

SS 9 - MECHANICAL VENTILATION

System description: Mechanical ventilation or air conditioning systems (not including cooling towers)			
	Make (major components)	Model	Location
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Performance/Installation Standard:	<input type="checkbox"/> AS/NZS 3666.1:2011 Air Handling & water systems of buildings – Microbial control – Part 1: Design, installation & commissioning. <input type="checkbox"/> AS 1668.1: 2015 The use of ventilation & air conditioning in buildings. Part 1 Fire & smoke control in buildings <input type="checkbox"/> NZS 4303: 1990 Ventilation for acceptable indoor air quality <input type="checkbox"/> AS/NZS 4114:2020 Spray painting booths, designated spray painting areas and paint mixing rooms <input type="checkbox"/> Specifically Designed Alternative Solution (please specify)		
Inspections & Maintenance Standard and Requirements:	<input type="checkbox"/> AS/NZS 3666.2:2011 Air Handling & water systems of buildings – Microbial control – Part 2: Operation & maintenance. <input type="checkbox"/> AS/NZS 4114:2020 Spray painting booths, designated spray painting areas and paint mixing rooms <input type="checkbox"/> Specifically Designed Alternative Solution (please specify) <input checked="" type="checkbox"/> As per the Compliance Schedule handbook (see below)		
As a minimum these inspections and maintenance procedures will be carried out:	Planned preventative maintenance and responsive maintenance will be carried out in accordance with the nominated performance and inspection standard or document to ensure the system will operate as required.		
Inspection frequency and responsibility:	<input type="checkbox"/> Monthly		<input type="checkbox"/> Owner <input type="checkbox"/> IQP
	<input type="checkbox"/> Six-Monthly		<input type="checkbox"/> IQP
	<input checked="" type="checkbox"/> Annually		<input checked="" type="checkbox"/> IQP
Inspections and Maintenance:	Annual and monthly inspections should be carried out in conformance with the applicable standard selected above.		
Reporting:	The owner must keep records of all inspections, maintenance and repairs undertaken in the previous 24 months. The records must be kept with the compliance schedule and as a minimum, include:		

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	<ul style="list-style-type: none">• Details of any inspections, tests or preventative maintenance carried out. Include dates, work undertaken, faults found, remedies applied, and the person who performed the work.• A Form 12A provided by an IQP annually.
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