

MINUTES OF THE RISK AND ASSURANCE SUB-COMMITTEE MEETING OF THE GREY DISTRICT COUNCIL**Held in Council Chambers, 105 Tainui Street, Greymouth****on Thursday 23 April 2026 commencing at 3.00 pm**

PRESENT: Mayor Tania Gibson (Deputy Chair), Councillor Robert Mallinson, Councillor Rex MacDonald, Councillor Jack O'Connor

IN ATTENDANCE: Joanne Soderlund (Chief Executive), Kathryn Ruddle (Group Manager Corporate Services), Kurtis Perrin-Smith (Group Manager Operations), Penny Kirk (Group Manager Community), Peter O'Sullivan (Group Manager Economic Development & Regulatory Services), Cath Wilson (Health & Safety Manager), Catriona Bayliss (Minutes Secretary), Laura Mills (Communication and Engagement Manager), Megan Bourke (Communications Officer); Media

1 APOLOGIES AND DECLARATIONS OF INTEREST

1.1 APOLOGIES

There were no apologies.

1.2 UPDATES TO THE INTERESTS REGISTER

There were no updates to the Interest Register.

1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA

There were no declarations of interest.

1.4 NOTIFICATION OF LATE ITEMS

There were no late items.

2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

2.1 CONFIRMATION OF THE RISK AND ASSURANCE SUB-COMMITTEE MEETING HELD ON 26 FEBRUARY 2026

COMMITTEE RESOLUTION RA 26/04/007

Moved: Mayor Tania Gibson

Seconded: Cr Robert Mallinson

That the minutes of the Risk and Assurance Sub-Committee Meeting held on 26 February 2026 be confirmed as true and correct.

Carried Unanimously

At this point the meeting moved to the Public Excluded section.

3 AGENDA ITEMS

3.1 HEALTH & SAFETY UPDATE

Refer page 15 of the agenda.

Cr Mallinson referred to the report noting that an audit undertaken had shown safety maturity had previously been over-stated at 77% and that 43% was a more accurate reflection. He said it was pleasing to note however that this is moving in the right direction now and maturity is increasing.

In response to a query from Cr MacDonald the HSM advised that to engage contractors she is working through a policy review and seeking evidence to support pre-qualification. Once this is completed a plan will be put in place to work through with each contractor. She is working with other Coast councils to see if information that may support a contractor's prequalification can be shared.

COMMITTEE RESOLUTION RA 26/04/008

Moved: Mayor Tania Gibson

Seconded: Cr Robert Mallinson

That the Risk and Assurance Sub-Committee Meeting receives the report.

Carried Unanimously

3.2 POLICY FRAMEWORK AND ROADMAP

Refer page 18 of the agenda.

Members of the Sub Committee expressed their support for the Policy Framework and Roadmap, noting it was great to see this in place and would provide an improved system for management of policies and bylaws.

COMMITTEE RESOLUTION RA 26/04/009

Moved: Cr Jack O'Connor

Seconded: Cr Robert Mallinson

That the Risk and Assurance Sub-Committee Meeting:

- 1. Endorses the Policy and Bylaw Framework and recommend to Council that they formally adopt the Policy and Bylaw Framework as the required way of working.**

Carried Unanimously

3.3 SENSITIVE EXPENDITURE POLICY REVIEW

Refer page 37 of the agenda

In response to a query, the GMCS clarified that No. 6 contained the statement that it applied to employees only as there is an Elected Members policy that covers some areas while some parts of the policy applies to both elected members and employees.

Cr MacDonald noted there was no reference to conflict of interest and the GMCS advised this is covered by legislation.

COMMITTEE RESOLUTION RA 26/04/010**Moved: Mayor Tania Gibson****Seconded: Cr Robert Mallinson**

1. That the Risk and Assurance Sub-Committee Meeting receives the report and:
2. Recommends that the 2025 Sensitive Expenditure Policy be adopted by Council.

Carried Unanimously**4 IN COMMITTEE ITEMS**

That the public is excluded from this part of the meeting in relation to:

Agenda items 4.1 – 4.5

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

COMMITTEE RESOLUTION RA 26/04/011**Moved: Mayor Tania Gibson****Seconded: Cr Jack O'Connor**

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
4.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF RISK AND ASSURANCE SUB-COMMITTEE MEETING HELD ON 26 FEBRUARY 2026	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.4 - GREY DISTRICT COUNCIL AUDIT PLAN 2026	s7(2)(c)(i) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely to prejudice the supply of similar	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	information, or information from the same source, and it is in the public interest that such information should continue to be supplied	
4.2 - HEALTH AND SAFETY REPORT	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.3 - CORPORATE SERVICES REPORT	s7(2)(a) - the withholding of the information is necessary to protect the privacy of natural persons, including that of deceased natural persons	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.5 - STAFF SAFETY	s6(b) - the making available of the information would be likely to endanger the safety of any person	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

Carried Unanimously

5 SUB-COMMITTEE RESUMES IN OPEN MEETING

CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 4.04 pm.

Confirmed

T Gibson

Acting Chairperson

_____/_____/_____
Date