

MINUTES OF THE RISK AND ASSURANCE SUB-COMMITTEE MEETING OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Thursday 26 February 2026 commencing at 2:00pm**

PRESENT: Mr Rob Caldwell (Chair)
Mayor Tania Gibson (Deputy Chair), Councillor Robert Mallinson, Councillor Jack O'Connor

IN ATTENDANCE: Joanne Soderlund (Chief Executive), Kathryn Ruddie (Group Manager Corporate Services), Kurtis Perrin-Smith (Group Manager Operations), Peter O'Sullivan (Group Manager Economic Development & Regulatory Services), Cath Wilson (Health & Safety Manager), Trish Jellyman (Democracy Advisor), Laura Mills (Communications & Engagement Manager), Megan Bourke (Communications Manager)
Mr Miles O'Connor from Bancorp (left meeting at 3.15pm)

1 APOLOGIES AND DECLARATIONS OF INTEREST

APOLOGY

COMMITTEE RESOLUTION RA 26/02/001

Moved: Cr Jack O'Connor

Seconded: Mayor Tania Gibson

That the apology received from Cr Rex MacDonald be accepted and leave of absence granted.

Carried Unanimously

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

1.4 NOTIFICATION OF LATE ITEMS

There were no late items.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 CONFIRMATION OF THE RISK AND ASSURANCE SUB-COMMITTEE MEETING HELD ON 6 OCTOBER 2025

COMMITTEE RESOLUTION RA 26/02/002

Moved: Cr Robert Mallinson

Seconded: Cr Jack O'Connor

That the minutes of the Risk and Assurance Sub-Committee Meeting held on 6 October 2025 be confirmed as true and correct.

Carried Unanimously

3 AGENDA ITEMS

3.1 CORPORATE SERVICES REPORT

Refer to page 15 of the agenda.

Discussion took place on the Annual Plan, the Environmental Scan and the unbudgeted costs from the Taylorville Resource Park consent application and the Te Tai o Poutini Plan.

The Chairman requested that more commentary be provided for the next meeting on trade debtors in particular he would like to see aged debtors.

He also requested that commentary be provided on the financial statements for future meetings.

COMMITTEE RESOLUTION RA 26/02/003

Moved: Cr Jack O'Connor

Seconded: Mayor Tania Gibson

That the Risk and Assurance Sub-Committee Meeting:

- a) Receives the report and notes the contents.

Carried Unanimously

3.2 HEALTH & SAFETY UPDATE

Refer to page 30 of the agenda.

Discussion took place on the improvements that have been made in the H&S area. There has been a lot of work going into systems and processes but the competence rating had only increased by 1%.

COMMITTEE RESOLUTION RA 26/02/004

Moved: Mr Rob Caldwell

Seconded: Cr Robert Mallinson

1. That the Risk and Assurance Sub-Committee Meeting receives the report.

Carried Unanimously

3.3 RISK AND ASSURANCE SUBCOMMITTEE 2026 WORKPLAN

Refer to page 33 of the agenda.

The committee agreed that they are happy with the workplan.

COMMITTEE RESOLUTION RA 26/02/005

Moved: Mayor Tania Gibson

Seconded: Cr Jack O'Connor

That the Risk and Assurance Sub-Committee Meeting:

1. Receives the report.
2. Adopts the attached 2026 Risk and Assurance Subcommittee Workplan.

Carried Unanimously

4 IN COMMITTEE ITEMS

That the public is excluded from this part of the meeting in relation to:

Agenda items 4.1 – 4.4

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

COMMITTEE RESOLUTION RA 26/02/006

Moved: Cr Robert Mallinson

Seconded: Cr Jack O'Connor

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
4.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF RISK AND ASSURANCE SUB-COMMITTEE MEETING HELD ON 6 OCTOBER 2025	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.2 - TREASURY UPDATE 17 FEBRUARY 2026	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

4.3 - HEALTH AND SAFETY REPORT	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.4 - ERNST & YOUNG DRAFT AUDIT MANAGEMENT REPORT	s7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar information, or information from the same source, and it is in the public interest that such information should continue to be supplied	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

Carried Unanimously

5 SUB-COMMITTEE RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 3.25pm

Confirmed

R Caldwell

Chairperson

_____/_____/_____
Date