

IN THE MATTER

of the Sale and Supply of Alcohol Act 2012 (the Act)

AND

IN THE MATTER

of an application by **PAROA HOTEL LIMITED** pursuant to s.138 of the Act for an on-site Special Licence in respect of premises situated at 508 Main South Road, Paroa and known as the "Paroa Hotel"

BEFORE THE GREY DISTRICT LICENSING COMMITTEE

Paroa Hotel Limited has made an application for a special licence to sell and supply alcohol for an event at 508 Main South Road, Paroa and known as the "Paroa Hotel".

The applicant is applying to have an area outside of the premises current on-licensed area to accommodate event patrons.

We make the observation that applications for special licences are required by section 137 of the Act to be filed with the District Licensing Committee's secretariat at least 20 working days before the day on which the event concerned begins. In this case, that requirement has not been met, there being only 3 working days between the time of application and the proposed event. Section 137(2) of the Act allows us to consider an application for a special licence that is filed inside 20 working days prior to the event if we are satisfied that the need for a special licence could not have been foreseen earlier. This is the case for this event, with the failure to apply in the prescribed time appearing not to be a matter of neglect or omission. The secretariat and inspector, with the co-operation of Police and the Medical Officer of Health, have been able to complete the required reports at short notice. We are satisfied that the neglect or omission for those events was not wilful, so pursuant to section 208 of the Act waive the requirement relating to the prescribed time for lodgement of the application.

The applicant is an incorporated company number 9429030728523 and holds a current on-licence number 55/ON/05/2019 with current licensed hours of Monday to Sunday, 8am to 3am the following day.

There is an estimated total number of 220 people attending with approximately 50 people in the special licence area. There will be a probable age distribution of 18 - 60 years.

The proposed days and hours applied for are: **Saturday 10th January 2026, 12.00pm to 3.00am the following day.**

The premise's principal entrance is from 508 Main South Road, Paroa.

The 8 metre x 12 metre outside licensed area is designated as supervised, as per the plan submitted with the application

DECISION

The Grey District Licensing Committee Chairperson, acting pursuant to the Sale and Supply of Alcohol Act 2012 **grants** an application by Paroa Hotel Limited for an on-site Special Licence for premises at 508 Main South Road, Paroa and known as the "Paroa Hotel", subject to the following conditions:

CONDITIONS

1. Alcohol may be sold under the licence only on the following days during the following hours: **Saturday 10th January 2026, 12.00pm to 3.00am the following day.**
2. The outside licensed area of the premises is designated supervised for the licence period and is shown on the plan attached to this licence.
3. A certified duty manager must be on duty at all times when the premises are open for the sale and supply of alcohol.
4. The licensee must take the following steps to ensure that the provisions of the Act relating to the sale or supply of alcohol to prohibited persons are observed:
 - Minors and intoxicated persons must not be served alcohol.
5. The licensee must display signage as follows:
 - a. A sign at each principal entrance to the premises, so as to be easily read by patrons, stating the ordinary hours of business during which the premises will be open for the sale of alcohol;
 - b. At every point of sale detailing restriction on the sale and supply of alcohol to minors and intoxicated persons;
 - c. A copy of the licence attached to the premises so as to be easily read by persons attending the premises and;
 - d. A sign prominently displayed at the premises, which identifies by name the manager for the time being on duty.
6. The licensee must have available for consumption on the premises, at all times when the premises are open for the sale and supply of alcohol, a reasonable range of non-alcoholic and low-alcoholic beverages.
7. Food, as listed by the applicant must be available for consumption on the premises during the licence hours.
8. Drinking water is to be provided free of charge from a water supply prominently situated on the premises.
9. The licensee must provide information, advice and assistance about alternative forms of transport available to patrons from the licensed premises.
10. Noise levels are to be monitored at all times.
11. Payment of the fee prescribed under the Sale and Supply of Alcohol (Fees) Regulations 2013.

The premises licensed area is set out on the plan submitted with the application and date stamped 16 December 2025. A note to this effect is to be made on the licence.

REASONS FOR THE DECISION

The applicant has previously held special licences for this event with no cause for concern.

The applicant has provided in their application host responsibility details which demonstrate that suitable measures will be undertaken to provide the following measures with regard to the responsible sales or supply of alcohol, and that harm will be minimised by:

- A substantial range of food, as per the attached menus, will be available on the premises during the licence hours.
- Free water will be available at the bar at no charge throughout the event.

- Non-alcoholic and low alcoholic beverages will be available.
- A courtesy van will be available.

There are four listed certified duty managers, Alan MONK who is the owner of the business, Bernard MONK, Kayla HIBBS and Tamara MUNOZ CORTEZ.

The licensed area measures 8 metres x 12 metres and is in front of the building's entrance on the southern side of the building. The area is clearly defined on the site plan submitted with the application.

The space will be defined by a thigh-high wooden trellis fence and barrels. Two security personnel will be monitoring the licensed area to ensure no alcohol is taken out of, or brought into, the area.

Four security staff, including Alan MONK, will be at the event and there are extensive security cameras at the premises, including two that cover the outdoor area.

The Inspector's report indicates that the amenity and good order of the locality will not be adversely affected by more than a minor extent and that the applicant is suitable to hold this licence. She does not oppose this application.

The Police and the Medical Officer of Health raise no matters in opposition.

The application was not required to be publicly notified and no opposition or notice of desire to be heard has been received.

Accordingly, I deal with the matter on the papers.

I am satisfied as to the matters to which we must have regard as set out in s.142 of the Act.

Section 149(2) notes if a special licence issued is postponed to some other day, the licence is in force on the day on which the event or part takes place.

DATED at GREYMOUTH this 23rd day of December 2025



Rachel M van der Geest
Chairperson/Commissioner

GREY
DISTRICT COUNCIL
16 DEC 2025
FILE No.

