

Notification of Exempt Building Work

Section 41, Building Act 2004

THE PROJECT

This form provides notification of building work to the Territorial Authority for inclusion on their records, where the owner has decided:

- The work meets all the requirements of the building code
- And is exempt work under Building Act 2004 Schedule 1 clause(owner to complete)

Description of building work:
(eg commercial, farm shed, garage etc)

THE BUILDING

Street address of building

Legal Description of land where building is located:

: Lot: DP:

Valuation Roll Number:

Number of Levels (includes below ground)

Total Floor Area: (all floors included)

Current lawfully established use

Approx year building first constructed:

OWNER/AGENT

Owner/Agent's Name
[only required if application is being made on behalf of the owner]:

Contact Person:
(if Agent is not an individual)

Mailing/Billing Address:

Street Address/Registered Office:

Post Code:

E-mail Address:

Phone Day:

Phone A'Hours:

Fax:

Mobile:

Website:

Relationship to Owner: *[state details of the authorization from the owner to make the application on the owner's behalf]*

Signature of owner / agent on behalf of and with the authority of the owner:

Date

REQUIRED ATTACHMENTS

Documentation to support the description of building work being notified:

- Copies of plans and specifications Energy Work Certificates
 Photographs Other

DISCLAIMER

The Territorial Authority makes no representation that the works have been completed in accordance with the description given by the owner:

- It has not inspected the proposed/completed work
- It has not checked the accuracy of the documents attached to this notification or approved in any way the decisions/s made by the owner relating to this notification
- It has not checked compliance with any other legislation – as this remains the responsibility of the owner

This notification will simply be recorded on the property file held by the Territorial Authority, and will be available for inclusion in a Land Information Memorandum