

IN THE MATTER

of the Sale and Supply of Alcohol
Act 2012 (the Act)

AND

IN THE MATTER

of an application by **RUNANGA
CLUB INCORPORATED** pursuant
to s.138 of the Act for an on-site
Special Licence in respect of
premises situated at 15 Pitt Street,
Runanga known as "Runanga Club"

BEFORE THE GREY DISTRICT LICENSING COMMITTEE

The Runanga Club Incorporated has made an application for a special licence to sell and supply alcohol for an event at 15 Pitt Street, Runanga to allow non-members to attend.

The event is a social get-together for a local business.

We make the observation that applications for special licences are required by section 137 of the Act to be filed with the District Licensing Committee's secretariat at least 20 working days before the day on which the event concerned begins. In this case, that requirement has not been met, there being only 18 working days between the time of application and the proposed event. Section 137(2) of the Act allows us to consider an application for a special licence that is filed inside 20 working days prior to the event if we are satisfied that the need for a special licence could not have been foreseen earlier. This is the case for this event, with the failure to apply in the prescribed time appearing not to be a matter of neglect or omission. The secretariat and inspector, with the co-operation of Police and the Medical Officer of Health, have been able to complete the required reports at short notice. We are satisfied that the neglect or omission for those events was not wilful, so pursuant to section 208 of the Act waive the requirement relating to the prescribed time for lodgement of the application.

The applicant holds a current Club Licence No. 055/CLUB/66/2015 with current licensed hours of Monday to Thursday - 12pm to 11pm, Friday and Saturday - 9am to 1am and Sunday - 10am to 11pm.

The main entrance to the premises is from 15 Pitt Street, Runanga.

The days and hours applied for are Saturday 1st August 2026 - 4.00pm to 12.00am

There is an estimated number of 50 people attending, with a probable age distribution of 18-80 years.

The whole of the premises, including a fenced outdoor smoking area, is undesignated with the exception of the TAB kiosk area which is designated restricted, as per the plan submitted with this application.

DECISION

The Grey District Licensing Committee Chairperson, acting pursuant to the Sale and Supply of Alcohol Act 2012 **grants** an application by the Runanga Club for an on-site Special Licence for the premises at 15 Pitt Street, Runanga known as the “Runanga Club”, for the following events, subject to the following conditions:

CONDITIONS

1. Alcohol may be sold under the licence only on the following days during the following hours:
 - a. **Saturday 1st August 2026 - 4.00pm to 12.00am**
2. The whole of the premises, including a fenced outdoor smoking area is undesignated and the TAB kiosk area is designated restricted for the licence period. The licensed areas are shown on the plan attached to this licence.
3. A certified duty manager must be on duty at all times when the premises are open for the sale and supply of alcohol.
4. The licensee must take the following steps to ensure that the provisions of the Act relating to the sale or supply of alcohol to prohibited persons are observed:
 - Minors and intoxicated persons must not be served alcohol.
5. The licensee must display signage as follows:
 - a. A sign at each principal entrance to the premises, so as to be easily read by patrons, stating the ordinary hours of business during which the premises will be open for the sale of alcohol;
 - b. At every point of sale detailing restriction on the sale and supply of alcohol to minors and intoxicated persons;
 - c. A copy of the licence attached to the premises so as to be easily read by persons attending the premises and;
 - d. A sign prominently displayed at the premises, which identifies by name the manager for the time being on duty.
6. The licensee must have available for consumption on the premises, at all times when the premises are open for the sale and supply of alcohol, a reasonable range of non-alcoholic and low-alcoholic beverages.
7. Food, as listed by the applicant must be available for consumption on the premises during the licence hours.
8. Drinking water is to be provided free of charge from a water supply prominently situated on the premises.
9. The licensee must provide information, advice and assistance about alternative forms of transport available to patrons from the licensed premises.
10. Noise levels are to be monitored at all times.
11. Payment of the fee prescribed under the Sale and Supply of Alcohol (Fees) Regulations 2013.

The premises licensed area is set out on the plan submitted with the application and date stamped 6 July 2026. A note to this effect is to be made on the licence.

REASONS FOR THE DECISION

The applicant has previously operated Special Licences without incident, or cause for concern.

The applicant has provided in their application host responsibility details which demonstrate that suitable measures will be undertaken to provide the following measures with regard to the responsible sales or supply of alcohol, and that harm will be minimised by:

- Food, in the form of sandwiches, savouries and other finger foods, will be available for the event, as per the application.
- Free water will be available throughout the event from the tea and coffee station.
- Non alcoholic and low alcohol beverages will be available for sale.
- A courtesy van will be available.

There are three certified duty managers listed, Kelsey TAYLOR, Tammie SANDREY and Sabrina FRY. They will be supported by committee members.

The Inspector's report indicates that the amenity and good order of the locality will not be adversely affected by more than a minor extent and she does not oppose the application.

Police and the Medical Officer of Health do not oppose this application.

I am satisfied that the applicant has sufficient staff and adequate training to manage these events safely and in accordance with the Act.

The application was not required to be publicly notified and no opposition or notice of desire to be heard has been received. Accordingly I deal with the matter on the papers.

I am satisfied as to the matters to which we must have regard as set out in s.142 of the Act.

DATED at GREYMOUTH this 15th day of July 2026



Rachel M Van der Geest
Chairperson/Commissioner

xx CCTV Cameras

Restricted

Undesignated

