

Project No:

Date Received:

**Application for Building Consent Exemption**

Section 42A, Building Act 2004

*(Only complete items that are applicable to your project)*

THE BUILDING			
Street address of building (or Rapid No if applicable): <i>[for structures that do not have a street address, state the nearest street intersection and the distance and direction from that intersection]</i>		Building Name (if applicable):	
Location of building within site/block number <i>(include nearest street address)</i> :			
Legal Description of land where building is located:	Lot:	DP:	Valuation Roll Number:
Number of Levels <i>(include ground level &amp; any levels below ground)</i> :	Level/Unit No:		Total Floor Area: (all floors included)
			Existing:      m <sup>2</sup> Add:      m <sup>2</sup>
Current lawfully established use <i>(include number of occupants per level and per use if more than 1)</i> :		Year first constructed:	
THE OWNER			
Owner's Name <i>(include preferred form of address e.g. Mr, Miss, Dr, if an individual)</i> :		Contact Person: <i>(if owner is not an individual)</i>	
Mailing/Billing Address:			
Street Address/Registered Office:		Post Code:	
E-mail Address:		Phone Day:	
Phone A'Hours:	Fax:	Mobile:	
Website:			
THE AGENT			
Agent's Name <i>[only required if application is being made on behalf of the owner]</i> :		Contact Person: <i>(if Agent is not an individual)</i>	
Mailing/Billing Address:			
Street Address/Registered Office:		Post Code:	
E-mail Address:		Phone Day:	
Phone A'Hours:	Fax:	Mobile:	
Website:			
Relationship to Owner: <i>[state details of the authorization from the owner to make the application on the owner's behalf]</i>			

**FIRST POINT OF CONTACT FOR COMMUNICATIONS WITH THE COUNCIL / BUILDING CONSENT AUTHORITY**

Full name:

Mailing address:

Phone number(s):

Facsimile number(s)

Email address(es):

**THE PROJECT**Description of building work:  
*(eg dwelling, commercial, farm shed, garage etc)*

Will the building work result in a change of use of the building?

Yes

No

*(Refer to Building (Specified Systems, Change of Use, and Earthquake-prone Buildings) Regulations 2005 if in doubt)*

If "Yes", provide details of the new intended use:

Intended life of the building if less than 50 years: \_\_\_\_\_ years

List Building Consents previously issued for this project or building (if any): *(ie is this project being constructed in stages? Is this consent for a relocated or transportable building?)***Estimated Value** of the building work on which the building levy will be calculated  
*(including goods and services tax) [State estimated value as defined in Section 7 of the Building Act 2004]:*

\$

**APPLICATION**

I request that that you issue a Territorial Authority discretionary exemption for the building work described in this application:

Signature of owner / agent on behalf of and with the authority of the owner:

Date:

**REQUIRED ATTACHMENTS**

The following evidence of ownership attached to this application:

 Certificate of Title Lease Agreement of sale & purchase other document showing full name of legal owner(s) of the buildingComplete and attach **ONE** of the following checklists, and provide **ALL** of the information and plans requested on that checklist: Solid Fuel Heater Application Checklist Form 2-H Residential Checklist Form 2-R Commercial/Industrial Checklist Form 2-I**Application Fee (Deposit)** Application Fee of \$

(refer to cover sheet for appropriate fees)

**DISCLAIMER**

The Territorial Authority makes no representation that the works have been completed in accordance with the description given by the owner:

- It has not inspected the proposed/completed work
- It has not checked the accuracy of the documents attached to this notification or approved in any way the decisions/s made by the owner relating to this notification
- It has not checked compliance with any other legislation – as this remains the responsibility of the owner

This notification will simply be recorded on the property file held by the Territorial Authority, and will be available for inclusion in a Land Information Memorandum