

Short Notice Notification for Funeral Under Club Licence

To: Liquor Licencing officer, District Police Licencing officer, Te Whatu Ora Licensing Officer, DLC

1. Declaration

- I confirm that I have received short notice and insufficient time to apply for a special licence under section 138 of the Sale and Supply of Alcohol Act 2012 (SSAA 2012) for a funeral of a club member or family member of a club member.
- I am aware that this notice does not negate my responsibilities under SSAA 2012 and where possible members of the public will be signed into the club as per our current club licence conditions.

2. Details of Funeral

- Location / Premises: _____
- Club Licence Number: _____
- Person organising Funeral: _____
- Deceased name: _____
- Number of attendees: _____
- Date and time: _____
- Food available: _____

- Other alcohol harm prevention methods in place:

3. Licencing Officer Declaration

- This notice does not authorise the notifier to hold a special event without an appropriate licence. It does acknowledge the difficulty of applying for such a licence under short notice and is directly related to funerals involving club members or family members of current club members.
- This notification should not be used in relation to funerals of non-club members or family members, a special licence application is required for all non-club members and their families.
- The tri agencies and DLC reserve the right to not accept this notification and request a special licence application to be completed, if in doubt please contact the licencing team at the Grey District Council.

Applicant Name: _____ Sign: _____ Date: _____