or placement of the Approved Container is non-compliant;
2) The withdrawal or suspension of the kerbside collection service being provided to that person;
3) Enforcement of any offence that may have been committed under the Litter Act 1979 as a result of the non-compliance;
4) Enforcement for breach of this Bylaw, as provided for in the Local Government Act 2002, the Waste Minimisation Act 2008 and/or the Health Act 1956; or
5) Any other steps that may be taken by the Council in law.

7.2 Where action has been taken against a person under clause 7.1(2), Council may authorise the reinstatement of the collection service once it is satisfied on reasonable grounds that the Bylaw will be complied with.

Explanatory note: Refer to Council's Waste Management Services Policy for further details on actions for non-compliance.

PROPOSED FINAL VERSION

8. Removal of Waste and Deposit of Waste in Approved Containers

8.1 No person may remove or interfere with any waste or recycling from an Approved Container except the person who deposited the materials or the Council or its Agent.

8.2 No person may deposit any waste or recycling in an Approved Container provided to any other person, without that other person's consent.

9. Approved Containers Not to be Removed from Allocated Property

9.1 Approved containers are allocated to the property and no person may remove an Approved Container provided to the property to which it has been allocated, except with the prior written approval of Council.

10. Multi-Unit Dwellings and Commercial Properties

10.1 Council may require a Waste Management Plan for new developments in the Grey District that makes adequate provision for the management of all waste, recycling and organic material generated within the premises. This includes arrangements for the regular collection of waste to the satisfaction of Council and the provision of adequate areas for:

1) Approved Containers that are accessible to occupiers for the storage of disposed of or discarded material, waste and recycling on the premises from any activity on those premises; and
2) The collection of Approved Containers if collection occurs on the premises.

10.2 Building consent applications for multi-unit dwellings of **four** or more dwellings and commercial properties must include a Waste Management Plan that makes adequate provision for management of all waste, recycling and organic material generated within the premises. This includes arrangements for the regular collection of waste to the satisfaction of Council and the provision of adequate areas for:

1) Approved Containers that are accessible to occupiers for the storage of disposed or discarded material, waste and recycling on the premises from any activity on those premises; and
2) The collection of Approved Containers if collection occurs on the premises.

PROPOSED FINAL VERSION

PART 2: Council Waste Facilities

11. Disposal of Waste at a Council Waste Facility

Explanatory note: Council waste facilities are currently located at McLeans Pit Landfill and Recycling Centre, Moana Resource Centre, Blackball Resource Centre, Nelson Creek Resource Centre, Preston Road Recycling Centre and Mitchells Refuse Site.

11.1 No person may deposit waste at any Council Waste Facility which originates from outside the Grey District, except with the prior written permission of the Council. Entry to disposal sites shall be refused to persons who have brought waste originating from any other district.

11.2 Council will, through its approved officer or Waste Facility operator, have the right to inspect all waste presented for disposal.

11.3 Any person intending to dispose waste at a Council Waste Facility can be required to complete a written declaration confirming the origin of waste intended for disposal.

11.4 The Council can set and change the fees to dispose of waste at any of the Council Waste Facilities.

11.5 The Council may allow any person or company to have a credit account for using at a Council Waste Facility. This account can be placed on hold or cancelled entirely at Council's discretion.

11.6 No person can deposit waste at a Landfill that is deemed to be a closed Landfill without written permission from Council.

12. Activities at a Council Waste Facility

12.1 Any person using a Council Waste Facility must comply with the terms and conditions as determined by Council, including, but not limited to, the following:

1) Complying with the directions of Council and the Council-contracted operator of the facility and with any signs erected at the facility;
2) Complying with all waste acceptance criteria;
3) Paying the appropriate fees;
4) Not damaging any plant, equipment or premises at the facility;
5) Separating waste into recyclable materials, glass, residual waste and green waste materials as instructed by on-site staff; and
6) Leaving the site as instructed prior to closing time.

12.2 No person may fossick, forage or remove material from any Council Waste Facility without the prior written permission of Council or its ~~agent~~ approved Waste Facility operator~~, unless it is obtained from the office~~. This excludes approved purchases from the Eco Shed.

12.3 Any waste deposited at a Council Waste Facility will become the property of the Council once any fee for the deposit is paid or the waste is accepted by the Council.

12.4 No person may remove or interfere with any waste at a Council Waste Facility except the person who deposited the materials or the Council or its agent.

12.5 All waste being transported to a Council Waste Facility must be properly secured and covered to ensure no waste is lost and minimise smells escaping during the transport to a Council Waste Facility. Key legislation includes the Waste Minimisation Act 2008, the Litter Act 1979 and the Health Act 1956. The transport and storage of hazardous waste is strictly controlled under the Health and Safety at Work Act 2015 (HSWA) and the Hazardous Substances and New Organisms Act 1996 (HSNO).

PROPOSED FINAL VERSION

13. Certain Materials Prohibited

13.1 The Council may specify materials that are prohibited from being deposited at a Council Waste Facility or in any Approved Container.

13.2 No person may place any prohibited material in any Approved Container for collection.

13.3 No person may place any prohibited material in a public litter bin/receptacle.

13.4 No person may deposit any prohibited material at any Council Waste Facility.

14. Inorganic Waste

14.1 The Council may specify controls for the following matters in relation to the collection of inorganic material from a public place:

1) The weight, size and nature of inorganic materials that may be deposited for collection;
2) The categories of Inorganic Waste that may be deposited for collection;
3) The times, locations and conditions applicable to the collection by the Council of inorganic material from a public place;
4) The collection methods that cause health and safety risks; and
5) Any other operational matter required for the safe and efficient collection of inorganic material from a public place.

14.2 Any person who deposits inorganic material for collection on, or collects and transports inorganic material from, a public place must comply with the controls made by the Council.

15. Hazardous Waste Guidelines and Landfill Waste Acceptance Criteria

15.1 The Council is required to follow the Hazardous Waste guidelines as published by the Ministry for the Environment.

15.2 All waste material that is or could be deemed Hazardous Waste is required to be tested and the results of this test made available for the Council for inspection prior to disposal to landfill.

15.3 The Council can use the test results for analysis to ensure the material meets the required standard.

15.4 The Council can seek any professional advice to assist in the evaluation process.

15.5 The Council can, if appropriate, set a fee to recover any costs incurred during the evaluation process.

16. Non-Hazardous Waste can be Directed to be Treated under the Waste Acceptance Criteria

16.1 The Council can, if appropriate and after considering all the circumstances, direct that any waste or recyclable material is inspected to ensure it complies with the waste acceptance criteria.

16.2 The Council may determine the terms and conditions relating to the deposit of waste at a Council Waste Facility. These terms and conditions may include, but are not limited to:

1) What items are to be treated under the waste acceptance criteria;
2) What the requirements are for a particular item prior to being accepted;
3) What constitutes permitted waste; and
4) How the waste is to be presented at the centre.

16.3 The Council may subsequently amend or revoke any term or condition made under Clause 16.2 at any time.

PROPOSED FINAL VERSION

CHANGES FROM DRAFT VERSION CONSULTED ON ARE MARKED IN YELLOW

16.4 The Council can, if considered appropriate, set a fee to recover any costs incurred during the evaluation process.

Explanatory note: This clause is to ensure that all recyclable material is being diverted from the Landfill. The Council has the ability to direct that all possible recyclable options are exhausted prior to waste being deemed acceptable in the Landfill. Financial cost to recycle the product will not be considered as a reason not to recycle. This clause also allows for by-products of a recycling stream, that is not suitable to be recycling, can be accepted at the Landfill.

17. Non-Compliance with Requirements of Council Waste Facility

17.1 Any person who does not comply with the Bylaw or other controls at any Council Waste Facility may be subject to the following action being taken against them:

1) The waste is not accepted; and
2) Refused access to one or all of the Council Waste Facilities; and/or
3) A trespass notice being issued against that person to prevent them from using one or all of the Council Waste Facilities; and/or
4) Enforcement of any offence that may have been committed under the Litter Act 1979; and/or
5) Enforcement for breach of the Bylaw, as provided for in the Local Government Act 2002 and the Waste Minimisation Act 2008; and/or
6) Any other steps that may be taken by the Council in law.

18. Operation of Waste Deposit Points in a Public Place

18.1 Council may make controls for the safe and efficient operation of waste deposit points (including recycling centres or container return scheme stations) that are located in a public place or within 10 metres of/adjacent to a public place.

18.2 The controls may include but are not limited to:

1) The location and access requirements for waste deposit points (including collections vehicle access);
2) The type of waste which may be deposited; and
3) The type and use of the bins at the waste deposit point.

18.3 Council may subsequently amend or revoke any controls made under this clause at any time.

18.4 Any person proposing to operate a waste deposit point to which this clause applies must notify the Council at least 20 working days before the point becomes operational.

18.5 Any person operating a waste deposit point to which this clause applies must:

1) Comply with any controls made under this clause;
2) Ensure the removal of all deposited materials including non-compliant materials;
3) Ensure the clean-up of any litter or illegally dumped materials; and
4) Ensure the maintenance of visual amenity including removal of graffiti or advertising notices from the collection point.

Explanatory note: This clause applies to all public collection points for recycling and places for the collection of containers for any container return scheme.

PROPOSED FINAL VERSION

PART 3: Other Waste Matters

19. Construction and Demolition Waste Minimisation Plan

19.1 All construction and demolition work carried out by the Council or New Zealand Government ministries must address the waste from the project via a Waste Minimisation Plan (WMP) and submitted to Council prior to the project starting.

19.2 All tenders for construction and demolition work for the Council must have a sustainability clause, and weighting, that includes the requirement for the diversion of recyclable products and sets the targeted percentage to be achieved.

19.3 The Council may require a WMP to be prepared and submitted for its approval for projects involving demolition, site works and/or construction and renovation.

19.4 A WMP must include:

1) The name of the client, principal contractor or person who prepared the WMP;
2) The person(s) responsible for ensuring that the WMP is adhered to;
3) The methods which will be used to reduce waste going to landfill;
4) How waste and recoverable/divertible materials will be separated on site;
5) The intended destination for each waste stream (recoverable and divertible materials and waste to landfill);
6) Methods to record the quantities of each waste stream removed from the site;
7) Communication methods to ensure any sub-contractors or staff are aware of and adhere to the WMP; and
8) Any other matter relating to waste management and minimisation that may be specified by the Council.

19.5 Within two calendar months of works completion the person(s) responsible for a WMP must provide the Council with a waste analysis report, which must include a breakdown of:

1) The types and amounts of waste generated.
2) The amount of waste diverted from landfill during the project; and
3) The facilities used to recover, recycle, treat or dispose of all waste materials.

19.6 The organisation or persons responsible for the construction or works must comply with any approved WMP.

19.7 The Council may determine the terms and conditions relating to any requirements for the WMP and may include, but are not limited to:

1) The type of construction projects that are subject to this clause, e.g. commercial or residential.
2) Any trigger value that is required to be meet before the project is subject to this clause; and
3) Whether an individual or generic plan is appropriate for multiple similar projects in a given time frame.

20. Event Waste Management and Minimisation Plan

20.1 Council may require event organisers to provide a Waste Management and Minimisation Plan (WMMP) to Council for approval prior to an event. The matters that the Council shall consider when determining whether a WMMP is required include:

1) The type, location and duration of the event;
2) The estimated number of people to attend the event; and
3) Any other matters that the Council considers relevant.

PROPOSED FINAL VERSION

20.2 At the end of the event, the Council may require a waste analysis report, including a breakdown of:

1) The types and amounts of waste generated;
2) The amount of waste diverted from landfill; and
3) The facilities used to recover, recycle, treat, or dispose of all waste materials.

21. Nuisance and Litter

21.1 No person may:

1) Allow any accumulation of waste on any premises they own, occupy or manage to become offensive, a nuisance or likely to be injurious to health; or
2) Use an Approved Container in a manner that creates a nuisance, is offensive (in terms of smell or otherwise) or is likely to be injurious to health.

21.2 Except as provided for under this Bylaw, no person may:

1) Bury or allow to be buried any waste on any property they own, occupy, or manage except:
   a) Organic waste, including dead farm animals in rural areas;
   b) Dead companion animals and nuisance pests;
   c) For the purposes of home composting; or
   d) Waste deposited in a farm refuse dump or an offal pit that is consented or complies with the permitted activity conditions of rule 73, West Coast Regional Council Regional Land and Water Plan.
2) Dispose of any waste on any premises (also known as fly tipping) except at a licensed waste operations facility or any premises they own, occupy or manage for the purposes of home composting.

21.3 Council may recover clean-up and disposal costs for wilful or negligent behaviour and remedying damage arising from a breach of this Bylaw.

22. Litter Bins

22.1 No person may:

1) Deposit any waste arising from that person's residential activities or that person's business activities in any litter bin provided by Council in any public place;
2) Remove any waste from any litter bin provided by Council in any public place, where this results in any waste being deposited outside the bin, unless authorised by the Council to do so;
3) Deposit or attempt to deposit any litter in any litter bin provided by Council in any public place if the bin is full or the litter is likely to escape;
4) Use any litter bin provided by Council in any public place in a manner that creates a nuisance, is offensive or is likely to be injurious to health;
5) Fix or attach any flag, banner, bunting, balloon, sign, poster, leaflet or similar thing to any litter bin provided by Council in any public place; or
6) Damage any litter bin provided by Council in any public place.

22.2 The owner, occupier or manager of any premises on which any flag, banner, bunting, balloon, sign, poster, leaflet or similar device is displayed that is likely to become litter, must take all steps to the satisfaction of Council to prevent it becoming litter and to clean it up in the event that it does become litter.

23. Unaddressed Mail and Advertising Material

23.1 No person may deposit, cause, permit or authorise the deposit of any unaddressed mail or advertising material:

PROPOSED FINAL VERSION

1) In any letterbox which is clearly marked "no circulars", "no junk mail", "addressed mail only" or with words of similar effect, or around or near any such letterbox or associated vehicle accessway;
2) On any vehicle parked in a public place;
3) In a letterbox that is already full of mail and/or advertising materials.

23.2 Clause 23.1 does not apply to:

1) Material or public notices from any government department or agency, crown entity, local authority, or material from a network utility relating to the maintenance, repair, servicing or administration of that network utility;
2) Communications or fund raising material from local community organisations, charities or charitable institutions;
3) Material from a political party, political candidate or elected member; or
4) A community newspaper or newsletter, unless the letterbox is clearly marked "no community newspapers" or with words of similar effect.

23.3 Any unaddressed mail or advertising mail deposited in a manner in breach of clauses 23.1 and 23.2 shall be deemed to be litter under the Litter Act 1979.

24. Donation Collection Points

24.1 Anyone intending to establish a donation collection point in or on a public place must notify the Council in advance and must operate the donation collection point in compliance with any requirements the Council specifies, including but not limited to:

1) Location;
2) Vehicle access;
3) Type of waste which may be deposited; and
4) Use of approved or collection containers.

24.2 All donation collection points must ensure:

1) The removal of deposited material from the collection point;
2) The clean-up of any litter or illegal dumping; and
3) The clean-up or removal of any graffiti.

25. Operation of Waste Collection Services from a Public Place

25.1 The Council may determine the terms and conditions to make controls for the safe and efficient operation of waste collection services from a public place.

25.2 The terms and conditions may include, but are not limited to:

1) The categories of waste (including Prohibited Waste) and the maximum weight of waste that may be deposited in collection containers;
2) Any requirements for the separation of waste into different collection containers;
3) The characteristics of collection containers that may be used;
4) Any limits on the use of the public place for the collection of waste and the safe and secure transportation of waste from the public place;
5) Any requirements applicable to waste minimisation;
6) Any requirements to minimise any risks to traffic or pedestrian safety;
7) The clean-up of any litter or illegally dumped materials; and
8) Any other operational matter required for the safe and efficient operation of a waste collection service from a public place.

25.3 The Council may subsequently amend or revoke any terms and conditions made under this clause at any time.

PROPOSED FINAL VERSION

25.4 Any person operating a waste collection service from a public place must comply with any controls made under this clause.

26. Controls on Depositing Diverted Material at Not-for-Profit Store or Second-Hand Stores

26.1 The Council may make controls for the safe and efficient operation of not-for-profit organisations for the receiving of diverted materials which are located on private premises or within 20 metres of/adjacent to a private premises.

26.2 The Council may determine terms and conditions for this purpose that may include but are not limited to:

1) Restricting the times that the products can be deposited to the times the not-for-profit is open;
2) Treating any diverted material that is left outside a premises that this clause applies to, as litter under the Litter Act 1979;
3) Restricting the items to be place within the boundary of the premises; and
4) Directing that any item that is in a public place is removed.

26.3 The Council may subsequently amend or revoke any of the terms and conditions made under this clause at any time.

26.4 Any person proposing to operate a not-for-profit premises to which this clause applies must notify the Council at least 20 working days before the point becomes operational.

26.5 Any person operating a not-for-profit premises to which this clause applies must:

1) Comply with any controls made under clause 26 of the Bylaw;
2) Ensure the removal of all deposited materials including non-compliant materials;
3) Ensure the clean-up of any litter or illegally dumped materials; and
4) Ensure the maintenance of visual amenity including removal of graffiti or advertising notices from the collection point.

Explanatory note: This clause applies to not-for-profit stores and repurposing centres. It is designed to be used to ensure street frontages are kept clean and diverted material cannot be dropped off at the premisses without the premises being open to receive it. Any prosecution for the leaving of the material outside opening hours would be against the depositor and not the not-for-profit.

27. Industry Alignment with West Coast Regional Waste Management and Minimisation Plan (WMMP)

27.1 All businesses in the Grey District are required to comply, as far as reasonably practicable, with the principles in the West Coast Regional Waste Management and Minimisation Plan (WMMP), including waste reduction, waste diversion and minimising environmental impacts.

Explanatory note: The West Coast Regional Waste Management and Minimisation Plan (WMMP) requires Council to partner with, advocate for and enable businesses and industry to work with West Coast councils to meet targets within the WMMP such as reducing the volume of waste going to the landfill, increasing the amount of waste being diverted to recycling and reducing biogenic methane emissions.

PROPOSED FINAL VERSION

PART 4: Registration of Waste Collection Operators and Disposal Facilities

28. Registration of Waste Collection and Waste Management Facility Operations

28.1 Waste collection operators and private waste management facilities are required to register with Council.

28.2 **Waste collection operator** is defined as commercial collectors and transporters of waste and recyclable materials from residential, commercial or public sites but does not include individuals who collect and transport waste for personal reasons (for example, the owner taking their own household garden waste to a waste management facility).

28.3 **Private waste management facility** is defined as a commercial facility which primarily provides waste treatment and disposal services or waste remediation and materials recovery services, in relation to waste. It includes but is not limited to waste transfer stations, resource recovery stations, recycling centres, composting facilities, landfills or clean fill sites or hazardous waste facilities.

28.4 Registration must be made on the official Council form and an annual fee will apply.

Explanatory note: Where the registration is applied for during the financial year, the fee will be set on a pro-rata basis.

Fees and charges for registration under the bylaw are set out in Council's Schedule of Fees and Charges and may be amended from time to time in accordance with section 150 of the Local Government Act 2002.

29. Reporting

29.1 Registered waste collection operators and private waste management facilities must report the following information to Council on an annual basis:

1) The quantities of various waste types that have been handled by the waste collector or waste management facility operator during the specified period of time, including the source and destination of each waste type and the method of processing (recycling, recovery, treatment, disposal etc); and
2) Where the waste collection operator is disposing to non-Council facilities, their reporting is to also include weighbridge receipts and gate records of waste tonnages per waste type.

Explanatory note: This information will allow Council to check progress as a District against the West Coast Regional Waste Management and Minimisation Plan, rather than just progress as a Council.

PROPOSED FINAL VERSION

PART 5: Administration, Offences and Penalties

Explanatory note: Maximum penalties for breaches of the Waste Minimisation Act 2008, the Local Government Act 2002, the Health Act 1956 and the Litter Act 1979 are prescribed in those statutes and will vary depending on the offence.
~~Under the Waste Minimisation Act 2008, every person who breaches a bylaw is liable on conviction to a maximum fine of $20,000 sets a maximum fine of $100,000 for breach of a Bylaw made under the Act and a maximum fine of $5,000 for offences described in section 65(3) of the Act. The Local Government Act 2002 sets a maximum penalty of three years' imprisonment or a fine up to $20,000, or both, for wilful or malicious damage to Council works or property. The Local Government Act also sets a maximum fine of $20,000 for breach of Bylaw and a maximum fine of $5,000 for negligent damage to Council works or property and obstruction of an enforcement officer or agent. The Litter Act 1979 sets a maximum fine of $5,000 for an individual, $30,000 for a Body Corporate and $7,500 or imprisonment of up to one month for wilfully breaking bottles or glass in a public place. Maximum penalties under the Health Act 1956 vary depending on the offence.~~

30. Breach of Bylaw

30.1 A person who fails to comply with this Bylaw commits a breach of this Bylaw and is liable to a penalty under the Waste Minimisation Act 2008, the Local Government Act 2002 and/or the Health Act 1956.

30.2 A person who commits a breach of this Bylaw that is an offence under the Litter Act 1979 is liable to a penalty under that Act.

30.3 Penalties for non-compliance with the conditions for kerbside collection are noted in clause 7 and penalties for non-compliance with use of Council's Waste Facilities are noted in clause 17.

Explanatory note: Council has adopted an infringement offence process under the Litter Act 1979. This means that Council can, as an alternative to filing charges in Court, issue an infringement notice for the above offence. An infringement fee may be up to $400.00.

31. Bylaws Not to Limit or Affect Other Enactments

31.1 These Bylaws do not limit or affect the requirements in or under any other enactment.

Explanatory note: This Bylaw is made under sections 145 and 146 of the Local Government Act 2002, section 56 of the Waste Minimisation Act 2008, section 64 of the Health Act 1956 and section 12 of the Litter Act 1979. At the time of making this Bylaw, Government had consulted on proposals to amend the Waste Minimisation Act 2008 and the Litter Act 1979, intending to consolidate them to increase efficiency and cost recovery. No changes were proposed to the current bylaw provisions, under which this bylaw was created. When the new legislation is enacted, Council will review the impacts, if any, on this Bylaw and amend it accordingly if required.

32. Exceptions and Saving Provisions

32.1 A person is not in breach of this Bylaw if that person proves that the act or omission was in compliance with the directions of an authorised Council officer.

32.2 A product stewardship scheme accredited under the Waste Minimisation Act 2008 may be exempted from the requirements of this Bylaw.

33. Fees

PROPOSED FINAL VERSION

33.1 The Council may, in accordance with the provisions of section 150 of the Local Government Act 2002, set prescribed fees under this Bylaw.

33.2 The fees may be reviewed and amended from time to time.

33.3 The Council may refund, remit or waive any fee prescribed by this Bylaw or charge payable for an authority, approval, licence, permit or consent from, or inspection by, the Council, for any reason it thinks fit.

34. Replacement and Revocation

34.1 This Bylaw replaces the previous Grey District Solid Waste Bylaw 2012, which was revoked under clause 160A of the Local Government Act 2002.

PROPOSED FINAL VERSION

Schedule 1 – Landfill Classes

Class	Common name	Waste material	Material source	Contaminant risk
1	Landfill	Non-hazardous waste. Typically mixed waste from multiple sources and containing a high content of organic material; may include waste cited for classes 2,3,4 and 5. May be developed for specific industrial wastes (for example, monofills or residual waste sites).	Households, industry, institutions, construction sites, contaminated sites.	Leachate, contaminated stormwater Landfill gas (LFG). Odour Dust
2	Construction & Demolition Landfill	Unsorted/uncontrolled construction and demolition material. May be developed for specific industrial wastes (for example, monofills or residual waste sites).	Construction sites, demolition material, soil from areas with significantly different chemical properties.	Leachate and contaminated stormwater; low risk of landfill gas, but may get odour due to hydrogen sulphide. Dust
3	Managed Fill	Inert material (e.g. selected inert construction or demolition material) or soils with specified maximum contaminant concentrations greater than applicable local background concentrations.	Selected materials from construction and demolition sites, earthworks and site remediation.	Contaminant mobility, risk to ground water and surface water. Dust
4	Controlled Fill	Inert material (e.g. selected inert construction or demolition material) or soils with trace element concentrations greater than applicable regional background concentrations.	Selected materials from construction sites, demolition sites and earthworks.	Minor risk of contaminant mobility and sediment contamination of surface water. Dust
5	Clean Fill	Virgin excavated natural material (VENM).	Slips/road clearance, construction site clearance, earthworks surplus.	Little or no risk of leachate and gas. Sediment contamination of surface water. Dust

PROPOSED FINAL VERSION

Waste Management Institute New Zealand (WasteMINZ), October 2022. *Technical Guidelines for Disposal to Land – Revision 3.* Waste Management Institute New Zealand (WasteMINZ), Pg. 14

Policy

Grey District Council Waste Management Services Policy

External

First adopted:	28 September 2026
Review period:	5 yearly
Adopted:	28 September 2026
Next review due:	28 September 2031
Approved by:	Council
Policy owner:	Group Manager Operations

Heart of the West Coast

greydc.govt.nz

MĀWHERA GREY DISTRICT COUNCIL

Contents

1. Legislative authority 1
2. Purpose 1
3. Scope 1
4. Policy statement 1
5. Interpretation 1

PART ONE – Kerbside Collection 3

6. Allocation of bins 3
7. Type of kerbside collection service 3
8. General 4
9. Protection and use of bins and crates 4
10. Wheelie bin collection 4
11. CBD cardboard only recycling collection 5
12. Glass crate collection 5
13. Kerbside auditing 5
14. Permitted items for kerbside collection (Waste Acceptance Criteria) 7
15. Prohibited items 8
16. Hazardous waste 8

PART TWO – Council Waste Facilities 9

17. Disposal of waste and recyclable products at McLeans Pit Landfill and Recycling Centre 9
18. Disposal of waste and recyclable products at resource centres 9
19. Disposal of recyclable products at Preston Road Recycling Centre 10
20. Changes in acceptance criteria 10

PART THREE – General 11

21. Litter bins 11

PART FOUR – Administration 11

22. Non-compliance with conditions 11
23. Relevant documents and legislation 11
24. Review period 11
25. Replacement and revocation 11

PROPOSED FINAL VERSION

CHANGES FROM DRAFT VERSION CONSULTED ON ARE MARKED IN YELLOW

1. Legislative authority

1.1 This policy is made under the powers provided to councils in the Local Government Act 2002.

2. Purpose

2.1 The purpose of the Waste Management Services Policy is to set out the terms and conditions which will apply for the collection of refuse and recyclables from properties at the kerbside in the Grey District by Council or its approved contractor. It also outlines terms and conditions for the use of Council Waste Facilities.

2.2 It is noted that Council has in place an approved Waste Management and Minimisation Bylaw 2026, which allows Council to set collection conditions.

3. Scope

3.1 This policy applies to all users of Council's kerbside collection service and Council Waste Facilities.

4. Policy statement

4.1 Waste and recyclables will be collected as part of the kerbside collection in participating areas provided the conditions within this policy are met.

4.2 Users of Council Waste Facilities must comply with the terms and conditions, including access, accepted waste and prohibited and hazardous materials.

5. Interpretation

5.1 In this policy, unless context requires otherwise:

Approved Container means any container approved by the Council for the collection of any type of waste or diverted material, under the kerbside collection service, with approval based on the following criteria:

1) The prevention of nuisance;
2) The protection of the health and safety of waste collectors and the public; and
3) The achievement of effective waste management and minimisation.

Permanent means any building, structure or improvement that is fixed in location and intended for ongoing or indefinite use. Permanent assets are not designed to be readily relocated, dismantled or removed without substantial effort or material alteration to the site and include:

1) Primary buildings;
2) Fixed infrastructure; and
3) Any structures with permanent foundations or connections to services.

Includes properties which receive a Code of Compliance Certificate (CCC).

PROPOSED FINAL VERSION

Semi-Permanent	means any structure or improvement that is installed for medium to long-term use but retains the ability to be removed, relocated or modified with relative ease compared to permanent works. While semi-permanent assets may be in place for extended periods, they are not intended to be enduring or irrevocably fixed and include: 1) Relocatable buildings; 2) Modular installations; and 3) Any structures with minimal or non-permanent foundations.
Waste	means: 1) Anything disposed of or discarded; 2) Includes any type of waste that is defined by its composition or source (for example organic waste, electronic waste or construction and demolition waste); and 3) To avoid doubt includes any component or element of Diverted Material if the component or element is disposed of or discarded.
Waste Facility	means any place that is used by Council for the collection of waste or recycling, whether that place is operated by Council staff or a company contracted to operate for the Council and includes but is not limited to Landfills, Transfer Stations, recycling centres, reuse shops, hazardous waste centre and remote transfer stations.

PROPOSED FINAL VERSION

PART ONE – Kerbside Collection

6. Allocation of bins

6.1 All ~~semi-permanent and~~ permanent properties in the designated kerbside collection areas ~~are entitled to~~ will be allocated bins for the collection of refuse and recycling, will be charged the appropriate Kerbside Refuse and Recycling Collection targeted rate and will be able to use the Council funded collection service. Note: Residents/occupiers of permanent properties are not required to use the collection service just because it is available however charges will still apply as per Council's rating policies.

6.2 All semi-permanent ~~and permanent~~ properties in the designated kerbside collection areas are entitled to be allocated bins for the collection of refuse and recycling upon application to Council by the owner of the property. The appropriate Kerbside Refuse and Recycling Collection targeted rate will be charged and the resident/occupier will be able to use the Council funded collection service.

~~Eligible properties will be charged the appropriate Refuse and Recycling Collection targeted rate and are entitled to use the Council funded collection service (note: no-one is required to use the collection service just because it is available however charges will still apply as per Council's rating policies).~~

6.3 New properties who wish to be allocated bins before the start of the next rating year (when the targeted rate becomes active) are able to do so by paying a pro-rata amount (for the whole number of ~~weeks~~ months remaining to 30 June) of the kerbside refuse and recycling collection targeted rate to Council prior to the bins being delivered.

6.4 New properties must pay the relevant delivery charge to receive their bins.

Explanatory note: For avoidance of doubt, the targeted rate will apply until the semi-permanent or permanent dwelling or business has been removed from site and Council has inspected the site to confirm. Changes to targeted rates apply from the following rating year as per the Local Government (Rating) Act 2002.

7. Type of kerbside collection service

7.1 The Council offers the standard service, which comprises:

Residential:

1) Fortnightly collection of residual waste (refuse) from a 120-litre red-lidded wheelie bin (the red rubbish bin);
2) Fortnightly collection of approved clean recyclable materials from a 240-litre yellow-lidded wheelie bin (the yellow recycling bin); and
3) Fortnightly collection of glass bottles from a blue 45-litre crate (the blue glass crate).

For each property the recycling will be collected on the alternate week to the refuse collection.

Commercial (Greymouth CBD area only):

1) Weekly collection of residual waste (refuse) from a 120-litre red-lidded wheelie bin (the red rubbish bin);
2) Weekly collection of approved clean recyclable materials from a 240-litre yellow-lidded wheelie bin (the yellow recycling bin);
3) Weekly collection of glass bottles from a blue 45-litre crate (the blue glass crate); and
4) Weekly collection of cardboard.

7.2 Council does not offer a user-pays service – this is a service which will need to be organised directly with the contractor and can only be in the areas that the contractor's vehicles transit through.

CHANGES FROM DRAFT VERSION CONSULTED ON ARE MARKED IN YELLOW

PROPOSED FINAL VERSION

8. General

8.1 Only Council issued Approved Containers (wheelie bins and crates), with Council branding, may be used in the kerbside collection service (until approval for an exception is granted by Council). The Approved Containers are owned by Council and may not be used by a commercial collector or for any other purpose.

8.2 Bins and crates are allocated to properties which pay the Kerbside Refuse and Recycling Collection targeted rate. Bins and crates are to be presented for collection outside the correct address.

8.3 Waste should be deposited in the bin in a manner that allows the whole of the contents to become dislodged and fall freely into the truck when the bin is emptied.

8.4 Prohibited or hazardous materials must not be placed out for collection.

8.5 Refer to the collection calendar for collection days specific to your property/area.

8.6 Council undertakes waste audits of recycling wheelie bins and crates to ensure compliance with Council policies and bylaws.

9. Protection and use of bins and crates

9.1 Every owner or occupier must:

1) Take reasonable steps to protect the bins and crates allocated to their property from damage and theft.
2) Separate and prepare all waste so as to comply with the permitted waste criteria for recycling and waste.
3) Maintain their bins and crates in a sanitary manner so as to not cause offence or nuisance and ensure they are free from modifications or alterations.
4) Notify the Council of any loss of or damage to their bins or crates within 48 hours of collection day.
5) Ensure that bins and crates allocated to a property remain at the allocated property.
6) Pay any fees and charges for replacement bins or crates, including delivery to the allocated address.
7) Make the bins and crates allocated to the property available to the Council or its contractor for audit and inspection purposes.

10. Wheelie bin collection

This section applies to the red-lidded refuse wheelie bin and yellow-lidded recycling wheelie bin.

10.1 Wheelie bins will be collected if they meet the following conditions:

1) They are not over filled, i.e. items are not compressed and the lid closes fully.
2) The lid is fully closed to ensure no effects from weather conditions.
3) There are no unapproved, prohibited or hazardous items within the wheelie bin.
4) Bins do not exceed the official limit of 80kgs (ensures the bin can be lifted safely onto the truck).
5) Wheelie bins must be kerbside by 7am on the collection day and retrieved from the kerbside by 7pm on the collection day.
6) Bins should be placed for collection in an upright position with the Council logo facing the road and the wheels facing the property, in front of the premises from which the waste originated and as close to the kerbside as possible. Reasonable steps are to be taken to prevent the bin obstructing pedestrian and vehicular traffic and to preserve access to the premises.
7) The correct bin is put out on the correct week, i.e. refuse bin on refuse week, recycling bin on recycling week.
8) All recycling shall be clean, dry and on the accepted materials list.

PROPOSED FINAL VERSION

11. CBD cardboard only recycling collection

This section applies to the cardboard only recycling collection, which is undertaken in the Greymouth CBD area only.

11.1 Recyclable cardboard will be collected if it meets the following conditions:

1) If located within the CBD area defined by Council that receives both the recycling and refuse collection within the same calendar week.
2) It shall be placed adjacent to the refuse wheelie bin on the respective refuse collection day.
3) It shall be placed at kerb side in front of the respective business either:
   i. In the recycling wheelie bin; or
   ii. Broken down, tied with string and stacked next to the refuse wheelie bin; or
   iii. Broken down and stacked next to the refuse wheelie bin in a tidy and controlled manner.
4) If the cardboard is placed at kerbside in the recycling bin, it must also comply with condition set out under "Wheelie Bin Collection" above.

12. Glass crate collection

This section applies to the blue glass crate collection.

12.1 Glass crates will be collected based on the following requirements:

1) If they are not over filled – the contents should be level with the top of the bin.
2) There are no unapproved, prohibited or hazardous items within the crate.
3) If crates do not exceed the official limit of 12kg.
4) Crates must be kerbside by 7am on the collection day and retrieved from the kerbside by 7pm on the collection day.
5) Crates should be placed next to your yellow-lidded recycling bin, near the kerb.
6) All glass items shall be clean.

13. Kerbside auditing

13.1 Council will undertake kerbside auditing to ensure residents are following the terms and conditions of the kerbside collection service. A tag system – green, orange and red – advises compliance with the kerbside collection conditions.

13.2 **Definitions:**

Green tag	**Safe to collect.** Compliant - There are no problems with the kerbside collection. Everything in your bin was recyclable – well done!
Orange tag	**Minor non-compliance but safe to collect.** Non-compliant - There are some minor issues with the kerbside collection but it will still be collected.
Red tag	**Non-compliant and unsafe to collect.** Non-compliant - Too contaminated to collect or does not meet the kerbside collection terms and conditions. It will not be collected.

PROPOSED FINAL VERSION

13.3 The main goals of kerbside audits are:

Responsible recycling	• Educate Grey District residents about the correct sorting of recyclable materials. • Encourage residents to make sure the right items are going in their recycling bins.
Reduce contamination	• Reduce contamination in the recycling stream. This prevents inefficiencies in the recycling process and avoids increased operational costs.
Environmental sustainability	• Contribute to environmental sustainability by ensuring collection and processing of recyclable materials. This conserves valuable resources and reduces waste.

13.4 **Non-compliance:**

1) Non-compliance with kerbside collection conditions will be managed as follows:

Orange tag	**There is minor non-compliance but it is safe to collect.** **The collection will continue.** • An orange tag will be placed on the kerbside collection Approved Container. • A flyer will be placed in the letterbox advising the occupier how to correctly recycle.
Red tag	**The container/recycling is non-compliant and/or the container/recycling is unsafe to collect.** **The container/recycling is too contaminated to collect or does not meet the kerbside collection terms and conditions – it will NOT be collected.** • A red tag will be placed on the container/recycling. • A warning letter will be ~~issued~~ posted to the address as well as the property owner (if different), advising of the area of non-compliance. • If this is the **second warning**, the warning will advise of the implications of further non-compliance. • The user shall remove the container/recycling from the kerbside and change the contents so that they comply with the conditions outlined in this policy and place the container/recycling out for collection on the next collection day. If the user cannot wait until the next collection day, they will need to make their own arrangements to take the refuse and/or recyclables to a waste facility, such as McLean's Pit Landfill and Recycling Centre.

2) **Three orange or red tags in a 12-month period** for deliberate non-compliance* will result in a suspension of ~~all services except for refuse collection~~ non-complying recycling services for a period of ~~three months~~ six weeks**. This means the non-compliant bin (either yellow bin or blue glass crate or both) will not be emptied for three collections from date of notification of suspension.

13.5 * The intent of the three-strikes rule is to protect the health and safety of staff and contractors and to ensure a cost-effective and efficient kerbside recycling service to ratepayers. If the contamination is too high, a whole truckload of potentially useful recyclables must then go into the landfill. Education for genuine mistakes will be the first approach but for those users who continue to be deliberately non-compliant, suspension as a last resort will be enforced.

13.6 ** ~~Note:~~ Refuse wheelie bins will only be collected where they meet the terms and conditions outlined in this policy.

CHANGES FROM DRAFT VERSION CONSULTED ON ARE MARKED IN YELLOW

PROPOSED FINAL VERSION

13.7 The charge on your rates account is a targeted rate for the availability of the kerbside refuse and recycling collection service and it will remain in place and payable if the recycling service is suspended due to the collection terms and conditions not being met.

13.8 **Bin reinstatement:**

1) Collection of recycling services will be automatically reinstated following the suspension period.
2) If a property currently has the service suspended but the tenancy changes or the property is sold, landlords/owner can request for the suspension to be lifted and the service to be reinstated. Verification of the change in occupancy or ownership will be required.

14. Permitted items for kerbside collection (Waste Acceptance Criteria)

14.1 **Permitted items for recycling wheelie bin:**

RECYCLING
Cardboard, e.g. cereal boxes, greeting cards and toilet roll inners
Cans, e.g. aluminium cans, drink cans, food cans, pet food tins and steel/tin cans
Paper, e.g. books, computer paper, envelopes (including window), junk mail, magazines, newspapers, office paper, phone books, wrapping paper – *Nothing smaller than an envelope*
Plastics numbered 1,2,5 only (all lids go in the refuse bin) - check bottom of container, e.g. drink bottles, ice cream containers, margarine tubs, milk bottles, shampoo/conditioner bottles, soft drink/water bottles, yoghurt containers, meat trays, fruit and vege containers

14.2 **Permitted items for refuse wheelie bin:**

WASTE	
Aerosol cans	Pens, pencils, felts, crayon
Animal droppings in plastic	Plastic cutlery
Band aids / dressings	Plastic wrap
Batteries - alkaline	Plastic bags
Bread bags	Plastic Tupperware
Carbon paper	Juice cartons
Cassette tapes	Plastics – numbered 3, 4, 6, 7 & 8
Ceramics	Plasticised cardboard cartons
Cigarette ends	Plate glass
Cooking oils & fats *(wrapped in old paper)*	Polystyrene
Crockery	Pyrex
Disposable nappies	Styrofoam
Foam boxes	Takeaway cups and lids
General Refuse	Toothbrushes
Kitty litter	Toothpaste tubes
Light bulbs (excluding eco bulbs)	Treated timber
Lolly wrappers	Vacuum dust

PROPOSED FINAL VERSION

WASTE	
Matchboxes Multi-material packaging	Waxed paper Window glass / mirrors / glassware

14.3 **Permitted items for glass crate:**

GLASS
Glass (all lids go in the refuse bin), e.g. bottles and jars, cosmetic jars, sandwich spread bottles/jars, wine bottles

15. Prohibited items

15.1 The following items shall not be disposed of into an Approved Container destined for a Council waste facility:

1) Anything capable of causing injury to a person or animal unless any such waste is properly and sufficiently contained so as to prevent injury, damage or loss, including any broken glass, broken china, broken plastic, hacksaw blade, razor blade, skewer, knife or any other object or material capable by reason of its shape or sharpness of causing injury (including anything likely to shatter in the course of collection);
2) Any explosive, hot ashes, flammable material, infectious material, or any other matter, thing or waste of any kind whatsoever that may endanger any person, animal or vehicle which may come in to contact with the material at any time prior to, during or following collection and disposal;
3) Any liquid or viscous fluid;
4) Any radioactive wastes, but excluding domestic smoke detectors[1];
5) Any waste oil, lead-acid batteries;
6) Any hazardous substance;
7) Asbestos;
8) Any solid waste that is not recyclable material that is placed into an Approved Container or contractor container designated for recyclable material;
9) Compressed gas cylinders; and
10) Materials as notified from time to time by Council.

16. Hazardous waste

16.1 The following items shall not be disposed of into an Approved Container destined for a Council waste facility:

1) Any waste containing hazardous substances at concentrations exceeding the minimum degrees of hazard specified in the Hazardous Substances (Minimum Degrees of Hazard) Regulations 2000, made under the Hazardous Substances and New Organisms Act 1996;
2) Any infectious substance as defined in the Land Transport Rule: Dangerous Goods 2005 and NZS 5433:2012 – Transport of Dangerous Goods on Land;
3) Any radioactive material, being any material that spontaneously emits ionising radiation, including naturally occurring radioactive material or nuclear material;
4) Any substance, material, or waste that by reason of its chemical properties may be corrosive, toxic, oxidising, flammable, ecotoxic, or otherwise hazardous to human health, property or the environment;
5) Any hazardous substance or hazardous waste as defined under the Hazardous Substances and

[1] Domestic smoke detectors may be disposed of as household waste

PROPOSED FINAL VERSION

New Organisms Act 1996 or any subsequent legislation replacing it;
6) Any other hazardous material or waste as determined by Council from time to time;
7) Any whiteware*;
8) Any e-waste*.

* Whiteware and e-waste may be disposed of at the McLeans Pit landfill and Recycling Centre.

PART TWO – Council Waste Facilities

17. Disposal of waste and recyclable products at McLeans Pit Landfill and Recycling Centre

17.1 Subject to Part 2: Waste facilities of the Waste Management and Minimisation Bylaw 2026, McLeans Pit Landfill and Recycling Centre is open for the use of domestic and commercial account holding or pay as you go customers.

17.2 Only waste originating from the Grey District may be deposited unless prior approval has been granted by Council.

17.3 All loads are to be secured and covered up until the tip face and/or drop off areas.

17.4 The maximum speed on-site is 10km/hr and seatbelts must be worn.

17.5 No mobile phones are to be used when driving or within the landfill and recycling site.

17.6 All children must remain in the vehicle at all times.

17.7 No smoking or vaping on-site.

17.8 All signs and instructions from a Council staff member or Council's contractor must be followed.

17.9 All commercial customers must follow all health and safety requirements of Council or Council's contractor when on-site.

17.10 All hazardous waste as described under the Waste Management and Minimisation Bylaw 2026 is to be treated in accordance with any legislative requirements and under Clause 15 of the Bylaw.

17.11 No prohibited material may be deposited at a Council Waste Facility. Refer to clause 15.1 of this policy for a list of prohibited material.

17.12 All possible recyclable products must be recycled as the first option before they can be accepted at the Landfill:

1) Evidence of recycling of the product will be required;
2) Once all possible recycling options have been explored, the product (if not recyclable) or any by-product from the recycling process could be deemed acceptable; and
3) Cost is not a consideration for a reason to not recycle under subsection 17.12(2) above.

17.13 Residential recycling must be deposited in the McLeans Pit Recycling Centre. Commercial recycling must be deposited via McLeans Pit Landfill and the appropriate fee paid.

17.14 Any fees and charges for the site will be shared through the Council's website and signage at the Landfill. These fees or charges may be reviewed and adjusted as required.

18. Disposal of waste and recyclable products at resource centres

18.1 Subject to Part 2: Waste facilities of the Waste Management and Minimisation Bylaw 2026, Grey District resource centres are open for the use of domestic and commercial account holding or pay as you go customers.

PROPOSED FINAL VERSION

18.2 Only waste originating from the Grey District may be deposited unless prior approval has been granted by Council.

18.3 All loads are to be secured and covered up until the tip face and/or drop off areas

18.4 The maximum speed on-site is 10km/hr and seatbelts must be worn.

18.5 No mobile phones are to be used when driving or within the resource centre site.

18.6 No smoking or vaping on-site.

18.7 All signs and instructions from a Council staff member or Council's contractor must be followed.

18.8 All commercial customers must follow all health and safety requirements of Council or Council's contractor when on-site.

18.9 All hazardous waste as described under the Waste Management and Minimisation Bylaw 2026 is to be treated in accordance with any legislative requirements and under Clause 15 of the Bylaw.

18.10 No prohibited material may be deposited at a Council resource centre. Refer to clause 15.1 of this policy for a list of prohibited material.

18.11 All possible recyclable products must be recycled as the first option before they can be accepted at the resource centre:

1) Evidence of recycling of the product will be required;
2) Once all possible recycling options have been explored, the product (if not recyclable) or any by-product from the recycling process could be deemed acceptable; and
3) Cost is not a consideration for a reason to not recycle under subsection (2) above.

18.12 Any fees and charges for the site will be shared through the Council's website and signage at the resource centre. These fees or charges may be reviewed and adjusted as required.

19. Disposal of recyclable products at Preston Road Recycling Centre

19.1 Only waste originating from the Grey District may be deposited unless prior approval has been granted by Council.

19.2 Preston Road Recycling Centre is for the deposit of domestic recycling only. Commercial recycling should be deposited at McLeans Pit Landfill and Recycling Centre.

19.3 Clean and approved recyclables must be deposited in the correct receiving container.

20. Changes in acceptance criteria

20.1 Council may introduce changes in acceptance criteria at its waste facilities, which will come into effect once they have been notified.

PROPOSED FINAL VERSION

PART THREE – General

21. Litter bins

21.1 No residential or commercial waste is to be deposited in litter bins. People with excess waste will need to dispose of it appropriately, i.e. take it to a Council waste facility or resource centre.

21.2 No prohibited material may be deposited into a public litter bin/receptacle. Refer to clause 16.1 of this policy for a list of prohibited material.

21.3 If the litter bin is full or litter is likely to escape, do not attempt to place the litter in the bin.

PART FOUR – Administration

22. Non-compliance with conditions

22.1 Any person who does not comply with the terms and conditions that applies to them for the kerbside collection service or use of Council waste facilities may be subject to one or more of the following actions being taken against them under the Waste Management and Minimisation Bylaw 2026:

1) The rejection (non-collection) of the contents of any Approved Container left out for kerbside collection, if the contents or placement of the container or material is non-compliant.
2) The withdrawal or suspension of the kerbside collection service being provided to that person.
3) The waste is not accepted at Council's waste facility.
4) Refused access to one or all of Council's waste facilities.
5) A trespass notice being issued against the person refused access to prevent them from using one or all of Council's waste facilities.
6) Enforcement of any offence that may have been committed under the Litter Act 1979 as a result of the non-compliance.
7) Enforcement for breach of this bylaw, as provided for in the Local Government Act 2002 and the Waste Minimisation Act 2008.
8) Any other steps that may be taken by the Council in law.

23. Relevant documents and legislation

23.1 This policy should be read in conjunction with the Grey District Council Waste Management and Minimisation Bylaw 2026.

24. Review period

24.1 This policy will be reviewed every five years.

25. Replacement and revocation

25.1 This policy replaces the previous Grey District Council Refuse and Recycling Kerbside Collection Policy 2012.

PROPOSED FINAL VERSION

5.13 FREEDOM CAMPING BYLAW - PUBLIC SUBMISSIONS AND DELIBERATIONS

File Number:

Report Author: Group Manager Community

Report Authoriser: Chief Executive

Appendices: 1. Responsible Freedom Camping Proposed Final Version

1. REPORT PURPOSE

1.1. For Staff to provide further clarity and information on the requirements Self-contained Motor Vehicles Legislation Act 2023, and the ability to prohibit sites.

1.2. For Staff to provide feedback and direction on allowing non-self-contained vehicles in selected sites in the Grey District.

1.3. For Council to approve the Final Responsible Freedom Camping Bylaw, following completion of the public consultation and decision-making on matters raised through submissions.

2. EXECUTIVE SUMMARY

2.1. The Responsible Freedom Camping Bylaw has been reviewed to ensure it remains current, legally robust and responsive to the Self-contained Motor Vehicles Legislation Act 2023. The review follows public consultation undertaken from 1 July to 1 August 2026 and the hearing and consideration of submissions on 24 August 2026. Submitters generally supported the proposed changes, including updates to designated freedom camping locations and boundaries, the increase from two nights to three nights in any four-week consecutive period, and provisions to temporarily restrict or close areas where necessary.

2.2. Council sought clarification and further information on matters raised through submissions, particularly the legal basis for prohibiting sites, the potential to allow non-self-contained vehicles at selected sites, and the importance of education before enforcement. Clarification and supporting information has been provided confirming that prohibited areas have previously been assessed against the statutory grounds in the Freedom Camping Act 2011, and that allowing non-self-contained vehicles in Council areas with toilet or shower facilities would create health, safety, servicing and compliance risks. Staff will continue to support an education-first approach through clear website information, signage, visitor information and proactive compliance activity.

3. OFFICER RECOMMENDATION

That Council:

1. Receives the report; and
2. Approves the Responsible Freedom Camping Bylaw as per the appendix;
3. Authorises the CE to make minor editorial corrections if required provided they do not alter the intent of the approved bylaw and policy prior to publishing on Council's website.

4. BACKGROUND

4.1. The current Responsible Freedom Camping Bylaw was adopted in 2014 and was last reviewed in 2020.

4.2. Since it was last reviewed, the Self-contained Motor Vehicles Legislation Act 2023 has come into effect. This overhauls freedom camping in New Zealand by mandating campervans must have fixed, permanently installed toilets to be considered self-contained. They also need to have a valid certificate of self-containment issued in accordance with section 87U(3)(d) of the Plumbers, Gasfitters and Drainlayers Act 2006 (noting transitional period arrangements as specified in the Freedom Camping Act 2011). This eliminates previous loopholes of vehicles utilising portable toilets and qualifying for a self-containment sticker.

4.3. Councils may choose to define areas within their local authority that allow for freedom camping in motor vehicles which are not self-contained. The Draft Responsible Freedom Camping Bylaw does not include any such areas.

4.4. The Responsible Freedom Camping Bylaw was out for consultation from 1 July to 1 August 2026, with submissions considered and heard on 24 August 2026.

4.5. The main themes raised during consultation were the need for education before enforcement, concerns about who should fund and undertake compliance monitoring, support for retaining suitable freedom camping locations such as Cobden Bridge, concerns about responsible campers or smaller vehicles being unfairly excluded, and concerns raised by the New Zealand Motor Caravan Association about temporary restriction provisions and the legal robustness of existing prohibited areas.

4.6. Overall, submitters generally supported the proposed changes, including the increase from two nights to three nights in any four-week consecutive period, the ability to temporarily restrict or close areas where necessary, and updates to designated freedom camping locations and boundaries.

4.7. Council sought clarification and further information on points raised in the submissions on the Draft Responsible Freedom Camping Bylaw as outlined below:

Clarification Summary

Item	**Officers Report**
Freedom Camping Act 2011 and the ability to prohibit sites (as submitted on by the New Zealand Motor Caravan Association)	**The Freedom Camping Act 2011** allows for Councils to restrict or prohibit in a local authority area for the following reasons: • to protect the area: • to protect the health and safety of people who may visit the area: • to protect access to the area The sites that are prohibited in the bylaw have all been thoroughly assessed in 2020 under these reasons, and all areas were prohibited as per these requirements. Iveagh Bay - Protect access and Health and Safety. Jacks Road – Protect Access Moana Foreshore – Protect Access and Protect the Area (Foreshore Management Committee).

Item	Officers Report
	Cobden Breakwater – Protect Access and Health and Safety. Cobden Beach from Jellyman Park through to Point Elizabeth – Protect Access and Health and Safety. The Boat ramp area of the Cobden Bridge site – Protect Access and Health and Safety All of the Rapahoe Reserve Area – Protect the area and Protect Access McMillan Road Parking Area – Health and Safety, Protect Access Colville Close Parking Area – Protect Access McEwen Park Blackball - Protect Access This meets all of the requirements of the New Zealand Motor Caravan Association's submission and staff are satisfied this takes the approach required. With concerns raised in consultation regarding responsible campers or smaller vehicles being unfairly excluded, if they can meet the requirements of the legislation, they are not excluded from utilising the sites.
Non-self-contained vehicles in selected sites in the Grey District.	**The Freedom Camping Act 2011** allows for Councils to restrict or prohibit in a local authority area for the following reasons: • to protect the area: • to protect the health and safety of people who may visit the area: • to protect access to the area The assessment by Council Staff is that allowing non-self-contained vehicles in Council areas that have toilet or shower facilities does not address the considerable concerns for the health and safety of people visiting the area. The areas are designed as short stay visitor facilities, not as overnight stay areas. There are no facilities for food preparation or cleaning of food preparation equipment as would be required for overnight stays.

Item	Officers Report
	The cleaning contracts for the facilities all operate on the basis that they are used primarily for short stay visitors and there is no provision to provide for the additional cleaning required if used for overnight camping. Recent examples of the facilities being closed demonstrate the need to ensure Council has the correct contracts in place to undertake the cleaning and maintenance provisions for the usage of the facilities. There has been a considerable amount of education, as well as feedback from the community since the Responsible Freedom Camping Bylaw was put into place. It is considered that any change reintroducing non-self-contained vehicles would destroy all the positive work to make the Grey District the positive district for responsible freedom camping it is. **Camping-Grounds Regulations 1985** This regulation specifies that an area is deemed a camping ground where the area is used for rent, hire, donation, for the purposes of temporary living. These areas require registration, therefore it may be that an area that council sets aside for camping could be deemed as a camping site, if there is any monetary exchange at the site (even a donation box).
Education before enforcement	Education is an important part of implementation. Staff will ensure information on Council's website, signage and visitor information clearly explains the rules, including self-containment requirements, permitted locations, maximum stay periods, waste disposal expectations and infringement risks. Compliance Staff also take a proactive education first approach during their operations.

4.11. All changes are tracked on the Proposed Final Version of the Bylaw.

5. CONSIDERATIONS

5.1. Legal and Legislative Implications

5.1.1. The Bylaw is in line with the Freedom Camping Act 2011, which allows Territorial Authorities to make a Freedom Camping Bylaw.

5.1.2. The Draft Bylaw has been updated to incorporate the Self-contained Motor Vehicles Legislation Act 2023.

5.1.3. Under both the Local Government Act 2002 and the Freedom Camping Act 2011, Council is required to utilise the special consultative procedure to consult on amendments to the Bylaw. Consultation has been undertaken in accordance with that process.

5.1.4. Camping-Grounds Regulations 1985 specifies regulation around when areas become camping grounds that come with regulation. If areas are deemed to be camping grounds through this regulation, the sites will required to be registered and meet requirements.

(a) The New Zealand Motor Caravan Association has raised matters for Council to consider regarding the temporary restriction provision and the robustness of existing prohibited areas. These matters are addressed in the Clarification Section.

5.2. Financial

(a) There are no direct financial costs associated with hearing and considering submissions. Enforcement of freedom camping under the proposed changes can be undertaken within existing operational budgets. If Council directs a fuller future review of prohibited and restricted areas, including site-specific assessments, staff will assess the resourcing requirements and report back as required.

5.3. Existing Policy and Strategy Implications

(a) The current Responsible Freedom Camping Bylaw has been updated to incorporate legislative changes and proposed map amendments. It is important that Council bylaws remain current to enable Council to manage the effects of freedom camping in the Grey District while balancing the needs of responsible freedom campers, local communities and the environment.

5.4. Fit with Purpose of Local Government Statement

5.4.1. This option meets the purpose of local government by:

- Providing for democratic local decision-making and action by, and on behalf of, communities.
- Meeting the current and future needs of communities for good-quality local infrastructure and regulatory activities.

5.5. Effects on Mana whenua

(a) Mana whenua were included as stakeholders during the public consultation process. No specific mana whenua effects have been identified through the submissions received. If Council directs further site-specific assessment work or a fuller future review of restricted and prohibited areas, staff will ensure mana whenua engagement is included as appropriate.

5.6. Significance and Engagement

5.6.1. It is considered the bylaw is of medium significance when measured in terms of the Significance and Engagement Policy.

Issue	Level of Significance	Explanation of Assessment
Is there a high level of public interest, or is decision likely to be controversial?	Medium	The bylaw will continue to regulate where and how freedom camping may occur. The proposed changes are not expected to create significant long-term impacts, although any future fuller review of prohibited or restricted areas may require further assessment.
Is there a significant impact arising from duration of the effects from the decision?	No	NA
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	NA
Does the decision create a substantial change in the level of service provided by Council?	No	NA
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	NA
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	NA
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the delivery on any Council group of activities?	No	NA
Does the proposal or decision involve Council exiting from or entering a group of activities?	No	NA

6. NEXT STEPS

6.1.1. Council staff will finalise the Responsible Freedom Camping Bylaw as attached and make this available as the final adopted version for the public.

6.1.2. Improved signage is required at some sites, this will be addressed from existing budgets.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

MĀWHERA GREY DISTRICT COUNCIL

105 Tainui St | Greymouth 7805
PO Box 382 | Greymouth 7840
Tel 03 769 8600
Fax 03 769 8603
info@greydc.govt.nz
www.greydc.govt.nz

Grey District Council
Responsible Freedom Camping Bylaw ~~2020~~ 2026

This bylaw was adopted by the Grey District Council on 8 December 2014, amended on 26 November 2020, and on xx 2026, following consideration of submissions received as part of the Special Consultative procedure

PROPOSED FINAL VERSION

GREY DISTRICT COUNCIL RESPONSIBLE FREEDOM CAMPING BYLAW ~~2020~~ 2026.

EXPLANATORY NOTE

The Grey District Council makes this Bylaw pursuant to the powers contained in Sections 11 to 14 of the Freedom Camping Act 2011 and the Self-contained Motor Vehicles Legislation Act 2023.

The amendments incorporated in this Bylaw are intended to comply with the requirements of the Freedom Camping Act 2011 and the Self-contained Motor Vehicles Legislation Act 2023 and provide Council with the ability to implement the Infringement provisions of that Act.

Grey District Council strongly encourages visitors and travellers using mobile and other temporary accommodation e.g. campervans, caravans, tents etc, to use licensed camping grounds (See Schedule 3).

It is recognised that many such campers bring economic and social benefits to the areas they visit and their continued custom is to be encouraged.

This bylaw aims to balance the needs and expectations of the local community with those of responsible freedom campers.

1.0 TITLE AND DATE OF COMING INTO FORCE

This bylaw shall be known as the 'Grey District Council Responsible Freedom Camping Bylaw ~~2020~~ 2026.

This bylaw shall come into force as soon as finally confirmed by Council. ~~after having followed the process prescribed by Section 1576 of the Local Government Act 2002.~~

2.0 PURPOSE OF BYLAW

The purpose of this bylaw is to:

- Protect, promote and maintain public health and safety and protection of the environment by regulating responsible freedom camping on Council property within the District; and
- To allow responsible freedom camping on Council land (Local Authority Area) except in those areas defined as 'prohibited' or 'restricted', subject to conditions outlined in this bylaw.

3.0 DEFINITIONS AND INTERPRETATION

In this Bylaw:

Act	means the Freedom Camping Act 2011.
Camping Ground	means: • a camping ground that is the subject of a current certificate of registration under the Camping-Grounds Regulations 1985; and • any site at which a fee is payable for camping at the site
Council	means the Grey District Council.
Duly Authorised Officer	means any person formally approved to administer the requirements of the Bylaw on Council's behalf.
Enforcement Officer	means a person appointed by the Grey District Council as an

	enforcement officer under the Act.
Freedom Camp	means to camp on Council controlled land (other than at a camping ground) within 200 m of a motor vehicle accessible area or the mean low-water springs line of any sea or harbour, or on or within 200 m of a formed road or a Great Walks Track, using 1 or more of the following: • a tent or other temporary structure, • a caravan, • ~~a car, campervan, house truck, or other~~ any motorised vehicle.
Freedom Camping	has a corresponding meaning, but does not include: • temporary and short-term parking of a motor vehicle: • recreational activities commonly known as day-trip excursions: • resting or sleeping at the roadside in a caravan or motor vehicle to avoid driver fatigue. A person is not freedom camping if the person — a) is a person other than a person who is in New Zealand on the basis of a visitor visa (within the meaning of the immigration instructions); and b) is unable to live in appropriate residential accommodation; and c) as a consequence of that inability, is living in either or both of the following: i. a tent or other temporary structure: ii. a motor vehicle.
Local Authority Area	has the same meaning as in Section 6 of the Freedom Camping Act 2011
Mobile accommodation	means temporary accommodation that is movable or transportable.
Night	means the period between ~~8pm and 7am~~ 7pm to 8am or any part thereof.
Responsible Freedom Camping	means to camp on Council controlled land in a vehicle and maintaining the self-Contained conditions at all times.
Restricted Area	means a parking area or marked parking space identified within the areas in Schedule 2 of this Bylaw and indicated by signs erected in the area where camping is permitted subject to any restrictions and conditions.
Self-Contained	~~means a vehicle designed and built for the purpose of camping which has the capability of meeting the ablutionary and sanitary needs of the occupants of that vehicle for a minimum of three days without requiring any external services or discharging any waste; and~~ ~~complies with New Zealand Standard 5465:2001, as evidenced by the display of a current self-containment warrant issued under New Zealand Standard Self Containment of Motor Caravans and Caravans, NZS 5465:2001, and the availability on request of the associated self-containment certificate; and~~ ~~the toilet facility must be readily usable within the Vehicle including sufficient head and elbow room at all times, even with the bed made up.~~

	(has the same definition as set out in section 4 of the Act) means, in relation to a motor vehicle, that the vehicle has a valid certificate of self-containment issued in accordance with section 87U(3)(d) of the Plumbers, Gasfitters and Drainlayers Act 2006 (but see subpart 1 of Part 1 of Schedule 1AA for the meaning of self-contained during the transitional period). For avoidance of doubt, the toilet facility must be permanently fixed to the vehicle and able to be used with sufficient head and elbow room at all times, even with the bed made up.
Waste	means any kind of waste, including human waste.

5.0 LOCAL AUTHORITY AREAS WHERE RESPONSIBLE FREEDOM CAMPING IS PERMITTED

Responsible Freedom camping is permitted in any Local Authority Areas unless it is prohibited in an area—

1. in accordance with this bylaw; or
2. under any other enactment.

These General Restrictions apply in all Local Authority Area:

1. All responsible Freedom Camping is restricted to Certified Self-contained Vehicles.

2. Except where this Bylaw provides for a lesser period, no person may freedom camp for more than ~~two (2)~~ three (3) nights in any four-week consecutive period in any one area or within 500 metres of that area. Council can, at its discretion, allow for longer duration stays.

3. On-board storage tanks must be emptied on a regular basis in the prescribed, hygienic fashion at a Council approved dump point. See Schedule 3 of this bylaw for dump stations and public toilet locations.

4. Household rubbish must be disposed of in a Council approved disposal facility, as per the Waste Management and Minimisation Bylaw 2026.

5. Vehicles must park within defined spaces or within identified parking areas, whichever is present. One vehicle per space.

6. No use of public facilities to; wash dishes; wash clothes; dry clothes; bathe; except for facilities designated for that purpose. Advisory Note: Public facilities include public toilets, water taps (except for collecting water), flora and structures e.g. fences, signs and bollards.

7. All personal effects must be kept within the vehicles.

8. A current "self-containment warrant" must be placed on the inside left front window or visible ~~in accordance with NZS 5465:2001 and all subsequent updates of the standard.~~ and issued in accordance with applicable legislation.

9. The number of persons associated with the vehicle must not exceed that specified in the Self-Containment Certificate and "warrant".

10. All camping sites must be left in a clean and tidy condition.

11. Camping must not block or hinder any public or private access.

12. Notwithstanding the requirements of any other clause of this part of the bylaw, a person shall not, in any public place, light any fire except at fireplaces specially provided, or in an appliance designed for outdoor cooking; subject to any restriction imposed by Council on the lighting of fires.

13. The Council may close or restrict freedom camping in any local authority area or part of any area where such restriction is considered necessary by Council to:

- Prevent damage to the area or facilities in the area; or
- Allow maintenance to the area or facilities in the area; or
- During events; or
- Health and/or safety of persons; or
- Provide for better public access.

Reasonable notice of any temporary closure or restriction must be given including the reason for the closure or restriction.

6.0 THE PROHIBITED AREAS

No person may Freedom Camp in any prohibited area identified in Schedule 1 of this Bylaw.

No person may Freedom Camp in any place defined as a Public Place in the Grey District Council Introductory Bylaw, which utilises the Public Place definition in section 147(1)(a) of the Local Government Act 2002.

7.0 EXCEPTIONS

Exceptions to Clauses 5.0, 6.0 and above may be made to allow special events to be held on local authority land, subject to approval by Council.

8.0 OFFENCES

~~*[Excerpt from Section 20 of the Freedom Camping Act 2011 (Sections 1(f) to 1(m) have not been included as they relate only to conservation land]*~~

~~1) Every person commits an offence who—~~
~~a) freedom camps in a local authority area in breach of any prohibition or restriction in a bylaw made under section 11 that applies to the area; or~~
~~b) while freedom camping in a local authority area,—~~
~~i) interferes with or damages the area, its flora or fauna, or any structure in the area; or~~
~~ii) deposits waste in or on the area (other than into an appropriate waste receptacle); or~~
~~c) makes preparations to freedom camp in a local authority area in breach of any prohibition or restriction in a bylaw made under section 11 that applies to the area; or~~
~~d) deposits waste, generated while freedom camping, in or on a local authority area other than into an appropriate waste receptacle; or~~
~~e) fails or refuses to leave a local authority area when required to do so by an enforcement officer acting under section 36;~~

~~2) Every person commits an offence who discharges a substance in or on a local authority area or conservation land in circumstances where the discharge of the substance is likely to be noxious, dangerous, offensive, or objectionable to such an extent that it—~~
~~a) has, or is likely to have, a significant adverse effect on the environment; or~~
~~b) has caused, or is likely to cause, significant concern to the community or users of the area or land.~~

~~3) Every person commits an offence—~~
~~a) who, while an enforcement officer is carrying out his or her functions and duties under this Act,—~~
~~i) intentionally prevents the officer from carrying out those functions and duties; or~~
~~ii) obstructs or impedes the officer; or~~
~~iii) assaults, threatens, or intimidates the officer; or~~
~~iv) uses language that is abusive or threatening to the officer; or~~
~~v) behaves in a threatening manner towards the officer; or~~
~~b) who incites any other person to do any act referred to in paragraph (a).~~

~~4) In this section, waste receptacle means a receptacle or facility that is provided by a local authority or the Department for the purposes of disposing of waste (for example, a rubbish bin, public toilet, or bulk waste disposal unit).~~

[Excerpt from the Freedom Camping Act 2011]

20 Infringement offences relating to local authority areas

(1) A person commits an infringement offence if the person—

(a) freedom camps in a local authority area in breach of any prohibition or restriction specified in a bylaw made under section 11 or 11A that applies to the area; or

(b) freedom camps in a local authority area, other than a local authority area defined in a bylaw made under section 11A as permitting motor vehicles that are not self-contained, using a motor vehicle that is not self-contained; or

(c) fails to display a warrant card in a motor vehicle that the person is using to freedom camp in a local authority area, other than a local authority area defined in a bylaw made under section 11A; or

(d) freedom camps in a local authority area in a self-contained motor vehicle with more people than the vehicle is certified for; or

(e) while freedom camping in a local authority area,—

(i) interferes with or damages the area, its flora or fauna, or any structure in the area; or

(ii) deposits waste in or on the area (other than into an appropriate waste receptacle); or

(f) makes preparations to freedom camp in a local authority area in breach of any prohibition or restriction specified in a bylaw made under section 11 or 11A that applies to the area; or

(g) makes preparations to freedom camp in a local authority area, other than a local authority area defined in a bylaw made under section 11A as permitting motor vehicles that are not self-contained, using a motor vehicle that is not self-contained; or

(h) makes preparations to freedom camp in a local authority area in a self-contained motor vehicle with more people than the vehicle is certified for; or

(i) fails or refuses to leave a local authority area when required to do so by an enforcement officer acting under section 36.

*(2) In this section and in sections 20A and 20B, to **make preparations** means to do either or both of the following:*

(a) erect a tent to use it for freedom camping:

(b) park a motor vehicle to use it for freedom camping.

9.0 PENALTIES

~~*[Section 23 of the Freedom Camping Act 2011]*~~

~~1) A person who commits an infringement offence is liable to the following fee:~~

~~a) the amount prescribed by regulations made under section 43 as the infringement fee for the offence; or~~

~~b) $200, if no fee is prescribed in accordance with paragraph (a).~~

~~2) Each offence is separable and individually subject to separate fines. A person who commits an infringement offence is liable to a $200 infringement fee for each offence.~~

~~3) A person who is convicted of an offence against section 20(2) is liable to a fine not exceeding $10,000.~~

~~4) A person who is convicted of an offence against section 20(3) is liable to a fine not exceeding $5,000.~~

A person who fails to comply with this Bylaw commits a breach of this Bylaw and is liable to a penalty under the Local Government Act 2002, the Freedom Camping Act 2011, Self-contained Motor Vehicles Legislation Act 2023 and Freedom Camping (Penalties for Infringement Offences) Regulations 2023.

[Excerpt from the Freedom Camping Act 2011]

20E Penalties for infringement offences

A person who commits an infringement offence is liable to—

(a) an infringement fee not exceeding $1,000 that is prescribed by regulations made under section 43; or

(b) if no regulations have been made under section 43 prescribing infringement fees, an infringement fee of $400; or

(c) a fine imposed by a court not exceeding $3,000 or any lesser or equal amount prescribed by the regulations.

10.0 UPDATES AND REVIEWS

Sections 8.0 and 9.0 are extracts from the Freedom Camping Act 2011 and as such may be updated in this document without prior notice should those sections in the Act be amended.

Any Restricted Areas and Prohibited Areas shall be reviewed annually to consider any new information regarding the effects of freedom camping.

11.0 STATUS OF THE BYLAW

Where any provision in a Council Bylaw, Policy or practice document conflicts with any provision contained herein or otherwise creates any confusion, the provisions of the Bylaw will take precedence.

12.0 BYLAW NOT TO LIMIT OR AFFECT OTHER ENACTMENTS

This Bylaw does not limit or affect the requirements in or under any other enactment.

13.0 EXCEPTIONS AND SAVING PROVISIONS

A person is not in breach of this Bylaw if that person proves that the act or omission was in compliance with the directions of an authorised Council officer.

14.0 REPLACEMENT AND REVOCATION

This Bylaw replaces the previous Responsible Freedom Camping Bylaw 2020.

Schedule 1 –PROHIBITED AREAS ON COUNCIL CONTROLLED LAND FOR FREEDOM CAMPING

All forms of Freedom Camping are prohibited in these Local Authority Areas without prior written consent of The Council

All areas as mapped in Map 1-10

Map 1 - Jacks Road all beach accesses off Jacks Road, as identified in the maps.





Map 2 - The Iveagh Bay area in its entirety with the exception of the area set aside for Responsible Freedom Camping in the aerial map.

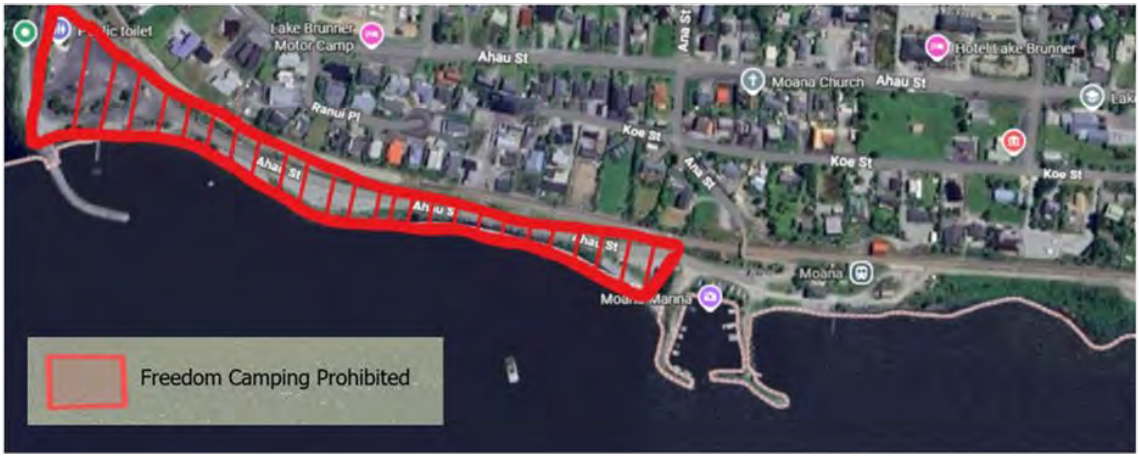


Map 3 – Moana - Lake Brunner Foreshore and all lake accesses in the area identified in the map.

ORIGINAL MAP – TO BE DELETED:



PROPOSED MAP – TO BE INSERTED:



Map 4 - Cobden Breakwater and Sanctuary area in its entirety, with the exception of the areas made available for Responsible Freedom Camping at the Cobden Breakwater carpark marked in green in **Map 4b**

ORIGINAL MAP – TO BE DELETED:

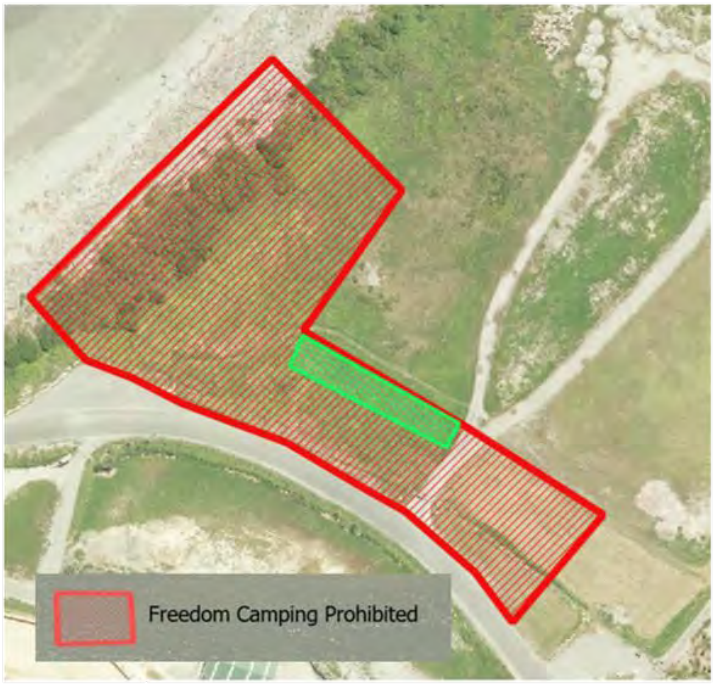


PROPOSED MAP – TO BE INSERTED:



Map 4b

ORIGINAL MAP – TO BE DELETED:



PROPOSED MAP – TO BE INSERTED:



Map 5 - Cobden Foreshore through to Point Elizabeth Track Parking Area including all beach accesses.



Map 6 - All Rapahoe, including parking areas at the Point Elizabeth Track, parking and beach accesses and including the recreational reserve area.



Map 7 - McEwen Park area on Hilton Street, Clifford Street and Wilson Street, Blackball.



Map 8 - McMillan Road area and Colville Close areas as marked, south of the Punakaiki River including all river accesses.





Map 9 - Cobden Bridge area as marked near the boat ramp

ORIGINAL MAP – TO BE DELETED:



PROPOSED MAP – TO BE INSERTED:



Map 10 - Blaketown Tip head Toilet and Carpark area as marked.



Schedule 2 - REGISTERED MOTORHOME PARKS

Challenge Service Station Motor Camp
Coast Autos
Tainui Street, Greymouth

Greymouth Seaside Top 10 Holiday Park
2 Chesterfield Street, Greymouth

~~**Lake Brunner Country Motel, Cabins & Campervan Park**~~
~~2014 Arnold Valley Road, Moana~~

Lake Brunner Motor Camp
86 Ahau Street, Moana

Rapahoe Beach Motor Camp
10 Hawken Street, Rapahoe

Kiwi Holiday Park & Motel
318 Main South Road, Greymouth

Schedule 3 – GREY DISTRICT DUMP POINT LOCATIONS

Blackball Public Dump Station
Located at Blackball Recreation Reserve in South Town Belt

Cobden Public Dump Station
Reserve at north end of Cobden Bridge, Cobden, Greymouth

Greymouth Dump Station
Coast Autos
Tainui Street, Greymouth

Greymouth Seaside Top 10 Holiday Park
2 Chesterfield Street, Greymouth

~~**Lake Brunner Country Motel, Cabins & Campervan Park**~~
~~2014 Arnold Valley Road, Moana~~

Lake Brunner Motor Camp
86 Ahau Street, Moana

Nelson Creek Public Dump Station
Nelson Creek Domain, Nelson Creek

Rapahoe Beach Motor Camp
10 Hawken Street, Rapahoe

Runanga Public Dump Station
Pitt Street, Runanga

Kiwi Holiday Park & Motel
318 Main South Road, Greymouth

NOTE: Charges may apply at some of these sites.

5.14 ON-STREET PARKING CHANGES FOLLOWING CONSULTATION

File Number:

Report Author: Group Manager Community

Report Authoriser: Group Manager Operations

Appendices: Nil

1. REPORT PURPOSE

1.1. To confirm changes to Guinness Street Parking times.

1.2. To allow for short term parking in the Tainui Shared Street.

1.3. To seek Council resolution as per the requirement in the Traffic and Parking Enforcement Bylaw 2015 to adjust the parking in the areas identified in this report.

1.4. To advise that there are no further opportunities for changes to the parking in the CBD until the comprehensive review of the Parking Strategy is undertaken in 2027.

2. EXECUTIVE SUMMARY

2.1. This report seeks Council approval to make two targeted on-street parking changes following further consultation on issues raised after the June 2026 parking changes.

2.2. The changes proposed are to allow two to three 15-minute short-term parking spaces in the Tainui Shared Street area, with clearer no-parking markings for the remaining area, and to make Guinness Street between Tainui Street and Tarapuhi Street P60 on both sides.

2.3. Targeted engagement found support from the adjacent Tainui Shared Street businesses for short-term parking, and majority support from Guinness Street businesses for a consistent P60 parking limit.

2.4. The preferred option is to approve these minor changes, which can be implemented within existing budgets, while noting that a comprehensive review of the Parking Strategy is proposed for the early years of the 2027–2037 Long Term Plan and no further CBD parking changes are proposed before that review.

3. OFFICER RECOMMENDATION

1. Receives the report;

2. Approves the following changes to Council's Parking Strategy:

Location	Current Zone	Change
Tainui Shared Street location (what is often called the Town Square).	No Parking	Allow for two – three Short Term Parking of 15 minutes.
Guinness Street between Tainui Street and Tarapuhi Street, both sides	Mixture of P15, P30, P60	All P60

4. BACKGROUND

4.1. In 2017 Council adopted the Parking Strategy to support the CBD renewal and keep traffic flowing in the CBD. This strategy includes time limits on parking spaces so that more residents

get a chance to park close to their destinations and to ensure appropriate provision of parking for speciality users, including mobility-impaired users, buses and taxis. These time limits are enforced by a Council parking warden.

4.2. From time to time, adjustments need to be made to the parking plan to take into account changes in the CBD or traffic flow. These changes require resolution by Council as per the Traffic and Parking Enforcement Bylaw 2015.

4.3. In April Council consulted on proposed on-street parking changes, with this finalised in June 2026.

4.4. Subsequent issues have been raised in relation to the areas identified in this report, with further targeted consultation having been undertaken with affected businesses in the areas.

Tainui Shared Street

4.5. Ongoing data and feedback from parking enforcement in this area indicates there needs to be improved signage and road marking for it to continue as a no-parking zone.

4.6. The other option would be to remove the no parking and include a small amount of short-term parking with clear signage of the parking time frames and the rest of the area marked as no parking more clearly.

4.7. Council staff engaged with the adjacent businesses and feedback is that they would prefer the area to have short term parking, however it was communicated that the parking would be preferred as not being directly in front of the Shades of Jade shop.

4.8. **Guinness Street - between Tainui Street and Tarapuhi Street**

4.9. A change was made to Guinness Street in June 2026 to allow for parking times to increase from P30 to P60 in the section between Tainui Street and Blanchfield's Bakery. Subsequent feedback is that the preference would be for the full street to be P60 from Tainui Street to Tarapuhi Street.

Summary of feedback

4.10. Council undertook targeted consultation with the businesses in these areas, and a summary of the proposed changes is provided below:

Parking Area	Summary
Tainui Shared Street	Engagement indicated that both adjacent businesses support changing the area from no parking with enforcement to short-term parking. Feedback also noted that parking should not hinder businesses.
Guinness Street - between Tainui Street and Tarapuhi Street	Engagement was undertaken with eleven businesses in Guinness Street, including Blanchfield's Bakery. Of the eleven businesses, six explicitly supported making the whole street P60. Four supported P60 as part of a mixed parking approach, although there was no consensus on the mix of parking times. One supports longer parking, with P90 or P120. Overall, the feedback indicates broad support for longer parking in Guinness Street, with P60 being the most supported single option. Blanchfield's Bakery has expressly asked for the parking to be P60.

5. SUGGESTED CHANGES

5.1. There is majority support for the following changes to be made, with these being achievable within current budget allocations.

Location	Current Zone	Change
Tainui Shared Street location (known as the Town Square).	No Parking	Allow for two – three Short Term Parking of 15 minutes.
Guinness Street between Tainui Street and Tarapuhi Street, both sides	Mixture of P15, P30, P60	All P60

6. OPTIONS

6.1. **Option One – Make changes to on-street parking following the additional consultation *(Preferred)***

6.2. After consideration of feedback received, approve the minor changes to on-street parking as listed in 5.1 above.

6.3. *Advantages:*

- Makes the Tainui Shared Street area clearer for parking and non-parking, with ongoing feedback that the area is difficult to understand.
- Gives additional parking availability to short stops for businesses in the Tainui Shared Street area.
- Guinness Street becomes clearer in that parking in this area is all P60 and available for longer visits to the CBD.

6.4. *Disadvantages:*

- It is not a full review of on-street parking in the CBD – a comprehensive review of the Parking Strategy will be included as part of the 2027-2037 Long Term Plan.

6.5 Option Two – Do not make changes to on-street parking

6.6 This would involve Council not proceeding with the changes as outlined in 5.1.

6.5. *Advantages:*

- No change to current on-street parking time limits.

1.1. *Disadvantages:*

- The area will continue to be confusing for parking in the area.
- It does not address the feedback received from the community as part of the targeted consultation, which was that the submitters wanted longer parking times in the CBD to encourage people to stay and spend.

7. CONSIDERATIONS

7.1. **Legal and Legislative Implications**

7.1.1. Clause 6 of Council's Traffic and Parking Enforcement Bylaw provides as follows:

> "The Council may, from time to time, by resolution, and subject to the erection of signs and/or road markings per the Land Transport Act 1998 and Traffic Regulations, impose

parking, standing or stopping restrictions on any road or other area controlled by the Council whether by way of time restriction, a restriction to a specified class, classes or description of vehicle, a total prohibition or any combination of these, on roads, parts of roads, off-street carparks or other areas under the control of Council: a) Totally. b) For limited periods between certain hours on any day or days of the week. c) For on-street parking at an angle to the kerb or otherwise."

7.2. **Financial**

7.2.1. The cost of the process, including new signage, will be funded from current budgets.

7.3. **Existing Policy and Strategy Implications**

7.3.1. This change aligns with Council's Parking Strategy and Traffic and Parking Enforcement Bylaw.

7.4. **Fit with Purpose of Local Government Statement**

7.4.1. Provision of roading is a core service of councils.

7.5. **Effects on Mana whenua**

7.5.1. N/A

Significance and Engagement

Issue	Level of Significance	Explanation of Assessment
Is there a high level of public interest, or is decision likely to be controversial?	Low	The proposed changes have undergone public consultation.
Is there a significant impact arising from duration of the effects from the decision?	No	N/A
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	Yes	Roads (including parking) is considered a strategic asset however the decision to change on-street parking locations and times is not considered to be significant.
Does the decision create a substantial change in the level of service provided by Council?	No	N/A
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	Costs to implement the changes will be met from existing budgets.
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	N/A
Does the proposal or decision involve entry into a private sector partnership or contract to carry out any Council group of activities?	No	N/A
Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	N/A

7.6. **Community Wellbeing's and Outcomes**

7.6.1. The changes in the preferred option will result in better parking conditions in the CBD and will benefit the well-being of the community by providing the necessary infrastructure to support the Grey District economy.

7.7. **Other**

7.7.1. N/A.

8. CONCLUSIONS

8.1. Targeted additional consultation has resulted in observed support for further parking time restriction alteration in two locations, within the CBD area.

8.2. No further opportunities to change the parking in the CBD should now be considered until a comprehensive review of the Parking Strategy is undertaken in 2027.

9. NEXT STEPS

9.1. Should Council approve, staff will:

9.1.1. Order updated signage and implement in desire locations, in the CBD.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

ATTACHMENT ONE – CURRENT ON-STREET PARKING MAP


June 2026
Parking Legend
TAXI
P10
P60
P30
P180
P15
P120
MOB
LZ
BUS
BOUNDARY STREET
JOHNSTON STREET
RICHMOND QUAY
ASHTON LANE
GRETTON STREET
Police
Motorcycle
WATERS LANE
HALLENSTEIN LANE
MANHERA QUAY
SHOTOVER LANE
TAINUI STREET
GUINNESS STREET
KANE LANE
WILSON LANE
ALBERT STREET
LORD STREET
GROGAN LANE
CONSENT LANE
WYNYARD STREET
STANMER LANE
ANNOTT LANE
ALEXANDER STREET
WILLS STREET
CHAPEL ST
ALEXANDER TERRACE
SMITH STREET
BADGER LANE
MACKAY STREET
WERITA STREET
BRISBANE STREET
WAKATIPU LANE
MARIANN STREET
IDEN STREET
GUSTAVA STREET
TARAPUHI STREET
SHIELDS LANE
GUNNER LANE
LEONARD STREET
RODERICK STREET
WILLIAM STREET

5.15 DELEGATIONS MANUAL

File Number:

Report Author: GM Corporate Services

Report Authoriser: Chief Executive

Appendices: 1. Delegations Manual Part One September 2026 - Tracked Changes

1. REPORT PURPOSE

1.1. The purpose of this report is to confirm Council's approval for an updated Part One of the Delegations Manual, which incorporates delegations to Council committees and subcommittees, and financial delegations to staff. Council's approval to revoke the current Delegations Manual is also sought.

2. EXECUTIVE SUMMARY

2.1. The Delegations Manual is the record of the delegations of Council and the Chief Executive and, once approved, is the legal basis for which Council's standing subcommittees, other committees, elected members or staff able to perform these duties. Council adopted the current version of its Delegations Manual in May 2026.

2.2. The Manual is split into two documents. Part One sets out the delegations' philosophy, current governance structure, and financial delegations to staff delegated directly by Council. Part Two contains the Chief Executive's sub-delegations to staff, both statutory and non-statutory.

2.3. Part One of the Manual has been updated to reflect the following:

2.3.1. Updated Position Titles for some Tier 2 Manager roles, and the addition of new roles that have been recruited and filled, as shown in tracked changes.

2.3.2. Due to the removal of the Community and Recreation Services Manager role this position has been removed from the credit card holders list and replaced by the Customer Service Manager role.

2.4. Once adopted, the new Delegations Manual will be placed on the Council's website for information and transparency's sake.

3. OFFICER RECOMMENDATION

That Council

1. Receives the report "Delegations".
2. Adopts the Grey District Council Delegations Manual Part One – Council and Finance (Appendix 1), to take effect from 29 September 2026.
3. Revokes the Grey District Council's Delegations Manual 2021 (as amended on 26 May 2026), to take effect from 29 September 2026.
4. Notes that Part One of the Delegations Manual will be placed on the Council's website after adoption.

4. BACKGROUND

4.1. The Delegations Manual is the record of the delegations of Council and the Chief Executive and, once approved, is the legal basis for which Council's standing subcommittees, other committees, elected members or staff able to perform these duties.

4.2. Delegation means the assignment of a power, function or duty to another, together with the authority to carry out that duty or complete the action assigned with responsibility for the outcome.

4.3. Council adopted the current version of its Delegations Manual in May 2026.

4.4. Part One of the Manual has been updated to reflect the following:

4.4.1. Updated Position Titles for some Tier 2 Manager roles, and the addition of new roles that have been recruited and filled, as shown in tracked changes.

4.4.2. Due to the removal of the Community and Recreation Services Manager role this position has been removed from the credit card holders list and replaced by the Customer Service Manager role.

4.5. This report's recommendations seek approval for Part One of the Manual to take effect from 29 September 2026.

5. OPTIONS

5.1. The preferred option is to accept the proposed changes to the Delegations Manual Part One.

5.2. To decline the proposed changes to the Delegations Manual Part One.

6. CONSIDERATIONS

6.1. Legal and Legislative Implications

6.1.1. Fully compliant with delegation provisions in the Local Government Act.

7. FINANCIAL

7.1.1. There are no financial or resourcing implications arising from adoption of the Delegations Manual Part One – Council and Finance.

7.2. Existing Policy and Strategy Implications

7.2.1. There are statutory limitations on what can be delegated. These are outlined fully in the Delegations Manual Part One – Council and Finance (Appendix A).

7.2.2. The Local Government Act also contains other provisions regarding delegations. The proposed Manual complies with these requirements. The Manual proposed fully complies.

7.3. Fit with Purpose of Local Government Statement

7.3.1. The report's recommendations comply with the purpose of local government.

7.4. Effects on Mana whenua

7.4.1. N/A.

7.5. Significance and Engagement

7.5.1. The decision to adopt the new Delegations Manual is an important one but not considered to be significant under the terms of the Council's Significance and Engagement Policy. It deals with the operation of Council business, and this is not regarded as a significant decision under the Significance and Engagement Policy.

Issue	**Level of Significance**	**Explanation of Assessment**
Is there a high level of public interest, or is decision likely to be controversial?	Low	N/A
Is there a significant impact arising from duration of the effects from the decision?	No	N/A
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	No	N/A
Does the decision create a substantial change in the level of service provided by Council?	No	N/A
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	No	N/A
Does the decision involve the sale of a substantial proportion or controlling interest in a CCO or CCTO?	No	N/A
Does the proposal or decision involve entry into a private sector partnership or contract to carry out the deliver on any Council group of activities?	No	N/A
Does the proposal or decision involve Council exiting from or entering into a group of activities?	No	N/A

7.6. Community Wellbeings and Outcomes

7.6.1. The report's recommendations do not contradict any of the community wellbeing's and outcomes.

7.7. Other

7.7.1. N/A.

8. CONCLUSIONS

8.1. The proposed new Delegations Manual Part One – are minor and reflect staff changes within council's operational staff.

9. NEXT STEPS

9.1. The updated Delegations Manual Part One will be placed on the Council's website for information and transparency's sake.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Grey District Council

Delegations Manual

Part One: Council and Finance

First adopted by Council on 16 December 2021
Reviewed and adopted ~~25 May 2026~~28 September 2026

Version: 25 May 2026

Contents

Part One

1 INTRODUCTION....4
1.1 How this Delegations Manual Works....4
1.2 Background....4
1.3 Purpose....4
1.4 Structure....5
1.5 Operative Date....5
2 THE LEGAL FRAMEWORK....6
2.1 Legal Authority....6
2.2 Key Principles of Delegations....6
2.3 Council's Governance Responsibilities....7
2.4 Responsibilities of the Chief Executive....7
2.5 Delegation of Powers to any Other Officer....8
3 GOVERNANCE DELEGATIONS....9
3.1 Standing Committees and Subcommittees....9
3.2 Joint Committees....16
3.3 Other Committees....18
3.4 Miscellaneous....19
4 FINANCIAL DELEGATIONS....20
4.1 General Principles and Conditions....20
4.2 General Delegations from Council to the Chief Executive....20
4.3 Payment Signatory Delegations....20
4.4 Contract and expenditure authorisation....21
4.5 Contract Expenditure approved by Council or Tenders Subcommittee....22
4.6 Corporate Credit Cards....22
4.7 Authorisation to Consider Bad Debts....22
4.8 Authority to Settle Claims....22
4.9 Authorisation of Chief Executive Expenses....2322
5 STATUTORY DELEGATIONS....24
5.1 Introduction....24
5.2 Delegations to the Chief Executive....24

RECORD OF AMENDMENTS

Date	Changes	By
1 August 2023	Updated to align with December 2022 Phase 2 Restructure	Chief Executive
13 May 2024	Delegation levels for senior roles increased	GM Support
13 May 2024	Policy list updated	GM Support
13 May 2024	Communication & Engagement Manager (new role)	Chief Executive
27 January 2025	Addition of new GM Roles (Community; Economic Development & Regulatory	Chief Executive
27 January 2025	Update Council Committee Structure	Chief Executive
24 November 2025	Delegation levels (Tier 3 and other) updated	Chief Executive
25 May 2026	Role and delegation additions	Chief Executive

PART A

1 INTRODUCTION

1.1 How this Delegations Manual Works

The Delegations Manual sets out the delegations made by the Grey District Council (Council).

Delegation in this Manual means the assignment of a power, function or duty to another, together with the authority to carry out that duty or complete the action assigned with responsibility for the outcome.

The Manual is split into two documents:

- Part One – Council and Finance, and
- Part Two – Chief Executive.

Council supports the principle of delegating decision-making to the lowest level of accountability, commensurate with the degree of responsibility and difficulty involved in the undertaking of the task delegated. This makes the best use of the abilities of elected members, ensures the cost-effective use of resources and promotes the development of efficient and effective management. This principle has been applied to the preparation of this Delegations Manual.

1.2 Background

Council is made up of:

- Elected Members – the Mayor and Councillors, who have overall responsibilities for Council decisions and activities; and
- The Chief Executive – who is the sole employee of the Elected Members; and
- Council officers – who are employed by the Chief Executive.

It is important there is a clear distinction between governance and management activities for effective operations. Governance activities are the remit of Elected Members. Management activities are the remit of the Chief Executive, which includes the provision of policy advice as well as implementing governance decisions made by Elected Members.

For a Council to operate efficiently and effectively, the Chief Executive delegates provision of policy advice and implementation of decisions to Council officers.

1.3 Purpose

The purpose of the Delegations Manual is to define and authorise the scope of:

- The division between governance and management activities
- Council's delegations of governance activities to Council committees
- Council delegations of management activities to the Chief Executive
- The Chief Executive's delegations to Council officers, including the Executive Leadership Team.

Other aspects of Council's work programmes can be delegated by Council resolution. This includes the work programme detailed in the Long Term Plan and Annual Plan. Separate delegations are not required for Council officers to undertake any work included in these documents, which are adopted by Council.

The Delegations Manual also provides for specific delegations relating to finance, regulatory functions, and specific statutory responsibilities devolved to Council through legislation.

1.4 Structure

This document, *Delegations Manual Part One – Council and Finance*, is structured as follows:

Introduction and The Legal Framework

These sections outline Council's guiding principles for delegating authority and establish the legal power for making these delegations. They set out the framework through which the delegations are made and structured.

Governance Delegations

This section sets out the delegation of governance powers from Council to its Standing Subcommittees, Joint Committees and other Committees.

Financial Delegations

The delegation of financial powers enables the achievement of Council's objectives and work programme, as adopted in the Long Term Plan and Annual Plan. This section sets the limits of financial delegations to Council staff.

Statutory Delegations

The Chief Executive has delegated authority for all powers, duties and responsibilities conferred by Acts and Regulations, and a list of those is provided in this section.

A separate document, *Delegations Manual Part Two – Chief Executive*, sets out:

- *Statutory delegations*

  This section outlines how the Chief Executive delegates enforcement, inspection, licencing and administration related to bylaws and other regulatory matters to any other local authority, organisation, or person.

- *Non-statutory delegations*

  This section sets out how the Chief Executive delegates management powers and responsibilities to facilitate the effective operation and administration of Council business.

1.5 Operative Date

This document, *Delegations Manual Part One – Council and Finance*, came into effect on 16 December 2021 and will continue in force until revoked by the Council.

All earlier delegations which conflict with or duplicate any provision in this document, *Delegations Manual Part One – Council and Finance*, are revoked as at 16 December 2021 (Council resolution of 16 December 2021).

2 THE LEGAL FRAMEWORK

2.1 Legal Authority

The powers, functions and duties of a Council are prescribed through various central government Acts and Regulations. The main Acts that impact on Council include, but are not limited to, the:

- Local Government Act 2002
- Resource Management Act 1991
- Building Act 2004
- Reserves Act 1977
- Local Authorities (Members' Interests) Act 1968.

Council's authority to delegate to officers is set out in Schedule 7, Clause 32 of the Local Government Act 2002. Council cannot delegate any power which is required by law to require a resolution of Council, including under Schedule 7.

Council cannot delegate the power to:

- set a rate
- adopt a bylaw
- borrow money, purchase or dispose of assets, outside of the Long Term Plan
- adopt a Long Term Plan, Annual Plan or Annual Report
- appoint the Chief Executive
- adopt policies required to be adopted and consulted on under the Local Government Act 2002 in association with the Long Term Plan or developed for the purpose of the Local Governance Statement
- approve, adopt and set operative dates for changes and/or variations to resource management plans and policies under the Resource Management Act 1991
- adopt a remuneration or employment policy
- to determine not to follow a recommendation of the Ombudsman following an investigation
- approve or amend Council's Standing Orders
- approve and amend the Code of Conduct for Elected Members
- establish and determine the structure, terms of reference, and delegated authorities of Committees
- appoint and discharge members of Committees
- establish a joint Committee with another local authority or public body.

2.2 Key Principles of Delegations

To enable Council to:

- operate efficiently and effectively, and
- concentrate on its policy making role, empowering the Chief Executive and Council Officers to implement and administer those policies, and
- carry out Council functions openly and fairly, and
- provide delegates with the necessary authority to effectively carry out delegated responsibilities, and
- properly observe all statutory requirements,

the Council and the Chief Executive will take into account the following principles in making decisions about delegated authority:

- Council supports the principle of delegating decision-making to the lowest level of accountability, commensurate with the degree of responsibility and difficulty involved in the undertaking of the task delegated

- the act of delegating involves mutual trust and respect without which the efficiency and effectiveness of the Council would be at risk
- delegations will be made to positions, not people
- delegations will be recorded in the Delegations Manual
- delegations will commit Council to decisions made by staff with delegated authority
- delegations will be reviewed and amended as required.

Council retains full responsibility for governance, statutory and financial powers, duties and responsibilities and contract specifications at all times.

2.3 Council's Governance Responsibilities

The purpose of local government as per Section 10 of the Local Government Act 2002 is:

- to enable democratic local decision-making and action by, and on behalf of, communities, and
- to promote the social, economic, environmental, and cultural well-being of communities in the present and for the future.

The governance principles of local government as set out in Section 39 of the Local Government Act 2002 are:

- a local authority should ensure that the role of democratic governance of the community, and the expected conduct of Elected Members, is clear and understood by Elected Members and the community
- a local authority should ensure that the governance structure and processes are effective, open and transparent
- a local authority should ensure that, so far as is practicable, responsibility and processes for decision-making in relation to regulatory responsibilities is separated from responsibility and processes for decision-making for non-regulatory responsibilities
- a local authority should be a good employer
- a local authority should ensure that the relationship between elected members and management of the local authority is effective and understood.

2.4 Responsibilities of the Chief Executive

The Local Government Act 2002 requires Council to delegate the management of the organisation to the Chief Executive in accordance with Section 42 and Schedule 7 Clause 33 – 36, on the terms and conditions that Council consider appropriate.

The Chief Executive is responsible to the elected Council for:

- implementing the decisions of the local authority
- providing advice to members of the local authority and to its community boards, if any
- ensuring that all responsibilities, duties and powers delegated to him or her or to any person employed by the local authority, or imposed or conferred by an Act, regulation, or bylaw, are properly performed or exercised
- ensuring the effective and efficient management of the activities of the local authority
- maintaining systems to enable effective planning and accurate reporting of the financial and service performance of the local authority
- providing leadership for the staff of the local authority
- employing, on behalf of the local authority, the staff of the local authority, (in accordance with any remuneration and employment policy)

- negotiating the terms of employment of the staff of the local authority (in accordance with any remuneration and employment policy).

The Chief Executive is responsible for:

- ensuring, as far as practicable, that the management structure of the local authority:
  - reflects and reinforces the separation of regulatory responsibilities and decision making processes from other responsibilities and decision making processes
  - is capable of delivering adequate advice to the local authority to facilitate the explicit resolution of conflicting objectives

- appointment of independent commissioner(s) to hear, consider and determine all contested resource consent application in respect of which Council, or a Council Controlled Organisation (CCO), is or could be perceived to be an interested party.

- delegating to the Hearing Panel all of Council's regulatory powers in respect of hearing, considering and determining all matters relating to resource consents under the Resource Management Act 1991; and action under the Dog Control Act 1996.

- delegating to appropriate staff Council's powers to undertake compliance inspection and enforcement in accordance with Council's approved procedures.

- lodging appeals and making submissions on behalf of the Council on statutory planning documents and regulatory matters, including (but not limited to) appeals on the Te Tai Poutini One Plan (TTPP) and future district plans, regional plans, plan changes, variations, and policy statements.

The Chief Executive is able to delegate any of these powers other than the power to delegate.

2.5 Delegation of Powers to any Other Officer

The *Delegations Manual Part Two – Chief Executive* records all delegations from the Chief Executive to Council staff.

Clause 32B of Schedule 7 of the Local Government Act 2002 provides further delegations of power (with some restrictions) to another Officer of the Council.

PART B

3 GOVERNANCE DELEGATIONS

The Local Government Act 2002 (Schedule 7) provides for committees and subcommittees as subordinate structures to Council.

3.1 Standing Committees and Subcommittees

The Council operates the following Committees:

- Animal Control Committee
- Chief Executive Employment Committee
- Civic Awards Committee
- Creative Communities Committee
- Members Code of Conduct Committee
- Sports New Zealand Rural Travel Fund Committee
- Risk and Assurance Subcommittee
- Tenders Subcommittee

Their Terms of Reference, including any delegated authority, are set out below.

3.1.2 Animal Control Committee

Type of Committee	Council Committee
Subordinate to:	Council
Subordinate Committee	None
Legislative Basis	Created by Council pursuant to the Dog Control Act
Membership	Three Councillors (3)
Quorum	Two members (2)
Meeting frequency	As and when required.
Terms of Reference	To hear and determine appeals to classifications of dogs.
Limits to Delegation	The principles of natural justice must be adhered to and be applied.
Power to Act.	Full delegation.
Referral to Council	The minutes of the Committee serve before Council for information.
Management responsibility	Group Manager Economic Development & Regulatory Services

3.1.3 Chief Executive Employment Committee

Type of Committee	Council Committee
Subordinate to	Council
Subordinate Committee	None
Legislative basis	Committee reconstituted by the Council as per Schedule 7, Section 30 (1) (A), LGA 2002. Committee delegated powers by the Council as per Schedule 7, Section 32, LGA 2002.
Membership	Chair: Mayor Two Councillors
Quorum	Two members
Meeting frequency	As and when required.

Terms of Reference	• To review the Chief Executive's Officer's performance and make recommendations to Council. • Undertake regular assessments of the wellbeing of the Chief Executive and to make recommendations to Council in relation to actions to ensure wellbeing. • To manage the process of recruitment of a Chief Executive from time to time. • To recommend to Council the annual salary level for the next financial year.
Limits to Delegation	Matters that cannot be delegated by the Council include: • Remuneration payment for coming year. • Performance objectives for coming year.

3.1.4 Civic Awards Committee

Type of Committee	Council Committee
Subordinate to:	Council
Subordinate Committee	None
Legislative Basis	Committee reconstituted by Council as per Schedule 7, Section 30 (1) (A) Local Government Act 2002. Committee delegated by powers by the Council as per Schedule 7 (Section 32) of the Local Government Act)
Membership	Her Worship the Mayor (Chair) Member: Councillor (1) Member: Three independent members with a New Zealand Royal Honour
Quorum	Three members one of which must be an elected member.
Meeting frequency	Annually as and when required.
Terms of Reference	To determine nominations for Civic Awards against Council's Policy.
Limits to Delegation	Council's Policy must be complied with.
Power to Act.	Full delegation.
Referral to Council	The minutes of the Committee serve before Council for information.
Management responsibility	Chief Executive

3.1.5 Creative Communities Committee

Type of Committee	Council Committee
Subordinate to:	Council
Subordinate Committee	None
Legislative Basis	Committee reconstituted by Council as per Schedule 7, Section 30 (1) (A) Local Government Act 2002. Committee delegated by powers by the Council as per Schedule 7 (Section 32) of the Local Government Act)
Membership	One Independent Chair (appointed annually) Two Councillors (2) Two independent members (2)
Quorum	Three members one of which must be an elected member
Meeting frequency	Annually as and when required.
Terms of Reference	To determine funding applications.
Limits to Delegation	Council's Policy and budget will apply
Power to Act.	Full delegation.

Referral to Council	The minutes of the Committee serve before Council for information.
Management responsibility	Group Manager Community

3.1.6 Members Code of Conduct Committee

Type of Committee	Council Committee
Subordinate to	Council
Subordinate Committee	None
Legislative basis	Committee established by the Council as per Schedule 7, Section 30 (1) (A), LGA 2002. Committee delegated powers by the Council as per Schedule 7, Section 32, LGA 2002.
Membership	The Mayor The Deputy Mayor One Independent Member (1) – with relevant mediation skills (appointed by the Chief Executive Officer). *(If a member is required to withdraw due to a potential conflict of interest, the Chief Executive Officer will appoint a replacement Councillor at his / her discretion. Factors that may be considered include leadership roles, seniority of service and possibly ward representation).*
Meeting frequency	As and when required.
Terms of Reference	• To hear allegations of breaches to the Code of Conduct. • To receive a report from the Chief Executive Officer, Mayor or Independent Investigator regarding alleged breaches of the Code of Conduct. • To consider if a complaint received in a report as above, warrants further investigation. • To provide any member who may be the subject of a complaint, the opportunity to speak to their defence. • Where there are statutory provisions dealing with the breach, the Committee may refer the breach to the relevant body. • To assess and rule on any complaints following its investigations. • Determination of sanctions for identified breaches of the Code of Conduct. • The Committee will report breaches, the findings of its investigations and any sanctions imposed to the Council in accordance with the Code of Conduct provisions.
Limits to Delegation	• The Committee has full delegations to hear, determine findings and impose sanctions with respect to breaches, in accordance with the Code of Conduct provisions. The Committee must provide a report to the Council for information only regarding its findings and decision on sanctions.

3.1.7 Sports New Zealand Rural Travel Fund Committee

Type of Committee	Council Committee

Subordinate to:	Council
Subordinate Committee	None
Legislative Basis	Committee reconstituted by Council as per Schedule 7, Section 30 (1) (A) Local Government Act 2002. Committee delegated by powers by the Council as per Schedule 7 (Section 32) of the Local Government Act)
Membership	Three Councillors (one of who will be Chair) (3) Two independent members (2)
Quorum	Three members one of which must be an elected member
Meeting frequency	Annually as and when required.
Terms of Reference	To determine funding applications.
Limits to Delegation	Council's Policy and budget will apply
Power to Act.	Full delegation.
Referral to Council	The minutes of the Committee serve before Council for information.
Management responsibility	Group Manager Community

3.1.8 Risk and Assurance Subcommittee

Type of Committee	Council Subcommittee
Subordinate to:	Council
Subordinate Committee	None
Legislative Basis	Subcommittee reconstituted by Council as per Schedule 7, Section 30 (1) (A) Local Government Act 2002. Subcommittee delegated by powers by the Council as per Schedule 7 (Section 32) of the Local Government Act)
Membership	Chair: Independent appointment. Deputy Chair: Mayor Three Councillors (3)
Quorum	Three members
Meeting frequency	February, April, June, August and October.
Terms of Reference	The purpose of the Risk and Assurance Committee is to assist the Council in discharging its responsibilities in relation to: • The robustness of the internal control framework and financial management practices. • The integrity and appropriateness of external reporting and accountability arrangements. • The robustness of risk management system, processes, and practices. • Compliance with applicable laws and regulations. • Standards and best practice guidelines, and • The establishment and maintenance of controls to safeguard the Council's financial and non-financial assets. Areas that broadly fall under the umbrella of this committee are: • Risk management framework • Financial risk management • Health and safety risk management • Compliance with legislation • External audit or review of any Council activities, including but not limited to NZTA, Building Controls, Audits.

Power to Act	For Council's Annual Report, Consultation Document and Long Term Plan Audits.
Assurance	The Risk and Assurance Committee will: • Approve the annual external audit proposal for the Annual Report and the audit of the Long Term Plan. • Agree the appropriateness of the Council's existing accounting policies and principles and any proposed changes. • Enquire of external auditors for any information that affects the quality and clarity of the Council's financial statements of service performance, and assess whether appropriate action has been taken by management in response to the above. • Satisfy itself that the financial statements of service and performance are supported by appropriate management signoff on the statements and on the adequacy of the systems of internal control (i.e. letters of representation) and recommend to Council the signing of the financial statements by the Chief Executive / Mayor and adoption of the Annual Report. • Identify and recommend to the Council the external auditor's remuneration and the terms of their engagement. • Confirm consulting services and related fees provided by the external auditors. • Consider and review any serious difficulties or disputes which management encountered during the audit. • Consider and review any other matters related to the conduct of the audit. • Consider and review any significant findings during the audit process and managements responses. • Consider and review any matters considered appropriate, without the Chief Executive or other Council staff present in the meeting. • Consider and review any difficulties encountered during the audit including any restrictions on the scope of work. • Consider and review any changes required in the planned scope of the audit plan. • Consider and review the audit management letter prior to presentation to the Council. • Meet with the external Auditors at any time with or without management present as deemed appropriate by the Chairman of the committee.
Risk	Council is responsible for setting the tolerance to risk and risk culture at the Grey District Council. The Chief Executive is charged with implementing appropriate risk management systems within Grey District Council. While the responsibility for risk lies with Council, oversight of the processes to manage risk within GDC is delegated to the Risk and Assurance Committee. The Council will receive periodic reporting on those areas of risk identified by the Committee. The Risk and Assurance Committee will:

	• Review and approve Council's risk management framework. • Review corporate risk assessment and internal work management practices. • Receive and review Health and Safety reports. • Oversight of the processes used to manage project risks. • Review insurance arrangement annually. • Overseeing Council's systems, processes, and practices for risk management: a) Ensure that management has in place a current and comprehensive risk management framework and associated procedures for effective identification and management of the Council's significant risks (including financial and non-financial risks). b) Consider whether appropriate action is being taken by management in its treatment of risk to either accept or mitigate Council's significant risks. • Monitoring insurance claims. It is anticipated that the Council will from time to time be required by third parties to undertake an audit process. They may include by not be limited to Waka Kotahi, Building Control, MBIE.
Assurance – other	The Risk and Assurance Committee will: • Approve (if required) any other external audit proposal. • Liaising with the relevant external auditor: a) At the start of each audit, confirm the terms of engagement with the external auditor including the nature and scope of the audit, timetable and fees. b) Approve the external audit engagement letter and letter of undertaking and any additional services to be provided by the external auditor. c) Receive the external audit report (s) and review action to be taken by management on significant issues and audit recommendations raised within. d) Conduct a member only session (i.e. without any management present) with external audit to discuss any matters that the auditors wish to bring to the committee's attention and / or any issues of independence.
Conflicts of Interest	Once per year, Committee members will provide written declarations to the Mayor, stating they do not have any conflicts of interest that would preclude them from being members of the Committee.
Delegations	The Committee will in general make recommendations to Council on certain matters. Where the Committee is delegated to approve a matter this is considered a decision by the Committee.
Limits to Delegations	• Matters that cannot be delegated by the Council include:

	• The power to make a rate. • The power to make a bylaw. • The power to borrow money, or purchase or dispose of assets, other than in accordance with the long term plan. • The power to adopt a long term plan, annual plan, annual report or strategic plan. • The power to appoint a Chief Executive. • The power to adopt policies required to be adopted and consulted on under this Act in association with the long term plan or developed for the purpose of the local governance statement. • The power to adopt a remuneration and employment policy.
Reporting Procedures	• After each meeting the Chair will report the committee's recommendations and findings to the Council. • The minutes of all meetings of the Committee will be presented to Council and to such other persons as the Council directs. • The Chair will present an annual report to the Council summarising the Committees activities during the year and any significant results and findings.
Power to Act	Generally recommending powers only, but certain decisions can be taken by the committee.
Referral to Council	The minutes of the subcommittee serve before Council as a recommendation.
Management responsibility	Chief Executive

3.1.9 Tenders Subcommittee

Type of Committee	Council Subcommittee
Subordinate to:	Council
Subordinate Committee	None
Legislative Basis	Subcommittee reconstituted by Council as per Schedule 7, Section 30 (1) (A) Local Government Act 2002. Subcommittee delegated by powers by the Council as per Schedule 7 (Section 32) of the Local Government Act)
Membership	Her Worship the Mayor One Councillor (Chair) Three Councillors (3)
Quorum	Three members (3)
Meeting frequency	Fortnightly and as and when required.
Terms of Reference	To determine all tenders with a value in excess of the limit set by Council from time to time. This includes a decision on reasonable grounds to not accept any tender and to re-tender the contract. To extend existing contracts for no longer than 12 months where the subcommittee is of the opinion that: • It is in Council's best interest to do so • The performance of the Contractor warrants such extension • The extension will not cause controversy or • The extension will not have legal implications for Council

	To recommend measures to the Operations and Capital Delivery Programme Committee on how to improve Council's oversight over the Council's staff's performance in managing contractors and contracts
Limits to Delegation.	Tenders must be awarded within available budgets. Council's Procurement Policy must be adhered to Where any tender award (or otherwise) may have legal implications or where a non-conforming tender is accepted, the reasons for decisions must be recorded.

3.2 Joint Committees

3.2.1 Greymouth Rating District Joint Committee

Type of Committee	Joint Committee
Subordinate to:	West Coast Regional Council Grey District Council
Subordinate Committee	None
Legislative Basis	A Joint Committee under the Local Government Act for purposes of joint management of Greymouth Rating District Flood Defence Assets. An existing Joint Committee Agreement coordination and defines the rating area.
Membership	Mayor Two Councillors (2)
Meeting frequency	Biannually or as otherwise agreed with one being held between November and March each year.
Terms of Reference	1. Each year the Joint Committee shall consider any staff and/or expert reports, ascertain what work and budget requirements will be for the coming year and make a recommendation to each parent Council for annual planning and action. 2. The Joint Committee shall not have any funding or rate setting authority. 3. WCRC as the Rating Body for the Greymouth Rating District is the final decision maker on the annual work plan and setting the appropriate rate to fund the agreed works. 4. The Joint Committee's role is to review the annual work plan provided to it by the WCRC, receive and consider any independent expert advice, and make informed recommendations to WCRC for the final decision. The Committee may also make recommendations to the WCRC regarding: • Commissioning independent expert reports; and • Undertaking public consultation on boundary changes, major capital works and other areas of significant public interest.

	The WCRC will consider any recommendations of the Committee in making any decisions on the above. 5. Where Committee recommendations relate to the functions of the GDC, GDC shall consider and make decisions on any recommendations accordingly. 6. Without limiting the ability of the Joint Committee to recommend the most appropriate arrangements for works and funding, in relation to the Greymouth Rating District flood defence assets GDC shall be responsible for all works and funding relating to: • Amenity management, including grass mowing, gardening, beautification, and public access management; • Stormwater management, including any pump station operation and maintenance and floodgates on drainpipes and their operation and maintenance (but excluding the Cobden overflow outlet i.e. the 'Cobden Cut'); • Flood emergency management, including the operation of concrete flood barriers over road and rail, any sandbagging requirements, and all and any Civil Defence evacuation planning and execution. • All other duties as specified in the Grey Flood Action Plan 7. Without limiting the ability of the Joint Committee to recommend the most appropriate arrangements for works and funding, in relation to the Greymouth Rating District flood defence assets the WCRC shall be responsible for all works and funding relating to: • The maintenance and repair of the structural integrity of the flood defence assets managed under WCRC Asset Management Plans (including the concrete flood barriers over road and rail, and the management of riverside vegetation); • The provision of flood warning advice to GDC for the Grey River in accordance with the Grey River Flood Action Plan; • Management of the Cobden overflow outlet (the 'Cobden Cut') to the sea, to ameliorate flooding under certain conditions. • All other duties as specified in the Grey Flood Action Plan 8. The WCRC has constituted a "Greymouth Rating

	District" and reserves the right to raise such funds as it may need to carry out its functions under clause 18 above from this source. 9. The GDC will fund the performance of its functions under clause 17 above from such sources that are available that it may determine.
Limits to Delegation	Recommendation capability
Power to Act.	N/A.
Referral to Council	The minutes of the Joint Committee serve before Council as a recommendation.
Management responsibility	Group Manager Operations

3.2.2 Te Tai Poutini Plan (TTPP)

Type of Committee	Joint Committee
Subordinate to:	West Coast Regional Council
Subordinate Committee	None
Legislative Basis	Created in terms of Local Government Reorganisation Scheme (West Coast Region) Order 2019.
Membership	Mayor Member: One Councillor (1)
Meeting frequency	As required by Independent Chair.
Terms of Reference	Ref. Cl. 8 of the Reorganisation Order.
Limits to Delegation	Refer Order.
Power to Act.	Refer Order.
Referral to Council	For information only.
Management responsibility	Chief Executive

3.3 Other Committees

3.3.1 District Licensing Committee

Type of Committee	Council Committee
Subordinate to	Council
Subordinate Committee	None
Legislative basis	Sale and Supply of Alcohol Act 2012. Part 2, s 187 – 211.
Membership	Chair Independent Independent Members (2) Deputy Chair and Council Member (1)
Meeting frequency	As and when required.
Terms of Reference	Functions of licensing committees (Sale and Supply of Alcohol Act s187) • To consider and determine applications for licences and manager's certificates; and • To consider and determine applications for renewal of licences and manager's certificates; and • To consider and determine applications for temporary authority to carry on the sale and supply of alcohol in accordance with section 136; and • To consider and determine applications for the variation, suspension, or cancellation of special licences; and

	• To consider and determine applications for the variation of licences (other than special licences) unless the application is brought under section 280; and • With the leave of the chairperson for the licensing authority, to refer applications to the licensing authority; and • To conduct inquiries and to make reports as may be required of it by the licensing authority under section 175; and • Any other functions conferred on licensing committees by or under this Act or any other enactment. Powers of licensing committees (Sale and Supply of Alcohol Act s188) • A licensing committee has all the powers conferred on it by or under the Sale and Supply of Alcohol Act or any other Act, and all powers as may be reasonably necessary to enable it to carry out its functions.
Limits to Delegation	• The Committee has full delegations to hear, determine findings and impose sanctions with respect to breaches, in accordance with the Code of Conduct provisions. The Committee must provide a report to the Council for information only regarding its findings and decision on sanctions.

3.4 Miscellaneous

3.4.1 Appointment to Development West Coast

The Mayor has the delegated authority to, in consultation with the Mayors of BDC and WDC and the Chairperson, Development West Coast, appoint one person to the WCDT as Trustee. The appointment must be in line with the MoU between the parties.

3.4.2 Authority to affix Council's Common Seal

The Chief Executive has delegated authority to affix the Council's Common Seal to all relevant documents.

4 FINANCIAL DELEGATIONS

4.1 General Principles and Conditions

- In all cases financial delegations are made only to enable the commitment or expenditure of funds provided for in the Annual Plan or Long-Term Plan.
- Council staff must exercise fiscal prudence and operate within the constraints of the budget, and must be prepared to account for and explain any expenditure incurred.
- Where staff are aware that an activity is about to be or has been overspent, they should report that fact to the person to whom they are responsible as soon as practicable.
- All property purchases are required to be approved by Council.
- All payments presented for signing will be accompanied by an appropriately authorised invoice.
- For clarity, the financial delegation to staff includes the authority for both commitment and payment.
- All amounts in the delegations listed in this document are GST exclusive.

4.2 General Delegations from Council to the Chief Executive

For the purpose of implementing decisions made by Council and its standing subcommittees and committees, the Chief Executive has delegated authority for:

- All arrangements and contracts for the supply of goods, services, plant and labour
- The management of operations and maintenance
- Capital expenditure to the limits approved in the Annual Plan and/or the Long Term Plan, and subject to the limits of the Council's Procurement Policy.

4.3 Payment Signatory Delegations

The authority under this delegation is to execute documents on behalf of the Council (automatic payment schedules and electronic funds transfer payments) to enable payment of items that have been approved for payment by an authorised party. Authorised signatories do not have financial limits on their signing authority.

Delegation	***Specific conditions***	***Position***
Authority to approve expenditure from district funds	Two signatories	• GM Corporate Services • Finance Manager • GM Community • GM Economic Development & Regulatory Services • GM Operations • Management Accountant • Financial Accountant • Chief Executive
Authority to approve expenditure from Mayoral Relief Fund	One signatory only required	• Executive Officer to Mayor and Chief Executive • Democracy Advisor *(no finance staff are to be signatories for the Fund)*

4.4 Contract and expenditure authorisation

The contractual authorities for staff are set out in the table below – "Level of Delegated Financial Authority". The amounts stated are all maximums. Council delegates to staff the power to incur expenditure and enter into contracts as per the following table, subject to Council's approved:

- Procurement Policy
- Sensitive Expenditure Policy
- Treasury Management Policy
- Elected Members Expenses Policy
- Credit Card Policy and
- Sensitive Expenditure Policy

Table: Level of Delegated Financial Authority

Position	Level (excl GST)
Chief Executive	200,000
Tier 2	
GM Community	100,000
GM Corporate Services	100,000
GM Economic Development & Regulatory Services	100,000
GM Operations	100,000
Tier 3	
Finance Manager	40,000
Water Services Manager	75,000
Transportation & Infrastructure Manager	75,000
Assets & Infrastructure Manager	40,000
Business & Contracts Manager	40,000
~~Community & Recreation Services Manager~~	~~20,000~~
Westland Recreation Centre Manager	20,000
Library, Culture and Heritage Manager	20,000
Communication & Engagement Manager	10,000
Regulatory Manager	20,000
ICT Manager	40,000
Building Control Manager	10,000
Health & Safety Manager	10,000
Other	
Management Accountant	10,000
Financial Accountant	10,000
Assistant Accountant	5,000
Rating Property Officer	1,000
Port Manager	30,000
Senior Transportation & Infrastructure Engineer	30,000
Transportation & Infrastructure Engineer	10,000
Transportation & Infrastructure Officer	20,000
Solid Waste Officer	10,000
Senior Utilities & Infrastructure Engineer	30,000
Capital Design Engineer	20,000
Assistant Capital Design Engineer	10,000
Water Services Officer	20,000
Water Services Engineer	10,000
Senior Environmental Monitoring Officer	10,000
Environmental Monitoring Assistant	2,000

Position	Level (excl GST)
Senior BusinessAdministration & Contracts Officer	5,000
Business & Contracts Administrator	1,000
~~Project Manager Operations & Infrastructure~~	~~20,000~~
Open Spaces Officer	10,000
Development & Projects Engineer	20,000
Senior Customer Services Officer	5,000
Customer Services Officer/Administration Officer	3,000
Library Supervisor	10,000
Deputy Librarian/Systems Librarian	5,000
Westland Recreation Centre Supervisor	10,000
Community & Events Facilitator	3,000
Maintenance Officer	5,000
In-House Task Force Officer	5,000
Communications Officer	3,000
Engagement & Communication Officer	3,000
Senior System Administrator	3,000
Democracy Advisor/EA to ELT	5,000
Executive Officer	5,000
Lease and Land Advisor	5,000
Senior People & Capability Advisor	5,000
Property Officer	10,000
Environmental Planning Officer	2,000
Animal Control Officer	2,000
Building Control Administrator	1,000

4.5 Contract Expenditure approved by Council or Tenders Subcommittee

Payments should be signed off by Group Manager (GM), where possible the relevant GM.

4.6 Corporate Credit Cards

Grey District Council Corporate Credit Cards Policy sets out guidelines for use of credit cards. Holders and limits are as follows:

Cardholder	Authoriser	Credit Limit
Executive Officer	Chief Executive	$5,000
ICT Manager	Group Manager Corporate Services	$5,000
Library and Museum Supervisor	Group Manager Community	$5,000
~~Community and Recreation Services Manager~~Customer Services Manager	Group Manager Community	$5,000

4.7 Authorisation to Consider Bad Debts

The authority to write off bad debts of up to $20,000 is delegated to:

- Group Manager Corporate Services
- Finance Manager

4.8 Authority to Settle Claims

The authority to settle any claims against Council to a limit of $20,000 is delegated to the Chief Executive.

4.9 Authorisation of Chief Executive Expenses

The Mayor approves operational expenditure incurred by the Chief Executive in carrying out their duties.

5 STATUTORY DELEGATIONS

5.1 Introduction

Local authorities have a wide range of legislative responsibilities. Some of these are general, in that they apply to all organisations in New Zealand. These include the Employment Relations Act 2000, Health and Safety at Work Act 2015 and Goods and Services Tax Act 1985. However, many statutes contain provisions specific to local government, setting out specific powers and responsibilities.

Most of Council's regulatory powers, along with the rules around their implementation, are contained in statute. These include the Resource Management Act 1991 and Building Act 2004.
Section 145 of the Local Government Act 2002 empowers Council to develop bylaws. The purpose of any bylaw must be one or more of the following:

- Protect the public from nuisance
- Protect, promote and maintain public health and safety
- Minimise the potential for offensive behaviour in public places.

The development and adoption of bylaws cannot be delegated, although the powers created by bylaws and their enforcement of bylaw can be.

5.2 Delegations to the Chief Executive

5.2.1 Legislation and Regulations

The Chief Executive has delegated authority for all powers, duties and responsibilities conferred by Acts and Regulations. This includes, but is not limited to, the list below. This authority specifically excludes the power to adopt plans, strategies, policies or bylaws.

- Amusement Device Regulations 1978
- Animal Welfare Act 1999
- Building Act 2004
- Building Research Levy Act 1969
- Burial and Cremation Act 1964
- Civil Defence Emergency Management Act 2002
- Camping Grounds Regulations Act 1985
- Dog Control Act 1996, Dog Control Amendment Act 2003 and 2006
- Draining and Plumbing Regulations 1978
- Food Act 2014
- Food Regulations 2015
- Freedom Camping Act 2011
- Gambling Act 2003
- Gas Act 1992
- Hazardous Substances and New Organisms Act 1996
- Health Act 1956
- Health (Burial) Regulations 1946
- Health (Drinking Water) Amendment Act 2007
- Health (Hairdressers) Regulations 1980
- Health (Registration of Premises) Regulations 1966
- Impounding Act 1955
- Infrastructure (Amendments Relating to Utilities Access) Act 2010
- Land Drainage Act 1908
- Land Transfer Act 2017
- Land Transport Act 1998
- Land Transport (Infringement and Reminder Notices) Regulations 2012

- Litter Act 1979
- Local Government Act 2002
- Local Government (Rating) Act 2002
- Overseas Investments Act 2005
- Public Records Act 2005
- Racing Act 2003
- Rating Valuations Act 1998
- Resource Management Act 1991
- Sale and Supply of Alcohol (Fees) Regulations 2013
- Summary Proceedings Act 1957
- Transport (Vehicular Traffic Road Closure) Regulations 1965
- Waste Minimisation Act 2008.
- Local Government Act 1974
- Local Government Official Information and Meetings Act 1987
- New Zealand Library Association Act 1939
- Public Bodies Leases Act 1969
- Public Works Act 1981
- Rates Rebate Act 1973
- Reserves Act 1977
- Sale and Supply of Alcohol Act 2012
- Smoke Free Environments Act 1990
- Telecommunications Act 2001
- Utilities Access Act 2010

For the avoidance of doubt, if Council has powers, duties and functions under any other legislation or regulating that is not specified in the table above, that are of an enforcement, inspection, licencing and administration nature, then the Chief Executive Officer is delegated the powers, duties and functions as if the legislation or other regulation was specified in the above table.

Sub-delegation of any of these powers, duties and functions to Council staff is outlined in the *Delegations Manual Part Two – Chief Executive.*

5.2.2 Bylaws

The Chief Executive has the delegated authority for all powers, duties and functions of all Grey District Council adopted bylaws. This includes, but is not limited to, the following.

- Access to Walkways/Cycle Track Bylaw
- Banning of Alcohol in Public Places Bylaw
- Commercial Sex Premises Bylaw
- Grey District Council Hostels Bylaw
- Grey District Council Introductory Bylaw
- Grey District Council Public Places Bylaw
- Grey District Council Wastewater Drainage Bylaw
- Moana Glass Bylaw
- Signage Bylaw
- Speed Limits Bylaw
- Trading in Public Places Bylaw
- Amenity Protection Bylaw
- Cemeteries Bylaw
- Dog Control Bylaw
- Greymouth Fires in the Open Air Bylaw
- Greymouth Port Bylaw
- Greymouth The Keeping of Animals, Poultry and Bees Bylaw
- Grey District Council Water Supply Bylaw
- Responsible Freedom Camping Bylaw
- Solid Waste Bylaw
- Trade Waste Bylaw
- Traffic and Parking Bylaw

For the avoidance of doubt, if the Council has powers, duties and functions under any other bylaw that is not specified in the table above that are of an enforcement, inspection, licencing, and administration nature then the Chief Executive Officer is delegated the powers, duties and functions contained therein as if the bylaw was specified in the foregoing table.

Sub-delegation of any of these powers, duties and functions to Council staff is outlined in the *Delegations Manual Part Two – Chief Executive*

5.2.3 Authority to Lodge Appeals

The Chief Executive is delegated authority to lodge appeals, join appeals, withdraw appeals, and otherwise participate in appeal proceedings on behalf of Council in relation to:

- The Resource Management Act 1991
- The Local Government Act 2022
- Any statutory planning, regulatory or environmental document

For the avoidance of doubt, this authority extends to all district plan, regional plan, plan change, variation, and policy statement appeals unless Council expressly resolves otherwise.

5.2.4 Warrants

The Chief Executive has been delegated authority to issue warrants to Council Officers under all relevant legislation, as per Schedule 7 Clause 32A of the Local Government Act 2002.

5.2.5 Signing of all contracts and other legal documentation on behalf of Council

The Chief Executive has authority to sign all documents that require signature on behalf of Council.

The Mayor is to countersign all contracts requiring a second signature.

6 MISCELLANEOUS ITEMS

6.1 DOCUMENTS EXECUTED UNDER THE COMMON SEAL OF COUNCIL

File Number:

Report Author: Democracy Advisor

Report Authoriser: Chief Executive

Appendices: Nil

1. PURPOSE

The following document have been prepared in accordance with previous resolutions of the Council and/or the provisions of the Local Government Act, 2002 and other relevant statutes.

It is now proposed that the Council authorise the signing and sealing of these documents.

2. OFFICER RECOMMENDATION

That the following document be executed under the Common Seal of the Council:

1. Agreement for the Sale and Purchase between Grey District Council Incorporating the Greymouth Harbour Board pursuant to the Local Government (West Coast Region) Reorganisation Order 1989 (Vendor), and Christene Suzanne Bryant (Purchaser) for 52 Omapere Street, Dobson, Greymouth.
2. Deed of Renewal of Sub Lease between Grey District Council and Royal New Zealand Plunket Trust for 7 Tarapuhi Street, Greymouth.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

7 REPORTS FROM OUTSIDE ORGANISATIONS

7.1 RECEIPT OF MINUTES FROM OUTSIDE ORGANISATIONS

File Number:

Report Author: Democracy Advisor

Report Authoriser: Chief Executive

Appendices: 1. Minutes of the West Coast Emergency Management Joint Committee Meeting

1. REPORT PURPOSE

1.1. To receive the minutes from Outside Organisations.

2. EXECUTIVE SUMMARY

2.1. Receipt of minutes.

3. OFFICER RECOMMENDATION

"that

The Minutes of the following outside organisation be received:

1. Minutes of the West Coast Emergency Management Joint Committee Meeting held on 18 May 2026.

Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

(a) This report contains:

(i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and

(ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.

(b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

Joint Committee

West Coast Emergency Management

Meeting Time: 10.00am – 12noon Monday, 18 May 2026
Location: West Coast Regional Council Chambers

Present	Mayor H. Lash (Chair - West Coast Emergency Management Joint Committee, Mayor, Westland District Council) Mayor C. Russell (Mayor, Buller District Council) Councillor C. Smith (Chair, West Coast Regional Council) T. Gibson (Mayor, Grey District Council) F. Tumahai (Kaiwhakahaere Te Rūnanga o Ngāti Waewae
In Attendance	B. Phillips (Chief Executive – Westland District Council) S. Pickford (Chief Executive - Buller District Council) D. Lew (Chief Executive – West Coast Regional Council) J. Soderlund (Chief Executive - Grey District Council) C. Brown (Regional Manager - West Coast Emergency Management) C. Fleming (West Coast Emergency Management) J. Field (Group Manager, Office of the Chief Executive – West Coast Regional Council)
Guests	WCRC Councillor C. Coll (Online) T. Hopkins (West Coast Regional Council) M. Latta and M. Gillooly (National Emergency Management Agency) J. Cleine (West Coast Emergency Management) *General Business Item only*
Apologies	P. Madgwick (Kaiwhakahaere Te Rūnanga o Makaawhio H. Dowler (Resilient Westport) S. O'Halloran (National Emergency Management Agency) Later attended online.

1. Welcome & Apologies

The Chair welcomed members, officers, guests from NEMA, and attendees joining online.
Apologies were received from H. Dowler and M. Gibson.
Moved (Lash / Gibson) that apologies area accepted.
Carried

2. Confirmation of Minutes

The Chair invited comments on the minutes of the meeting held on 19 February 2026. No matters arising were raised.

Moved (Russell / Gibson) that the minutes of the West Coast Emergency Management Joint Committee meeting held on 19 February 2026 are a true and correct record.

Carried.

3. Coordinating Executives Group (CEG) Report

S. Pickford provided a verbal update on CEG activities since the previous meeting, noting:

- A CEG workshop was held in April to review the 2026/27 work programme.
- A review of training and exercise programmes highlighted the importance of strengthening capacity and capability across the region.
- Focus remains on ensuring sufficient personnel are available to sustain 24/7 response operations during major events.
- Initial review of tsunami evacuation implementation planning has commenced and will return to the Joint Committee for endorsement in due course.
- A successful Westport Evacuation Plan community information evening was held on 23 April with more than 120 attendees, strong agency participation and positive media coverage.
- Current capability reporting indicates approximately 68% training completion across the response structure, although some functional gaps remain.
- Ongoing work includes the NEMA technical review of the Group Plan, fuel security planning, Resilient Westport initiatives and Waiho River hazard management.

Moved (Lash / Smith) *that the West Coast Emergency Management Joint Committee receive the Co-ordinating Executives Group Report.*

Carried.

4. West Coast Emergency Management Work Programme 2026-27

C. Brown presented the proposed work programme developed following the recent CEG workshop.

Key points noted:

- The work programme aligns directly with objectives contained in the new Group Plan.
- Activity areas identify priority work streams for the coming financial year.

- Detailed project plans will be developed for each activity area, identifying lead agencies, contributors, responsibilities, and deliverables.
- The programme is intended to improve accountability and visibility of progress against Group Plan objectives.

Future exercises will continue to test evacuation planning and operational capability, including the Westport and Waiho evacuation plans.

Moved (Gibson / Russell) *that the West Coast Emergency Management Joint Committee endorse the key actrivity areas for 2026-27, as approved by the Coordinating Executive Group on 6 May 2026.*
Carried.

5. Waiho River / Franz Josef Flooding Hazard

T. Hopkins presented an update on recent monitoring and flood hazard management activities for the Waiho River.
The presentation highlighted:

- River monitoring confirms continued aggradation across much of the river system, while degradation is occurring in the avulsion reach.
- The avulsion channel is now carrying the full flow of the Waiho River.
- The avulsion head has migrated approximately 950 metres upstream during the past 12 months.
- Recent mitigation work has reduced risk levels associated with key protection assets, including Havel's Wall.
- River behaviour is broadly tracking as previously predicted by the Technical Advisory Group (TAG), although changes are occurring faster than originally modelled.
- Short-term focus remains on monitoring degradation risks around Havel's Wall and the Link Bank.
- Medium-term planning will need to address continuing aggradation and long-term adaptation options.
- Infrastructure recommendations arising from the 2023 TAG report are nearing completion,

Discussion included community engagement, future TAG reviews and the importance of ongoing hazard communication. The Chair acknowledged the extensive engagement undertaken with the local community and working group.
Moved (Smith / Gibson) *that the West Coast Emergency Management Joint Committee receive the Waiho River Flood Hazard Update.*
Carried.

6. Correspondence from NEMA Regarding Waiho River Flooding Hazard

The Committee received correspondence from John Price, Deputy Chief Executive Emergency Management and Director of NEMA, regarding Waiho River flood risk management. The Chair noted that she had responded to the letter and acknowledged NEMA for their presence a the meeting. The Chair also notes the offer in the letter for NEMA support in this matter.

Discussion noted:

- NEMA recommended the Joint Committee develop a clear position on management of the Waiho River flooding hazard.
- NEMA's technical review identified opportunities to strengthen hazard description and risk communication within the Group Plan.
- Amendments are currently being made to the Group Plan to address all feedback received through the technical review process.
- NEMA representatives noted that similar complex hazard issues are being addressed elsewhere in New Zealand and confirmed support would be available to the region.
- The Group was encouraged to develop a coordinated position considering all four R's: Reduction, Readiness, Response and Recovery.

Moved (Smith / Gibson) *that the Committee receive the correspondence and develop a clear position on the Waiho River flooding hazard, including consideration of options across the Four R's framework.*

Carried.

7. Update on Fuel Shortage Situation

C. Brown presented an update on regional fuel security work.

It was noted:

- Fuel cells have now been distributed across the region.
- Councils have made individual decisions regarding fuel storage and filling arrangements.
- Noting that three of the four fuel cells have been filled and located across Hokitika and Greymouth on behalf of Westland and Grey District Concils and West Coast Regional Council. The fuel cell in Buller remains unfilled at this stage.
- The cost of the initial fuel fill is intended to be reimbursed back to the Regional council by the relevant agencies once supply concerns are resolved or fuel reaches end of shelf life.

- National fuel security planning remains active and ongoing at government level.

Moved (Gibson / Smith) *that the Committee receive the report and note that the reimbursement of the cost of the initial fill of the three fuel cells will be sought from each agency allocated the fuel to use EITHER when the fuel supply concerns are resolved, OR when the current fuel stored reaches the end of its shelf life.*
Carried.

8. Resilient Westport Update

C. Brown presented the report on behalf of H. Dowler.
The Committee noted:

- The Westport Evacuation Plan has been publicly released.
- Work is underway to exercise and test the evacuation arrangements.
- Budget allocations across project activity areas continue to be refined.
- Final budget adjustments will be considered by the respective Chief Executives.

During discussion, WCRC Councillor C. Coll raised concerns regarding potential evacuation destinations in Reefton and Murchison, noting:

- Flood impacts could affect those communities simultaneously.
- Road access may become compromised during major flood events.
- Additional investigation of alternative evacuation locations may be warranted.

C. Brown acknowledged the feedback and agreed the evacuation section would be reviewed with H. Dowler and relevant stakeholders. The Committee reiterated that the plan remains a living document subject to ongoing refinement.
Moved (Smith / Gibson) *that the Committee receive and note the Resilient Westport Emergency Management Project Update and proposed budget revisions.*
Carried.

9. West Coast Emergency Management Managers Report

C. Brown presented her report, noting:

- The West Coast has experienced a relatively quiet period operationally.
- Staff have provided surge support to response operations in other parts of New Zealand.
- Temporary relocation of the Group Office and Emergency Coordination Centre to the Polytechnic campus is underway.
- Co-location with Fire and Emergency New Zealand remains planned.

- The South Island Emergency Management Conference will be hosted on the West Coast on 30 September and 1 October 2026, with expected attendance of 250-300 delegates.
- The conference presents a significant opportunity to showcase West Coast emergency management initiatives.

Moved (Gibson / Smith) *that the Committee receive the Manager's Report.*

10. Capability and Training Report

C. Fleming presented an update on regional capability and training.
Key points included:

- Significant investment has been made in Coordinated Incident Management System (CIMS) training.
- Training is now increasingly targeted to specific operational functions and identified personnel.
- A function-specific training pathway is being developed.
- Current metrics provide visibility of capability gaps and strengths across the region.
- Further work is required to ensure sustainable staffing levels for extended emergency operations.
- CEG remains focused on improving operational capability and capacity.

The Committee discussed the need for sufficient personnel to maintain response operations over prolonged periods and acknowledged the value of transparent capability reporting.
Moved (Gibson / Russell) *that the Committee note the current EOC / ECC staff roster matrix and supports the targeted capability development approach for 2026/27, and note that the matrix is a developing piece of work that will continue to be refined.*
Carried.

11. Emergency Management Bill No2 Update

C. Brown provided an update on the Emergency Management Bill.
The Committee noted:

- The Bill continues to progress through the legislative process.
- Enactment is anticipated before the General Election.
- NEMA has published eight information sheets outlining key legislative changes.
- CEG will review each information sheet to understand implications for the region.

- Future resource and funding implications for councils and emergency management groups will need consideration through Long Term Plan processes.
- NEMA representatives advised that local implementation costs will vary by region.

Moved (Gibson / Smith) that the Committee:

1. Note the Emergency Management Bill continues to progress;
2. Note the collaboration occurring between Emergency Management Groups regarding new or amended Rules as secondary legislation; and
3. Agree that CEG reviews the eight NEMA information sheets and reports back to the Joint Committee on implications.

Carried.

12. NEMA Update

M. Latta provided an update on national emergency management matters.
Discussion included:

- Ongoing implementation and planning associated with the Emergency Management Bill.
- Fuel supply contingency planning and national coordination.
- Twenty-one States of Local Emergency had been declared nationally during the early part of the year.
- Significant recovery activity continues across large areas of the country.
- National work is progressing on a new emergency management operating system and common operating picture.
- NEMA remains committed to aligning future national systems with regional investments such as D4H where possible.

NEMA representatives commended the West Coast Group's governance engagement, collaboration and capability development efforts.
Moved (Gibson / Smith) *that the Committee receive the NEMA Update.*
Carried.

13. General Business

WCRC Councillor C. Coll requested greater public awareness and explanation of the D4H platform, noting that many community members remain unfamiliar with the system.

J. Cleine presented a newly developed Resilient Westport educational video demonstrating how emergency management activities escalate from weather

monitoring through to evacuation and recovery. The Committee acknowledged the value of the resource in improving public understanding of emergency management operations.

Discussion also acknowledged:

- The importance of community preparedness.
- The benefit of maintaining strong relationships with neighbouring regions.
- The need to ensure continuity of emergency management services throughout any future local government reorganisation process.

14. Meeting Close

Meeting closed at 11.45am.

Next meeting: 20 August 2026 – Grey District Council Chambers.

8 IN COMMITTEE ITEMS

COUNCIL IN-COMMITTEE

That the public is excluded from this part of the meeting in relation to:

Agenda items 8.1 – 8.6

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

OFFICER RECOMMENDATION

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
8.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF ORDINARY COUNCIL MEETING HELD ON 24 AUGUST 2026	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.2 - RECEIPT OF IN COMMITTEE MINUTES OF THE EXTRAORDINARY CIVIC AWARDS SUB-COMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 20 JULY 2026	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

8.3 - RECEIPT OF IN COMMITTEE MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 3 SEPTEMBER 2026	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.4 - RECEIPT OF IN COMMITTEE MINUTES OF THE RISK AND ASSURANCE SUB-COMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 17 AUGUST 2026	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.5 - IN COMMITTEE MATTERS UNDER ACTION IN COMMITTEE	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
8.6 - RECEIPT OF MINUTES FROM OUTSIDE ORGANISATIONS	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

9 COUNCIL RESUME IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING