

**A Meeting of the Operations and Capital Programme Delivery Committee will be held as follows:**

**Date: Monday 11 March 2024**  
**Time: 3:30pm**  
**Venue: Council Chambers, 105 Tainui Street, Greymouth**

Paul Morris  
Chief Executive

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# AGENDA

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**Members:**

Chair: Mayor Tania Gibson  
Deputy Chair: Councillor Allan Gibson  
Members: Councillor John Canning  
Councillor Peter Davy  
Councillor Kate Kennedy  
Councillor Rex MacDonald  
Councillor Robert Mallinson  
Kaiwhakahaere Francois Tumahai

*(Quorum 5 members)*

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*The information in this document is provided to facilitate good competent decisions by Council and does in no way reflect the views of Council. Reports and recommendations contained in this agenda are not to be considered as Council policy until adopted.*

## TERMS OF REFERENCE

Type of Committee	Council Committee
Subordinate to	Council
Subordinate Committees	Tenders Subcommittee
Legislative Basis	<p>Committee established by the Council as per Schedule 7, Section 30 (1) (A), LGA 2002.</p> <p>Committee delegated powers by the Council as per Schedule 7, Section 32, LGA 2002</p>
Membership	<p>Mayor</p> <p>Eight Councillors (8)</p> <p>Independent Iwi representative (1)</p>
Quorum	Five members (5)
Meeting frequency	Six weekly or as and when required.
Terms of Reference	<p>The Council delegates to the Committee responsibility for governance and decision making in the following areas:</p> <ul style="list-style-type: none"> <li>• Roading.</li> <li>• 3 Waters.</li> <li>• Amenities.</li> <li>• Capital Programme and Contracts.</li> </ul> <p>Governance in the above areas will include:</p> <ul style="list-style-type: none"> <li>• Monitoring activities.</li> <li>• Review and establish levels of service in all areas of operations.</li> <li>• Review of Activity Management Plans or those plans to establish the Long Term operation of services.</li> <li>• Variations to budgeted costs within the Long Term Plan provisions.</li> <li>• Approval of long standing maintenance contracts.</li> <li>• Waiver of fees and charges outside delegated authorities, where considered less than high significance according to the Significance and Engagement Policy.</li> </ul>

	<ul style="list-style-type: none"> <li>• Matters which are determined to be of high significance by the Committee may be recommended to Council for a decision.</li> </ul>
Limits to Delegation	<p>Matters that cannot be delegated by Council include:</p> <ul style="list-style-type: none"> <li>• The power to make a rate.</li> <li>• The power to make a bylaw.</li> <li>• The power to borrow money, or purchase or dispose of assets, other than in accordance with the long term plan.</li> <li>• The power to adopt a long term plan, annual plan, annual report.</li> <li>• The power to appoint a Chief Executive.</li> <li>• The power to adopt policies required to be adopted and consulted on under this Act in association with the long term plan or developed for the purpose of the local governance statement.</li> <li>• The power to adopt a remuneration and employment policy.</li> </ul>

# **SUB-COMMITTEE IN OPEN MEETING**

## **GENERAL BUSINESS AND TABLED ITEMS**

Items not on the agenda for the meeting require a resolution under section 46A of the Local Government Official Information and Meetings Act 1987 stating the reasons why the item was not on the agenda and why it cannot be dealt with at a subsequent meeting on the basis of a full agenda item. It is important to note that late items can only be dealt with when special circumstances exist and not as a means of avoiding or frustrating the requirements in the Act relating to notice, agendas, agenda format and content.

## **LOCAL AUTHORITIES (MEMBERS' INTERESTS) ACT 1968**

Sub-Committee members are reminded that if he/she has a direct or indirect interest in any item on the agenda be it pecuniary or on grounds of bias and predetermination, then he/she must declare this interest and refrain from discussing or voting on this item.

## Table of Contents

<b>1</b>	<b>APOLOGIES AND DECLARATIONS OF INTEREST .....</b>	<b>6</b>
1.1	APOLOGIES.....	6
1.2	UPDATES TO THE INTERESTS REGISTER .....	6
1.3	IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA.....	6
1.4	NOTIFICATION OF LATE ITEMS.....	6
<b>2</b>	<b>CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS .....</b>	<b>7</b>
2.1	CONFIRMATION OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD ON 29 JANUARY 2024 .....	7
2.2	RECEIPT OF MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 8 FEBRUARY 2024 .....	7
<b>3</b>	<b>AGENDA ITEMS.....</b>	<b>15</b>
3.1	OPERATIONS AND CAPITAL PROGRAMME REPORT .....	15
<b>4</b>	<b>IN COMMITTEE ITEMS.....</b>	<b>29</b>
4.1	CONFIRMATION OF IN COMMITTEE MINUTES OF OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD ON 29 JANUARY 2024.....	29
4.2	RECEIPT OF IN COMMITTEE MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 8 FEBRUARY 2024 .....	29
<b>5</b>	<b>SUB-COMMITTEE RESUME IN OPEN MEETING .....</b>	<b>30</b>

## **1 APOLOGIES AND DECLARATIONS OF INTEREST**

### **1.1 APOLOGIES**

Cr Tim Mora is on leave of absence from 11/03/24 to 14/03/24

Cr Jack O'Connor is on leave of absence from 11/03/24 to 11/03/24

### **1.2 UPDATES TO THE INTERESTS REGISTER**

Sub-Committee members to please advise if there are any changes to be made to the current Interests Register.

### **1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA**

Notification from committee members of:

- 1.3.1 Any interests that may create a conflict with their role as a committee member relating to the items of business for this meeting (prior to taking part in the deliberation of a particular item); and
- 1.3.2 Any interests in items in which they have a direct or indirect pecuniary interest as provided for in the Local Authorities (Members' Interests) Act 1968.

### **1.4 NOTIFICATION OF LATE ITEMS**

Where an item is not on the agenda for a meeting, that item may be dealt with at that meeting if:

- 1.4.1 The Committee by resolution so decides; and
- 1.4.2 The Chairperson explains at the meeting at a time when it is open to the public the reason why the item is not on the agenda, and the reason why the discussion of the item cannot be delayed until a subsequent meeting.

## **2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **2.1 CONFIRMATION OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD ON 29 JANUARY 2024**

#### **SUGGESTED RECOMMENDATION**

That the minutes of the Operations and Capital Programme Delivery Committee held on 29 January 2024 be confirmed as true and correct.

### **2.2 RECEIPT OF MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 8 FEBRUARY 2024**

#### **SUGGESTED RECOMMENDATION**

That the minutes of the Tenders Subcommittee Meeting held on 8 February 2024 be received and noted.

**MINUTES OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE OF THE GREY DISTRICT COUNCIL****Held in Council Chambers, 105 Tainui Street, Greymouth****on Monday 29 January 2024 commencing at 2.35pm**

**PRESENT:** Mayor Tania Gibson (Chair)  
Councillor Allan Gibson (Deputy Chair), Councillor John Canning, Councillor Peter Davy, Councillor Kate Kennedy, Councillor Rex MacDonald, Councillor Robert Mallinson, Councillor Tim Mora, Councillor Jack O'Connor, Kaiwhakahaere Francois Tumahai

**IN ATTENDANCE:** Paul Morris (Chief Executive), Aaron Haymes (Group Manager Operations), Paddy Blanchfield (Transport & Infrastructure Manager), Gerhard Roux (Group Manager Support), Trish Jellyman (Democracy Advisor), Megan Bourke (Communications Officer), Shannon Beynon (Communications & Engagement Manager)

**1 APOLOGIES AND DECLARATIONS OF INTEREST****1.1 APOLOGIES**

There were no apologies.

**1.2 UPDATES TO THE INTERESTS REGISTER**

There were no updates to the Interest Register.

**1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA**

There were no declarations of interest.

**1.4 NOTIFICATION OF LATE ITEMS**

There were no late items.

**2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS****2.1 CONFIRMATION OF THE OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD ON 27 NOVEMBER 2023****COMMITTEE RESOLUTION OACPD 24/01/001****Moved: Mayor Tania Gibson****Seconded: Cr Rex MacDonald**

That the minutes of the Operations and Capital Programme Delivery Committee held on 27 November 2023 be confirmed as true and correct.

**Carried Unanimously**



Cr Mallinson asked for an update on interim safety measures for pedestrian safety at Moana and what measures might be put in place until there is a new bridge in place. The GMO responded that signage and some speed humps are to be installed. He advised that this work should be completed within the next couple of weeks.

Cr Kennedy asked for an update on sanitary buildings processes as the one in Runanga is deteriorating. The GMO advised that this is an enforcement matter and is being followed up by the Enforcement Team.

Cr Davy expressed concern about speed humps at Moana, he is concerned about safety with children riding on jet skis behind cars and the risk to children when cars hit the speed humps. The GMO advised that signs must be put in place at the location of speed humps and he will ensure that this is done. It was noted that the riding in boats or jet skis behind vehicles is illegal.

## **2.2 RECEIPT OF MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 30 NOVEMBER 2023**

### **COMMITTEE RESOLUTION OACPD 24/01/002**

**Moved:** Cr Tania Gibson

**Seconded:** Cr Rex MacDonald

That the minutes of the Tenders Subcommittee Meeting held on 30 November 2023 be received and noted.

**Carried Unanimously**

## **3 AGENDA ITEMS**

### **3.1 OPERATIONS AND CAPITAL PROGRAMME REPORT**

#### **COMMITTEE RESOLUTION OACPD 24/01/003**

**Moved:** Mayor Tania Gibson

**Seconded:** Cr Allan Gibson

1. Receive the Operations and Capital Programme Delivery Report and note the information herein.

**Carried Unanimously**

Refer page 15 of the agenda. The GMO spoke to this report.

Cr Gibson asked the GMO if new road marker pegs have been installed on the Ahaura Kopara Road as the original ones have been mowed over. The GMO responded that he has not heard about this but agreed to follow up and report back to Cr Gibson.

Her Worship asked for an update on the Government funding for the repair of slips at Arnott Heights. The GMO advised that a decision is still awaited but he is expecting the funding application to be approved.

Cr Kennedy asked the GMO if a decision has been made on what is to be done with the Harbour Board Building. The GMO advised that the previous Council decision was to fund strengthening of the building. He advised that Council is required to either strengthen or demolish the building under the legislation. The GMO advised that work is underway on the design for strengthening but no decision has been made on how the building would be used. He stated that staff will be putting together options for Council to consider and want something that is cost neutral and will provide some kind of return to Council that contributes to the local economy. It was confirmed that there is a budget in place of \$400,000 with the main aim being to secure and strengthen the building. Cr MacDonald asked about the heritage status of the building. The GMO confirmed that it is not officially listed as a heritage building.

The weighbridge at McLeans Pit was discussed. The GMO advised that there are plans in place for upgrades at McLeans Pit and includes an additional weighbridge and to re-design the vehicle circular. He advised that these plans would come back to Council via the LTP. He confirmed that there has been no increase in the amount of amount of green waste received. Her Worship commented that there have been

a lot of complaints recently around the issues at McLeans Pit. Further discussion took place, the GMO said that it is a difficult balancing act between keeping people safe especially with machinery operating in this area. He agreed that the current set up it is not very convenient for some people.

Cr Canning asked if the list of capital programme projects, including the list of deferred maintenance that was brought to the last meeting but not this meeting is being progressed. The GMO advised that work is underway on a new report that includes all capital projects. He advised that he has met with Proform and they are now well through on work for a new report format, but it wasn't quite ready for this meeting. The GMO advised that there hasn't been a lot of shift in terms of what has been completed between the last meeting and now. The GMO advised that by 1 July there will be a solid well planned capital programme in place that is monitored month by month, a forecast will be established, and work will be delivered to that forecast. The GMO stated that he is working through delivery of last year's deferrals. He commented that it is quite hard to manage a programme when a scheduled programme hasn't been done and a forecast and milestones haven't been set.

Her Worship requested that communications are sent out to the community for both footpath and roading renewals and completion of these, as they are often a contentious issue.

The GMO advised that the Cobden reservoir project has been plagued by various issues, he stated that the ground was full of cavities. Engineering design work is now complete and is being peer reviewed. He stated that once the outcome of the peer review is to hand, Council can then progress work.

Her Worship asked about progress with the Omotumotu bush walk. The GMO advised that a meeting with the contractor will be held on site tomorrow and it is hoped that all work should be completed within the next few weeks.

Her Worship commented that it is good to see the Tasman Street stormwater upgrade is now close to completion as this has been quite a strenuous time for the residents in this area.

Cr Canning asked about the septic tank for the Anzac Park toilets. It was confirmed that it is connected to network.

Her Worship stated that it is pleasing to see that the 30kms speed limit in Moana has been completed. She advised that at the recent Regional Transport Committee meeting it was confirmed that speed limit changes have been relegated back to schools, Moana and Blackball. Her Worship advised that the setting of speed limits will be going out for consultation shortly and Council will get an opportunity to submit on this.

Her Worship expressed her thanks to the Utilities & Infrastructure Manager and the Acting Business & Contracts Manager for their work post Christmas in getting the Utilities Maintenance Contract completed. She stated that they both went above and beyond to get this contract out in a timely manner.

Cr Kennedy asked the GMO if when recycling bins were rolled out, had Council investigated the costs of clips for the lids of these bins to keep them closed during high winds. She spoke of recent high winds in the Runanga area when bins were blown over and rubbish was strewn around. The GMO responded that Council has considered having clips available but it as there has been the odd complaint, it is not a major problem for the operator and contractors are available should a clean up be required.

## 4 IN COMMITTEE ITEMS

### COMMITTEE RESOLUTION OACPD 24/01/004

**Moved:** Mayor Tania Gibson

**Seconded:** Cr Peter Davy

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

- a) Part of the proceedings of this meeting;

Agenda Item(s)

- 4.1 Confirmation of In Committee Minutes of Operations and Capital Programme Delivery Committee held on 27 November 2023
- 4.2 Receipt of In Committee Minutes of the Tenders Subcommittee Meeting held under Delegated Authority for Information of Council held 30 November 2023

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
4.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD ON 27 NOVEMBER 2023	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
4.2 - RECEIPT OF IN COMMITTEE MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 30 NOVEMBER 2023	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

Carried unanimously

## 5 SUB-COMMITTEE RESUME IN OPEN MEETING

### CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.

The meeting concluded at 3.08 pm

Confirmed

\_\_\_\_\_

T Gibson

Chairperson

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date

**MINUTES OF THE TENDERS SUBCOMMITTEE MEETING OF THE GREY DISTRICT COUNCIL****Held in Council Chambers, 105 Tainui Street, Greymouth****on Thursday 8 February 2024 commencing at 4.00 pm**

**PRESENT:** Cr Allan Gibson (Chair)  
Mayor Tania Gibson (Deputy Chair), Councillor Robert Mallinson, Councillor Rex MacDonald

**IN ATTENDANCE:** Paul Morris (Chief Executive), Aaron Haymes (Group Manager Operations), Paddy Blanchfield (Transport & Infrastructure Manager), Trish Jellyman (Democracy Advisor)

## **1 APOLOGIES AND DECLARATIONS OF INTEREST**

### **APOLOGY**

**COMMITTEE RESOLUTION TC 24/02/001**

**Moved: Cr Allan Gibson**

**Seconded: Cr Rex MacDonald**

That the apology received from Cr Peter Davy be accepted and leave of absence granted.

**Carried Unanimously**

### **1.2 UPDATES TO THE INTERESTS REGISTER**

There were no updates to the Interest Register.

### **1.3 IDENTIFY ANY CONFLICTS OF INTERESTS IN THE AGENDA**

There were no declarations of interest.

### **1.4 NOTIFICATION OF LATE ITEMS**

There were no late items.

## **2 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

### **2.1 CONFIRMATION OF THE TENDERS SUBCOMMITTEE MEETING HELD ON 30 NOVEMBER 2023**

**COMMITTEE RESOLUTION TC 24/02/002**

**Moved: Cr Allan Gibson**

**Seconded: Mayor Tania Gibson**

That the minutes of the Tenders Subcommittee Meeting held on 30 November 2023 be confirmed as true and correct.

**Carried Unanimously**

### 3 IN COMMITTEE ITEMS

That the public is excluded from:

a) The following parts of the proceedings of this meeting, namely;

**3.1 CONFIRMATION OF IN COMMITTEE MINUTES OF TENDERS SUBCOMMITTEE MEETING HELD ON 30 NOVEMBER 2023**

**3.2 2023-24-08 BRIDGE SEISMIC RESILIENCE UPGRADES - REPAIRS**

Agenda item(s)

**3.1 CONFIRMATION OF IN COMMITTEE MINUTES OF TENDERS SUBCOMMITTEE MEETING HELD ON 30 NOVEMBER 2023**

**3.2 2023-24-08 BRIDGE SEISMIC RESILIENCE UPGRADES - REPAIRS**

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

#### COMMITTEE RESOLUTION TC 24/02/003

Moved: Cr Allan Gibson

Seconded: Cr Robert Mallinson

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
3.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF TENDERS SUBCOMMITTEE MEETING HELD ON 30 NOVEMBER 2023	s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
3.2 - 2023-24-08 BRIDGE SEISMIC RESILIENCE UPGRADES - REPAIRS	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities  s7(2)(i) - the withholding of the information is necessary to	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

	<b>enable Council to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations)</b>	
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**Motion Carried**

#### **4 SUB-COMMITTEE RESUME IN OPEN MEETING**

##### **CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING.**

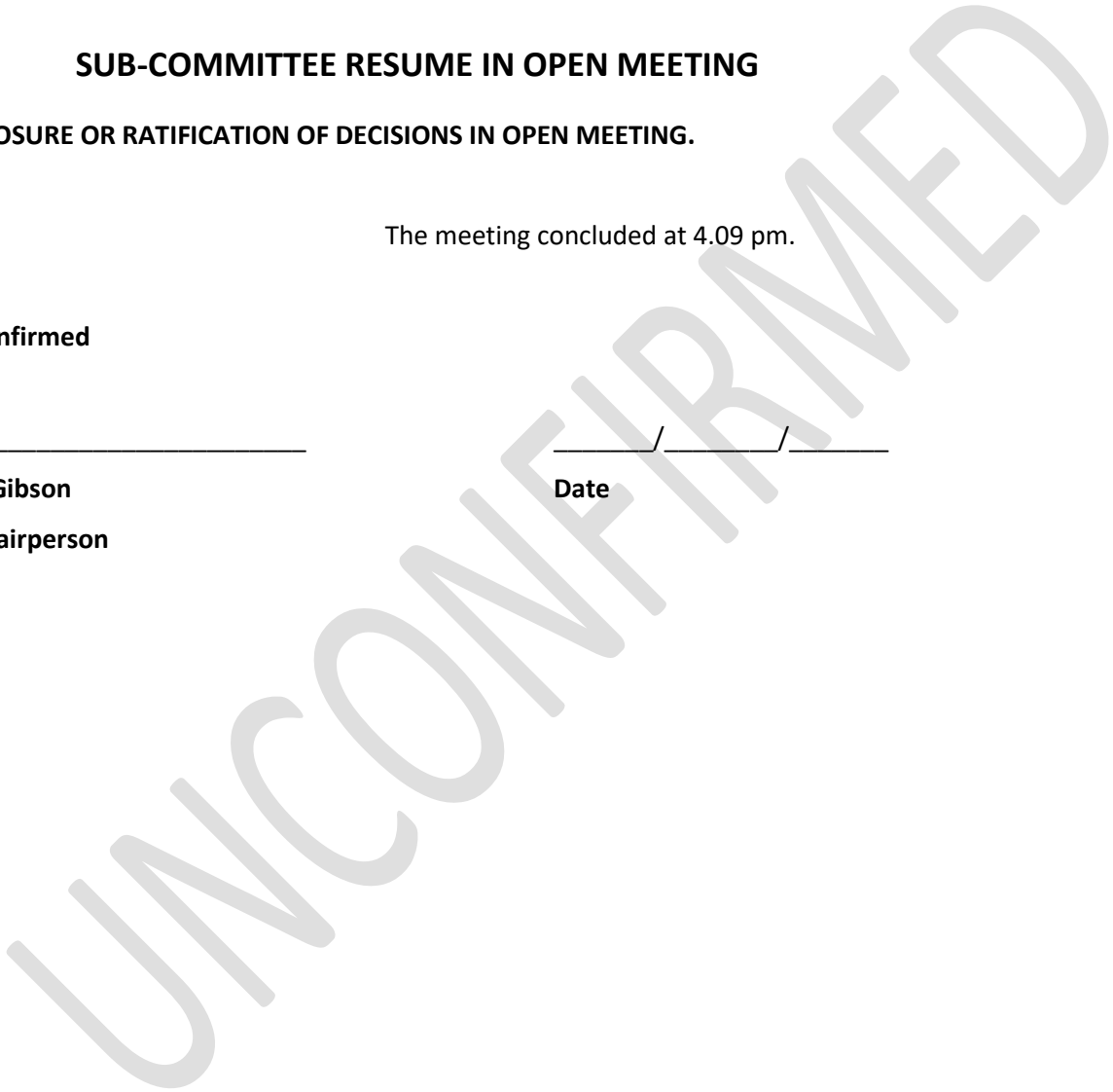
The meeting concluded at 4.09 pm.

**Confirmed**

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**A Gibson  
Chairperson**

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Date



### 3 AGENDA ITEMS

#### 3.1 OPERATIONS AND CAPITAL PROGRAMME REPORT

**File Number:**

**Report Author:** Group Manager Operations

**Report Authoriser:** Chief Executive

**Appendices:** Nil

##### 1. REPORT PURPOSE

1. This report is to provide an update to the Operations and Capital Programme Delivery Committee with respect to the delivery of functions and activities within the Operations Group.

##### 2. OFFICER RECOMMENDATION

That the Operations and Capital Programme Delivery Committee:

1. Receive the Operations and Capital Programme Report and note the information contained herein.

##### 3. TRANSPORT DEPARTMENT

- 3.1. **Roading Maintenance Contract 2023 – 2026** – Roothing maintenance contract lead by Issac's is on track and the contractors are meeting expectations for service delivery.
- 3.2. **Seven Mile Creek and Clear Creek Bridge Replacement** – Bridge replacement works are now complete. Practical completion certificates have been issued by the Engineer to Contract for both bridges and Council staff are now ensuring that works have been completed in accordance with all requirements of the contract.
- 3.3. **Bridge Seismic Resilience Improvement / Surface Treatment** – Procurement activities for the contract are complete and the project was awarded to Fulton Hogan by the Tenders Committee based on lowest price method. As a part of this project, 10 bridges are scheduled to undergo seismic strengthening works.
- 3.4. **Shantytown Cycle Trail - Pavement Rehabilitation** – Planning work is continuing. This project will be grant-funded and reliant on input from the Cycle Trail Trust and landowners' permission, this may cause the project to carry over to year 4 of the LTP.
- 3.5. **Pavement Rehabilitation – Lake Brunner Road and Boundary Street Roundabout** – Pavement rehabilitation are works underway, and are scheduled to be completed by the end of March.



Figure 1: Pavement Rehab Works in progress on Lake Brunner Road



3.6. **Safety Improvements – Ahau Street Bridge / Installing Traffic Calmers / Speed Humps on Bridge Approaches** – Work programme to be completed during March.



Figure 2: Speed Humps Programmed on Bridge

3.7. **FOOTPATH RENEWALS** – Council’s Transport Team has prepared an initial list of footpaths to be renewed. The list is based on factors such as condition of existing footpath and budget availability. Staff will add other footpath renewals to this list once the cost of the initial list is clear, so that the maximum extent of works are completed under the footpath renewals budget. This footpath renewal work will be undertaken by Issacs as a part of the Road Maintenance Contract.

2024 GDC Footpath Upgrade Program						
Street	Location	Side	Length	Width	Area m2	New Surface
High St	2069 - 2300	LHS	220	1.5	330	Asphalt
Bridge St	0 - 72	Both	195	1.5	292.5	Asphalt
Byron St	199 - 367	RHS	156	1.5	234	Chipseal
Arnold Valley Rd	0 - 227	RHS	227	1.5	340.5	Asphalt
Marlborough St	530 - 770	RHS	290	1.5	435	Asphalt
Main South Rd	224 - 410	LHS	185	1.5	277.5	Chipseal
Franklin St	134 - 239	LHS	105	1.5	157.5	Chipseal
Shakespear St	908 - 949	LHS	41	1.5	61.5	Asphalt
McKane Pl	15 - 90	Both	165	1.5	247.5	Chipseal
					2376	

- 3.8. **Re-sealing of Carriageways** – Issacs have commenced re-sealing activity and have completed Preston Road, Sinnott Road, Heaphy Street, Eva Street, Elizabeth Street, Winnie Street and Packers Quay. Work is currently on hold due to bad weather but should restart by Wednesday this week.



Figure 3: Re-sealing works completed on Preston Road

- 3.9. **Taylorville Road Retaining Wall** – Bore hole work was carried out in the first week of March to complete geotechnical investigations. Construction work was scheduled to commence in late February, however a slight delay in the design process occurred as the most suitable rock anchoring methodology was determined. Moore Construction is planning to start the physical works by mid-March and Council expects the works to be completed by end of May, assuming fair weather conditions. Completion of this project will ensure that emergency funding provided by NZTA is spent prior to the end of the current National Land Transport Programme Funding Cycle.
- 3.10. **Iveagh Bay Boat Ramp Re-seal** – Re-sealing and widening works on the Iveagh Bay Boat Ramp were completed last week. The local community have been patiently waiting and are very happy to see the works completed. Line marking works are to follow but this is dependent on good weather.





Figure 4: Iveagh Bay Boat Ramp Sealing

- 3.11. **Update on Works at Crooked River No2 Bridge** – Bridge inspection works were completed last year, and upgrade works are to commence this week. The Bridge will be completely closed on the nights of 13<sup>th</sup> and 14<sup>th</sup> March from 6.00pm to 6.00 am. Issacs are engaged to carry out this work as part of structural maintenance works.
- 3.12. **Weather Event Update** – There were no weather events during the reporting period.
- 3.13. **NLTP Funding update** – The NLTP funding request to NZTA was submitted in November last year. A decision from NZTA is awaited.
- 3.14. **Airport Re-seal** – Greymouth Aerodrome re-seal work is scheduled to be finished before the end of March, weather dependent. Detailed design work has been prepared and pricing is awaited from interested contractors.

## 4. UTILITIES & INFRASTRUCTURE DEPARTMENT

### 4.1 Solid Waste

- 4.1 Council staff will commence recycling audits this month with the goal of decreasing the amount of residual waste to landfill and overall improving recycling habits. In the lead up to audits, over the last month staff commenced with an education campaign through various communication channels. This month the community will see the introduction to short informative videos assisting residents with improving recycling habits. Starting at the end of April, Council's Solid Waste Officer will be running an education program weekly at Greymouth High School. This program is designed and aimed to educate students on waste minimisation and working together on initiatives to reduce the amount of waste entering landfill.

### 4.2 Water Supplies

- 4.2.1 **Greater Greymouth Water Supply** – A price was received for the work required at the 4<sup>th</sup> well head, which has come in over budget. Staff have considered looking at options for meeting the difference in cost through adjustment to existing budgets and this work is still in progress. In the interim staff are looking into options to let out part of the works to contractors within the currently available budget. This will assist with expenditure of current carry forwards.

### 4.4 Stormwater

- 4.4.1 **Tasman Street Stormwater Upgrade** – This project is now practically complete other than a few final touches, including some planting and sowing grass.

- 4.4.2 **Taylorville Stormwater Investigation** – Nothing new to report during this reporting period.

- 4.2.3 **Shakespeare Street Stormwater** – Staff have been investigating options to improve the stormwater situation near Byron Street and Shakespeare Street. CCTV has been completed for the lower end of Shakespeare Street, this will give Council good indicators of current pipe condition and capacity.

- 4.2.4 **Greymouth CBD Capacity** – Initial scoping work is complete, and allowances are being made in future budgets to be considered in the Annual Plan deliberations. Davis Ogilive have completed the initial field survey of stormwater manholes with calculations and suggestions to follow.

- 4.2.5 **Westland Recreation Centre** – Architectural plans have been received and staff are actively engaged with contractor inspections and pricing.

- 4.2.6 **Miscellaneous Works Update** - Remedial stormwater works have been completed on Millar Street, Runanga. Side drains have been cleared, vegetation removed and a new sump placed to alleviate flooding issues. Carroll Street, Runanga, placement of a subsoil drainage system will be installed to alleviate flooding in various properties at this location. Herd Street, Dunollie – side drains to be cleared, piping from a roadside drain to a creek to mitigate flooding at the top end of Herd Street. A general tidy up of this cul-de-sac head to improve surface condition will also be carried out.

### 4.4 Wastewater

#### 4.4.1 Odour Issues

- 4.4.2 **Marsden Road** – Matters have now resolved in this area and staff are continuing to monitor conditions.

- 4.4.3 **Kaiata** – Complaints around odour are still being received by Council. Staff are continuing to investigate options for mitigation and are considering installation of an

odour reduction dosing system like the type which was successfully used at Marsden Road.

## 5 BUILDING CONTROL

### 5.1 Building Consents

Building Consent application numbers have been low. 13 applications received in January, 16 in February. The low for January was not unexpected, however more applications were anticipated for February. Generally, this has meant that application processing has mostly been in-house with less need for external contractor support.

Application numbers are expected to rise through the year. Solid Fuel Heater applications typically increase heading into the colder months, however heaters don't involve a large number of hours of work. The Building Team will use this period to focus on technical training for building officers and other building control functions, including unconsented building work and attending to any insanitary buildings.

Despite the low number of BC applications, compliance with the statutory timeframes in February was not 100%, as shown in the charts in 5.4 (below). This is due to Consents and Code Compliance Certificates having the 'stat clock' exceed the timeframe at an earlier date, and then have been issued in February. This results in February reports showing less than ideal performance when the BCA is performing well. Compliance with statutory timeframes will show improvement in coming months.

### 5.2 Accreditation

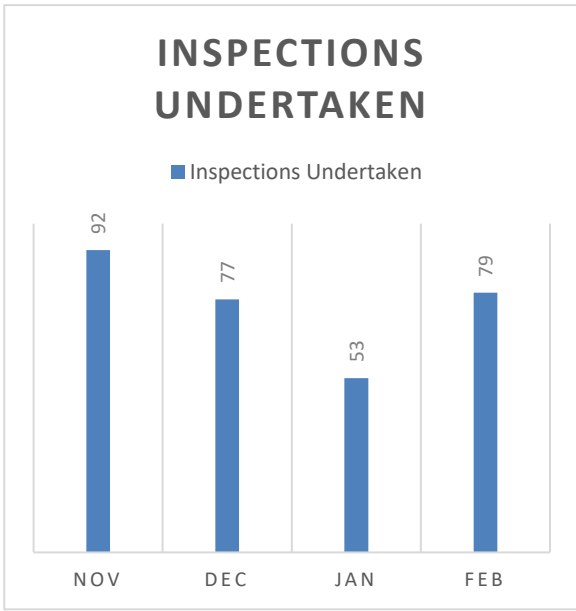
IANZ has confirmed conditional clearance of the non-compliances raised during the August assessment of the Building Consent Authority against requirements for accreditation. The BCA is required to continue reporting to IANZ on progress against an Internal Audit Schedule through to July and provide one more example of Compliance Schedules as evidence to complete full unconditional clearance. Provided these conditions are met, the BCA's continued accreditation will be confirmed by MBIE following a recommendation to MBIE by IANZ.

Our next Accreditation Assessment is due January 2025.

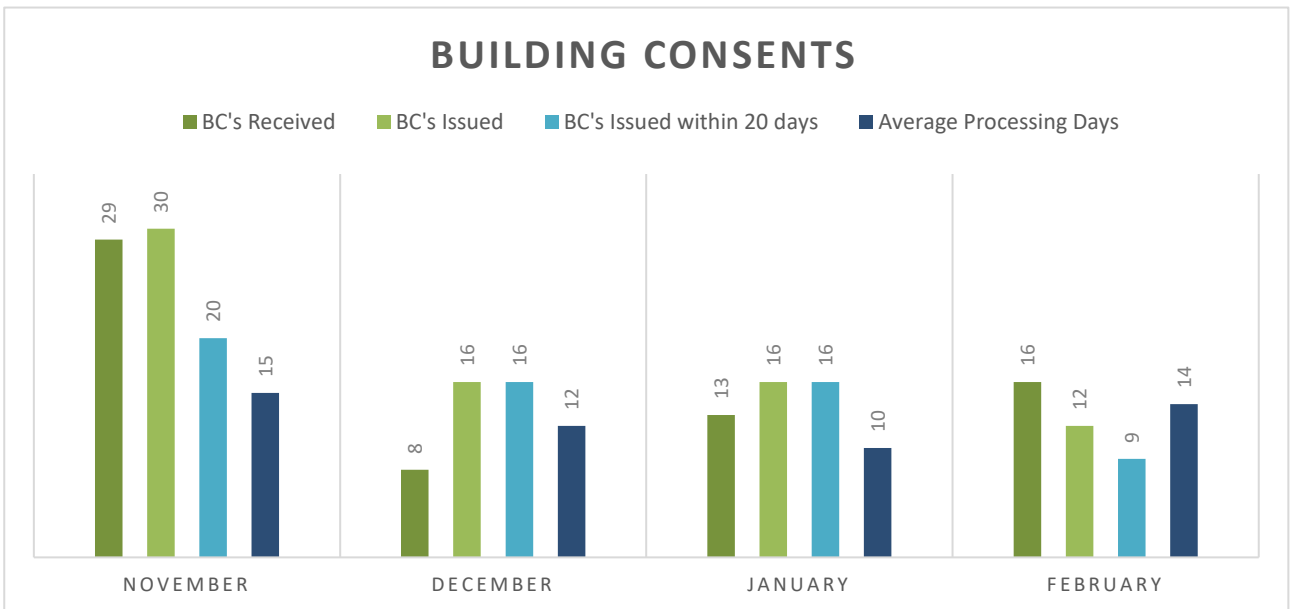
### 5.3 Recruitment

The BCA has recruited a Senior Building Control Officer and continues to recruit for a Building Control Officer.

5.4 Building Consent Statistics Graphics



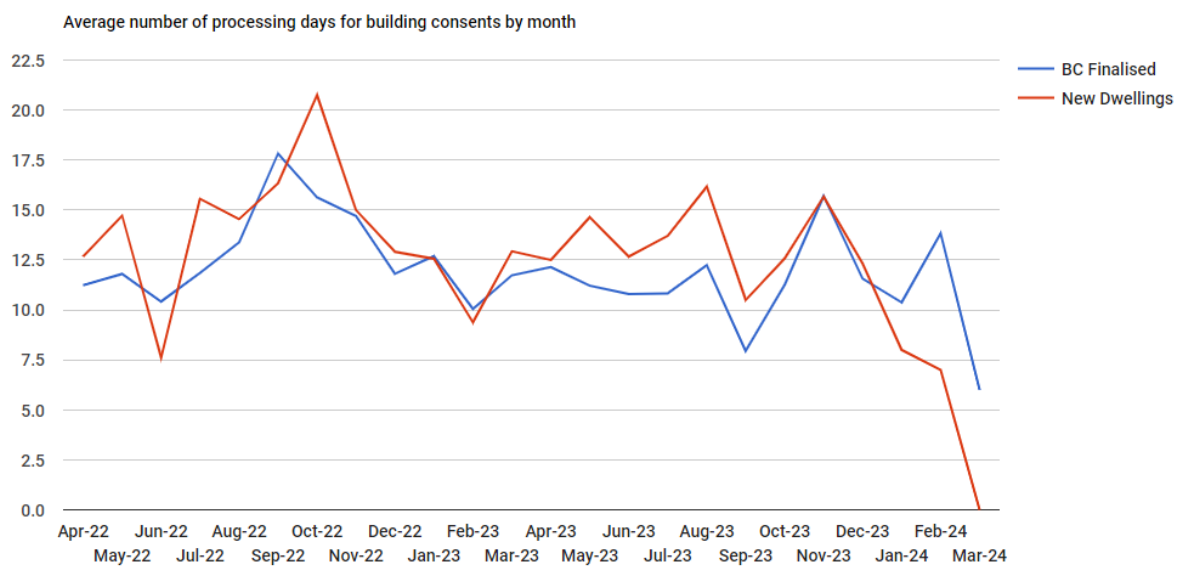
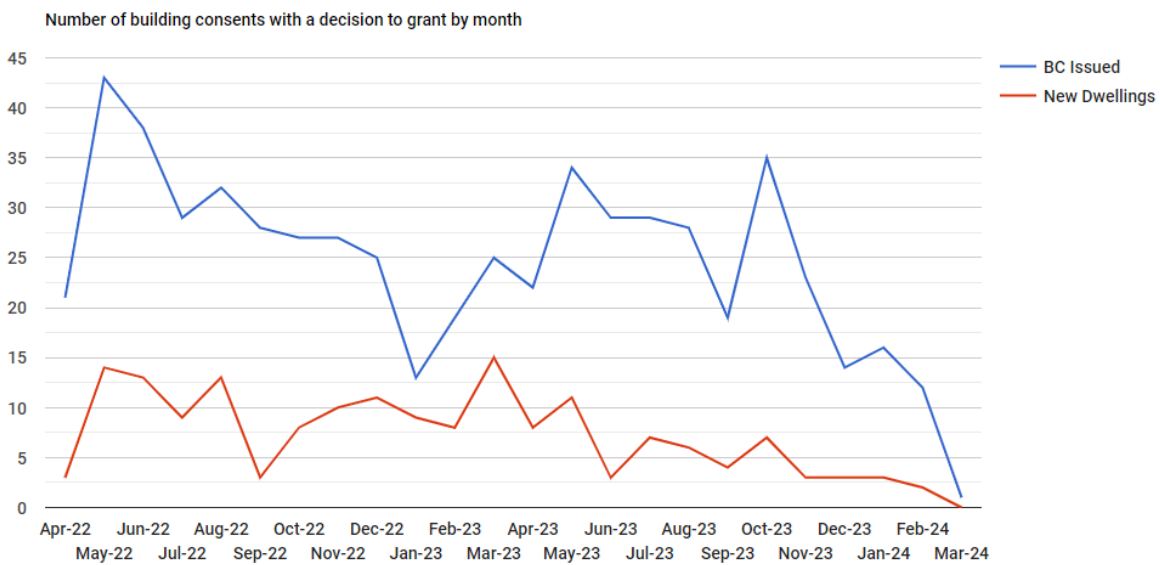
Consent and Code Compliance Certificate Key Statistics				
	Nov	Dec	Jan	Feb
Building Consents issued within 20 days	90%	100%	100%	75%
Code Compliance Certificates issued within 20 days	85%	62%	100%	82%



5.5 LTP Performance Measures

Measure	Target	Current Performance
% of building consent applications issued with statutory time limits	100%	86%
% of Code of Compliance Certificates issued with statutory time limits	100%	85%
% of building inspection undertaken at agreed times	95%	98%
Grey District Council maintains accreditation as a building consent authority	Achieved	Achieved

Building Consent Long Term Trends





**6 COBDEN TIPHEAD FENCING REPLACEMENT**

6.1 Current fencing has corroded and is no longer safe and is to be replaced. Work has commenced, and all panels have been prefabricated for quick construction. The contractor is awaiting specialised stainless steel fixings for installation.

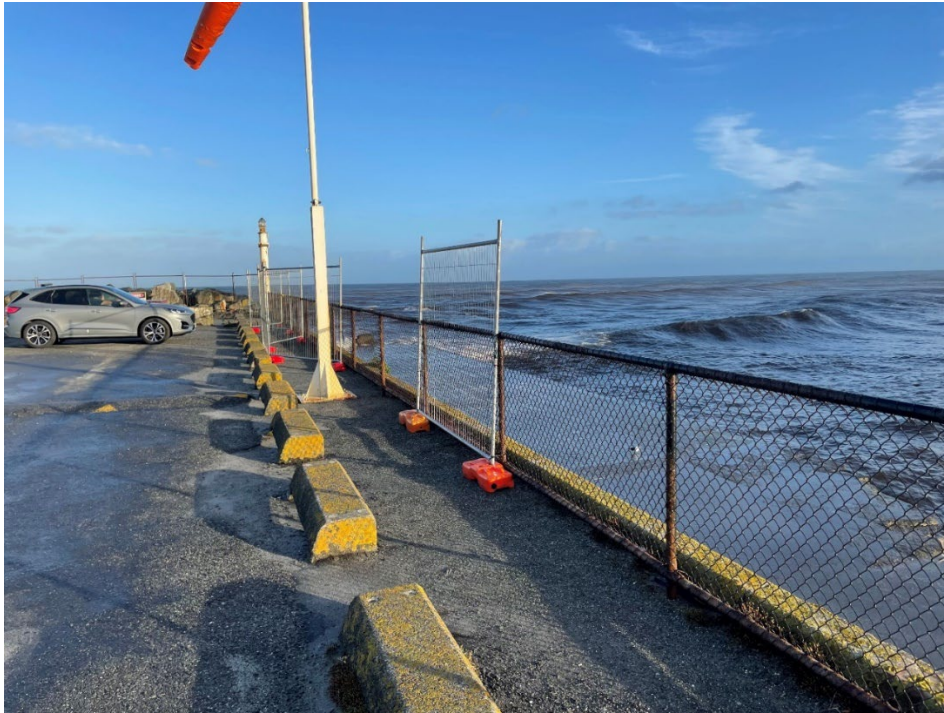


Figure 5 - Old fencing



Figure 6 – Work in Progress





Figure 7 – Prefabricated Materials

7. Capital Programme

Watchlist Capital Projects Summary

	Project	Funded by	Progress & Actions	Project on Budget	Project on Programme
1	Port Slipway upgrade	PGF \$3M funding Additional \$400k for winches	No new information for this period. Slipway shed and rails complete. Replacement winches procured (\$280k) approved 30 November. Remaining funding required for remaining works, maintenance and strengthening	Project Budget: \$3,400,000 Spend to Date: \$3,440,207	End of August 24
2	Richmond Quay Wharf safety project	Grey DC funded	Approx. 60m wharf repair for H+S reasons. Test pit and piling successful enough to allow design of cheaper solution	Project Budget: \$400k Spend to date \$69,116	To be re-programmed
3	Cobden Reservoir	GDC Rates funded	Land purchase agreed and easement completed. Geotechnical finalised tank and access road location. Civils Contract drafted for tender	Project Budget: \$3,141,000 Spend to Date: \$1,098,353	To be re-programmed

4	<b>Anzac Park toilets replacement</b>	GDC Rates funded	Renewal – Two separate buildings. Septic tank, two pan unisex toilets. Cost of prefab unit \$102.5k plus cramage (\$9k) and site development estimate @\$150k = circa \$252k Site development funding to be confirmed.	Project Budget: \$175,000 Spend to Date: \$131,404	Q2 24
5	<b>Riverview Development/GDC Library</b>	This project will be funded by a combination of Central Government grant funding, DWC and Council	Design and Construct tenders rejected 7 Nov. Separate external PM and design team engaged	Spend to date \$608,000	Dec 25
6	<b>New Mitchells Toilet and Shelter</b>	Tif#6 and #7 Funded \$257k GDC Rates funded \$125k (if necessary)	Exeloo 2pan Dry-vault toilet block ordered. Resource consent expected early Feb. Civils tender docs drafted and awaiting consent for release mid Mar.	Project Budget: \$257k Spend to Date: \$182,729	May 24
7	<b>Iveagh Bay Toilets EQ Strengthening</b>	GDC Rates funded	Builder (\$102k) approved 7 Nov and started on site 27 November. Work to upgrade and reopen the men's changing room completed end of Jan. Final documentation being completed.	Project Budget: \$120k Spend to Date: \$116,500	Jan 24- <b>Works completed</b>
8	<b>Animal Shelter Upgrade</b>	GDC loan funded	Animal Welfare Design complete. Consent underway. Part funding bought forward to complete design and allow construction to start in new LTP year. Design currently in progress Tender docs drafted ready for Tendering. Start date on site expected July 2024	Spend to Date: \$26,500	Q3 24
9	<b>Harbour Board Building EQ Strengthening</b>	GDC Funded	Structural design work underway, initially costed by PQS at \$680k. Further structural design options investigated to complete structural resilience in an EQ event, now underway to ensure estimated construction costs have sufficient budget to complete	Spend to Date: \$6,997	Feb 25

**Spend on projects are to the end of 29 Jan 2024**

<b>WSP Opus</b> <b>PGF</b> <b>WRC</b> <b>IRG</b> <b>TIF</b> <b>LINZ</b> <b>MBIE</b>	External Consultant WSP Opus Provincial Growth Fund now 'Kanoa' Westland Regional Council Infrastructure Reference Group, part of MBIE Tourism Infrastructure Fund Land Information New Zealand Ministry of Business, Innovation and Employment
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### Capital Projects Detail

<b>Port Slipway upgrade</b>	PGF/ IRG / MBIE \$3,400,000 with GDC \$300k (contingency) Additional funding from PGF \$400k to provide Replacement Winch, Powerpack and Shelter, likely costing circa \$380k. Stantec provided revised condition survey of existing slipway and underwater structures in July for maintenance planning and operational safety. Design and Costs to complete underway. 150T Cradle – being constructed by Dispatch and Garlick - Completed Shed – Led by Grey Bros, assisted by EQuip and Liddell, Grant Hood -completed Water treatment is currently out of scope given costs of critical path works.
<b>Pontoons in Greymouth and Westport -Blaketown Pens and Wharf option</b>	Shared funding arrangement with Buller District Council to build Pontoons in Greymouth and Westport. Has \$1.1M remaining that is insufficient to complete objectives. Limitations of funding agreement limit potential outcomes to GDC. Western side of Greymouth Lagoon pontoons were not completed due to requested scope change by some users. Revised GDC proposal is to A) renovate existing pens B) extend solid wharf and provide heavy vehicle access from floodwall – either to build replacement ‘mini wharf / jetty’ (new front wall and infill) or if funding allows to increase berthage to accommodate two large vessels (to 60m)
<b>Richmond Quay Wharf safety project</b>	\$400k GDC funded budget – Approx. 60m wharf repair. Revised WPS report (Nov 2023) reviewed with revised costs, was well in excess of budget. Several contractors were consulted on alternative solutions, Grant Hood Contracting completed trial sheet piling that suggests an alternative cost effective design is feasible. This is being developed.
<b>New Cobden Reservoir</b>	Critical storage for Cobden. Current expenditure \$1,098,495 Council approved funding \$2.6mil Tank materials currently in storage with extensive civils contract to tender in early 2024. Stantec drafting tender documents and geotechnical report. (delayed)
<b>Anzac Park Toilets replacement</b>	Location and civil works needed to lift toilets above flood level. Power, pump and separator to be installed to connect to existing. Resource consent issues avoided through design. Contractors prices being sought for 130m of service connection and foundation construction. Additional funding sought to complete connection and civils work.
<b>Riverview Development/New GDC Library</b>	In design and feasibility stage. Requires public consultation on governance and funding structure of Council Controlled Organisation (commercial entity will be a COO).
<b>New Mitchells Toilet and Shelter</b>	Resource consent underway. Exeloo 2pan Dry-vault tender approved and delivery expected mid-April. Shelter design and Civils tender docs being drafted. Community and stakeholder consultation completed which confirmed concept design with new location for toilet block and shelter. Adjacent landowner has a proposed project to enhance the area around the toilet and civil works. Change in levels and foundations required within road reserve after busy summer period.
<b>New Puketahi Street Reservoir</b>	Critical supply to Greymouth township. Originally part of DIA 3 Waters Accelerated Infrastructure scope. Discussions occurring with landowners and other stakeholders in the locality on access to the site.
<b>Runanga/Kotare Domain refurbishment</b>	Community led refurbishment of existing domain with DIA Three Waters funding. GDC providing compliance, project management assistance and reporting.
<b>Arnott Heights Playground improvements</b>	Community led expansion of existing playground with numerous external funding. GDC providing compliance and PM assistance. Phase 1 playground expansion completed. Phase 2 picnic table install and access paths nearing completion with GDC supervision

<b>Harbour Board Building EQ Strengthening</b>	Budget created prior to building cost escalations, feasibility study determined previous concept designs would be over budget so alternative solutions were sought. GDC priorities are to protect the building and create a possible income revenue, to achieve this work is being completed in stages with stage one to complete the EQ strengthening work and then investigate further funding options as well as possible private joint ventures.
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## Confirmation of Statutory Compliance

Compliance with Statutory Decision-making Requirements (ss 76 - 81 Local Government Act 2002).

- (a) This report contains:
  - (i) sufficient information about all reasonably practicable options identified and assessed in terms of their advantages and disadvantages; and
  - (ii) adequate consideration of the views and preferences of affected and interested persons bearing in mind any proposed or previous community engagement.
- (b) The information reflects the level of significance of the matters covered by the report, as determined in accordance with the Council's significance and engagement policy.

## 4 IN COMMITTEE ITEMS

### COUNCIL IN-COMMITTEE

That the public is excluded from:

The following parts of the proceedings of this meeting, namely;

#### Agenda item(s) 4.1 and 4.2

The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

#### OFFICER RECOMMENDATION

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under section 48(1) for the passing of this resolution
<b>4.1 - CONFIRMATION OF IN COMMITTEE MINUTES OF OPERATIONS AND CAPITAL PROGRAMME DELIVERY COMMITTEE HELD ON 29 JANUARY 2024</b>	s7(2)(c)(ii) - the withholding of the information is necessary to protect information which is subject to an obligation of confidence or which any person has been or could be compelled to provide under the authority of any enactment, where the making available of the information would be likely otherwise to damage the public interest	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7
<b>4.2 - RECEIPT OF IN COMMITTEE MINUTES OF THE TENDERS SUBCOMMITTEE MEETING HELD UNDER DELEGATED AUTHORITY FOR INFORMATION OF COUNCIL HELD 8 FEBRUARY 2024</b>	s7(2)(b)(ii) - the withholding of the information is necessary to protect information where the making available of the information would be likely unreasonably to prejudice the commercial position of the person who supplied or who is the subject of the information  s7(2)(h) - the withholding of the information is necessary to enable Council to carry out, without prejudice or disadvantage, commercial activities	s48(1)(a)(i) - the public conduct of the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist under section 6 or section 7

**5 SUB-COMMITTEE RESUME IN OPEN MEETING**

**CLOSURE OR RATIFICATION OF DECISIONS IN OPEN MEETING**